Meeting was called to order at 12:40 by Matthew Markert
Andrea motioned to approve the minutes
Matthew Markert seconded.
Minutes approved 12:41

April 8th at 1:00 will be our next meeting and will be scheduled till 2:30, lunch will be provided.

Comments on Previous Meetings
- Might have to cut back on funding to be able to give 2 percent raises, or take money out of the current budget that is not salary related and make them one time until we are able to catch up.
- Reviewing those cost centers that don’t completely use their budget and reallocate that budget somewhere else
- Something we could improve at year-end is asking departments to move expenses so that over spending doesn’t occur.
- One issue that was found while looking at the sheet with the previous fiscal years was that it did not include transfer money

Revisiting the Cheer motion
Howard Patterson requests one time funds for the rest of this year. If we don’t hire someone now, we can’t recruit which would make us lose another year in the Cheer and Dance department. He is asking for $14,000 dollars in one time funds to go out and hire a Cheer & Dance Coach effective May 1 and move Cheer & Dance out of student affairs and into athletics.

Motion
Motioned: Radha Nabar motioned to approve this change
Seconded: Jessica Dykes seconded
Discussion for: $14,000 in one time funds to hire a fulltime Cheer/Dance coach effective May 1, 2015.
Vote: Motioned passed by all

1:00 - Kevin Dilley/Bonnie Davis - Student Publications
Student Publications is a bimonthly newspaper, daily website, a mobile presence, broadcasts webcasts which is almost about a year old, and hold events. The staff is approx. 42, with exception of 6, with around 30 active students. Reason for request is mainly the golf cart. The talon was moved further out to their location and this is one of the main ways they distribute their newspapers. The fastest and most efficient way to distribute their newspaper to their 30 racks around campus. Cart has been having issues, and has been non efficient for the students. $7117 is the number that they researched on for golf carts, and to replace 22 racks on campus. ($5,000 carts and $2,117 racks).
Possible situation could be to borrow another cart on campus but would not be beneficial in the long term. The request for racks is to replace the old wire racks with orange racks, they look more professional and looks better on the campus. The distribution of the newspapers has increased at these new racks. Their budget request does not include the pharmacy building in their request. Have had a request to distribute to Houston as well. Newsroom operations, is in need for a green screen. Specifically a wall that is curved, this will let them do it better and faster and look more professional. When they can do it faster, they can do more. The $6,000 includes the wear and tear of the wall, lights, police scanner, and other accessories. Goal is to turn the talon into a true multimedia outlet, in the space that they currently have. Green screen is typically used 15 hours a week, and with a proper green screen would be used 20-25 hours a week. It is putting students at a disadvantage when submitting videos to potential jobs. Asked them to provide more accurate numbers on what exactly funds they need before April 8. Their income last year was about 30,000 dollars a year, this year they will bring in 33,000. After all expenses, about $27,400 dollars, they have around $5,600 dollars left that they keep in a safety net. The net balance rolls over. To go to TIPA, their biggest travel expense all year, is about $7,000 to take students and advisor, registration, hotel, meals, contest.

All these requests could be considered one time purchases.

1:15 – Chase Ragland – Leadership and Service (40:30)
Leadership and Service is relatively new this is their third full year that they have been in office. There are three to four different programs throughout the year and they have the Leadership Summit in the fall and RISE in the spring. As well as sponsor other student organizations to help them bring speakers on campus. Conduct a lot of service events on campus as well as off, work with different student organization that helps deal with service events. Request increase for the hours of their graduate assistant from 15 hours to 19.5 hours. The second request is for a $5,000 increase in Leadership Initiatives. This $5,000 increase supports the leadership summit as well as RISE, and conference registration for myself and students. Increase would help make these programs available and sustain them as well. Last year the Leadership Summit increased in attendance from 30 to 70 students and 70-75 were present at RISE this year. This is open to the entire student body. The leadership initiative also works with the local schools to show them more of the collegiate life (Ex. Swoop University). Graduate Assistant, works with leadership and service programing, more on the service side. The Graduate Assistant specifically works with Give Back, which has 450-500 students who use this, to track their service hours and maintains the overall Giveback program. She was funded through one time funding in FY14-FY15 of $8,910, and would like to change this to a continuous fund of $10,725. The Student Fee Advisory Committee would like to see a breakout of the $5000 funds requested. This is done in the case that we can’t supply the full $5,000, we could partially fund it. This is expected to be received before April 8th, 2015. This $5,000 will include anywhere from speakers, T-shirt, food, and anything needed for any leadership and service sessions.

1:30 – Ashlea Wilson – Student Activities
Student Activities, requesting funds for a graduate assistant with student engagements program. They see a disconnection with the students and become more interactive with the students. This will include 19.5 hours a week. This will allow students to be more informed about events that are going on and this will help us breach the gap. This will increase the number of attendees to all of the school sponsored events. Offer events for CAB, Patriot Palooza, Homecoming week, Patriot Days, Finals Week, Comedian nights, and Movie nights. Attendance varies on if they know what is going on, crawfish boil goes through 5000 pounds within an hour but for movie nights it ranges from 20-25 students. A Graduate assistant will help promote anything on campus.

1:45 – Chris Cox – Veteran’s Resource Center
Veterans Resource Center responsible for three main categories. First is the students (dependents and veterans) they have a specific set of needs that are unique to that population. Second is community. In the community aspect they focus on doing outreach, building relationships with peers and peer mentoring. Third is the faculty and staff side, trying to train faculty and staff on PTSD mentoring. As of right now they are doing decent on the student side, faculty and staff hasn’t had a lot
of training and community part of the organization could use more work. He is a part of three different community committees right now. They have monthly meetings, and Chris is only able to attend one out 3 or 4 of those meetings right now. Have an increase in homeless vets this semester, and helped them their unique set of issues such as food, housing, and making sure they get into school. Their budget request is asking for two separate full time positions to be able to help scheduling meetings, attend committee meetings, and run different programs and more training. They are trying to work across different campuses and try to build another network that gives us resources we don’t have. We are starting to see more veterans on Houston campus, which involves a lot of work that Chris deal with, and a lot of work is done for people who come in and need to go through their benefits. The Vice President for Business Affairs decided to move his salary out of the student fee to allocate more funds to other organizations. A small decrease was shown in the part time student employees because some students are federally funded and are restricted on what they can do for the university. Veteran’s week allows veterans to interact with one another.

Meeting is dismissed at 1:56.

Submitted by Radha Nabar