

SEMI-MONTHLY PAYROLL DATES
THROUGH AUGUST 31, 2010

For Time Earned During Period:	Payroll Documents Final Approved by 3:00 P.M. (DEFINE, OVM)	Check Release Date PAYDAY
09/01/09 09/15/09	09/17/09 (Thursday)	09/22/09
09/16/09 09/30/09	10/02/09 (Friday)	10/07/09
10/01/09 10/15/09	10/19/09 (Monday)	10/22/09
10/16/09 10/31/09	11/03/09 (Tuesday)	11/06/09
11/01/09 11/15/09	11/17/09 (Tuesday)	11/20/09
11/16/09 11/30/09	12/02/09 (Wednesday)	12/07/09
12/01/09 12/15/09	12/16/09 (Wednesday)	12/18/09
12/16/09 12/31/09	01/05/10 (Tuesday)	01/08/10
01/01/10 01/15/10	01/19/10 (Tuesday)	01/22/10
01/16/10 01/31/10	02/02/10 (Tuesday)	02/05/10
02/01/10 02/15/10	02/17/10 (Wednesday)	02/22/10
02/16/10 02/28/10	03/02/10 (Tuesday)	03/05/10
03/01/10 03/15/10	03/17/10 (Wednesday)	03/22/10
03/16/10 03/31/10	04/02/10 (Friday)	04/07/10
04/01/10 04/15/10	04/19/10 (Monday)	04/22/10
04/16/10 04/30/10	05/04/10 (Tuesday)	05/07/10
05/01/10 05/15/10	05/18/10 (Tuesday)	05/21/10
05/16/10 05/31/10	06/02/10 (Wednesday)	06/07/10
06/01/10 06/15/10	06/17/10 (Thursday)	06/22/10
06/16/10 06/30/10	07/02/10 (Friday)	07/07/10
07/01/10 07/15/10	07/19/10 (Monday)	07/22/10
07/16/10 07/31/10	08/03/10 (Tuesday)	08/06/10
08/01/10 08/15/10	08/17/10 (Tuesday)	08/20/10
08/16/10 08/31/10	09/01/10 (Wednesday)	09/07/10

This semi-monthly payroll schedule applies only to processed OVM payroll voucher documents. OVM payroll documents must be created and final approved by the budget authority by 3:00 P.M. on the second workday after the close of a pay period, as shown above unless otherwise noted.

Paychecks will be available in the Cashiers' Office (ADM 125) at 10:00 A.M. on the fifth workday after the close of the payroll period. Exceptions are unusual, but sometimes necessary. Special notification is given when this occurs.

Payroll website for calendar: http://www.uttyler.edu/finserv/Payroll/payroll_home.htm

