The purpose of this course is to enable students to prepare themselves to become leaders and to embark on paths of personal leadership development. This journey into leadership requires personal curiosity and reflection from students as well as personal openness and sharing with the professor. Leadership development concepts used in the course will be immediately applicable for students and useful for the rest of their lives.

Catalog Description

An introductory course investigating effective leadership. Leadership will be studied by first examining the theoretical underpinnings of leadership, more specifically, how is leadership defined, and what general principles do effective leaders share. Additionally, students will examine practical examples of leadership throughout history, and will be able to define and categorize their leadership styles based on present day theory.

Course Goals

This course is designed for students who desire to become effective and authentic leaders, who are committed to developing themselves, and who want to understand their own motivations and the purpose of their leadership. Students must be open to sharing personal goals, insights, experiences, ambitions, and fears.

Course Requirements

This course has four major assessment of learning requirements:

1. Short Reflective Papers: 3 review papers each week – 25%
2. Content Engagement – 15%
3. Completed Workbook – 15%
4. Personal Mission Statement – 15%
5. Midterm and Final Examinations – 30%

Students will complete fifteen modules – weekly units (see course outline). Reading, online video viewing, engagement activities completion, workbook completion, and writing are required for successful completion of the course. In a series of introspective exercises students will apply lessons learned to a) real world leaders, b) to their own lives, and in the creation of their own personal leadership mission statement.

Required Materials

- George, B. with Sims, P. True North: Discover Your Authentic Leadership
- Covey, Stephen, Workbook of The 7 Habits of Highly Effective People. New York: Free Press.
- TED Talks ~ Leadership (http://www.ted.com/talks/browse?topics=leadership)

Important Dates

6 July
Students begin online work.

24 July
Midterm Examination must be completed in Blackboard.

7 August
Final Examination must be completed in Blackboard.

Your complete Mission Statement posted to Blackboard.

Workbook (physical copy into POLS office on campus and Final examinations are due online in Blackboard.)
Student Learning Outcomes

Student who successfully complete this course will:

1. demonstrate an understanding of their own personal leadership journey by reflecting upon and framing their life stories, experiences, desires, and goals,
2. demonstrate an understanding how and why many great leaders are effective,
3. master and fully explain both the private and public habits that allow for great leadership,
4. demonstrate and awareness of leadership principles, values, and ethical boundaries,
5. demonstrate an understanding of what is motivating them, both extrinsically and intrinsically,
6. create a personal leadership mission statement to guide them in their lives.

Course Topics and Weekly Schedule

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<th>Modules/Week</th>
<th>Topics and Reading</th>
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<td>Introductory Week: Paradigms and Principles of Leadership</td>
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<td>2</td>
<td>Inside Out - Your Leadership Journey and Life Story</td>
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<td>3</td>
<td>Discovering Your Authentic Self – Private Victories</td>
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<td>4</td>
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<td>Putting First Things First</td>
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<td>Crucibles of Leadership – Public Victories</td>
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<td>Paradigms of Interdependence</td>
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<td>9</td>
<td>Values, Principles and Ethical Boundaries</td>
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<td>10</td>
<td>Thinking Win/Win</td>
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<td>11</td>
<td>Seeking First to Understand, Then to Be Understood</td>
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<td>Motivations and Motivated Capabilities</td>
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<td>13</td>
<td>Why Leaders Lose their Way</td>
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<td>The Integrated Leader – Synergizing for Effective Leadership</td>
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<td>15</td>
<td>Optimizing Your Leadership Effectiveness - Sharpening the Saw</td>
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Student Rights and Responsibilities

To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link: http://www.uttyler.edu/wellness/rightsresponsibilities.php

Grade Replacement/Forgiveness and Census Date Policies

Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. Grade Replacement Contracts are available in the Enrollment Services Center or at http://www.uttyler.edu/registrar. Each semester’s Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar.

Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract.

The Census Date is the deadline for many forms and enrollment actions that students need to be aware of. These include:

- Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.
- Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
- Schedule adjustments (section changes, adding a new class, dropping without a “W” grade)
- Being reinstated or re-enrolled in classes after being dropped for non-payment
- Completing the process for tuition exemptions or waivers through Financial Aid

State-Mandated Course Drop Policy

Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date).

Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.

Disability Services

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University offers accommodations to students with learning, physical and/or psychiatric disabilities. If you have a disability, including non-visible disabilities such as chronic diseases, learning disabilities, head injury, PTSD or ADHD, or you have a history of modifications or accommodations in a previous educational environment you are encouraged to contact the Student Accessibility and Resources office and schedule an interview with the Accessibility Case Manager/ADA Coordinator, Cynthia Lowery Staples. If you are unsure if the above criteria applies to you, but have questions or concerns please contact the SAR office. For more information or to set up an appointment please visit the SAR office located in the University Center, Room 3150 or call 903.566.7079. You may also send an email to cstaples@uttyler.edu

Student Absence due to Religious Observance

Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester.

Student Absence for University-Sponsored Events and Activities

If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

Social Security and FERPA Statement:
It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

Emergency Exits and Evacuation:

Everyone is required to exit the building when a fire alarm goes off. Follow your instructor’s directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services.

Rev. 10/2013