What is New Patriot Orientation?
New Patriot Orientation is a program designed to help incoming students transition into UT Tyler. During New Patriot Orientation students will become familiar with campus resources, services, traditions and academic programs. Students will also meet other incoming students, current students, as well as gain information on how to get involved as a Patriot!

Who are Orientation Leaders and what do they do?
Orientation Leaders (OLs) are the face of the University for new students and their families. OLs assist in easing the transition for new students throughout the summer and are responsible for representing UT Tyler in a positive, enthusiastic, and professional manner. Some responsibilities for OLs are as follows:

- Facilitate small group presentations
- Assist with setup and breakdown of all New Patriot Orientation sessions
- Lead small and large group activities
- Assist new students with becoming familiar with campus resources and services
- Complete various tasks that help run the New Patriot Orientation program including check-in and organization fairs

What are the requirements to apply to become an Orientation Leader?

- Have a minimum 2.0 (2.5 preferred) cumulative UT Tyler GPA
- Be in good standing with Judicial Affairs
- Enrolled full-time (minimum of 12 credit hours) during spring 2016 and returning in fall 2016
- Attend all listed interview dates, trainings, and New Patriot Orientation sessions (if selected)
- Applicants who have conflicts with any of the listed dates should let the Coordinator of New Student & Family Programs know when submitting your application.

Important Application Dates
November 6 Application Deadline
November 13 Group Interviews
November 16-19 Individual Interviews (will be contacted if selected from Group Interviews)
November 30 Prospective Orientation Leaders Announced

The announcement of Orientation Leaders will be posted outside of the Student Life & Leadership office (UC 3400), on the second floor of the University Center (near the Welcome Desk), and on our Facebook page (UT Tyler Orientation).

Important Mandatory 2016 Dates
Orientation Leader Trainings January – April
Orientation Leader Retreat May 12-14
Transfer Orientation May, August (TBD)
New Patriot Orientation Set-up June 8, June 22, July 6, July 20
New Patriot Orientation Sessions June 9-10, June 23-24, July 7-8, July 21-22
How do I become an Orientation Leader?

- Complete and submit the attached application by 5:00 p.m. on Friday, November 6, 2015 to the Office of New Student & Family Programs in UC 3400. Application can be completed online by clicking here.
- Submit one reference form from a UT Tyler faculty or staff member. Reference form is included with the application.
- Participate in the Group Interview process, and individual interviews (if selected to move forward after Group Interviews). Time and dates are provided below.

Are Orientation Leaders compensated?
Yes! OLs will receive up to $500 (pre-tax) at the end of the summer. Compensation is dependent on the number of sessions worked. Other perks include, housing and meals during orientation sessions, Polo, t-shirts and other gear and swag!

Other important information to consider:

- Being an Orientation Leader means you are employed by the University and must represent UT Tyler in a positive manner at all times.
- Hours of employment are long, but gratifying. You will meet friends and create memories that will last a lifetime.
- You will gain leadership, networking, and team-building skills.
- You must maintain high levels of ethics and professionalism through your interactions with new students, families, and all University personnel.
- Additional information regarding Group Interviews will be email to your Patriots email.
- Being an OL is a privilege as well as a fun and rewarding experience that you’ll never forget!

Questions

If you have any questions regarding the application process or need further information, you may contact Jamal Smith, Coordinator of New Student & Family Programs, at jamalsmith@uttyler.edu or 903.565.5873.

THANK YOU FOR YOUR INTEREST IN BEING A MEMBER OF THE 2016 NEW PATRIOT ORIENTATION STAFF!
The University of Texas at Tyler
New Patriot Orientation | 2016 Orientation Leader Application

Please complete the following application to best of your ability. Please print legibly. Additional sheets may be added as necessary. Please note: only completed applications will be accepted. All applications are due to the Student Life & Leadership office (UC 3400) no later than 5:00 p.m. on Friday, November 6.

General Information

Name: ____________________________________________
Home Phone Number: ___________________________ Cell Phone Number: ___________________________
Patriots E-mail Address: __________________________
Permanent Mailing Address: __________________________
UT Tyler ID#: __________________________ Hometown: __________________________

Academic Information

Classification Freshman Sophomore Junior Senior
Major(s): ____________________________________________ Minor(s): __________________________
UT Tyler Cumulative GPA: __________________________ Number of hours you are taking Spring 2016 ________
Number of hours you are taking Summer I _________ Summer II ___________ Long summer ________

Employment Information

Do you currently work? Yes No If yes, how many hours per week (generally)? ________________
Do you plan to work during summer 2016? __________ If yes, how many hours per week? ________________
If yes, will your job be on or off campus? On-campus Off-campus
Are there are other obligations you will have during spring and/or summer 2016 that might interfere with your ability to attend the dates listed in the application? If so, please explain. ____________________________________________
___________________________________________________________________________________________
___________________________________________________________________________________________

Where will you be living during summer 2016? ____________________________________________
Involvement Information
Please list all organizations and offices held


Please answer the following questions:

On a separate sheet(s) of paper, please answer the following questions in 3-4 short sentences. All responses must be typed. Make sure your name appears on all additional papers. Attached all sheet(s) to your application.

1. Why are you interested in being an Orientation Leader?
2. What do you feel are important qualities for being an effective Orientation Leader?
3. How can your personal characteristics (i.e. background, experiences, etc.) benefit New Patriot Orientation?
4. What is your definition of professionalism and how do you believe it relates to being an Orientation Leader?
5. Why did you choose UT Tyler?

Reference

You are responsible for submitting one reference form. References may not be UT Tyler students or family members. Reference form must be signed and submitted no later than November 6. Please list your reference below and turn in the reference form attached to your application.

Name

Title

Phone Number


By signing below, I fully understand that being an Orientation Leader involves a substantial commitment during spring and summer 2016. It involves participation in Orientation Leader training sessions, retreat, as well as mandatory attendance at each New Patriot Orientation session. I also release the Office of New Student & Family Programs to review my enrollment, GPA, and judicial records to verify eligibility during the application process, and during my time involved with orientation (if selected).

Signature: __________________________________________________________________________ Date: ________________

FOR OFFICE USE ONLY

GPA ______ Application Submission ________ Reference Submission ________
The University of Texas at Tyler
New Patriot Orientation | 2016 Orientation Leader Application

Orientation Leader Reference Form

Applicant Name: ___________________________ Applicant Phone Number: ___________________________

Please note current UT Tyler students and family members are not acceptable references.

FOR REFERENCE TO COMPLETE:

Please help us accurately assess the personality and qualifications of the prospective Orientation Leader by completing the following information to the best of your knowledge and experience with this individual. Feel free to provide additional information in the free space on the back of this form. Your candid comments are welcomed.

Please return this reference form to the applicant no later than Friday, November 6, 2015

Reference Title: ___________________________
Reference E-mail: ___________________________ Reference Phone Number: ___________________________

How long and in what capacity have you known the applicant? ______________________________________

__________________________________________________________

Please rate the applicant based on your observations. Rate the following items:

1 – Not Observed   2 – Poor   3 – Fair   4 – Good   5 – Excellent

___ Desire to relate to people
___ Ability to appreciate diversity
___ Initial impression he/she makes on others
___ Sense of humor
___ Sense of responsibility
___ Ability to communicate effectively
___ Competency in organizing & completing tasks

___ Ability to be a follower at times, not always the leader
___ Ability to respond appropriately to others’ feelings
___ Punctuality
___ Ability to represent UT Tyler with a positive attitude
___ Knowledge of University resources and services
___ Ability to work with individuals one-on-one
___ Ability to work with groups

ADDITIONAL COMMENTS

Reference signature: ___________________________ Date: ___________________________