

**The Department of Human Resource Development and Technology**  
The University of Texas at Tyler - 3900 University Blvd - Tyler, Texas 75799  
(903) 566-7331 - jharbaugh@uttyler.edu

**STUDENT INTERNSHIP CONTRACT**

The attached Statement of Work and Objectives will be conducted for

\_\_\_\_\_ (sponsoring organization) during the  
\_\_\_\_\_ (semester/year) at The University of Texas at Tyler for the course  
credit for \_\_\_\_\_ (course prefix and number).

I will work at least 150 hours during the semester, keep a diary of my work, submit a paper, and complete an evaluation. These materials, along with my sponsor's evaluation, will be placed in my degree plan file located in the Department of Human Resource Development and Technology.

**Code of Ethics**

As a student working as an intern sponsored by the College of Business and Technology, The University of Texas at Tyler, I agree to the following:

- I will treat in strict and absolute confidence all client or business proprietary information received by me from any person or from paper or electronic files at the sponsoring organization.
- I will comply with the standards of ethics applicable to the profession to which I aspire and to the ethical policies and code of conduct of the sponsoring organization.
- I will not recommend the purchase of goods or services from sources in which I have a vested interest to any business firm or individual requesting assistance.
- I will conduct myself in a highly professional manner in representing myself, the College of Business and Technology, The University of Texas at Tyler, and the sponsoring organization.

Student name (printed or typed) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_