

The University of Texas at Tyler
Office of the Registrar

Grade Replacement Contract

Census date for Spring 2010 is January 25, 2010

Printed Name: _____

Signature: _____

Student Id. Number: _____ Date: _____

Course to be replaced: _____ Semester/Yr: _____
Course Prefix Course Number

Course currently enrolled: _____ Semester/Yr: _____
Course Prefix Course Number

Grade Forgiveness (grade replacement)

A student will receive grade forgiveness (grade replacement) only for three course repeats during his/her undergraduate career and two course repeats during his/her graduate career at UT Tyler. Grade forgiveness means that only the last grade earned is used to compute the grade point average. However, all grades will appear on the student's official transcript.

A student must file an intent to receive grade forgiveness with the Registrar's Office by the census date (see Schedule of Classes for date) of the semester in which the course will be repeated. Failure to file an intent to use grade forgiveness will result in both the original and repeated grade being used to calculate overall grade point average.

If a student attempts to repeat a course but withdraws and receives an automatic "W," the attempt counts against the grade forgiveness limit and the original grade remains.

A student may not exercise grade forgiveness for courses taken at UT Tyler and repeated at another college or university, nor may grade forgiveness be used when a course taken elsewhere is repeated at UT Tyler. The grade forgiveness option may not be exercised to remove a grade awarded in a case of academic dishonesty.

Once the baccalaureate/graduate degree has been awarded by UT Tyler, grade forgiveness may not be used to replace a grade taken before graduation.

Implementation

The grade forgiveness limits is not retroactive regarding grades already forgiven. The policy affects all students enrolled in Fall 2006 and thereafter, no matter when the course being repeated was originally taken.

Office use only:

Processed by

Date processed

Scan date