

TUITION, CHARGES, AND FEES

Tuition charges at Texas state universities are established by state law. The 78th Texas Legislature (2003) allowed the Board of Regents of The University of Texas System to set designated tuition rates. The Texas Legislature does not set the specific amount for any particular student fee. Student fees assessed are authorized by state statute; however, the specific fee amounts and the determination to increase fees are made by the University administration and The University of Texas System Board of Regents. Other expenses at The University of Texas at Tyler are fixed within statutory limitations by the Board of Regents. The cost to attend UT Tyler varies with the individual student. The university reserves the right to change tuition and fees in keeping with acts of the Texas Legislature and/or policies of the Board of Regents.

PAYMENT OF FEES

Students are expected to pay all fees at the time of registration, have an approved financial aid program arranged by the Student Financial Aid Office prior to registration, or pay by installments as outlined below. Payment may be made by cash, check, credit card, or money order. Checks, money order, and credit card (VISA, Master Card, Discover, American Express) payments will be accepted subject to final collection by the university's bank. All tuition and fee payments by third parties, i.e. employers of students, clubs, service organizations and relatives of students, must be arranged by the Student Financial Aid Office prior to registration.

OPTION TO PAY TUITION AND FEES BY INSTALLMENTS

Students may make payment of tuition and fees for the fall and spring semesters through the following installment plan: one-half (1/2) of tuition and fees in advance of the beginning of the semester and two (2) one-fourth (1/4) payments prior to the end of the semester. This plan *is not* available for summer sessions.

A promissory note will be required and an incidental-handling fee of \$25 will be collected from students utilizing the installment plan. A late payment fee of \$25 will be assessed for each late payment.

A student who fails to provide full payment of tuition and fees, including late fees assessed, when payments are due, is subject to one or more of the following actions:

- A. Bar from registration/deny readmission;
- B. Withholding of grades, degree and official transcript;
- C. Denial of course credit for work done that semester;
- D. Apply appropriate penalties as established by law;
- E. Referral of debt to collection agency.

RESIDENTS OF STATES OTHER THAN TEXAS

RESIDENCY CLASSIFICATIONS

While State requirements for establishing residency are complex and should be referred to in each particular circumstance, they generally require that an independent individual (18 years of age or older) establish a domicile in Texas and reside in Texas for a period of 12 months prior to the census date of the academic term in which the person is enrolled. **Applicants must complete a certification of residency.**

For minors and dependents, the parents or court-appointed legal guardian must have established a domicile and meet the above residency requirements. The minor or dependent must be eligible to be claimed by the parent or court-appointed legal guardian on their federal income tax. An individual may also be classified as a Texas resident if the individual (1) graduated from a public or private high school or received the equivalent of a high school diploma in Texas; (2) resided in Texas for at least

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three years as of the date the person graduated from high school or received the equivalent of a high school diploma; and (3) continuously resided in Texas for one year prior to the census date of the academic term in which the person is enrolled. Texas Education Code, 54.052.

Persons who are unable to meet the requirements above are classified as nonresidents.

The Office of Admissions is guided by the Texas Education Code, the *Rules and Regulations of the Board of Regents* and the *Rules and Regulations for Determining Residence Status* of the Texas Higher Education Coordinating Board in determining the resident status of students. The law governing residence for tuition purposes is not the same as the law governing residence for voting, vehicle registration, etc. Various circumstances can affect a student's residence status for tuition purposes: i.e. death or divorce of parents, custody of minor by court order, and active military duty of student or student's parents. A nonresident student classification is presumed correct as long as the individual continues as a student. However, the nonresident presumption is not conclusive, and it is possible that a nonresident student may be reclassified to resident student status after residing in Texas for at least 12 months and evidencing unequivocal intent to remain in the state.

RESPONSIBILITY FOR RESIDENCY CLASSIFICATION

The responsibility for registering under the proper residence is placed upon the student. It is the student's duty, at or before registration, if there is any possible question of the right to legal residence in Texas under the state law and the university rules, to raise the question with the Office of Admissions and have such questions settled prior to registration. Copies of *Rules and Regulations for Determining Residence Status* prepared by the Texas Higher Education Coordinating Board are available in the Office of Admissions. There can be no change of resident status except upon express authorization by the Director of Admissions. Attempts on the part of a nonresident student to evade the nonresident fee are a serious matter and may lead to disciplinary action, including expulsion and/or penalty as set forth in the law.

SPECIAL TUITION CLASSIFICATIONS

Listed below are some exceptions which permit nonresidents to pay resident tuition rates.

- A. A nonresident or foreign student employed at least half-time in a program-related position such as teaching assistant or a research assistant is entitled to pay the same tuition as a resident of Texas. The student's spouse and children may also be enrolled under this classification.
- B. A nonresident or foreign student holding a competitive academic scholarship of at least \$1,000 for the academic year in which enrolled is entitled to pay the tuition required of Texas residents provided he/she competes with other students including Texas residents for the scholarship and the scholarship is awarded by a scholarship committee recognized by UT Tyler and approved by the Coordinating Board.
- C. Usually, a member of the United States military forces is entitled to pay the resident tuition fee for self or dependents. The student must submit appropriate evidence including a statement from his/her commanding officer stating that the member is currently on permanent active duty assignment within the state of Texas.
- D. Undergraduate students who are pursuing their first baccalaureate degree and reside in Arkansas, Louisiana, and Oklahoma may be charged the statutory rate for Texas residents, plus \$30.00 per semester credit hour. Students must demonstrate residency by providing a current driver's license, and copies of their state and federal tax returns for the current year. This must be presented each semester prior to payment of tuition and fees.

The *Texas Education Code*, §54.058 *et seq.* includes other exceptions not reprinted in the catalog.

For more information consult the cited statutes, the Office of Student Financial Aid, or refer to the Coordinating Board's website, <http://www.collegefortexans.com/cfbn/tofa.cfm?Kind=W>.

TUITION AND FEE EXEMPTIONS

Certain students are exempt from paying tuition and some of the required fees by state law. Specific eligibility requirements under these provisions can be obtained from the Student Financial Aid Office. Applications for exemptions must be completed prior to registration. Exempt classifications include the following:

- A. Residents of the State of Texas who are children of Prisoners of War or Persons Missing in Action are exempt from paying all **tuition and required fees**
- B. Blind and/or deaf students eligible for the rehabilitation services of the State Commission for the Blind and/or the Division of Vocational Rehabilitation of the Texas Education Agency may be exempt from certain fees
- C. Minor children and surviving spouses of firemen; peace **officers, municipal**, county or state peace officer or game warden disabled or killed-on-duty are exempt from paying tuition and fees, and may be eligible for other expenses related to attending the university.*
- D. Hazelwood Act benefits:
 1. Veterans (and dependents of veterans who died in active service) of World War I, World War II, Korean War and certain other qualified veterans who have no remaining veterans' administration educational benefits may be eligible for Hazelwood Act benefits for up to 150 credit hours, if residents of Texas at the time they entered the armed forces, having resided in Texas 12 months prior to enrollment in a Texas education institution and an honorable discharge from the service.
 2. Orphans of members of the US armed forces, Texas National Guard and the Texas Air National Guard killed since January 1, 1946, while on active duty either in the service of their state or the United States, may also be eligible under this provision. In order to qualify for benefits under the Hazelwood Act, the veteran must file with the Office of Student Financial Aid prior to registration each semester.
 3. Children of members of the armed forces, the Texas National Guard, or the Texas Air National Guard who became totally disabled as a result of a service-related injury.
- E. The Texas Higher Education Coordinating Board may formulate a plan for students from other nations in the American hemisphere to be exempt from paying tuition at institutions of higher learning in the state of Texas
- F. Residents of the State of Texas who are 65 years of age or older may audit courses without paying the regular audit fees, providing class space is available
- G. Residents of the State of Texas who are 65 years of age or older may enroll in the fall, spring, and summer semesters and receive an exemption for the cost of tuition for up to six hours each semester
- H. Residents of the State of Texas who are School employees who have worked as an educational aide for at least one school year within the last five years, are enrolled in teacher certification courses and establishes financial need may be eligible for exemption of **tuition and certain fees**.
- I. Individuals who were in foster care or other residential care under the conservatorship of the Department of Protective and Regulatory Services should contact Office of Student Financial Aid to determine if they qualify for tuition and fees exemption.
- J. Police officers who are Texas residents and have become permanently disabled as a result of an injury suffered during the performance of a duty as a peace officer of this state or a political subdivision of this state, and are unable to continue employment as a peace officer because of the disability may be eligible for exemption of **tuition for undergraduate courses and certain fees**.
- K. Certain members of the Texas National Guard may be exempt from tuition and mandatory fee for up to 12 semester credit hours.*
- K. A student who has a voucher(s) from the Veterans Commission in \$25 increments for having played "taps" at military honors funerals.*
- L. Student who are adopted and subject to an adoption assistance agreement between the adoptive parents and the Department Protective and Regulatory Services should contact the Registrar's office to determine whether they are eligible for an exemption for tuition and fees.*

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- M. A registered nurse serving as a clinical preceptor for undergraduates in a professional nursing program may be eligible for a \$500 tuition exemption. The exemption may also apply to the nurse's children. *

*Students should contact the Office of Financial Aid to determine if they qualify for tuition and fee exemption.

TUITION REBATE FOR QUALIFIED STUDENTS

A qualified student is eligible to apply for a rebate of a portion of the undergraduate tuition the student has paid, in accordance with Section 54.0065 of the Texas Education Code. The 1997 Texas Legislature approved a tuition rebate plan for students receiving their first baccalaureate degree. For a student to be eligible for a rebate of a portion of the undergraduate tuition the student has paid: they must be Texas residents having enrolled for the first time in an institution of higher education in the fall of 1997 or later; attempted all work at a Texas public institution of higher education and been entitled to pay resident tuition at all times while pursuing the degree and must not have attempted more than three hours in excess of the minimum required for the degree, including transfer credits and course credit earned exclusively by examination. Only the number of semester credit hours earned exclusively by examination in excess of nine semester credit hours is treated as hours attempted.

Rebate Application forms are available at the Office of the Registrar, ADM 221. Eligible students must apply for this rebate prior to graduation.

~~CONCURRENT ENROLLMENT~~

~~Students enrolling at UT Tyler and who have previously registered for the same semester at a public community/junior college or other public college or university may qualify for a tuition reduction as a result of the concurrent enrollment. The tuition reduction only applies if you are enrolled for 3 hours at UT Tyler. Application for the tuition reduction should be made at the Student Financial Aid Office prior to paying registration fees. A fee receipt from the college at which the student was first enrolled must be presented in order to determine eligibility for a tuition reduction.~~

SCHEDULE OF REFUNDS

If a student formally drops one or more courses through the Registrar's Office, the university will refund applicable tuition and fees collected for courses from which a student drops within the first 12 days of a fall or spring semester, within the first four days of a summer term, or within the first day of a mini session, provided the student remains enrolled at the institution for that semester or term. Refunds for courses dropped by a student who later in the semester or term withdraws from the institution will be calculated according to the following schedule:

Regular semester or Summer terms of 10 weeks or longer

prior to first class day	100%*
during first five class days	80%
during second five class days	70%
during third five class days	50%
during fourth five class days	25%
after fourth five class days	no refund

Summer semesters more than 5 weeks, but less than 10 weeks

prior to first class day	100%*
during first, second, or third class day	80%
during fourth, fifth, or sixth class day	50%
seventh class day and thereafter	no refund

*Less \$15 matriculation fee.

For refunds, the effective date of withdrawal will be the date when the withdrawal is officially completed and recorded by the Registrar's Office. If a scheduled course of instruction is cancelled by the university, all fees will be refunded. No refunds will be made unless applied for in the same school year as withdrawal. Immediate refund will not be made to students who withdraw during the refund period. Normally, refunds will be disbursed according to the refund preference indicated through the SwoopOne Card within 30 days from the last day of scheduled refunds.

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All policies regarding the payment or refunding of tuition, fees, and charges comply with applicable statutes and are approved by the Board of Regents of The University of Texas System. If a person desires clarification of any matter relating to payment or refund of such charges, or believes special circumstances warrant exceptions to the published policy, the Office of Business Affairs at UT Tyler should be contacted.

TUITION AND MANDATORY FEES

Students pay a statutory tuition rate of \$50 per semester credit hour for Texas Residents and \$325 per semester credit hour for Non-Texas Residents. Students also pay a designated tuition of \$85 per undergraduate credit hour or \$96 per graduate semester credit hour. In addition, all students are required to pay a set of mandatory fees, as set out below. Tuition and fees are subject to **change**; for a detailed schedule of tuition, visit the Student Business Services website at <http://www.uttyler.edu/sbs/>

AUTOMATED SERVICE FEE.....\$15/semester

To defray costs of the automated student information system, software provided for student use, and library services.

BASIC COMPUTER ACCESS FEE.....\$123/semester

To defray costs of providing campus computing services in support of academic programs.

STUDENT SERVICE FEE\$11/credit hour up to \$150/semester

To provide a well-rounded program of activities and services for students of the university. Refunds of these fees are on the same basis as tuition as described under schedule of refunds.

FINE AND PERFORMING ARTS FEE..... \$30/regular sem.; \$15/summer

To offset the maintenance and operation of the R. Don Cowan Fine and Performing Arts Center.

INTERCOLLEGIATE ATHLETICS FEE\$10/credit hour (min. \$60/max. \$150)

To maintain the intercollegiate athletics programs. Maximum \$150 per semester.

RECREATIONAL FACILITY FEE.....\$40/regular sem. and long summer; \$15/summer I and II

To operate and maintain student recreational facilities or programs.

INTERNATIONAL EDUCATION FEE.....\$1/semester

To support various international study and travel programs.

MEDICAL SERVICES FEE..... \$35/regular sem. and long summer; \$15/summer I and II

To help operate and maintain the student health clinic.

RECORDS FEE \$5/semester

To defray cost of providing UT Tyler transcripts and enrollment certifications. There is a limit of five transcripts per day at no charge and a maximum of fifty transcripts at no charge.

STUDENT UNION FEE \$100/regular sem and long summer; \$50 /summer I and II

Provides revenue for financing, constructing, operating, maintaining, renovating, improving, or equipping a student union building.

OTHER FEES AND CHARGES

For a complete list of other fees and charges, including individual course fees, please visit the Student Business Services website at <http://www.uttyler.edu/sbs/>