MULTIPLE-PAPER FORMAT

A multiple-paper thesis/dissertation must contain reports of research that have conceptual coherence and must have
1) an inclusive abstract;
2) an introductory chapter that sets the context for the thematic research; and
3) a summary and conclusions chapter that integrates all of the studies.

Only papers for which the student is the sole or major contributor may be included. If a paper is coauthored, that should be acknowledged in a footnote to the chapter title(s) in the thesis/dissertation, and a release letter from each coauthor who is not on the supervisory committee must be included in an appendix.

When preparing a thesis/dissertation composed of multiple papers, a student must:
1) include a separate abstract or summary before each paper (chapter), in addition to the always-required general thesis abstract; and
2) include separate reference lists after each paper (chapter) rather than a single reference list for the entire thesis/dissertation.

When a student prepares a multiple-paper thesis/dissertation, reference citations in text and reference lists for each paper (chapter) are prepared according to the journal style for that paper (chapter).

A style manual for the journal, a copy of the journal being used, or an off-print of an article from the journal (the article must include examples of all pertinent style components) must be submitted to the Graduate School’s reviewer with the thesis/dissertation.

If a paper (chapter) has been published or accepted for publication, permission to reprint must be obtained from the journal holding the copyright. The signed permission letter is then included in an appendix.

Students using the multiple-paper format are advised to check with the Graduate School before submitting their paper for clearance.

*While the Graduate School strongly encourages publication of research results, students are reminded that preparation of a thesis/dissertation and preparation of a manuscript for publication are two separate operations. Certain mechanical stipulations for submitting manuscript copy to a publisher may differ from those specified by the Graduate School and may not be acceptable.*
Thesis/Dissertation MULTI-PAPER Format and Style Form

THIS FORM MUST ACCOMPANY ALL MULTI-PAPER FORMAT THESES AND DISSERTATIONS PRESENTED TO THE GRADUATE SCHOOL FOR APPROVAL.

PAPERS WILL NOT BE READ UNLESS ACCOMPANIED BY THIS FORM.

Candidate’s Name__________________________  E-mail: _____________________  phone:______________

Thesis/Dissertation Chair: _________________________________________________

TITLE OF THISIS/DISSERTATION: (Multi-Paper theses and dissertations must have a single title that succinctly and accurately reflects the coherence of all papers included)
____________________________________________________________________________________

A. Have any of the papers been published? yes____ no____

(Permission-to-reprint letters from copyright holder must be included in an appendix and the end of the thesis/dissertation, and footnoted on the first page of the chapter.)

B If yes, please indicate which chapters___________________________________________________

C Are any of the papers coauthored? yes____ no____

D If yes, is the student the major author of each? yes____ no____

(Footnote the chapter title, giving names of ALL coauthors. All coauthors must sign a permission-to-use letter, which is to be included in an appendix.)

E For each paper (chapter) provide the journal* that it is being prepared for:

Chapter 1:________________________________________________________

Chapter 2:________________________________________________________

Chapter 3:________________________________________________________

Chapter 4:________________________________________________________

Chapter 5:________________________________________________________

Chapter 6:________________________________________________________

*If a journal style has been followed, a copy of the journal or a copy of an article from the journal must be submitted with the manuscript. The submission must include examples of all format components (including all reference forms) that are based on the journal’s style.
To Permissions Editor:  

I am preparing my (thesis/dissertation) at The University of Texas at Tyler. I hope to complete my degree by (date of graduation).

An article, (title)______________________, of which I am first author, and which appeared in your journal (title________________________, reports an essential part of my (thesis/dissertation) research. I would like permission to reprint it as a chapter in my (thesis/dissertation).

Insert full citation including title, journal, volume, date and page numbers

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If you have any questions, please contact me at (always include e-mail, phone and/or FAX)

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