

The University of Texas at Tyler
Office of the Faculty Senate
University Committees: Reports on April 18, 2019

a. QEP-	Frank Dykes
b. Student Success	John Placyk
c. Art and Performance Complex	Sooah Park
d. HOP	Mary Fischer
e. Undergraduate Council	Christine Forisha
f. Student Financial Appeals	Mena Souliman
g. Student Life –	Nary Subramanian
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i. Graduate Council	Mary Fischer
j. Facilities and Space Allocation-	Kouider
k. Institutional Audit-	Gus Gordon
l. Budget Committee-	Gus Gordon
m. Faculty Affairs Committee	Colin Snider
n. Parking Citations Appeals -	Gina Doepker
o. Student Media Council	Frank Yu
p. Faculty Emeritus	Colin Snider

END OF YEAR 2018-2019 UT TYLER COMMITTEE REPORTS

A. Student Life Advisory Committee- Nary Subramanian, Ph. D.

This committee met twice this year - once in December and the second time in February. Committee had interesting discussions both times. Primary issues discussed include:

1. Mandatory "University 101 Course" for all freshmen is being planned. This course may also be offered as a Business elective.
2. Challenges in helping students cope with stress were discussed.

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3. Options for student engagement and support for online courses were also discussed.
4. Josh from student life and leadership office mentioned that over 1000 academic alerts on the EAB-SSC system last Fall semester
5. A new web-based system for planning and hosting student events on campus is being rolled out by Student Life and Leadership office - this system can also be used to mark student attendance at these events by swiping patriot cards.

I think Ona Tolliver did a good job managing these meetings and discussions were interesting and productive.

B. Graduate Council: Committee reports for the April Faculty Senate Meeting- Mary Fischer, PhD, CGFM

HOP States:

The committee is meeting regularly to complete a 2018-19 revision in preparation for the SACs review this next year. We will be meeting again Monday April 22 to review additional updated sections No. 500 and 300 specific additions. Continuing edits will be underway through the summer months.

Dr. Mirmiran chairs the committee meetings.

This Council meets monthly on the second Friday. The minutes of the meetings are posted on the Graduate Council [www](#) page for review. All curriculum issues that have reached the Graduate Council for consideration have been approved and sent forward to the Dean of the Graduate School. Currently no old business is pending.

I may not make it to the Faculty Meeting as the Scholarship Luncheon at Ornelas is not scheduled to conclude until 1:30. But if I can leave early, I might make the last part of the meeting.

Let me know if there are any questions.

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C. Report on Faculty Affairs Committee for 2018-2019 – Wycliffe/Colin

In its first year of reconstitution, the Faculty Affairs Committee conducted considerable work in two areas: faculty awards and preparing the Faculty & Staff Awards Banquet for the end of the year.

The committee began meeting in October 2019, electing a chair, and then moving in November and December to review past ROTA winners' applications to the UT-System Academy of Distinguished Teachers (ADT). The committee made a recommendation of a candidate to the Provost in December 2018, which was then forwarded on to the System.

In the Spring, the committee placed the call for the White Teaching Fellowship, the President's Service Award, and the President's Scholarly Achievement Award. Working with the Provost's office, the committee slightly changed the process for the White Teaching Fellowships: under the old system, the winner received \$2,500, and the runner-up received \$1,500 and was nominated for the Piper Teaching Award at the state level. Beginning in Spring 2019, the White Fellowship awarded two faculty members with \$2,500 each, and the Committee then nominated one to be eligible to apply for the Piper Award. Beginning in Spring 2020, application to be considered for the Piper Award will be opened to any faculty who has won a White Fellowship in the Past, with the Faculty Affairs Committee selecting the best candidate. For Spring 2019, the Committee selected two winners for the White Fellowship, nominated one for eligibility for the Piper Award, and selected one winner for the President's Scholarly Achievement Award and one winner for the President's Service award. The winners will be announced at the Faculty & Staff Awards Banquet on April 29, 2019.

The Faculty Affairs Committee also worked with USAC to organize the Faculty & Staff Awards Banquet, voting to hold a luncheon this year and working with USAC, the President's Office, and the Provost's office to arrange the program, dining preparations and arrangement, and production of medallions/awards. To wrap up the year, the Committee will write and approve a rubric to use for the UT-System ADT nomination in order to make the process more transparent and efficient.

D. Research Council - Kouider

- a. Chair of the Council is Dr. Michael McGinnis.
- b. The Office of Research received 33 proposals for internal grants.
- c. Review of proposals by individual members of the council starts this week.

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- d. Council meets on May 16 to review and make funding recommendations.
- e. Outcomes of funded proposals will be available Early June.
- f. Funded proposal start date is September 1.

E. Facilities and Space Allocation Committee - Kouider

- a. Chair of Committee is Provost Mirmiran.
- b. Committee has not met much this year as it meets only when there are space requests.
- c. Provost can provide additional information about committee activities.

F. Art and Performance Complex Committee - Sooah Park

The committee includes 8 members and 3 ex-officios. They don't have a chair for this committee. Since it is related to the Cowan Center, Susan Thomae-Morphew convenes a committee meeting. The tasks they are charged with in 2018-19 are:

- 1. Approve budget
- 2. Address student benefits
- 3. Address needs of Cowan Center management
- 4. Identify means to engage students in performing arts center activities.

The committee has not met yet this year. In response to my emails, Susan Thomae-Morphew said that until they get to budget, they will not have the information that is used at the committee meeting. Susan is communicating with Dr. Kim Laird regarding the budget. She mentioned that they usually meet toward the end of April.

G. Student Union Advisory Committee - Sooah Park

The committee includes four members and the chair is Dr. Jennifer Waters. Dr. Waters is recently involved in the University Center. According to an email from Dr. Waters, the Student Union Advisory Committee has not yet met this year.

H. PARKING CITATIONS APPEAL COMMITTEE - Gina M. Doepker

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The purpose of the Traffic and Parking Citation Appeals Committee is to review appeals submitted by individuals who have received a university traffic or parking citation. The University Parking Appeals Committee is composed of six members consisting of three UT Tyler faculty/staff members and three UT Tyler student members. The Chief Student Affairs Officer is also appointed to the committee as an Ex-Officio Non-Voting Member as well. The appeals committee may uphold the citation, reduce the citation to a lesser included offense, reduce the citation to a warning, or invalidate the citation. The decisions of the Appeals board is final and no additional appeals for the citation are accepted.

FREQUENCY

- The committee met five times during the months of October, November, January, February, and March.
- The last committee meeting of the academic year will be held Monday, April 22nd.

SUM OF BUSINESS

- Total Appeals Reviewed To Date = 95 Totaling \$3,360
- Total Appeals Granted To Date = 45 Totaling \$1,570
- Total Appeals Denied To Date = 50 Totaling \$1,790
- Total Appeals Pending April Meeting Review = 22 Totaling \$845

SUM OF CHALLENGES

- Committee was formed mid-October, 2018 due to waiting for final approval by the Chief Student Success Officer and recommendations from USAC for staff members.
- Communication and participation of student alternates was infrequent or non-existent

SUGGESTED CHANGES

- Committee should be finalized by August of new academic year.
- Student participants should be selected who are willing to actively serve/participate in the committee in some way.

Submitted by: Gina M. Doepker

Faculty Senate Representative

Parking Citations Appeal Committee Chair

I. Audit committee – Gus Gordon

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This committee meets quarterly. The internal auditor reports on the audit plan and progress of audits, as well as any significant developments. As of the last meeting in December audits were progressing as planned and there was nothing extraordinary to report.

J. Budget committee- Gus Gordon

This is chaired by VP Laird. UTT has not had a budget committee prior to this academic year. The committee met for the first time Last month and should meet monthly. The purpose is to increase transparency and the communication flow from administration to faculty and staff and vice versa. Our operating deficit has improved over the last few years, as well as budget planning so that our revenues and expenditures are basically equal at this point. Faculty on the committee expressed concerns about the M & O budgets that have not changed in many years. The sweeping of funds was also a concern expressed by faculty, as well as greater clarity on funding sources for the new plaza. There was a discussion of the use of differential tuition. In the coming weeks these concerns are to be clarified. The forming of this committee is the first step in assisting with increased transparency and communication, which both the administration and faculty are pursuing together.

K. Faculty Emeritus – Colin

This year, the Emeritus Committee began working on its new schedule of accepting and considering nominations in the Fall semester and forwarding them on to the President. The committee made four recommendations this year, and the President confirmed those in time for Spring semester. The Emeritus status is no longer approved of by the Board of Regents, so the President's confirmation of Emeritus status is final. Beginning next year, the committee will also look into the status of President Emeritus for past presidents.

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April 17, 2019

L. QUALITY ENHANCEMENT PLAN COMMITTEE- Frank Dykes

The QEP Steering Committee is comprised of faculty, staff, and Tyler community members. The committee reviewed information from the QEP Topic Survey that was developed and distributed during the Summer of 2017 to UT Tyler faculty, staff, students, community members from the college Advisory board and UT Tyler Alumni Regional Council members. Leading topics among the survey responders included Work-Related Knowledge and Skills, Internships, Career Planning/Being Career Minded, and Solving Complex Real-World Problems. Based on the review of the survey, the steering committee chose to address Solving Complex Real-World Problems as the QEP topic for the upcoming SACS visit in 2021. The rationale for choosing this topic was based on the UT Tyler mission and vision statement and the alignment with the UT Tyler Strategic Plan.

Moving forward, the QEP steering committee will draft a white paper addressing Solving Complex Real-World Problems. The following schedule outlines the tasks for the QEP steering committee for Summer 2019 and Fall 2019:

Summer 2019

- Literature Review of Higher Education Curriculum Models
- Implementation Strategies
- Effectiveness and Impact
- Student Performance Expectations

Fall 2019

- College/Program Curriculum
- Student Outcomes
- Community Outreach
- Assessment
- Budget
- QEP Brand and Marketing Plan

PENDING

M. Undergraduate Council

Christine Forisha

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