**THE UNIVERSITY OF TEXAS AT TYLER**

**PROFESSIONAL CERTIFICATION**

Standard Professional Certification

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| **4.** Today’s Date | | |  | | | | |  | | **1.** myUTTyler ID #  **2.** Social Security #  **3.** TEA # | | |
| **5.** *Last Name* | | | *First Name* | | | | | *MI* | *Maiden Name* | | | |
| **6.** *Permanent Address* | | | | | *City* | | | | | *State* | | *Zip Code* |
| **7.** *Date of Birth*  *(numerical MM/DD/YYYY)*        /       / | | **8.** *Gender*  Male  Female | | **9.** *Ethnicity (choose ONE)*  Hispanic/Latino  Not Hispanic/Latino | | | **10.** *Race (choose one or more)*  American Indian or Alaska Native    Asian    Black or African American  Native Hawaiian or Other Pacific Islander  White | | | | | |
|  | |  | |  | | |
| **11.** *Telephone*  (      )      - | | **12.** *E-mail address* | | | | | | | | |  | |
| **13.** *Highest**Degree Earned to date* | **14.** *Date of that degree (MM / DD / YYYY)*       /      / | | | | | **15.** *University where that degree was granted* | | | | | | |
| **16.** *Professional Certificate: (check certificate for which you are applying)*  Educational Diagnostician  Reading Specialist  Master Reading Teacher  School Counselor  Principal  Superintendent  🡺**NOTICE: *Applicants for Professional Certification must provide a service record from the school district showing at least 2 years of teaching experience. (3 years for MRT candidates)*** | | | | | | **17.** *Current Certification: (check &/or list all previous certificates)*  Elementary  All-Level  Secondary  Professional\* *(list below)* | | | | | | |

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| **\*\*⮱*NOTICE:*** *Any information left blank will delay the recommendation process.* ***ALL INFORMATION IS REQUIRED.*⮰\*\*** |

**Do not write below this line**

TExES Notes: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Degree Date Univ.

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Degree checked

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Recommended Certifications:

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Date of Completion\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date of Test\_\_\_\_\_\_\_

Date of Recommendation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PC\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Svc Record rec’d or in ImageNow

# Yrs. Classroom teaching\_\_\_\_\_\_\_

 Degree plan or cert plan on file

\*\*DISCLOSURE STATEMENT:

Disclosure of your Social Security Number (“SSN”) is required of you in order for The University of Texas at Tyler to provide the number to the State Board for Educator certification (SBEC) as mandated by SBEC internal rules. Your SSN will be used by SBEC in order to conduct criminal history checks required for applicant certification. Further disclosure of your SSN is governed by the Public Information Act (Chapter 552 of the Texas Government Code) and other applicable law.

PRIVACY STATEMENT:

With few exceptions, you are entitled on your request to be informed about the information The University of Texas at Tyler collects about you. Under Sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review the information. Under Section 559.004 of the Texas Government Code, you are entitled to have The University of Texas at Tyler correct information about you that is held by us and that is incorrect, in accordance with the procedures set forth in The University of Texas System business Procedures Memorandum 32. The information that The University of Texas at Tyler collects will be retained and maintained as required by Texas records retention laws (Section 441.180 et seq. of the Texas Government Code) and rules. Different types of information are kept for different periods of time.