

The University Staff Advisory Council
Minutes
September 17, 2008

Representatives and Alternates Attending:

Belinda Dean- Chair-
Pamela Suell- Secretary
Aris Obar- District 9 (Rep)
Andi Liner- District 4 (Rep)
Warren Garlock- District 8 (Rep)
Sergio Padilla- District 13 (Rep)
Michael Gannaway- District 15(Alt)
Pamela Jones- District 15(Rep)
Jennifer Adams- District 13(Alt)
Michael Seale- District 6 (Rep)
Glenda Bennett- District 7 (Alt)
Brandy Monts- District 12 (Rep)
Page Chapman- District 5 (Alt)
Rich Legler- District 5 (Rep)
Linda Speed- District 2 (Rep)
Margo Duncan- District 1 (Alt)
Paula Hibbert- District 1(Rep)
Angie Beekman- District 11(Rep)
Amy Birdsong- District 3 (Rep)
Kelley Hartnett- District 10(Rep)
Melanie Mogle- District 14 (Alt)
Janet Robertson – District 9 (Alt)
Andrea Jenkins- District 7 (Rep)
Ingrid Frazier- District 14(Rep)
Joe Vorsas – ex-officio
Jesse Acosta – President’s Office

Representatives and Alternates not attending:

Michelle Flanagan- District 2 (Alt)
Judy Beam- District 4(Alt)
Pedro Flores- District 6 (Alt)
Chris Green- District 8 (Alt)
Katy Cline- District 10 (Alt)
Jan Harp- District 12(Alt)

At 2:00 pm the meeting was called to order by the Chair, Belinda Dean. She welcomed the council.

A motion was made to accept the August minutes by Andi Liner and seconded by Aris Obar.

USAC Items - Jesse Acosta (President's Office)

Cross Country Runners- Email received in regards to the cross country runners approaching the main entrance at Old Omen in the morning. Dr. Patterson noted the runners would be given an alternate route to prevent any accidents.

Visiting Professors- Email received wanting to know if visiting professors could get an ID and library usage when they are visiting the campus. Jesse Acosta indicated that the Provost along with SACS requires certain factors to be in place for visiting professors. Alternate issues are in the process for visiting professors, such as a faculty courtesy card. Visiting professors cannot have any interaction with students. Joe Vorsas offered the same information and supported the answer.

Special Parking Spaces- Graduate Nursing parking will be reviewed by the cabinet. The parking is under advisement and a plan is in the works to come up with a policy. Jesse will return an answer at the next USAC meeting.

Communication Issues- Conflicting emails were sent out as to the cancellation of classes and the notification of campus closing due to the Hurricane. Jesse Acosta stated that the wording was perceived unclear and that supervisors will determine who is considered essential.

Galveston Evacuees – Email received concerning the efforts UT Tyler are making to help Galveston and evacuees (campus food drive, etc.). Organizations on campus are encouraged to initiate food & water drives and asked to relay actions taken to the President's office.

Old Business:

Elections for Officers- Andi Liner and Sergio Padilla were responsible for the ballots of the nominations received. Each nominee gave a brief reason of why they wanted to serve as an officer. Ballots were distributed to each representative. Chair, Belinda Dean asked that the votes be counted and the results returned to her to be announced to the council. Paula Hibbert asked that she be removed from the ballot for secretary noting the lack of experience with USAC.

Andi Liner announced that Renee Lampkin has taken another position, and a new alternate need to be replaced for Enrollment Management.

Meet Your Rep

October 3, 2008 has been set aside for “Meet Your Rep”. Each representative and alternate will be responsible for hosting the event in their district. Receipts are required for reimbursement. Dollar amounts were discussed and Belinda suggested that the event should be within reasonable cost.

Star Employee - September Star of the Month was Susan Adams (HRD)

The new Officers for USAC for 2008-2009 were announced:

Chair- Andi Liner

Chair Elect- Ingrid Frazier

Secretary – Aris Obar

New Business:

Belinda informed everyone the Staff Development Workshop is scheduled for November 20th and 21st. Our guest speaker will be Dr Mark Taylor. His subject – “Generation NeXt comes to college”. The workshop will be held at the Ornelas Activity Center. Remaining plans need to be completed for the event. The website for Dr Taylor is included for your districts view www.taylorprograms.org.

Next meeting will be October 15, 2008 and the new officers will be in charge.

The chair called for a motion to adjourn, motion by Pamela Suell and seconded by Andi Liner.