This guide will demonstrate how to log into the ECRT system from off-campus using the Remote Desktop Connection client in Windows XP. If your version of Windows is older than XP, you will need to manually download the Remote Desktop Connection client. This download and more information can be found on the Microsoft website at: 

http://www.microsoft.com/windowsxp/downloads/tools/rdclientdl.mspx

Step 1: Open the RDC client

**XP:** Start -> All Programs -> Accessories -> Remote Desktop Connection  

**Vista or Windows 7:** Remote Desktop is disabled by default in these two operating systems; however, it is easy to turn it on.

*Note:* Home Editions are not capable of connecting to the server with the RDP client that is pre-installed with the operating system. A portable version of the RDP client can be located [here](http://www.microsoft.com/windowsxp/downloads/tools/rdclientdl.mspx) and will allow the ability to connect to a server; however, this program should be used at the user’s own risk. Neither The University of Texas at Tyler or the Office of Sponsored Research endorses any product that is not issued or approved directly by the university.

You will need to start at the configuration page by either right-clicking the Computer icon and choose properties, or you can type in “system” into the start menu search box and select the 4th item in the list, as shown below:

Now click the Remote Settings link on the left hand side:
Now you can “turn on” the connection in the System Properties dialog box:

Step 2: Connecting to the Server
Once the RDP client is opened you will see a dialog box similar to the one below:

In the Computer field enter the server name: ecrt.uttyler.edu. Then click on “Connect”.
Step 3: Authenticating the Remote Session

Once you are connected to the server, the login will be the same as if you were logging into your office computer on campus with the exception of the screen layout. You will notice the banner (only visible when the view is expanded) across the top of your screen noting the server address which you are connecting. This banner should read: ecrt.utttyler.edu as shown below:

The initial screen will be the standard UT Tyler policy dialog box, click “OK”.

Then you will be presented with the login screen where you will enter your INFO domain login information (how you log into an on-campus computer).
Once successful, you will be presented with a standard desktop screen with the RDP banner (this will disappear if the window is minimized) at the top. Double click the shortcut (Internet Explorer icon).

The link will take you to the Institutional screen. Select UT Tyler from the drop down list and click “Select”.
You will then be presented with the UT Tyler login screen. Enter your Info Domain username and password.

Upon successful login, you are now logged into the ECRT system. Click “Continue” to proceed.