HIST 5310.001
Seminar in History

RESEARCH GUIDE: Turabian, Kate A Manual For Writers (7th ed.)

ASSIGNMENT SCHEDULE
Assignment

Orientation
Preparation of Schedule for Tutorial Conferences

Preparation of Schedule for Reports and Drafts

TUTORIAL CONFERENCES (BUS 263 by appointment)

After class on January 24, students will meet individually with the instructor to discuss prospective paper topics. Some initial investigation of possible topics should be done before this conference.

PRELIMINARY REPORTS AND BIBLIOGRAPHY

On the dates indicated, students will present their preliminary reports in class. The oral reports should include an overview and a definite plan of action for the seminar paper. The students will also present to the instructor, in written form, the bibliographical references that will be used in the seminar paper. Copies should be made for the other students in the class who will also be expected to offer constructive criticism of the efforts of their colleagues.

INTERIM REPORTS AND HISTORIOGRAPHICAL ESSAY

On the dates indicated, students will present their oral interim reports in class. The reports should include any revisions in the paper overview and plan of action, and an analysis of the historiography of the subject of the seminar paper. The student
will also present to the instructor, in written form, an historiographical essay and any revisions in the bibliographical references that will be used in the seminar paper. Copies should be made for the other students in the class who will also be expected to offer constructive criticism of the efforts of their colleagues.

FINAL ORAL REPORTS

On the dates indicated, the first half of the class period will be devoted to student presentations of their final reports in class. The oral report should include a sample lesson on the subject and an update on any changes made in the paper overview, plan of action, or historiographical analysis as presented during the interim report.

SEMINAR PAPER DRAFTS

The second half of the class period in which the final oral reports are to be given will be devoted to an evaluation of the written drafts of the assigned seminar paper. Each draft should be between 16 and 25 double-spaced type-written pages of text. The paper should contain a cover page, footnotes at the bottom of each page) or endnotes (following the text), and a bibliography. During the class meeting before the draft is to be considered in class, sufficient copies should be provided for the instructor and the other students in the seminar.

STUDENT REVIEWERS OF SEMINAR PAPER DRAFTS

One student will be assigned to give formal oral and written reviews of each paper. Each student will review one paper in this manner. Formal reviewers are to prepare written general comments on their assigned papers, as well as line-by-line corrections. The comments and corrections are to be given to the author of the paper at the end of class. The instructor should be given a copy of the written general comments only. All other students are expected to give oral general comments on the papers after they have read each one thoroughly, and they are expected to enter into class discussion of the paper under consideration.
SCHEDULE FOR FINAL REPORTS AND SEMINAR PAPER DRAFTS

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Submission of Final Papers/Final Class Discussion

SUBMISSION OF WRITTEN ASSIGNMENTS

All written assignments should be typed and attached either by paper-clip or staple. Do not use separate covers or folders. One letter grade will be deducted for each calendar day that the assignment is late.

ABSENCE FROM CLASS

If a student is unable to attend class on the day he/she is scheduled to give a preliminary, interim, or final report, the oral and written portions of the assignment should be forwarded to the instructor in written form in time for presentation to the class.

GRADING

The final paper will constitute 2/3 of the student's final grade. The remaining 1/3 of the final grade will be determined from the preliminary report, the interim report, the seminar paper draft,
oral and written comments as formal reviewers, and participation in general class discussion during the course of the semester. No incomplete (I) grades will be given to students who fail to complete the course requirements without prior approval by the instructor.

STUDENT LEARNING OUTCOMES

By the end of this course students will be provided with the opportunity to know, comprehend, apply, analyze, and evaluate primary and secondary historical sources with special emphasis on methodology, research, writing, and historical criticism.