|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Dr. Chuck Barké (Chair) | Dr. Vance Vaughn (CEP) | Dr. Rebecca Fountain (CNHS) | Ms. Brenda Burton (REG) ExO | Dr. Alecia Wolf (GC) ExO |
| Dr. Tom Crippen (CE) | Dr. Vivek Pandey (CBT) | Dr. Mary Fischer (CBT) | Dr. William Geiger (GC) ExO | Student (CNHS): Patrice Yates |
| Dr. Belinda Deal (CNHS) | Dr. Hassan el-Kishky (CE) | Dr. Colleen Swain (CEP) | Sonja Morale (REG) ExO | TBA |
| Dr. Patricia Gajda (CAS) | Dr. Doug Ried (CPharm) | Dr. Randy LeBlanc (CAS) | Ms. Jeanne Standley(LIB) ExO | ( = PRESENT) |

|  |  |  |
| --- | --- | --- |
| ITEM | DISCUSSION | ACTION |
| I. Call to order | Dates for Fall 2014: 9/12/14, 10/10/14, 11/14/14, 12/5/14  Dates for Spring 2015: 1/9/15, 2/13/15, 3/6/15, 4/10/15, (May if needed). |  |
| II. Approval of October 10, 2014 Minutes |  |  |
| III. Committee Reports:   1. Curriculum Committee: 2. Ad Hoc | Proposal review flowchart (CRB)  Ad Hoc Committee Report and Proposals:  1. **6 hour limit for grad students on probation.**  The ad hoc committee proposes the following catalog language regarding probation limits for graduate students:    A student on academic probation may not register for more than nine hours (or fewer, at the discretion of the academic dept) and must obtain his/her advisor’s approval on a Graduate Student Probation Petition for Readmission form to register.    The thinking was to permit a full load at the global level, but allow the academic advisor to reduce that number if deemed necessary.    2. **What to do about students who register for future classes and then go on probation.**    Brenda let us know that the Registrar’s Office already has the query that identifies students on probation and assigns a Service Indicator/hold that prevents them from adding, dropping, swapping, or making any changes at all to their schedule until they see an advisor and process the probation form.  They also get an email from the registrar letting them know they are on probation and what to do about it.    We propose changing the email text to alert the grad student that they have until the 4th day of class to submit the signed probation paperwork or be administratively dropped. This allows them to keep their spot in the class and their fin aid, and if they’re serious about staying they’ll get the signatures. If they don’t get the signatures, they’ll be dropped in time for another student to get their spot, and it will be before census date so they won’t be counted. |  |
| IV. OLD BUSINESS:  Third Recommendation:  Flow chart-Proposal: Last fall decided not to use Blackboard as a mechanism. The assumption was software would be installed, but it has not. Ask Dr. Geiger if it is still being planned to be installed.  Electronic Curriculum Process Handbook (standard procedures, expectations of departments, etc.)  Fourth Recommendation:  Scholarship information and statistics on a site or made available to students | 1. Role of graduates school representatives to dissertation defenses (WG)   C. From 2013-14   1. Develop and approve Graduate College minimal admission standards for all programs. 2. Review, update and/or revise bylaws to align with website information 3. Increase visibility of Graduate Council and Graduate College on website 4. Organizational and reporting functions regarding Graduate programs 5. Strengthening Graduate Programs: quantity (program growth, retention) and quality 6. Degree plans- required for all programs, standardized template/format 7. Online admissions electronic processes 8. GPA calculation issues 9. Doctoral program update |  |
| V. NEW BUSINESS: Issues/Tasks/Initiatives for consideration in 2013-14 | A. Curriculum Management (WG) |  |
| VI. Announcements/Open Forum |  |  |
| II. Adjourn |  |  |