Academic Alert Policy

Purpose
The purpose of this policy is to provide the purpose, guidelines and procedures for placing students on Academic Alert and notifying students of their status.

Definitions
Academic Alert: A situation in which a student’s academic performance falls below 70% while enrolled in a required or elective course.
Faculty member: An individual who has instruction or coordination responsibilities in a required or elective course.
Course Coordinator: Faculty member who has administrative responsibility for the required or elective course in which the student receiving the Academic Alert is enrolled.

Academic Alert Process

Objective
The Fisch College of Pharmacy is committed to student success. The Academic Alert process serves as a mechanism to notify students as soon as practical when their academic success may be in jeopardy.

Process
1. Academic performance is reviewed weekly by the Office of Academic Affairs.
2. Students will be notified of an Academic Alert by the Office of Academic Affairs when academic performance in a required or elective course falls below 70%.
3. An Academic Alert is given in reference to a specific required or elective course.
4. The student’s academic advisor shall also receive notice of an Academic Alert.
5. If the student receives an Academic Alert more than once in the same semester, the student will meet with his/her faculty advisor and Assistant/Associate Dean for Academic Affairs to discuss the reasons for the student’s unsatisfactory academic performance and develop a plan for improvement.
6. If the student receives multiple Academic Alerts for two contiguous semesters, the student shall meet with their faculty advisor and Assistant/Associate Dean for Academic Affairs who shall counsel the student regarding their academic program of study.
Review

The Academic Alert process shall be reviewed by the Office of Academic Affairs in consultation with the College faculty at least every three years or as appropriate.

Approved Date, 2016