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| Dr. Marsha Matthews (Chair) | Dr. M. Sathyamoorthy (COE) | Dr. Alecia Wolf (ExO) |
| Dr. Jessica Holm (CEP) | Dr. Torey Nalbone (COE) | Dr. Mary Fischer (FacSenate) |
| Dr. Yanira Oliveras Ortiz (CEP) | Dr. Robert Sterken (CAS) | Terra Gullings (ExO) |
| Dr. Nicholas Fessler (COB) | Dr. Dewane Hughes (CAS) | Chelsea Crain (ExO) |
| Dr. Tammy Cowart (COB) | Dr. David Pearson (COP) | Brenda Burton (ExO) |
| Dr. David Criswell (CNHS) | Dr. Kathleen Snella (COP) | Jeff Lindenmoyer: Student (COB) |
| Dr. Jenifer Chilton (CNHS) | Dr. William Geiger (ExO) | Alireza Yazdanshenas: Student (COE) |
| Dr. Charles Barké (CEP) |  |  |

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| ITEM | DISCUSSION | ACTION |
| I. Call to Order | W.T. Brookshire Hall – 2nd Floor Room 234  A. Welcome New Members   1. Dr. Jessica Holm – CEP 2. Dr. Dewane Hughes – CAS 3. Dr. Kathleen Snella – COP 4. Student Representatives  * Jeff Lindenmoyer – COB * Alireza Yazdanshenas - COE |  |
| II. Approval of Minutes | A. Approval of minutes from May 2018 Meeting | Unanimous Approval |
| III. Committee Reports   1. Curriculum Committee 2. Ad Hoc | A. Curriculum Subcommittee report and recommendations (TN)   * Approval of Curriculum items approved via electronic ballots for June, July & August 2018 * June – 2 items * July – PHAR 7413 & PHAR 7225 * August – HRD 5399, HRD 6399 and MCAA Program Change * Communication’s Master’s program 5313 & 5314 Approved * Inactive Courses – ECON 5314-5322 * Review of the catalog copy and material for the PhD in Clinical Psychology. * 30 Hours of suitable transferable credits to be determined by the advisor and clinical director (WG) * The thesis and research skills of the student would need to be evaluated upon entrance on a case by case basis. * If they wrote a thesis it would have to be evaluated before accepted (CB)   B. Syllabus Composition Task Force (NF)   * The Syllabi needs to be representation of the actual course and add to the content of the course * 13 point in the HOP, include the basic information that is needed and for curriculum use only * Provide enough reason in the syllabi to approve or deny the course * A new program should come with the first years’ worth of courses to go in the catalog so students are ready to go when admitted (TN) * Call to action for the Grad Council this year: Clarify the syllabus process and come up with a solution that would work best for the council and the departments during the coming year. (WG)   C. Conditional Admission (JC)   * Make the wording on the website and the catalog the same * Make sure the departments are held responsible for not admitting people that can’t make a 3.0 * Conditional Admission done through workflow   D. Graduate Research Assistant Task Force (TC)   * Graduate Students produce about 32% revenue and receive less than 14% in funding * Come up with a strategic allegation vision statement * Academic Affairs offers $3,500 for students doing thesis and has to be an on campus (face-to-face) student * How should we be using scholarships strategically? Are they for metric, recruiting or preferences? * **Task Force: Tammy Cowart (Chair), Alecia Wolf, David Pearson, Jenifer Chilton, Torey Nalbone** | Unanimous Approval |
| IV. Unfinished Business | A. Guidelines for Certificate (WG)   * Take a look at our current certificates and make sure they are meeting guidelines * Be clear that the certificate is awarded by the college and not by UT Tyler as a whole * Do we want certificates recognized on the student’s transcript as a milestone? (WG) * **Task Force: Jenifer Chilton (Chair), Kathleen Snella, Tammy Cowart, Marsha Matthews**   B. Graduate School Representative (WG) (CC)   * Serving as a Grad School Rep is a required duty and obligation that any Graduate Research Status member has. * How can we make this process better? * Does the Graduate School want to place expectations? * Provost likes an external member to serve on committees to give outside perspective (WG) * Should we move back up to 4 required members on a committee? * **Task Force: Yanira Oliveras Ortiz (Chair), Jenifer Chilton, Jessica Holm, Chelsea Crain** |  |
| V. New Business | A. Thesis & Dissertation Committee Composition (WG)  B. College of Education & Psychology – New Ed.D. School Improvement (YOO)  C. Doctoral Program External Review Guidelines & Procedure Handbook (Office of Assessment & Institutional Effectiveness)  D. Dashboard for Graduate Programs. Review composition to timely communicate to colleges  E. Develop Evaluation metrics for graduate programs within the University Strategic Plan  F. Graduate Council By-Laws. Consider attachment to include by-annual review  G. Review/Update, if appropriate, graduate faculty status related to professional doctoral programs   * **All new business moved until next meeting, ran out of time** |  |
| VI. Announcements/ Open Forum |  |  |
| VII. Adjourn | Meeting adjourned by Dr. Marsha Matthews (Chair) | 3:03 p.m. |