

Student Fee Advisory Committee Meeting Minutes 4/1/14 11:00 am

<u>Members present</u>	<u>Members not present</u>	<u>Non-members present</u>
Kay Pleasant McKayla Frank Samantha Payne Mike Reed Yule-John Lin Howard Patterson, ex-officio	Patrick Shin William (Todd) Nelms Whitney King Kim Harvey-Livingston Jesse Acosta, ex-officio	Ona Tolliver, Student Affairs Katy Cline, Student Affairs Dawn Allen, Student Affairs

Chair Samantha Payne called meeting to order at 11:13 a.m.

Chair Payne instructed the committee on the day’s agenda to: Look at what we are going to fund ongoing, Look at what we are going to send forward for one-time allocations, and vote.

Chair Payne invited the committee to review what each member recommended for allocation on-going and one-time. Chair Payne then informed the committee they would proceed through each area where more than 3 committee members funded and invite members to discuss their priorities.

Discussion – Counseling & Testing: The committee asked if they provided partial funding would the department be able to find other funding for the salaries; Ona Tolliver confirmed the department would not likely be able to find other funding sources. The committee discussed increased demands for both counseling and testing with increased enrollment but members expressed their hesitation to fund additional salaries from student fees as that can significantly impact the amount of overall funding available. The committee discussed looking at only the non-salary portion of the request for funding at this time. The committee temporarily allocated \$1,502 to Counseling & Testing priorities 2 & 3.

Discussion – Debate: The committee discussed debate’s success this year and how the team enhances the reputation of the University but the funds benefit a small group of people. The committee discussed why some members moved the request over to one-time allocation and discussed sending a message that this should not automatically renew every year or could be based on performance. The committee reviewed the number of students that travel to each tournament as provided by the budget authority. The committee temporarily recommended \$6,000 in one-time funding to Debate be added to the priority list being sent to Dr. Mabry for one-time funding consideration.

Discussion – Emergency Management: The committee discussed the need to invest in this area from a safety standpoint this hoping it is never needed. Committee members discussed whether this would be on-going or one-time funding as members all listed it but in different places; members discussed a desire to be sure it was funded (on-going) but also to have other funding sources reviewed for it (one-time). The committee discussed some of the features of the app including GPS pinpointing anywhere on-campus (and possibly in the United States with information sent to local law enforcement). The committee temporarily allocated \$5,000 to Emergency Management priority 1 with a recommendation to the budget authority to work to identify other funding and a note to the 2014-2015 committee to review this allocation and not automatically include it in FY16 funding.

Discussion – Greek Life: The committee discussed the funding justification and how many students would be directly impacted via this funding versus indirect impact. The committee discussed limitations

on traditional fundraising for this account but the possibility of having donors, parents, development, alumni work to support travel. The committee temporarily recommended \$4,300 in one-time funding to Greek Life be added to the priority list being sent to Dr. Mabry for one-time funding consideration.

Discussion – Leadership & Service: The committee discussed that this area serves a wide array of the student population. The committee evaluated each of the priorities for the account and discussed what could be provided as ongoing funding and what might be put on the one-time list in order to fund as much of this request as possible. The committee temporarily allocated \$2,400 to Leadership & Service priorities 1 & 3. The committee temporarily recommended \$8,910 in one-time funding to Leadership & Service (for priority 2) be added to the priority list being sent to Dr. Mabry for one-time funding consideration.

Discussion - Residence Life Programming: The committee discussed the mirroring allocations in individual priorities. The committee temporarily allocated \$1,000 to Residence Life Programming.

Discussion – Student Outreach: The committee tabled discussion while the request page was located and displayed.

Discussion – Student Publications: The committee discussed the mirroring allocations in individual priorities. The committee temporarily allocated \$1,920 to Student Publications.

Discussion – Student Outreach (cont'd): Returning to student outreach the committee reviewed the priorities for student outreach and discussed the impact of this program on a large array of the student population. The committee discussed the possibility and functionality of funding graduate assistants on a one-time basis. Ona Tolliver clarified at the committee's request that student assistant/graduate assistant salaries can be funded only one year while full time salaries are only able to be funded ongoing. The committee temporarily allocated \$5,000 to Student Outreach priority 1 with a recommendation to the budget authority that surveys be completed for these programs and submitted with next year's budget to evaluate the utilization and effectiveness of the programs funded. The committee temporarily recommended \$5,184 in one-time funding to Student Outreach (for priority 2) be added to the priority list being sent to Dr. Mabry for one-time funding consideration.

Discussion – Veteran's Resource Center: The committee discussed that 2 of the 3 priorities are salary based and committee member's desire to support the expansion and growth of this area as the committee expects demands on the area to increase. The committee temporarily allocated \$3,000 to Veteran's Resource Center for travel.

Chair Payne asked the committee to address the \$3,188 still available to allocate. Ona Tolliver indicated that in the past the committee has put an amount towards a request they could not fully fund and asked the budget authorities to work toward finding additional funding in their budget for positions or partially funded items.

The committee inquired where the savings would be seen with the move of the funding 2/3 of the VPSA Sr. Administrative Associate salary and fringe benefits. Dr. Patterson provided history of the position and clarified that moving this position would save funds in the Athletic Fee account.

Discussion for adding additional funding: The committee evaluated adding more to the Counseling & Testing account based on the populations of campus it serves. The committee discussed partially

funding positions in Counseling & Testing and the Veteran’s Resource Center and how that would affect the budget long-term. The committee discussed Residence Life Programming and the possibility to request survey’s be provided if this funding is increased. The committee discussed the student travel requests from the Debate, Veteran’s Resource Center and Greek Life.

The committee temporarily recommended: an additional \$500 to Residence Life Programming with a recommendation to the budget authority that surveys be completed at each event funded, \$1,188 to Greek Life for student travel with a request to the Budget Authority to provide testimonials to the committee from those who traveled and the remaining \$3,112 of the request to remain on the one-time funding list; an additional \$1,500 to Veteran’s Resource Center for student travel with a request to the Budget Authority to provide testimonials to the committee from those who traveled.

Motion: Kay Pleasant motioned to approve the additional on-going allocations as listed on the spreadsheet (below).

Account #	Title	Additional FY15 on-going allocation	Funding line	Note to budget authority
19-5312-06	Counseling and Testing	1502	M&O & Travel	N/A
19-6260-06	Emergency Management	5000	M&O	recommendation to the budget authority to work to identify other funding and a note to the 2014-2015 committee to review this allocation and not automatically include it in FY16 funding
19-5380-06	Greek Life	1188	Travel	request to the Budget Authority to provide testimonials to the committee from those who traveled
19-5500-06	Leadership & Service	2400	M&O & Travel	N/A
19-5371-06	Residence Life Programming	1500	M&O	recommendation to the budget authority that surveys be completed at each event funded
19-5010-06	Student Outreach	5000	M&O	recommendation to the budget authority that surveys be completed for these programs and submitted with next year’s budget to evaluate the utilization and effectiveness of the programs funded.
19-5330-06	Student Publications	1920	M&O	N/A
19-5000-06	Veteran's Resource Center	4500	Travel	provide testimonials to the committee from those who traveled
TOTAL		23,010.00		

Second: McKayla Franks seconded the motion.

Discussion: no discussion

Vote: (5) in favor; motion passes.

The committee reviewed the one-time allocations they already recommended as well as the new one-time allocations requests totaling \$98,640. Ona Tolliver confirmed that the committee was not given an amount or confirmation regarding whether any one-time funding will be made available from the Student Service Fee Reserve account in FY15. The committee discussed approving all one-time funding items as important to the functions of each area.

Motion: Kay Pleasant motioned to approve the recommendation of all one-time allocations totaling \$98,640 to Dr. Mabry for funding from the Student Service Fee reserve account.

Second: Mike Reed seconded the motion.

Discussion: no discussion

Vote: (5) in favor; motion passes.

Katy Cline clarified that the items would be sent forward in alphabetical order. The committee discussed prioritizing the one-time allocations in order to provide Dr. Mabry a list of funded items in priority order.

Motion: Kay Pleasant motioned to approve the allocations in the order they are listed (below) to be sent to Dr. Mabry as a priority list for the \$98,640 the committee motioned to recommend from the Student Service Fee Reserve for one-time funding in FY15.

Priority	Account Title	Description	Amount
1	Student Publication	Computers & Software	29515
2	Emergency Management	radios & travel	12000
3	HPC	replacement equipment	21244
4	Athletics	Soccer goals & scoreboard horn	9975
5	Student Life & Leadership	transfer orientation	2000
6	Leadership & Service	GA position	8910
7	Student Outreach	GA position	5184
8	Intramurals	Barrier nets	700
9	Greek Life	Travel	3112
10	Debate	Travel	6000

Second: YJ Lin seconded the motion.

Discussion: no discussion

Vote: (5) in favor; motion passes.

Dr. Patterson presented to the committee the President's intention to move salaries from the Student Service Fee funded areas to other funding sources and to move to Student Service Fee funding 3 positions in full or in part that are currently funded in full by the athletic department. Those 3 salaries would go into recurring funding but it would not increase the student fee account as other salaries would be debited from the account. Dr. Patterson confirmed for the committee that all of our enrollment growth has been non-fee based enrollment growth (designated tuition, etc.) and the budget office along with Dr. Mabry are working to move funding to the best location.

Dr. Patterson confirmed that the President wants these three salary lines included on your spreadsheet funded at zero because this committee is not funding those lines but that you acknowledge that salaries funded by Student Service Fees will be moved and that athletic salaries will be moved. There will just be a statement that you all are acknowledging that; there is no need to vote.

Ona Tolliver asked the committee to revisit the Recreational Facility Fee that must be reviewed and approved by this committee. Katy Cline confirmed that Bob Hepler addressed the committee's inquiries regarding this fee when he appeared before the committee last week to discuss his Student Service Fee accounts. The committee discussed the increase determined by the Budget Office and the overall funding of the account.

Motion: McKayla Franks motioned to approve the Recreational Facility Fee budget as submitted at \$658,085.

Second: Kay Pleasant seconded the motion.

Discussion: no discussion

Vote: (5) in favor; motion passes.

Ona Tolliver thanked the committee members for their service.

Chair Payne adjourned the meeting at 12:40pm.

Respectfully submitted,

Katy Cline