The content of this syllabus/WEB site is subject to change at the discretion of the faculty leaders according to current learning needs.

**Fall 2014 MASTER COURSE SCHEDULE for NURS 3415**

All assignments begin on **Wednesday at 8 am** & end on **Tuesday at 5 pm**

<table>
<thead>
<tr>
<th>Assignments &amp; Due Date</th>
<th>Modules/Topics</th>
<th>Assignment/Due Dates</th>
<th>Quizzes</th>
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</thead>
<tbody>
<tr>
<td>8/26/14</td>
<td>Module 1: Introduction, Beginning the Transition, &amp; Library Orientation</td>
<td>Review Blackboard and the Syllabus Submit Electronic Forms Discussion Assignment: Introduce yourself (due 9/2 by 5 pm)</td>
<td>No quiz</td>
</tr>
<tr>
<td>9/2/14</td>
<td>Module 2: Professionalism &amp; Socialization</td>
<td>Prepare BSN-RN Observation Experience approval form Electronic Forms &amp; Introduction due today by 5pm</td>
<td>No quiz</td>
</tr>
<tr>
<td>9/8/14</td>
<td>Census Day: official class census submitted</td>
<td>Please notify faculty if dropping class</td>
<td></td>
</tr>
<tr>
<td>9/9/14</td>
<td>Module 3: Professional Writing</td>
<td>BSN-RN Observation Experience Form (fax), 2 journal articles (email in PDF format), Reference page (email) due 9/16 by 5pm</td>
<td>APA Exam available now May retake for 100% mastery until due date (due 9/23 by 5 pm)</td>
</tr>
<tr>
<td>9/16/14</td>
<td>Module 3 – cont.</td>
<td>After approval: Set appointment for BSN-RN observation Observation form, 2 journal articles &amp; reference page due today by 5pm</td>
<td>Unit 3 APA Exam – available (due 9/23 by 5 pm)</td>
</tr>
<tr>
<td>9/23/14</td>
<td>Modules 4 &amp; 5: Nursing Philosophy &amp; Theory, Human Caring</td>
<td>Nursing Philosophy paper (due 9/30 by 5 pm) – may submit</td>
<td>Unit 3 APA Exam – due today by 5pm</td>
</tr>
<tr>
<td>9/30/14</td>
<td>Modules 4 &amp; 5 – cont.</td>
<td>Start writing Scholarly Nursing (APA) paper due 10/21 by 5pm Nursing Philosophy paper – is due today by 5pm</td>
<td>No quiz</td>
</tr>
<tr>
<td>10/7/14</td>
<td>Module 6: Nursing Science &amp; (EBP) Evidenced-Based Practice</td>
<td>Continue work on scholarly paper due by 10/21 – may submit</td>
<td>No quiz</td>
</tr>
<tr>
<td>10/14/14</td>
<td>Module 7: Cultural Diversity &amp; Nursing is a Culture of Violence</td>
<td>Continue work on scholarly paper due 10/21 – may submit</td>
<td>Module 7 quiz - available 10/15/14 8 am</td>
</tr>
<tr>
<td>10/21/14</td>
<td>Module 8: Community as Client</td>
<td>Begin work on your EBP paper (due 11/11 by 5pm) Scholarly Nursing (APA) paper is due today by 5pm</td>
<td>Module 8 quiz - available 10/22 at 8 am until 10/28 by 5 pm</td>
</tr>
<tr>
<td>10/28/14</td>
<td>Module 9: Ethical Issues in Health Care</td>
<td>Continue work on EBT paper - may submit Cultural Competency Certificate will be due 11/4</td>
<td>Module 9 quiz - available 10/29 8am Module 8 quiz - due today by 5pm</td>
</tr>
<tr>
<td><strong>TBA</strong></td>
<td><strong>Last Day to Drop With a “W”</strong></td>
<td>Recorded on your Transcript</td>
<td></td>
</tr>
<tr>
<td>11/4/14</td>
<td>Module 10: Legal Issues in Health Care</td>
<td>Continue work on EBT paper due 11/11- may submit Cultural Competency Certificate due today by 5pm</td>
<td>No quiz</td>
</tr>
<tr>
<td>11/11/14</td>
<td>Module 11: Traditional/Complimentary Care &amp; Health Promotion &amp; Wellness</td>
<td>EBT paper is due today by 5 pm</td>
<td>No quiz</td>
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<tr>
<td>11/18/14</td>
<td>Module 12: Political, Social, &amp; Economic Issues</td>
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<td>Module 12 quiz Available 11/19 8am until 12/2 by 5pm</td>
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<tr>
<td>11/24 – 11/29</td>
<td>Thanksgiving Holiday</td>
<td>Enjoy and relax</td>
<td></td>
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<tr>
<td>12/2/14</td>
<td>Module 13:</td>
<td></td>
<td>Module 13 quiz -available 12/3</td>
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**SEMESTER CREDIT HOURS:**  NURS 3415.060 Professional Development (WEB based)
Four (4) hours didactic

**PREREQUISITES**
Admission to the Mobility In Nursing Education (MINE) option for RN-BSN and RN-MSN.

**COURSE DESCRIPTION**
This course is designed for the RN-BSN and the RN-MSN student to expand professional nursing roles, utilizing critical decision-making process, and theory-based nursing practice. Course content and activities focus on professional roles, values, and responsibilities for practice in the dynamic global health care system.

**STUDENT LEARNING OUTCOMES**
Upon successful completion of NURS 3415, the student will have demonstrated the ability to:
1. Integrate a foundation from the arts and sciences into professional nursing knowledge.
2. Analyze the roles of the professional nurse in a complex and changing healthcare environment.
3. Explain the use of evidence based research for best practices.
4. Utilize information from available databases for professional writing that addresses nursing practice.
5. Demonstrate knowledge of healthcare policy, finance, and regulatory environments.
6. Analyze the role of nurse related to interpersonal caring through inter- and intra-professional collaboration.
7. Relate the concepts of health promotion maintenance, restoration, and disease prevention to professional practice.
8. Explain how historical, ethical, and legal foundations of nursing as well as the core values of nursing enhance professionalism.
9. Integrate skills, knowledge and attitudes into holistic, evidence based professional nursing care.

**REQUIRED TEXTBOOKS**
**NOTE:** The first three (3) texts listed, written by the American Nurses Association (ANA) can be purchased online from ANA's website. Go to [www.nursingworld.org](http://www.nursingworld.org), select the Student Nurses tab, and then scroll down to find the Foundation of Nursing Package (which contains all 3 books below). The set of 3 can be purchased as a package (ANA’s Foundation of Nursing Package), which allows a discount on the price and even more savings on the eBook Foundation of Nursing Package. All the required books will be available at the UT at Tyler Bookstore. You will have assignments in all required texts and they are needed for successful completion of course assignments.

American Nurses Association. (2010). *Nursing's social policy statement: The essence of the profession*. Washington, DC: Author. (Purchase online from ANA or UT at Tyler Bookstore)


**OTHER REQUIRED RESOURCES AVAILABLE ONLINE**

1. Syllabus: NURS 3415: Fall 2013 – Professional Development (Available at: [http://www.uttyler.edu](http://www.uttyler.edu)). Then click on Blackboard and log in and into NURS 3415.


3. Texas Nurse Practice Act. (Available at: [www.bon.texas.gov/nursinglaw/npa.html](http://www.bon.texas.gov/nursinglaw/npa.html))

4. Lecture notes and other information will be available on Blackboard at [http://www.uttyler.edu](http://www.uttyler.edu). Students are encouraged to seek, explore, and search for additional internet resources applicable for course content.

**UNIVERSITY POLICIES**

[http://www.uttyler.edu/academic/syllabuspolicies.pdf](http://www.uttyler.edu/academic/syllabuspolicies.pdf)

**Students Rights and Responsibilities**

To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, Please follow this link: [www.uttyler.edu/wellness/rightsresponsibilities.php](http://www.uttyler.edu/wellness/rightsresponsibilities.php)

**Grade Replacement/Forgiveness**

If you are repeating this course for a grade replacement, you must file an intent to receive grade forgiveness with the registrar by the 12th day of class (see Master Course Schedule). Failure to do so will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates will receive grade forgiveness (grade replacement) for only three course repeats; graduates, for two course repeats during his/her career at UT Tyler.

**State-Mandated Course Drop Policy**

Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the 12th day of class (See Master Course Schedule). Exceptions to the 6-drop rule include, but are not limited to the following: totally withdrawing from the university; being administratively dropped from a course; dropping a course for a personal emergency; dropping a course for documented change of work schedule; or dropping a course for active duty service with the U.S. armed forces or Texas National Guard.

Petitions for exemptions must be submitted to the Registrar's Office and must be accompanied by documentation of the extenuating circumstance. Please contact the Registrar's Office if you have any questions.

**Student Accessibility and Resources Services (Formerly Disability Services)**

In accordance with federal law, a student requesting accommodation must provide documentation of his/her disability to the Student Accessibility and Resources Services counselor. If you have a disability,
including a learning disability, for which you request an accommodation, please contact the Student Accessibility and Resources Services office in UC 3150, or call (903) 566-7079.

**Student Absence Due to Religious Observance**
Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester.

**Student Absence for University-Sponsored Events and Activities**
If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

**Social Security and FERPA Statement:**
It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g. via email) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

**COURSE ASSIGNMENTS AND GRADING POLICY**
Completion of NURS 3415 is based on satisfactory attainment of all course criteria. Any student failing to meet the course objectives and expectations must repeat the course and may not progress to the next level.

**A. Grading Policy**
1. Students must have a grade average of 75 or higher in order to pass the course. Grades will not be rounded when calculating the average (74.5-74.9 is not rounded to 75).

2. Course grades will be calculated based on the following assignments and assigned weights. The values are:

   - 0% - Discussion: Introduction – required not graded
   - 25% - Quiz Grades (5 quizzes 5% each)
   - 5% - APA Exam
   - 10% - Nursing Philosophy paper
   - 10% - Completion of the Cultural Competency in Nursing Practice Certificate
   - 10% - Scholarly Nursing (APA) Paper
   - 30% - Application of Evidenced Based Practice (EBP) in the Clinical Setting (EBP Paper)
   - 100% TOTAL

3. Letter grades will be assigned according to the following scale:
   - A 90-100
   - B 80-89
   - C 75-79
   - D 60-74
   - F 60 and below

Approved FO: Fall 1999

**B. Paper/Assignment Re-grading Policy**
Student assignments will not be re-graded, either at the Undergraduate or Graduate level. At the instructor’s discretion, a draft may be written for review.

**C. Academic Integrity**
1. Students are expected to assume full responsibility for the content and integrity of all academic work submitted as homework and examinations.
2. All students are advised to review the UT Tyler Academic Dishonesty Policy and Academic Integrity policy in the Current College of Nursing Student Handbook and Academic Integrity Policy for UT Tyler students at [www.uttyler.edu](http://www.uttyler.edu); click on current
students, then Vice-President for Student Affairs, then Student Guide for Conduct and Discipline at UT Tyler. These policies are fully endorsed and enforced by all faculty members within the College of Nursing.

3. Plagiarism, cheating and collusion are unacceptable and if found violating any of these standards the student will be disciplined accordingly (See BSN/MSN Nursing Student Guide for Definitions).

4. The College of Nursing reserves the right to dismiss students from the program for any infraction of a legal, moral, social, or safety nature, pursuant to the procedures detailed in the Regent’s Rules.

**STUDENT DRESS CODE FOR THE UNIVERSITY OF TEXAS AT TYLER COLLEGE OF NURSING**

1. **General**
   
   It is the philosophy of the College of Nursing that the student has a responsibility to be neatly groomed and modestly dressed. Appearances should promote good health, safety and general well-being of the student. Clothing should avoid brevity and/or design that are offensive to the dignity and rights of others. School officials have the right and responsibility to counsel with the student or take any other corrective action. Types of clothing (other than those specified in this document) may be worn at the direction of the nursing instructor for special events.

2. **Classroom**
   
   Casual or every day business wear is recommended. This includes but is not limited to the following: Slacks or skirt; sweater, blouse, and shirt. Jeans as well as conservative shorts (mid-thigh or longer) may be worn, but avoid overly frayed or soiled. Shoes must be worn. See items to be avoided below.

3. **Professional Presentations, Ceremonies/ Graduation**
   
   Business or dressy day social: suit, dress, dressy separates, jacket, ties, nice fabrics. Dress shoes. Avoid denim, jeans, t-shirt or other casual clothes. For workshops/seminars attended by students, business attire will be worn.

4. **Items to be avoided in all School-related Functions (including but not limited to):**
   
   Overly frayed, worn or soiled garments. Costume look, transparent blouses, bare midriff shirts, tank tops, spaghetti straps, muscle shirts, overtly sexual, gang colors or logos, facial or body piercing, obscene slogans or pictures, bedroom wear, short-shorts, short skirts, or clothing that may be offensive to others.

**COURSE INFORMATION**

**A. General**

1. Unit modules will be posted on Blackboard a minimum of two (2) working days prior to class.

2. All submitted written material (papers, assignments, examinations, etc.) are the property of the College of Nursing. They will be maintained in an archived file in the College of Nursing.

3. The *Guide to Baccalaureate Nursing* is available on the CON website at [http://www.uttyler.edu/nursing/](http://www.uttyler.edu/nursing/). The student should access and review guide.

4. All nursing students are required to use their UT Tyler student email accounts for all correspondence.

**B. Expectations of Students in Nurs 3415**

1. Students are expected to have read and prepared for discussion and interaction regarding the content according to the course objectives.

2. Participation in course learning activities which will focus on application of concepts presented in required reading.

3. All students must have access to the Internet, either through personal resources or through the University of Texas at Tyler.

4. Handouts/outlines, any other required course materials will be placed on Blackboard.

5. Students are responsible for all course assignments and content, including announcements posted in Blackboard.
6. **Students are expected to check their university patriots email and the Blackboard course site at least every 2 days.** Since this is an online course much of the communication from faculty will be through Blackboard and email.

7. All assignments will be turned in on the date assigned unless prior arrangements have been made with the faculty. Late work will only be accepted at the discretion of the faculty. **A five (5) point deduction will be taken for each day(begins immediately after due time) the assignment is late.**

C. Expectations of Faculty in Nurs 3415

1. Post class materials in a timely manner. Course Unit modules/content will be posted on Blackboard prior to 9am on the Friday immediately prior to the Wednesday of each class week. The availability and closing dates for each Unit Quiz and APA Exam, and the assignment due dates are included in the Master Course Schedule located in the syllabus that is posted on Blackboard.

2. Respond to student emails and discussion board questions in a timely manner. This will usually be within 2 working days. If you do not have an answer to your question after 3 working days, please contact again because email may not have been received. **[Students are asked to put course number (NURS 3415) along with issue in subject line in any emails to faculty]**.

3. Faculty will be available during posted office hours and scheduled appointments.

D. Unit Quizzes (25%)

1. **Units 1 and 2** will help you meet your colleagues in the course, to get oriented to the course, to using library electronic resources, and to taking quizzes and submitting assignments on Blackboard.

2. Some units will have a quiz over the content covered in the respective unit. There are 5 quizzes to be taken on Blackboard throughout the semester. Quizzes for the respective units will be posted at 9am on Wednesday and will be up until the following Tuesday at 5pm. Each of these 5 quizzes is worth 5% of the course grade.

3. All quizzes will consist of 10 to 20 questions. You will have a time limit in which to complete the quiz. **Should you exceed the time limit, you will loose one (1) point for each additional minute that exceeds the time limit.** See “Master Course Schedule in syllabus for due dates. When you are ready to take the quiz, you will need to find a quiet place with reliable Internet access where you will not be interrupted. You can take the quiz with the assistance of books, notes, or other reference materials. There is not enough time to read outside resources so be sure that you are academically prepared when you take each quiz.

4. Should you have a reason to miss the quiz or should you experience technological difficulties while taking the quiz, it is your responsibility to contact the instructor no later than 12 noon on the following Wednesday (The day after the quiz closes). Forgetting to take a quiz is not a reason for makeup.

E. APA Exam (5%)

1. The **APA Exam in Unit 3** will consist of 20 questions. You will have two weeks in which to take it and you will be able to use your textbook, notes and other reference materials. You can take this exam as many times as you so choose during the two week period to achieve your desired grade. Realize when you do retake it, the previous grade is replaced. The APA Exam final grade is worth five percent (5%) of the course grade.

F. Other Course Assignments

1. **Cultural Competency Certificate (10%)**

Submission of your Completion Certificate for the online Cultural Competency in Nursing Practice program is worth 10% of your Fall 2013 course grade. See Module 7 for more information and review the Master Course Schedule for submission deadlines.

2. **Discussion Board**

This is the area on Blackboard to post general course questions by topic. Note: There is a Discussion Board for general course questions and an area that contains a link for your
written assignment: Personal Nursing Philosophy. Make sure you post in the correct area of the Discussion Board.

3. **Discussion: Personal Nursing Philosophy (10%)**
   - Student will write a discussion on their personal nursing philosophy. Instruction and grading criteria posted on Blackboard.

4. **Scholarly (APA) paper (20%)**
   - Student will submit a Scholarly paper in correct APA format. This paper will demonstrate scholarly library search and will compare a BSN-RN in a clinical setting to an AND-RN in the same setting. Instruction and grading criteria posted on Blackboard.

5. **Evidence Based Practice (EBT) paper (30%)**
   - Student will submit a paper discussing the utilization of evidence based practice as observed during their clinical observation experience. Instructions and grading criteria posted on Blackboard.

**G. Statement from the Writing Center**

Located on the Tyler campus, the UT-Tyler Writing Center provides professional writing tutoring for all students in all disciplines. If you wish to use the Writing Center, you should plan for a minimum of two hour-long tutorials per assignment: the first to provide an initial consultation and drafting plan, and the second to follow up. Be prepared to take an active role in your learning, as you will be asked to discuss your work during your tutorial. While Writing Center tutors are happy to provide constructive criticism and teach effective writing techniques, under no circumstances will they fix, repair, or operate on your paper. Online writing resources are available through the Writing Center. For more information contact the Writing Center: 903-565-5995 or at utwritingcenter@gmail.com.

**H. Weekly Modules, assignments, and objectives**

Weekly Modules will be located on modules. These modules will include objectives, general, reading, quiz, & written assignment information.
Technical Information
The following information should be included in your syllabus to give direction to the students on how to obtain technical support should problems arise with Blackboard. Also included is a short list of browser plug-ins and other suggested applications that students should make sure they have installed and/or updated.

Technical Support
If you experience technical problems or have a technical question about this course, you can obtain assistance by emailing itsupport@patriots.uttyler.edu

When you email IT Support, be sure to include a complete description of your question or problem including:

- The title and number of the course
- The page in question
- If you get an error message, a description and message number
- What you were doing at the time you got the error message

You may also visit the Help Tab in Blackboard http://wiki.uttyler.edu/display/B8H/Home for helpful information.

Plug-ins and Helper Applications
UT Tyler online courses use Java, JavaScript, browser plug-ins, helper application and cookies. It is essential that you have these elements installed and enabled in your web browser for optimal viewing of the content and functions of your online course.

- Adobe Flash Player allows you to view content created with Flash such as interactive web applications and animations. http://get.adobe.com/flashplayer/
- RealPlayer allows you to view and listen to streaming video and audio. http://www.real.com/

Netiquette Guide
"Netiquette" is network etiquette, the do’s and don’ts of online communication. Netiquette covers both common courtesy online and informal "rules of the road" of cyberspace. Review and familiarize yourself with the guidelines provided. http://www.learnthenet.com/learn-about/netiquette/index.php