

The University Staff Advisory Council
Minutes
July 15, 2009

Representatives and Alternates Attending:

Ingrid Frazier – District 14 – rep – Chair
Aris Obar – District 9 – rep – Secretary
Shelia Jones – District 10 – alternate
Tammie Cooper – District 4 – rep
Page Chapman – District 5 – alternate
Rich Legler – District 5 – rep
Monica Davis – District 3 – alternate
Paula Hibbert – District 1 – rep
Glenda Bennett – District 7 – alternate
Sheryl Marshall – District 3 – rep
Michael Gannaway – District 15 – alternate
Pam Jones – District 15 – rep
Andrea Jenkins – District 7 – rep
Brandy Monts – District 12 – rep
Warren Garlock – District 8 – rep
Joe Vorsas – ex-officio
Gregg Lassen – V.P. for Business Affairs

Reps and Alternates Not Attending:

Katy Cline – District 10 – rep – Chair-elect
Linda Speed – District 2 – rep
Leslie Nelson – District 11 – rep
Dayna Lambright – District 1 – alternate
Beth Bruce – District 13 – alternate
Melanie Mogle – District 14 – alternate
Michelle Flanagan – District 2 – alternate
Pedro Flores – District 6 – alternate
Angie Beekman – District 11 – alternate
Chris Green – District 8 – alternate
Jan Harp – District 12 – alternate
Pam Taylor – District 4 - alternate
Janet Robertson – District 9 – alternate
Michael Seale – District 6 – rep
Jennifer Adams – District 13 – rep
Belinda Dean – ex-officio

Ingrid Frazier called the meeting to order at 2:00 p.m.

A motion was made by Tammie Cooper to approve the minutes of the June meeting and was seconded by Paula Hibbert.

Old Business

Changes to the USAC policies and procedures discussed in the last meeting have received final approval from the President.

New Business

The UT Tyler Star Award for July was awarded to Paula Hibbert.

Glenda Bennett reported on possible changes to the procedure on awarding the Star Awards. At the present time, recipients are chosen based on the number of nominations received. In future awards, the committee will give more weight to descriptions of how the nominee has gone the “extra mile” in accomplishing their work at UT Tyler. The committee is also recommending that the past month’s award winner should be involved in the presentation to the new monthly winner. Members of the committee would appreciate any input from members on how to encourage more nominations from staff. A suggestion was made that reps could email their district members when the campus-wide email comes out asking for nominations to reinforce participation in the nomination process.

Monica Davis reported on plans for the upcoming Meet Your Rep activity. The date has been set for September 23, 2009 and it will take place in the UCN ballroom from 7:45 a.m. to 9:00 a.m. District reps and alternates will be responsible for decorating a table for their district. Setup will take place at 7:30 a.m.

The Nominations Committee will begin processing nominations for outgoing reps and alternates over the next few weeks. Paula Hibbert will be working with Judy Parker in Human Resources to get up-to-date staff lists for each department.

Ingrid announced that the 2009-2010 budget for USAC has been set at \$15,000.

Discussion was held on the Fall Staff Development workshop. Speaker ideas are still being considered.

The summer activity will take place on Aug. 14th from 11 a.m. to 1 p.m. on the Harvey Lake Deck. Hot dogs and snow cones will be served and the theme will be “Take Me Out to the Ball Game”. Faculty and staff will be encouraged to wear their favorite team shirts. The committee is also working on a surprise activity for everyone to enjoy.

Kristen Dickerson has been appointed to replace Leslie Nelson in the rep position for District 11 and Shelia Jones has been appointed to fill the vacant alternate position for District 10.

The next meeting is scheduled for August 19th at 2:00 p.m. All reps and alternates are requested to attend this meeting to recognize the reps and alternates whose terms are expiring. This meeting will include a dessert fellowship and members are encouraged to bring desserts to share.

A motion was made to adjourn the meeting by Michael Gannaway and seconded by Sheryl Marshall.