

**THE UNIVERSITY OF TEXAS AT TYLER  
Notification of Missing/Stolen Property Form**

**Inventory Number:** \_\_\_\_\_

**Serial Number:** \_\_\_\_\_

**Value:**               \$ \_\_\_\_\_

**Date of Loss:**       \_\_\_\_\_

**Property Description:**

**Property Status:**           Missing               Stolen (attach Campus Police Incident Report)

**Explanation of loss and action taken to locate missing property:**

**Authorized Signature:**

\_\_\_\_\_ **Budget Authority**

\_\_\_\_\_ **Date**

**Please submit completed form to Brenda Bowie, Inventory Coordinator, ADM 117**