

CHAPTER VIII

FACILITIES

- 8.01 Food and Drink in Classrooms
- 8.02 Indoor Smoke-Free Campus
- 8.03 Joint Sponsorship of Programs
- 8.04 Use of University Facilities

8.01 FOOD AND DRINK IN CLASSROOMS

Consumption of food and drink in university classrooms is prohibited.

8.02 INDOOR SMOKE-FREE CAMPUS

The University of Texas at Tyler is an indoor smoke-free campus. No smoking will be permitted in any building, office, hallway, classroom, laboratory, restroom, lounge, or any other indoor location.

8.03 JOINT SPONSORSHIP OF PROGRAMS

The University may co-sponsor certain educational programs with other agencies, institutions or organizations. Such joint sponsorship must be approved by the President of the University based upon a written request from the initiating department submitted through normal administrative channels.

8.04 USE OF UNIVERSITY FACILITIES

A. Facilities Available for Public Use. Facilities designated as "Special Use Facilities" by the President include the following: special events centers, conference centers, concert halls, theaters, or auditoria.

Use of such rooms and facilities should be scheduled by the contact person or office responsible for the specific building or facility.

Facility	Contact
University Center Open Area	Dean of Student Affairs
University Center Room 118	Dean of Student Affairs
Robert R. Muntz Library Rooms 401, 422, 423, 424, and 425.	Director of Library
Vaughn Auditorium and lobbies, CFPAC	Director of Cowan Fine and Performing Arts Center
Braithwaite Hall and Art History Lecture Room, CFPAC	Director of School of Visual and Performing Arts
Herrington Patriot Center	Dean of Student Affairs
Athletic Fields and Facilities	Director of Athletics

B. Eligibility for Use of "Special Use Facilities."

Priority in the reservation and use of the Special Use Facilities shall be given to activities that are in furtherance of, and related to, the educational, cultural, recreational and athletic programs of the institutions. As a lower priority, Special Use Facilities may under some circumstances be reserved and

used by non-university individuals, groups, associations or corporations, without necessity of joint sponsorship by UT Tyler. See 8.04, D(1)-(4) below for expanded explanation.

C. Reservation of "Special Use Facilities."

Both University and non-University individuals or groups wishing to use Special Use Facilities must complete and submit to the contact person a facilities use reservation form. All requests for reservations must be made at least ten (10) working days in advance of the requested date.

D. Regulations Governing Use of University

Facilities. All uses of University facilities shall be in compliance with Part One, Chapter VI, Section 6, Regent's *Rules and Regulations*. The rules and regulations restrict the reservation and use of such facilities in accordance with the following:

- (1) Designation as a Special Use Facility shall not constitute the facility a public facility or forum that is open to use by individuals, groups, associations, or corporations on a first come, first served basis.
- (2) Priority in the reservation and use of Special Use Facilities shall be given to programs and activities of UT Tyler and the UT System that are in furtherance of and related to the educational, cultural, recreational, and athletic programs of UT Tyler and the UT System.
- (3) As a lower priority, rules and regulations provide for reservation and use of Special Use Facilities by individuals, groups, associations, or corporations without the necessity of joint sponsorship by the UT System or UT Tyler. Subject to all constitutional and statutory provisions relating to the use of State property or funds for religious or political purposes, Special Use Facilities may be made available for religious and political conferences or conventions. Rates must be charged for the use of Special Use Facility that, at a minimum, ensure recovery of that part of the operating cost of the facility attributable directly or indirectly to such use. If the user charges those attending an event any admission or registration fee, or accepts donations from those in attendance, UT Tyler shall require the user to make a complete account of all funds collected and of the actual cost of the event. If the funds collected exceed the actual cost of the event, the user shall be required to charge for the use of the Special Use Facility provided, however, the Board of Regents may permit exceptions to this requirement by the authorization of specific use agreements via the Docket or Agenda.

- (4) The rules and regulations applicable to a Special Use Facility may provide for the rental of space for display of samples of merchandise in designated areas inside the Facility that have been approved by the President of UT Tyler or his or her delegate, and for advertising by displays on an electronic scoreboard or message center inside the Facility or on the Facility's outdoor electronic marquees or message center. Such rules and regulations may further provide for the sale of advertising space on ticket envelopes for events sponsored by the Facility and in any publication of the Facility distributed in connection with a sponsored event or announcing future sponsored events.