

Student Organization Registration Checklist

Fall 2009

Select Authorized Representatives and
Advisor

(New organizations need 5 representatives, returning organizations need at least 3 representatives)

Attend Student Organization Orientation

(Orientation Dates: September 3rd @ 4:00 pm, September 9th @ 11:00 am, September 14th @ 5:00 pm, September 17th @ 2:00 pm)

Submit Student Organization Registration
Form

(Use Long Form for new organizations or organizations with changes in information; use Short Form for returning organizations with NO changes)

Submit Constitution, Risk Management
Policy, and Member Roster

(Templates for each may be found at www.uttyler.edu/sll/studentorganizations)

Registration Deadline:
September 18, 2009

For more information, review the Student Organization Handbook or
visit www.uttyler.edu/sll.