|  |  |  |  |
| --- | --- | --- | --- |
| Dr. Mary Fischer (Chair) | Dr. Mark Lewis (CEP) | Dr. David Pearson (COP) | Ms. Brenda Burton (REG) ExO |
| Dr. Marsha Mathews (CAS) | Dr. Hassan el-Kishky (COE) | Dr. Leanne Coyne (COP) | Chelsea Miller (GC) ExO |
| Dr. Randy LeBlanc (CAS) | Dr. Torey Nalbone (COE) | Ms. Rebecca Fernandez (LIB) ExO | Michael Giordano (GC)ExO |
| Dr. Nicholas Fessler (CBT) | Dr. David Criswell (CNHS) | Dr. William Geiger (GC) ExO | Rhonda Willis (CBT) ExO |
| Dr. Gary Miller (CEP)(FS) | Dr. Jennifer Chilton (CNHS) | Dr. Alecia Wolf (GC) ExO | Student (): TBD |

|  |  |  |
| --- | --- | --- |
| ITEM | DISCUSSION | ACTION |
| I. Call to Order | Called to order by Dr. Mary Fischer (Chair) | 1:02 p.m. |
| II. Approval of Minutes | Approval of minutes from December 2016.   * Approved: contingent on a few corrections (rewording and grammar called to attention by Brenda) * Motioned by Dr. Randy LeBlanc, 2nd: Dr. Torey Nalbone | Unanimous Approval |
| III. Committee Reports   1. Curriculum Committee 2. Ad Hoc | A. Curriculum Subcommittee (ML)   * **Proposal: BLAW 5340: Business Ethics and Compliance**   Recommendation: Change course title  Course Type: Change   * **Proposal: ENGL 5397: Guided Integrative Study**   Recommendation: Change course title  Course Type: Change  **Above courses approved unanimously**   * **Proposal: Health Science MS**   Recommendation: Admission criteria and degree plan changes  Program Type: Change   * **Proposal: History MA**   Recommendation: Degree plan changes  Program Type: Change   * **Proposal: Industrial Management MS**   Recommendation: Degree plan changes  Program Type: Change   * **Proposal: Kinesiology MS**   Recommendation: Admissions criteria changes  Program Type: Change   * **Proposal: Master of Accountancy MAcc**   Recommendation: Degree plan changes  Program Type: Change   * **Proposal: Nursing MS**   Recommendation: Reduce Credits in this program  Program Type: Change  **Above courses approved unanimously**   * **Proposal: ALHS 5325: Nutrition for Healthy Aging**   Recommendation: ALHS 1315 is a prerequisite requirement  Course Type: New   * **Proposal: BIOL 5410 Evolutionary Ecology**   Recommendation: Course number needs to match syllabus  Course Type: New   * **Proposal: CENG 5352: Introduction to Pavement Engineering**   Recommendation: CENG 5352 is an active course. Change Course number to CENG 5354  Course Type: New   * **Proposal: CENG 5356: Pavement Management Systems**   Recommendation: Pavement Management Systems already exists as CENG 5359. Update syllabus to match.  Course Type: New  **Above courses approved unanimously**   * **Proposal: CHEM 5310: Advanced Analytical Chemistry**   Recommendation: CHEM 5310 already exists in the system, needs new course number  Course Type: New   * **Proposal: CHEM 5311: Chemical Separations**   Recommendation: New course, resubmit  Course Type: New   * **Proposal: CHEM 5395: Thesis I**   Recommendation: The grading basis should be CR/NC instead of P/NP  Course Type: New   * **Proposal: CHEM 5396: Thesis II**   Recommendation: The grading basis should be CR/NC instead of P/NP  Course Type: New  **Above courses approved unanimously**   * **Proposal: NURS 5382: Capstone**   Recommendation: fix course description to match which courses must be taken with the course.  Course Type: New   * **Proposal: NURS 6317 Evidence Based Practice II**   Recommendation: Approve  Course Type: New   * **Proposal: NURS 6331 Organizational Leadership and Culture**   Recommendation: Approve for fall 2018  Course Type: New   * **Proposal: NURS 6358: Population Health within a Context of Culture**   Recommendation: Change prerequisite  Course Type: Change   * **Proposal: NURS 6371: Advanced Leadership I**   Recommendation: Approve  Couse Type: New   * **Proposal: NURS 6381: Advanced Clinical Practice I**   Recommendation: Approve  Course Type: New  **Above courses approved unanimously**   * **Proposal: PHAR 7133 Substance Use Disorders**   Recommendation: Correct in catalog what courses are prerequisites and department consent required  Course Type: New   * **Proposal: Business Law and Compliance**   Recommendation: Specialization attaches to the MBA program  Specialization Type: New   * **Proposal: Internal Assurance and Consulting Services**   Recommendation: Program approved already, evaluate to make it a certificate program for MBA and MACC  Certificate Type: New  **Above propositions approved unanimously**   * **Proposal: Milestone in College English Studies**   Get clarification if it a subplan of the MA in English  Program Type: New   * **Proposal: Health and Kinesiology Med**   Termination of program, we need a teach out plan that David will provide, something along the lines of not admitting after spring 2017.  Program Type: Termination  **Above courses are waiting for changes to approve**  **COURSES CURRENTLY HELD BY SUBCOMMITTEE AWAITING EDITS:**   * **PHAR 7128:** Need course numbers in corequisite section * **PHAR 7129:** Need course numbers in corequisite section * **PHAR 7232:** Need course numbers in corequisite section * **PHAR 7510:** Need corequisites on form and syllabus to match * **PHAR 7247:** Needs new course number: course already exists * **PHAR 7611:** Need to match syllabus with course description * **PHAR 7509:** Need to match syllabus with course description * **PHAR 7507:** Need to match syllabus with course description * **PHAR7508:** Need to match syllabus with course description * **PHAR 7603:** Need to match syllabus with course description * **MANA 5388:** Need to match syllabus with course description   **Above courses are approved with corrections stated unanimously**  B. Revisit Ad Hoc Committee Report on Dual Credit (MM)   * Marsha stated her and Jenifer did send the report to Mary and that the report was complete. * Brenda reminded everyone not to say dual credit courses that we should be in the habit of calling them cross listed courses.   C. Ad Hoc Committee Report on Dual Credit Courses (MM)   * Committee looked at a number of courses to see if titles were the same. Out of the courses they looked at 271 were cross listed courses, 102 courses that one or two were not in catalog, and 24 needed to be fixed. | A. Curriculum Subcommittee gone over my Mark Lewis. |
| IV. Unfinished Business  V. New Business  VI. Announcements/Open Forum    III. Adjourn | A. Review catalog copy regarding graduate academic probation and suspension discussed at Council December meeting (BB)   * Brenda provided us with a handout that confirms the wording put into the catalog, attached to theses minutes is the Handout\*   B. Response – does EENG 5394 have sufficient content to be two courses?   * No, the course is supposed to be 3 courses not 4, forward on to Dr. Geiger for approval   None Submitted to date  A. Will committee meet in the spring? (WG)   * Yes we always meet in the spring (MF)   B. Mismatches with catalog/PeopleSoft and working with chairs to get this aligned. Provost wants to cleanse the catalog if the course hasn’t been offered for X number of years in PeopleSoft, it needs to be removed from the catalog (WG)  C. Graduate Assistantships: How to award students: with what was put into place there would be three eligible. Graduate Assistants have been made available to promote program growth, given to a college if they want and show need for them. (WG)  D. New Dissertation and Thesis guidelines were sent out to all FT Faculty by Chelsea, also all supporting documents are on The Graduate School Webpage. All students writing a Thesis or Dissertation MUST have a committee formed before doing anything! (CM)  E. Check on Students that are supposed to be serving and attending the Graduate Council Meetings. (ML)   * Hassan will check on COE student and for COE we will have Ms. Kodi Bunch an FNP student.   Motioned: Dr. Randy Leblanc, 2nd: Dr. Nicholas Fessler | 2:28 p.m. |

\*Attachment: Effective Fall 2017

**Graduate Academic Probation**

A graduate student who has a cumulative grade point average of less than 3.0 will be placed on academic probation. For the purposes of determining compliance with the policies of academic probation, all summer sessions are treated as one semester.

Students placed on probation will automatically be dropped from the subsequent semester. Students will need to meet with their advisor, in-person or via Patriot email, and secure approval on the Graduate Student Probation Petition for Readmission form. (<https://www.uttyler.edu/registrar/forms/GRAD%20Probation%20WEB%20Version.pdf>)

Students must submit the form to the Enrollment Services Center before they can be re-enrolled, and should not register for more than nine hours (or fewer, at the discretion of the academic department.)

Students on academic probation must earn a minimum cumulative grade point average of 3.0 or above in the subsequent semester. Failure to do so results in the continued probation. Students placed on continued probation will also be dropped from the subsequent semester and must follow the same procedure to re-enroll as described above for students placed on probation.

Grade points earned at other institutions are not used in computing the grade point average and may not be used to remove a deficiency. A student who leaves the University on academic probation or continued probation will be readmitted on academic probation or continued probation even if he or she has attended another institution in the interim.

**Graduate Academic Suspension**

Students on Continued probation must earn a minimum cumulative grade point average of 3.0 or above in the subsequent semester. A graduate student will be suspended from the University for one semester or full summer for failure to meet the terms of continued probation. A student suspended from the University for the first time must receive approval for readmission from the program advisor and the appropriate dean.

A student readmitted to the University after having been suspended must complete a Graduate Student Suspension Petition for Readmission form, with signatures from both their academic advisor and the appropriate college dean, to register, the student will return on final probation.

Students returning from suspension and on final probation must earn a minimum cumulative grade point average of 3.0 or above in the subsequent semester. Failure to do so will result in permanent dismissal from the graduate school program and the University.

\*Students currently on probation/suspension will finish under the current policy.