**Faculty Senate Meeting**

**Thursday, September 20, 2018**

**Braithewaite 1055**

**Call to order: 12:00 PM**

**Adjourned: 1:55 PM**

**Senate Members Present:** Althea Arnold, Frank Dykes, Mary Fischer, Gus Gordon, John Lamb, Randy LeBlanc, Gary Miller, Wycliffe Njororai, Sarah Norrell, John Placyk, Catherine Ross, Sarah Sass, Colin Snider, Mena Souliman, Scott Spier, Nary Subramanian, Michael Veronin

**Faculty & Staff in Attendance:** Ali Azghani, Greg Brandenburg, Gloria Duke, Michael Gangone, Joe Glavy, Amanda Hall, Amy Hayes, Rachel Head, Julie Herbert, Katie Hicken, Vicki Jowell, Lauren Kirby, Javier Kypuros, Kara Marrs, Jeremy McBain, Nan McClurg, David McIntyre, Cathy Miller, Cheryl Parker, David Pearson, Jerry Stuff, Lynette Sutter, Rahmat Talukder

**Zoom Participants:** Lorri Allen, Kerrie Anne Ambort-Clark, Bonnie Davis, mduncan, Tonya Gaddis, Christy Gipson, Dr. KT Helgesen, Peggye Mahfood, Stephanie Odom, smorale, aravenell, cstrawn, Kyle Stewart, Alecia Wolf

**Invited Guest Speakers in Attendance:** Lucas Roebuck; Dr. William Geiger; Dr. Rosemary Cooper; Joshua Neeves, Kim Harvey-Livingston, Dr. Lou Ann Berman

**12:00 p.m. Lunch Lynette Sutter**

**12:30 p. m. Call to Order Dr. Wycliffe Njororai Simiyu**

We had a moment of silence for Dr. Steve Coleman

October 4th – Senators-only meeting – Thursday 12:30-1:50 in BRB 1055

**12:35 Approval of July Meeting Minutes Dr. Colin Snider/Dr. Sarah Sass**

**12:40 Message from the President Lucas Roebuck**

* Update on branding/ marketing and enrollment management
* New homepage is called Atlas; coming in 2020 – project Titan
* We have a goal of 1200 full-time first-time freshman. We want to appear first when we are google searched. The focus is on marketing our programs and ATLAS should help with that.
* Our existing pages are still there – not going away; ATLAS is “the lipstick” on top of the old sites

**12:45 Provost Update Dr. William Geiger**

1. **Faculty workload** - Effective date will be Fall 2019. Each department needs a workload implementation plan
2. **College and department T & P guidelines** – December 1 2018 deadline for all departments to have P&T documents that comply with the HOP. All guidelines need to be approved by December 1, 2018. Faculty need to be fully involved. Talk to your Chair and/or Dean if you are not sure how this is being implemented in your unit.
3. **Update on searches** – 1.Office of international programs – committee identified 10 finalists, telephone interviews starting week of Sept 24th. Recommendation will be given to Provost by Nov 1st. 2. Library - committee has been formed and met recently, need someone in place by Jan 14. 3. Dean of Soules COB – search committee formed at end of spring semester. Committee met this past week and will review the vetted applicants and rank them
4. **Grad school teaching assistantships** – announcements have gone out – contact Dr. Alecia Wolf if you need a TA. Funds are given to students who are involved in research with a faculty mentor, but the student’s work is related to teaching.
5. **Faculty led travel study** – This is a form of student travel while part of a course. It should be directly related to the course, i.e., an integral part of delivery of the course in a semester. Guidelines are focused on academic and financial considerations, and it needs to be self-supporting. Faculty senators will receive a draft policy to edit and give feedback. This is not study abroad, but faculty-led travel study.
6. **Create a university curriculum committee.** Dr. Geiger shared an idea to create one curriculum committee which could have undergraduate and graduate subcommittees, not necessarily going to happen, just an idea at this point for feedback.

**12:55 Career Success Conference: Feedback Dr. Rosemary Cooper**

* This conference had a little over 5000 students registered and many staff and faculty volunteered
* The team received a lot of feedback through survey with student, speaker and faculty/staff input separately.
* There were a lot of strengths and also logistical and other challenges.
* Next year we will need help nominating speakers. A formal nomination process will open in the Spring but also feel free to send ideas now.

**01:10 Student Engagement and faculty partnership Joshua Neaves**

* The Department of Student Engagement (no longer called Student Life and Leadership) has six offices - Campus Activities, Greek Life, New Student and Family Programs, Leadership and Service, Student Organizations, and Student Government Association.
* Each office has a staff member who manages and leads it
* New initiative: Patriot Nights - every Friday night at 7p we will have a concert open to everyone and the community
* On October 13 we will have an annual chili cook-off and will include separate judging for students and for faculty and staff. That same day there will be a concert with Chase Bryant
* Launching a Patriot Student mentor program and are looking for faculty senate and USAC to participate. The goal is to capture every new student who comes through door and provide a lifetime networking opportunity
* In late October or early November UTT has partnered with the City of Tyler to do a service day
* Office of leadership and service will be holding a leadership summit in spring. Will be partnering with other institutions of higher education in the region.
* For more info please see <https://www.uttyler.edu/faculty-senate/files/facultysenatepresentation.pdf>

**01:20 Disability, Counseling and other resources Kim Harvey-Livingston**

* UTT is trying to promote student resilience through early intervention, and has many services available to students – Counseling Center, 24/7 crisis hotline, Student Accessibility and Resources, Veterans Resource Center, Center for Students in Recovery Student Money Management, Behavioral Intervention Team team
* A new resiliency program on campus was piloted with athletes last year and is continuing with freshman this year
* There will be 3 group sessions each semester. Student leaders will engage freshman and will share their experiences
* Topics will include career values, time management, stress management, resiliency and expectations, learning styles, relationship challenges
* There is also an online resiliency component called TAO which includes modules on well-being and resilience and communication and interpersonal relationships.
* Dr. Sarah Sass and Staci Zolkoski are conducting research about the program effects on resiliency with Interim Dean of Students Kim Harvey-Livingston.
* The TAO online resiliency program is also available for free to faculty, and staff. Kim will be sending information about the program out to everyone soon.

*Comment* – if you have an international student who is struggling, please refer to Dean of Students office if they need a course reduction – students need approval so that it doesn’t jeopardize their immigration status.

**01:30 Announcements**

 **Faculty Survey for Academic Administrators Dr. Lou Ann Berman**

* Every year faculty need to evaluate administrators. Last year it was postponed in order to move evaluations from the Spring to the Fall semester.
* Starting Monday 9/24, emails will be sent with Qualtrics evaluations for Chair, Dean, and Provost evaluations (and Associate Deans if relevant).
* Chairs, Deans, Associate Deans, and the Provost will receive reports along with their supervisor. If there are any questions about the evaluations or the process please contact Lou Ann in the Office of Assessment.

 **Faculty Senate Membership Update and Plans Dr. Wycliffe Njororai Simiyu**

* Please go through aspirations for the coming year on the Faculty Senate webpage
* CETL – has workshops planned tomorrow, in October, and November, please participate as your schedules allow.

 **Faculty Resolution on Climate Survey Dr. Kouider Mokhtari**

* Faculty senate proposes to conduct a culture survey every 2 years, starting with the Organization Culture and Assessment Instrument (OCAI). This survey generates a personal report and an aggregate report and is managed externally. UT system has used it in the past.
* An ad-hoc committee formed in order to determine which variables to collect (each costs money to add on) such as gender, college, rank, etc.
* Each of us get a personal report and then aggregate report.
* UT system has used it
* The Faculty Senate resolution to conduct climate surveys passed (John Lamb moved, Cathy Ross and Frank Dyke seconded)

 **Faculty Senate Budget Dr. Gus Gordon**

* Our budget was reviewed. We have a total of approximately $16K, with $4500 coming from the Provost’s office for external visitors, $4000 coming from the President’s office for lunches, $3500 for faculty senate-related travel, a $3000 budget we receive each year, a $919 rollover that we don’t spend each year, and a $247 endowment.

**01:55 Adjourn**