Student Fee Advisory Committee – 4.22.2015

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<thead>
<tr>
<th>Committee Members Present</th>
<th>Committee Members Not Present</th>
<th>Noncommittee Members Present</th>
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<td>Matthew Markert</td>
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<td>Carlos Gonzalez</td>
<td>Michael Reed</td>
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<td>Paul Roberts</td>
<td>Rebecca Jackson</td>
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<td>Lisa Jett</td>
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<td>Jessica Dykes</td>
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<td>Eva Burnett</td>
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<td>Carrie Clayton</td>
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<td>Howard Patterson</td>
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<td>Andrea Eichelberger</td>
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<td>Kay Pleasant</td>
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Meeting was called to order at 12:07 by Matthew Markert

**Paul Roberts motioned** to approve the minutes

**Kay Pleasant Seconded**

No Discussion

**Vote:** Minutes passed unanimously.

Minutes were approved

Next meeting will be held Wednesday, April 29, 2015 from 2:00 to 4:00 pm.

The amount we have to distribute is roughly a $45,000 increase, and $864,000 in reserves. The $864,000 in reserves includes the $1,000,000 that was pulled out. Dr. Patterson says that about $800,000 of that is going to go back because it was not spent. The reserve is roughly at $1,664,000. If we were to just give the raises that were requested across the board of existing people the dollar amount that we have left to give would be approximately $15,000. In other words we have around $30,000 that we need to keep in our mind. The committee had requested that they put that portion in their budget request. It would be beneficial to get rid of the zero increases first, and then go on to one time funds.

Looking over budgets that did not ask for an increase:

- AVP Student Affairs – Tab 1
- Commencement – Tab 6
- Emergency Management – Tab 10
- Enrollment Services Center – Tab 11
- Internet Television Broadcasting – Tab 14
- Pep Band – Tab 20
- Residence Life Programming – Tab 21
- Student Government Association – Tab 23

**Jessica Dykes Motion:** to approve funding for flat budget

**Kay Pleasant Seconded**

**Discussion:** A question brought up was do any of these budgets need to be cut. One concern was that with the new system that maybe some of those accounts really weren’t reflecting based on the information. None of these accounts are very big, SGA being the largest account.

**Vote to approve the flat budget for the 2015-2016 Student Service Fee Budget:** passed unanimously
Discussion on Budget Proposals:
Veteran's Resource Center – Tab 26
They are requesting a 69% increase which is an $81,000 increase to where their budget would be $17,384. They are requesting two full time professionals. $1,200 of that is an increase for veteran’s week. If we grant them the full budget and give them all of the rest of the money, $30,000, we would have run out of money. There is a need there that would be beneficial to the program. We could approve their budget as is, leaving it at $36,384. We would be giving them an additional $1,200. We have penciled it in at an increase of $1,200 and will visit this request at later time.

Counselling and Testing – Tab 7
Counselling and Testing is requesting a $51,904 increase, this could be a onetime fund. They are asking for $14,000 is the additional hourly cost of the psychiatrist and they wanted to hire an additional counselor. If we did the $14,000 out of onetime funds, one time funds are not recommended for personnel. Contract labor could be considered a onetime fund. Penciling in $14,000 to come out of one time funds for a psychiatrist.

Leadership and Service – Tab 16
Allocating the $5,000 would be difficult to get done without the increase for the graduate assistant. Chase Ragland is trying to create an ongoing program for all students to continue as the go on towards graduation. So if the $5,000 dollar was given as a onetime fund and then completely pulled it, we would have students scrambling of things they are already involved in and really struggling. The program RISE would not end, if it was not granted the full $2,000. Chase would like to increase the graduate assistant hours from 15 hours to 19.5 hours. Not more could be done without the graduate assistant; she completely manages the giveback program. Last year they granted the graduate assistant position as a onetime fund. It is important to look at the number of people served from all these different groups that are asking for money. Asking what is the number of people served by this increased amount. Will this serve more students or the same number of students in different ways, and give this same number of students more program opportunities. This will be penciled in as one time funding for the graduate seat.

Patriot Center – Tab 18
Asking for a $17,000 increase in undergraduate wages and the $2,199 in part time employees plus the fringe. For the $19,199 increase could be considered a onetime funds. For Rec Sports, what is rolling over from prior years is approximately 100,000. So to come back and ask for 19,000 when you didn’t spend that $100,000 last year. The $100,000 that balance will go back to the rec fee reserve account, which will total around $200,000. Bob is supposed to carry a 3 month operating expense reserve, the money he brings in from the summer he should be keeping. This has been penciled in the $19,000 into one time funds for this account.

HPC Operations – Tab 29
The gym lights are off the table, the rubberized floor should be off the floor as well. The washer and dryer could be a onetime funds. It would be a flat budget if we allocated washer and dryer as one time.

Intramural – Tab 15
He is requested almost $12,000 in increased staffing. He over spent by -$869 dollars last year. The $42,000 requested is the person he just hired for intramural. 1,000 for fringe would be out of student budget fees since this is a person that is going to be a salary employee. All we address is the sports equipment, we could give him $5,000 there. $5,000 in M&O could be considered one time and $4,900 for student fee.

Learning communities – Tab 17
Asking for $1,200 in travel, this would be a good one time fund for this year. $200 in fringe from the fee account and $1,000 as a onetime fund. Graduate students are not eligible for the 2% increase in salary.
Student activities- Tab 22
Student Activities left $21,000 dollars in their budget last year. Penciling in $664 for the budget from Student Fee Account.

Student Life and Leadership – Tab 24
$1,245 is the 2% increase and they are requesting $1,500 for a community garden. The community garden could be considered a onetime fund. $1,245 will be penciled in for salary raises.

Student Outreach – Tab 2
Student Outreach is asking for $682 in raises from the student fee. Also, a graduate assistant was funded through one time funds last year for $5,000. She wanted to increase funding to allow the graduate assistant to work 15 hours a week $11 dollars an hour for only 44 weeks out of the year not 50. We could do it as one time funding again, either to the number that they had last year or the increase it to what they are asking for. They want to implement and coordinate a student volunteer base patriot money mentoring program. Wants this to be considered again for one time funding. We can pencil this in as $7,986 with fringe as a fee budget.

Student Publication – Tab 25
All the budgets requested on this request would be a good one time funds. One time funding for the newspaper racks the golf cart and the green screen is $9,245 in one time and $1,143 is the increase in salary and fringe.

Howard Patterson motioned to adjourn meeting
Jessica Dykes Seconded
Meeting is dismissed at 1:24

Submitted by Radha Nabar