|  |  |  |  |
| --- | --- | --- | --- |
| Dr. Mary Fischer (Chair) | Dr. Dennis Combs (CEP) | Dr. Jennifer Chilton (CNHS) | Dr. William Geiger (GC) ExO |
| Dr. Marsha Mathews (CAS) | Dr. Mark Lewis (CEP) | Dr. David Pearson (COP) | Dr. Alecia Wolf (GC) ExO |
| Dr. Randy LeBlanc (CAS) | Dr. Hassan el-Kishky (COE) | Dr. Leanne Coyne (COP) | Ms. Brenda Burton (REG) ExO |
| Dr. Nicholas Fessler (CBT) | Dr. Torey Nalbone (COE) | Ms. Rebecca Fernandez (LIB) ExO | Michael Giordano (GC) ExO |
| TBD (CBT) | Dr. David Criswell (CNHS) | Ms. Chelsea Miller (GC) ExO | X = Present |

|  |  |  |
| --- | --- | --- |
| ITEM | DISCUSSION | ACTION |
| I. Call to Order | Meeting Dates for the 2017 Fiscal year: Nov 4, Dec 2, Jan 13, Feb 10, March 10, April 14 at 1 p.m. in PHAR 235  May 5 at 10 a.m. in PHAR 235 | Chair, Dr. Mary Fischer, called to order at 1:32pm |
| II. Approval of Minutes | Approval of minutes from May 2016. | Vote: Unanimous Approval |
| III. Committee Reports   1. Curriculum Committee 2. Ad Hoc | 1. Curriculum Subcommittee and guidelines (MF)  * Discussed online Syllabi policy (12 step check list) * Links on form are better working in Google Chrome or Firefox rather than Internet Explorer (TN) * Policy could be simplified, each step should not have multiple steps within it, too cumbersome for the committee to keep up with the way it is (TN) * Policy does hold value in the way that it allows for uniform and structure to follow (BB) * Login process has proven to be a bit difficult for some to achieve, plans to add steps and more detail to help that process (MF)  1. Ad Hoc Committee Report and Proposals:  * Previous provost felt that the current policy let too many people continue their academic career while staying on probation/suspension without ever getting off of it. (BB) * Current policy takes the students cumulative GPA and term GPN into account to determine academic standing. (BB) * Assignment of members to the Ad Hoc committee (MF) * Members on this committee consists of:  1. Dr. Torey Nalbone (Chair) (COE) 2. Dr. Nicholas Fessler (CBT) 3. Michael Giordano (GRAD) 4. Brenda Burton (REG)  * Committee will meet outside of the Grad Council and try to have solution ideas before our next Grad Council meeting | A. Open Forum discussing input on changes and/or thoughts on current Graduate Curriculum details and deadlines  B. Ad Hoc committee formed to discuss policy on suspension and probation and how to simplify and/or better it. |

|  |  |  |
| --- | --- | --- |
| IV. Unfinished Business | 1. Program Review (Strategic Plan) 2. Number of times a degree seeking student can stay on probation (AW) 3. Faculty Ambassadors – Travel $ for recruiting (AW) 4. Review/act on proposed language 5. Non-degree seeking probation (AW) | A. Postponed  B. Postponed  C. Postponed  D. Postponed |
| V. New Business | 1. Pass/ fail vs Cr/NCR (BB)  * Pass/Fail grading system penalizes students GPA when for receiving a (F) (BB) * Credit/No Credit grading system does not penalize students GPA for receiving a (F) (BB) * The Graduate School and Undergraduate currently have a pass/fail system and Undergraduate is speaking of doing away with that policy and using CR/NCR * Unanimous decision to do away with pass/fail and implement credit/no credit policy. * Motioned by Dr. Fischer, 2nd by Dr. Nalbone  1. New graduate programs in the pipeline (WG)  * PhD in Clinical Psychology * Approved in August * Going to the board of Regents in February * Bachelors in Science and Communication Disorders has been approved, therefore leading to a Masters in Speech Pathology * Possibly in the works: DPT in Physical Therapy * No other Physical Therapy program in the East Texas area * PhD in School improvement/innovation that would have multiple different tracks (mostly geared towards Superintendents)  1. Develop evaluation metrics for graduate programs  * Dashboard shows the health of each Graduate Program annually * Two factors used to measure the health of the program * Application Lag Time * Retention Rates  1. Current progression policy regarding suspension and Probation (BB)  * See Above (Item (III), Bullet item (B))  1. Dashboard for Graduate Programs  * See Above (Item (V), Bullet Item (C))   F. Financial Aid/e.g., scholarships   * Percentage of scholarships awarded to Graduate Students significantly lower than those given to Undergraduate Students * Discussion on best way to make money available to programs and allowing them to grow * Some programs are comfortable with their size, while others want to grow (WG) | A. Discussed the difference between pass/fail grading systems as opposed to credit/no credit systems  B. Discussed a few new programs that may be in the works in the near future  C. Discussed Dashboard as a system of evaluation for the Graduate Programs  D. See Ad Hoc Committee above that was formed to discuss this topic  E. Discussed about in a form of measurement to evaluate graduate programs  F. Discussion on amount of scholarships given in correlation with budget |
| VI. Announcements/ Open Forum | * Discussion of PhD programs not allowing students to retake a course for grade replacement, only taking average of the two for the final grade. * Discussion of needing consistency on retakes and allowing students to “cherry pick” their better grades and leave out the others when it comes to applying to their program coursework (WG) * Move to Unfinished business: Discussion of whether a student’s GPA as an undergrad should carry over as a graduate student or should they start fresh. * Curriculum Sub Committee Formed: * Dr. Mark Lewis (Chair) (CEP) * Dr. Leanne Coyne (COP) * Dr. Randy LeBlanc (CAS) * Dr. Mary Fischer (CBT) * Dr. Torey Nalbone (COE) * Dr. David Criswell (CHNS) * Brenda Burton (REG) (ExO) * Rebecca Fernandez (LIB) (ExO) |  |
| II. Adjourn | Motion by Dr. Fischer, 2nd by Dr. Fessler | Adjourned at 2:48 pm. |