

The University Staff Advisory Council
Minutes
June 17, 2009

Representatives and Alternates Attending:

Katy Cline – District 10 – rep – Chair-elect
Aris Obar – District 9 – rep – Secretary
Monica Davis – District 3 – alternate
Sheryl Marshall – District 3 – rep
Michael Gannaway – District 15 – alternate
Andrea Jenkins – District 7 – rep
Janet Robertson – District 9 – alternate
Michael Seale – District 6 – rep
Brandy Monts – District 12 – rep
Glenda Bennett – District 7 – alternate
Jennifer Adams – District 13 – rep
Belinda Dean – ex-officio

Reps and Alternates Not Attending:

Ingrid Frazier – District 14 – rep – Chair
Page Chapman – District 5 – alternate
Warren Garlock – District 8 – rep
Linda Speed – District 2 – rep
Leslie Nelson – District 11 – rep
Dayna Lambright – District 1 – alternate
Pam Jones – District 15 – rep
Beth Bruce – District 13 – alternate
Melanie Mogle – District 14 – alternate
Paula Hibbert – District 1 – rep
Michelle Flanagan – District 2 – alternate
Pedro Flores – District 6 – alternate
Angie Beekman – District 11 – alternate
Alternate (vacant) – District 10 – rep
Chris Green – District 8 – alternate
Rich Legler – District 5 – rep
Jan Harp – District 12 – alternate
Pam Taylor – District 4 - alternate
Tammie Cooper – District 4 – rep

Katy Cline called the meeting to order at 2:00 p.m.

A motion was made by Brandy Monts to approve the minutes of the May meeting and was seconded by Glenda Bennett.

Old Business

Katy advised the council that the bell tower was repaired but, is malfunctioning again.

University Appreciation Week dates of April 19-23, 2010 and Staff Development dates of November 19 & 20, 2009 have been approved by USAC and are awaiting approval by the President's Council. We have reserved the HPC gym for the staff luncheon on April 23rd. The council decided to go back to The Ornelas Activity Center for the Staff Development workshop again this year.

(Note: Jesse Acosta arrived after the meeting was adjourned and advised that the President's Council had approved the dates listed above for University Appreciation Week and the Staff Development Workshop.)

New Business

Discussion was held on the proposed changes to the USAC Policies and Procedures. Michael Gannaway brought up two corrections that needed to be made to the changes. A motion was made to approve the changes by Michael Gannaway and seconded by Michael Seale. The measure was voted on and unanimously approved by either the rep or alternate for each district in attendance. The updated Policies and Procedures will be submitted to the President's office for final approval and then posted on the USAC website.

Unreliable vending machines in some campus buildings have been brought to the attention of Lee Murray in Financial Services.

The Star Award for June has been awarded to Paula Hibbert. She will receive her award on June 18th when USAC sponsors another snow cone giveaway. Glenda Bennett and Andrea Jenkins will coordinate the snow cones.

The council discussed organizing a summer activity for staff. Andrea Jenkins agreed to check with Shannon Meriani on the possibility of using the Met for an ice cream social. Members are encouraged to come up with ideas for the summer activity by the July meeting.

Discussion was held about the Meet Your Rep activity for 2009-2010. It was decided that all districts will meet together this year and the activity will be held in the UCN Ballroom in September. Members are asked to submit suggestions on whether a morning breakfast or afternoon snack break would attract the most participants.

Service awards will be presented to council members who will be completing their term this summer at the August council meeting. Members are encouraged to bring a dessert to share at the August meeting.

Katy advised that USAC has been approached to find out if the council would like to organize or support the Homecoming Chili Cook-Off this year. Homecoming is scheduled for Oct. 12-16th. It was decided that Katy will check with Student Life to get more information about how we can support them in this year's Cook-Off.

The next meeting will be on July 15, 2009 in ADM 301 at 2:00 p.m.

A motion was made to adjourn the meeting by Michael Gannaway and seconded by Brandy Monts at 2:45 p.m.