

PeopleSoft – Fluid

Schedule of Classes Navigation:

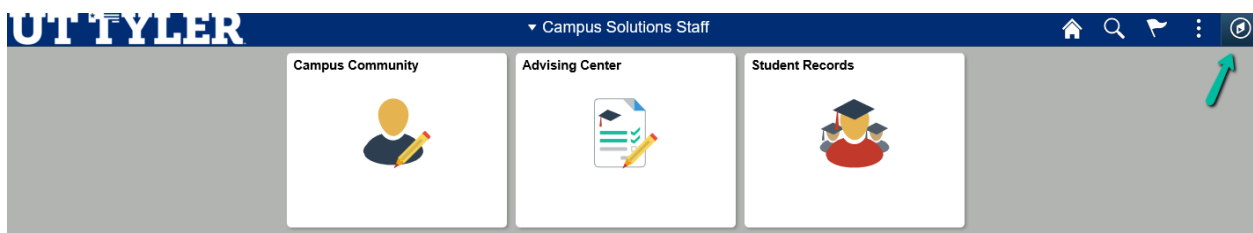
The link for PeopleSoft Production beginning on October 12th is:

<https://tycs-prd.utshare.utsystem.edu/psp/TYCSPRD/?cmd=login&languageCd=ENG&>

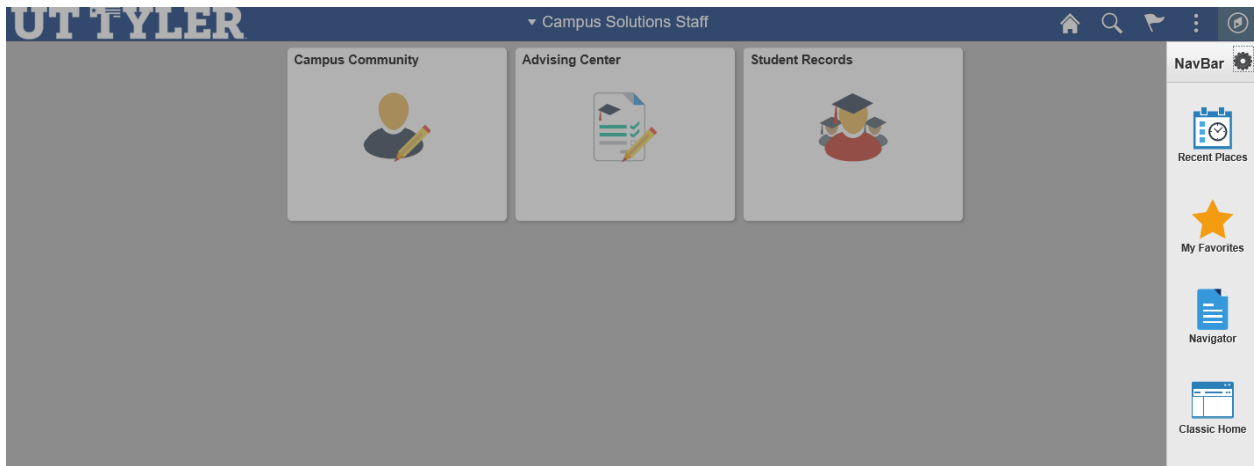
Once logged in, the home screen will now have Tiles for quick access. These Tiles that appear may differ based on individual security rights so initial pages may look different.



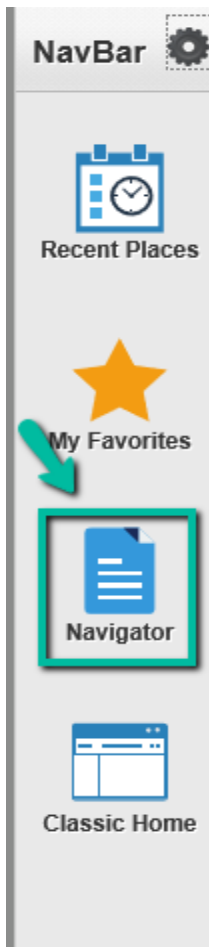
In the top right corner, there is a Navigation Icon:



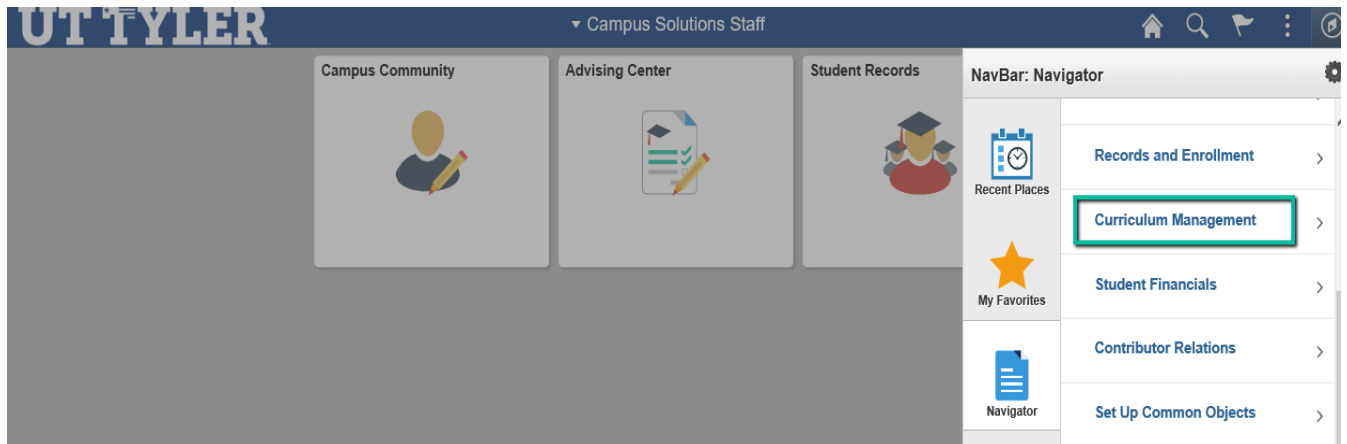
Click on the Navigation Icon:



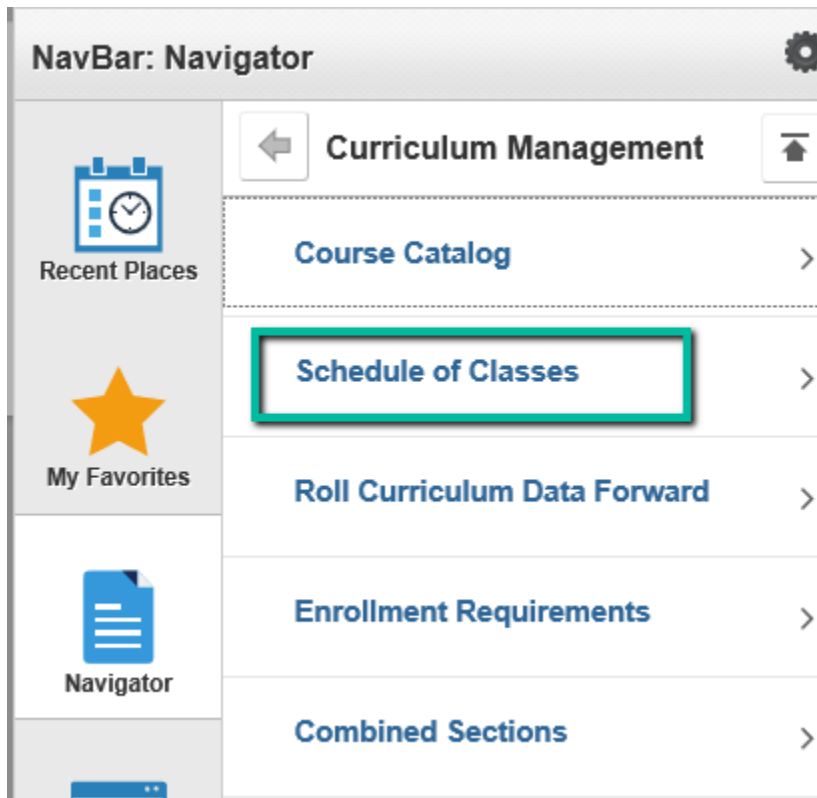
On the Right-hand side, it will pull up a listing of options to include: Recent Places, My Favorites, Navigator, Classic Home. While any of the above can be used for the purposes of the Schedule of Classes; click on "Navigator."



It will open a drop-down box of additional Navigation fields:



Select Curriculum Management to access the Schedule of Classes:



Click on the Schedule of Classes:

The screenshot shows a navigation bar titled "NavBar: Navigator" with a gear icon on the right. Below the title bar, there is a "Schedule of Classes" section with a left arrow and a right arrow. To the left of this section is a sidebar with two items: "Recent Places" with a calendar icon and "My Favorites" with a star icon. Two red arrows point from the "Recent Places" and "My Favorites" items to the "Schedule of Classes" section. Below the "Schedule of Classes" section, there are three menu items: "Class Search", "Schedule New Course", and "Maintain Schedule of Classes".

Once either Schedule New Course or Maintain Schedule of Classes is selected, the page will be same as normal and all typical Schedule of Classes Instructions exist:

The screenshot shows the "Schedule New Course" search interface. At the top, there is a dark blue header with a left arrow and the text "Campus Solutions Staff". Below the header, the title "Schedule New Course" is displayed. Underneath the title, there is a instruction: "Enter any information you have and click Search. Leave fields blank for a list of all values." Below this instruction, there is a button labeled "Find an Existing Value". Below the button, there is a section titled "Search Criteria" with a dropdown arrow. The search criteria section contains several fields: "Academic Institution" with a dropdown menu and a text input field containing "UTTYL"; "Term" with a dropdown menu and a text input field; "Subject Area" with a dropdown menu and a text input field; "Catalog Nbr" with a dropdown menu set to "begins with" and a text input field; "Academic Career" with a dropdown menu and a text input field; "Campus" with a dropdown menu set to "begins with" and a text input field; "Description" with a dropdown menu set to "begins with" and a text input field; "Course ID" with a dropdown menu set to "begins with" and a text input field; and "Course Offering Nbr" with a dropdown menu and a text input field. Below the search criteria section, there is a checkbox labeled "Case Sensitive" which is currently unchecked. Below the checkbox, there is a text input field for "Limit the number of results to (up to 1000):" with the value "300" entered. At the bottom of the page, there are four buttons: "Search", "Clear", "Basic Search" with a magnifying glass icon, and "Save Search Criteria" with a save icon.