

Student Fee Advisory Committee Meeting - January 28, 2015

Attendees: Howard Patterson, Matthew Markert, Radha Nabar, Carlos Gonzalez, Andrea Eichelberger, Rebecca Jackson, Jessica Dykes, Kay Pleasant, Michael Reed, Paul Roberts, Carrie Clayton, Eva Burnett, and Lisa Jett.

Dr. Patterson called the meeting to order at 12:41 p.m.

Introductions were given around the table with each person sharing their name, home town, major, and asking any questions about the committee. The committee is a mixture of faculty, staff and students.

A Chair and Secretary will be elected at the end of the meeting.

A spreadsheet with historical data created by Katy Cline and Lisa was reviewed.

The charge of committee is to put thought into allocating approximately 1.2 million in fees to student organizations that submit requests for funding. An email will be sent to all organizations that received funds in the past as well as student organizations notifying them the committee is open for requests to start September 1, 2015. A representative for each request will be asked to come in and present a budget and justify how they will use it and state how they used funds from prior years. Funds given in the past aren't a guarantee of receiving funds again. The committee's decisions are a recommendation to the President.

There are reserves that have accumulated over the years that isn't budgeted. It's there if extra money is needed. Recurring requests are not allocated from this account, only one-time requests.

Dr. Patterson asked the students if they had any questions and there were none. He told them to feel free to ask questions at any time and if they want any information before a meeting, to check with Lisa to request it or send her an email.

The 2014-2015 Student Services Fee Budget Requests approved by the President last year were reviewed. One-time money is ranked in priority order should funds be made available. The President usually accepts what we turn in but he can make changes.

The committee reviewed forms and information in their notebooks.

Eva Burnett presented and reviewed a Draft of the Student Service Fees. Hazelwood will exempt all tuition fees. She shared projected increases available next year and some information on past history. We have approximately \$11,000 more this year to allocate. Carrie Clayton, Interim AVP for Financial Management, shared that more updates will be provided as we get closer to the actual number.

Kay Pleasant, who has served as a committee member for many years, shared some thoughts from her past experiences to the new members. She appreciates having the historical data and typically the committee evaluates if the funds requested will affect a large number of students.

Dr. Patterson asked for someone to be the Chair and Matthew Markert volunteered. Andrea Eichelberger seconded. Radha Nabar volunteered to be Secretary. Andrea Eichelberger seconded.

The next meeting is scheduled for February 11, 2015.

The meeting was adjourned at 1:16 p.m.

Submitted by Lisa Jett