**SYLLABUS    FALL 2021**
**UTT    80031    ART 3300    Composition and Design**
**Section 001-LEC**
*This syllabus is subject to change.*

**D. L. SIMMONS**
**Assistant Professor of Studio Art and BFA in Studio Art Advising Coordinator**

**ROOM:** Tyler Art Complex Room 141
**TIME:**  TuTh 2:00pm – 4:50pm
**MEETING DATES:** 08/23/2021 – 12/11/2021**:** See link to UTT academic calendar below.
    Last day of class is Thursday, December 02, 2021.
**HOLIDAYS:** September 06, 2021 – Labor Day. All offices are closed, no classes held.
    November 22 -27, 2021. Thanksgiving Holidays. No classes held.
**CENSUS DATE:** September 03, 2021.
    Deadline for all 15 week session registrations and schedule changes.
**WITHDRAWAL POLICY**: November 01, 2021.
    Last Day to withdraw from one or more 15 week courses.
**OFFICE and CONTACT:**-ARC 102      Office Phone  903-566-7297
**OFFICE HOURS**:  11:00am – 12:30pm on Tuesday and Thursday.
    Office hours to be held virtually, via ZOOM, from 11:00am – 12:30pm – Tu/TH.
    Students must contact me through official UTT email to request either a virtual meeting or to
    make an appointment for an in person meeting.
    If student is unable to meet during the listed office hours, please email my official UTT  email
    address, and I will make an appointment for another weekday and/or time.
    No appointments will be made on weekends or holidays.
**EMAIL**: dlsimmons@uttyler.edu
    You must email with your official UTT email address to receive a response. Emails will be
    answered during business days within 48 hours of receipt. I will not answer emails on the
    weekend. For any situation that concerns attendance/absence, contact the professor through
    your official Patriot email account. To contact me through email, DO NOT use the email in
    CANVAS, instead use my official email. I will email the class as a whole through CANVAS
    with information concerning respective courses, but not to correspond. I will not email you
    back through CANVAS. All emails need to be formal and professional, as all emails are part of
    a permanent record. When emailing me, please list your name, student number, and class
    identification number(CRN) in the subject line. For any questions or concerns revolving
    around class or the university, do not contact me through social media, please remember to use
    your official UTT email.

**EXAM:**
Studio courses do not have a final exam. Digital portfolios are to be uploaded into the corresponding
folder in CANVAS.
All PORTFOLIOS WILL BE DUE BY 11:59PM om Wednesday, December 01,2021.

**UTT ACADEMIC CALENDAR:**
Please see UT Tyler's academic calendar for all important academic deadlines and dates.
https://www.uttyler.edu/schedule/files/academic-calendar-2021-2022-revised-july-2021.pdf

## RESOURCES FOR STUDENTS:
**UT Tyler Technology Support Center-903.565.5555, RBN 3022,** itsupport@uttyler.edu
https://www.uttyler.edu/technology-support/computer-lab/
Hours: Monday - Thursday: 8 AM - 10 PM, Friday: 8 AM - 6 PM, Saturday & Sunday: Noon - 8 PM
The center is the only general use computer lab on campus. It is open to all students of the university.
The lab is furnished with late-model computer systems and software that may be needed by anyone
on campus. All computers have access to the Internet. The Technology Support Center is located in
Ratliff Building North, RBN 3022. Technology Support is available REMOTELY for students, staff,
and faculty through email by sending an email to itsupport@uttyler.edu and Zoom by clicking on the
blue tile 'Chat Live' which will redirect you to our Zoom Support Channel.
**UT Tyler Robert R Muntz Library-903.566.7343**, library@utttyler.edu,
https://www.uttyler.edu/library/
**UT Tyler Writing Center-903.565.5995, BUS 202 ,** writingcenter@uttyler.edu
https://www.uttyler.edu/writingcenter/
**UT Tyler Tutoring Center-903.565.5964, LIB 401,** tutoring@uttyler.edu
https://www.uttyler.edu/tutoring/
**UT Tyler Mathematics Learning Center, RBN 4021,** math@uttyler.edu
This is the open access computer lab for
math students, with tutors on duty to assist students who are enrolled in early-career courses.
https://www.uttyler.edu/math/math-learning-center/
**UT Tyler Counseling Center- 24/7 Crisis Line 903.566.7254, University Center Room 3170**
https://www.uttyler.edu/counseling/

## UT TYLER COVID-19 INFORMATION AND PROCEDURES:
**https://www.uttyler.edu/coronavirus**
**https://www.uttyler.edu/coronavirus/files/ut-tyler-student-covid-19-daily-assesment.pdf**

## COURSE DESCRIPTION:
ART 3300 - Continuing studies in visual structure and organization of two-dimensional and three
dimensional space using a variety of media including digital processes. Emphasis on digital and time
based media as applied to design concepts.
Course Prerequisites: ART 1311, ART 1312, or CI
Credit Hours/Units-3

## BFA STUDENT LEARNING OUTCOMES: BFA
Technical Proficiency: Students will be able to create technically proficient works of art.
Conceptual Proficiency: Students will be able to create conceptually proficient works of art.
Interpretation of Artworks: Students will be able to explain how formal or conceptual elements function
in works of art.
Historical Context: The student will be able to contextualize works of art in relation to art history or
contemporary practices.
Document Works: Students will be able to document works of art for the purpose of archiving,
application, and presentation.
Disseminate Research: Students will be able to disseminate research through exhibition participation.

**TEXTBOOK**:
No textbook is required, but you are required to purchase Adobe Photoshop CC. The membership to Photoshop CC will include access to necessary didactic materials.

https://www.adobe.com/creativecloud/buy/students.html?
sdid=1SQHD8RQ&mv=search&ef_id=Cj0KCQjwgo_5BRDuARIsADDEntQV19apwcOZy5xcjvUSY
ZHWcP-NJSqUOeBYJiXAkqFSBhSsWXcr7lIaAqq2EALw_wcB:G:s&s_kwcid=AL!3085!3!
377775848335!e!!g!!photoshop%20education

Photoshop book is highly recommended, but not required.
*Adobe Photoshop Classroom in a Book* (2020 release)
by Conrad Chavez, Andrew Faulkner
ISBN:0136447996
ISBN:978-0136447993

**MATERIALS LIST:**
A separate list of all required materials and supplies will be provided.
See MATERIALS  LIST document in CANVAS. *Materials list is subject to change.*
*Online learning may require you purchase additional materials according to your individual proposals for social distancing projects.*

**TECHNOLOGY REQUIREMENTS:**
Students must have access to a computer with a camera, a cell phone, and access to CANVAS/Internet, so they can participate unimpeded in ZOOM meetings.
You need to be proficient in WORD and POWERPOINT and be able to upload/download complete files, as example, doc,docx, PDF, JPEG, PNG. You must be able to attach documents to emails, and upload/download files with text and images into CANVAS.
All of the functions of this course in CANVAS, may not be available on a tablet nor smart phone.
IP and/or hardware problems are not an acceptable excuse for missing submission deadlines of assignments.
CANVAS access is availble to every student in the Library and the Computer Lab.
If you cannot turn in a project electonically, you will need  to consult with me.

**CLASS BEHAVIOR EXPECTATIONS:**
Integrity, honesty and civility is expected of each student.  Students disrupting the classroom will be asked to leave the classroom, or removed from online discussions.

**COURSE REQUIREMENTS:**
1. Attendance is mandatory. Follow Attendance Policy. Online participation is required. If COVID-19 response requires the class to be fully online, each student must log into CANVAS a minimum of 3 times per week.  I will be checking your log in dates. The class will continue to meet during the normal scheduled time through ZOOM, you are required to attend the ZOOM meetings. If you are unable to log in for a week, you must contact the professor. If you are unable to electronically notify the professor, you must contact the department.
2. The student is expected to arrive to class on time and stay for the entire class period.
   During online social distance learning periods, you are required to log in at least 3 times per week. Class will continue to meet during scheduled class time. Attendance / participation in ZOOM meetings is required.

3. Students disrupting the classroom will be asked to leave the classroom.
   Maintain decorum in discussion boards and online social discussion spaces.
4. Participation in class is expected. Attendance and participation are crucial for successful completion of this class.
5. Questions and discussion are encouraged.
6. The student will be prepared with required class materials.
   Students are required to participate online.
7. Timely completion of class and homework assignments is required.
8.  At all times the student will maintain a respectful and professional attitude in class,
    maintain decorum in discussion boards and online social discussion spaces.
9. "Self- motivated work principles" -The student is encouraged to explore and research subject matter outside of class, in order to aid in the growth of discussion and the use of terminology.
10. The student will maintain projects and homework digital files and final portfolio. Homework assignments, projects and final portfolios must be uploaded buy due dates to corresponding file in CANVAS.
11. Participation in class critique and portfolio reviews is expected. Your opinion must be substantiated with clear, accurate and relevant information. The instructor shall have full discretion over what behavior is appropriate/inappropriate in the classroom.
    In online environment you are to maintain decorum in discussion boards and online social discussion spaces.
12. Students can expect to spend 5-10 hours per week outside of classroom on assignments.
13. Students are required to clean up and put away supplies that have been used during the class.
14. **ALL** students will follow all safety procedures and sign an Art Safety Agreement after completing a safety training course offered by the instructors and reading the Department of Art After Hours Studio Policy. Failure to adhere to the terms of the Art Safety Agreement will result in the loss studio facility access. We strongly encourage students to wear N95/KN95 masks or other face coverings in the studio.

    Deadline for Art Studio Safety Training/ Safety Agreement  is September 03, 2021 at 5:00pm.
    ART STUDIO SAFETY TRAINING/SAFETY AGREEMENTS WILL BE AVAILABLE IN CANVAS by first day of class.

**CELL PHONES / TEXTING :**
Cell phones must be silenced at all times in class. There will be NO texting, phones will not be used for any interpersonal or social media activity. Cell phones will be used in class for didactic purpose. You will need to purchase headphones.

**FOOD/DRINKS:**
NO FOOD OR DRINKS ARE ALLOWED IN THE STUDIO EVER, ABSOLUTELY NEVER. ZERO TOLERANCE. YOU MAY EAT AND DRINK IN THE STUDENT BREAK ROOM, AS PROVIDED.

**STUDIO MAINTENANCE:**
Be respectful and clean your area after each use. There will be supplied materials for cleaning your space.

**HEALTH AND SAFETY:**
**Students will follow all Health and Safety Requirements.**
**Facility Access & Studio Lab Safety and Mechanical Safety Training**

Studio facility access is for enrolled students only. Students are required to use appropriate safety equipment (PPE) and practice safe operation procedures when using any hazardous equipment or materials. All students must successfully complete the lab safety training and mechanical safety training and quizzes on Canvas and complete an Art Safety Agreement through Canvas before after hours access to the complex is granted. Failure to adhere to the terms of the Art Safety Agreement will result in the loss studio facility access.

**Personal Protective Equipment (PPE)**

For your safety, you must follow all safety requirements established by the department and university. It is required that you provide you own Personal Protective Equipment for use in studio areas. This equipment includes: dust mask with at least a N95 rating and attached filter, safety glasses, ear protection, gloves, close-toed shoes, and appropriate clothing. Failure to use this equipment while working may result in the loss of studio privileges.

**Materials and Chemicals**

Any additional materials or chemicals not included on the course material list must be approved by the faculty member in charge of the area where the chemical (material) will be used prior to the material/chemical being brought into the studio.  Students are responsible for notifying the studio technician of any new materials/chemicals the day they are brought to the studio in order to insure that the appropriate Safety Data Sheet is on file and in the SDS binder.

Labels for any new, approved chemicals brought into the art studios must include the following information when they are transferred to a new container or if the original chemical label is damaged: Name of Chemical, Date chemical was opened, and any basic hazards associated with the chemical. Labels are located in each studio and must be filled out and adhered to the container immediately.

**ADDITIONAL SAFETY PROCEDURES**

1. Dispose discarded materials in waste disposal containers provided in the studio for that purpose. NEVER dispose of such in the sink.
2. Do not use flammables such as spray paint, aerosol glues, and fixatives near an open flame, or in an enclosed space, like the studio.
3. Do not have open flames in the lab unless instructor is advising.
4. Use aerosols outside the building away from doors. NEVER use aerosols indoors.
5. Use mat knives, X-acto knives, and scissors with care. Retract, or cover blades after use. Dispose of used blades properly in designated SHARPS container.
6. Read, understand, and follow all recommendations for health and safety precautions labeled on products.
7. Read, understand and follow all manufacturer recommendations (MSDS) for the proper use of products, materials, and tools.
8. Follow all recommended studio rules and procedures.
9. Students MUST wear proper protective eye wear, dust masks, protective clothing, shoes, etc. as indicated.
10. Do not operate tools or equipment without being instructed in their proper and safe use.
11. Do not use materials without being instructed in their proper and safe use.
12. Always work in a well ventilated, well lighted, and safe workplace.
13. Report any unusual incident with materials, tools or equipment immediately to the instructor.
14. Return tools to their designated area.
15. Lock and label all jars into personal locker. Never leave out supplies when not

in use.
16. Clean area before leaving to prevent cross-contamination of products.
17. Never block aisle-way spaces in order to allow for fire exits.
18. *Never eat food or have drinks in the labs. Eat food/drinks in designated areas, student break room only.*
   *If I find you eating in the lab, your final grade will be reduced by one letter grade.*
19. Children and non-registered students are not allowed in the studio at any time
20. UTT 2D classes required dress code . No open toed shoes are allowed in the studio. Students are expected to wear long pants. It is <u>preferred</u> that students wear long sleeved shirts, but short sleeved shirts may be permitted as long shoulders are covered. Required PPE equipment includes: dust mask with at least a N95 rating and attached filter, safety glasses, ear protection, gloves, close-toed shoes, and appropriate clothing. We strongly encourage students to wear N95/KN95 masks or other face coverings in the studio.
21. First Aid Kits are provided in the studios.

**PROJECTS:**
A *TENTATIVE* schedule of projects is provided. Professor retains the right to change the schedule for any purpose. It is up to each student to stay informed of all changes.
Project #1      All Photoshop Tutorials and in class Quilts

Project #2      Self Portrait

Project #3      Incorporated Words

Project #4      Painting Words

Project #5      Monster Baby Poster

Project #6      Art Show Poster & Mailer

Project #7      Landscape

In class Powerpoint presentation of an early computer artist, due in class on December 02, 2021.

Home work assignments are separate from projects. The homework assignments are designed to be supplemental in order to aid in successful completion of your projects.

**PORTFOLIO**: Classroom assignments, homework assignments, projects.
Final Portfolio should be presented neatly, no bends, creases, or smudges.
DIGITAL IMAGES: Portfolio is to include images of all projects uploaded as a Powerpoint and as a PDF into the corresponding folder in CANVAS.

**COURSE SCHEDULE AND ASSIGNMENTS -TENTATIVE.**
**Class Meets 2 Hours and 50 Minutes per class period.**
A tentative schedule of assignments and deadlines is provided. *Professor reserves the right to make changes to calendar, or assignments at any time in the course due to COVID -19, weather effects, equipment difficulties, class progress etc.* It is up to each student to stay informed of all changes by attending class, and during hybrid online learning, by logging in to CANVAS for class updates.
Please see UT Tyler's academic calendar for all important academic deadlines and dates.

Important dates for critiques and assignments will be posted on Canvas, announced in class.There are no required fieldtrips for this course.

ALL WORK should be uploaded electronically into CANVAS, so I will have a full record of this semester in CANVAS.

If you need to email me concerning a particular project, be sure to use your name, student number, the course CRN, and the project number in the subject line of your emails.

Please upload your best images for projects and all other assignments into the corresponding folders by the DUE date and time.

**\* Asterisks indicate due dates that do not fall on a class day.**

**WEEK ONE**

| | | |
|---|---|---|
| **TUESDAY** | **AUGUST 24** | **First Day Introduction.** Work day. Homework is to watch intro videos in modules and start the Photoshop tutorials. MUST have Photoshop Hands-on Tutorial "Orientation" completed by next class. |
| **THURSDAY** | **AUGUST 26** | Work day. Make First "Quilt" in class. Photo editing in class and finish photo editing for homework. |

**WEEK TWO**

| | | |
|---|---|---|
| **TUESDAY** | **AUGUST 31** | Work day. Creative effects- select and mask, composite, and add text in class and finish for homework. |
| **THURSDAY** | **SEPTEMBER 02** | Work day. Creative effects-paint and add visual effects sections in class and finish for homework. |

**WEEK THREE**

| | | |
|---|---|---|
| **\*MONDAY** | **SEPTEMBER 06** | **Project #1 DUE** by 11:59pm. Upload digital images of your project into corresponding file in CANVAS. |
| **TUESDAY** | **SEPTEMBER 07** | Work day. Critique Project #1. Start Project #2. |
| **THURSDAY** | **SEPTEMBER 09** | Work day. |

**WEEK FOUR**

| | | |
|---|---|---|
| **TUESDAY** | **SEPTEMBER 14** | Work day. |
| **THURSDAY** | **SEPTEMBER 16** | Work day. Critique project # 2. |

**WEEK FIVE**

| | | |
|---|---|---|
| **\*MONDAY** | **SEPTEMBER 20** | **Project #2 DUE** by 11:59pm. Upload digital images of your project into corresponding file in CANVAS. |

| | | |
|---|---|---|
| **TUESDAY** | **SEPTEMBER 21** | Work day. |
| **THURSDAY** | **SEPTEMBER 23** | Work day. |
| **WEEK SIX**<br>**TUESDAY** | **SEPTEMBER 28** | Work day. |
| **\*WEDNESDAY** | **SEPTEMBER 29** | **Project # 3 DUE** by 11:59 pm.<br>Upload digital images of your project into<br>corresponding file in CANVAS. |
| **THURSDAY** | **SEPTEMBER 30** | Work day. Critique project # 3. |
| **WEEK SEVEN**<br>**TUESDAY** | **OCTOBER 05** | Work day. |
| **THURSDAY** | **OCTOBER 07** | Work day. |
| **WEEK EIGHT**<br>**TUESDAY** | **OCTOBER 12** | Work day. |
| **\*WEDNESDAY** | **OCTOBER 13** | **Project #4 DUE** by 11:59 pm.<br>Upload digital images of your project into<br>corresponding file in CANVAS. |
| **THURSDAY** | **OCTOBER 14** | Work day. Critique project # 4. |
| **WEEK NINE**<br>**TUESDAY** | **OCTOBER 19** | Work day. |
| **THURSDAY** | **OCTOBER 21** | Work day. |
| **WEEK TEN**<br>**TUESDAY** | **OCTOBER 26** | Work day. |
| **\*WEDNESDAY** | **OCTOBER 27** | **Project # 5 DUE** by 11:59 pm.<br>Upload digital images of your project into<br>corresponding file in CANVAS. |
| **THURSDAY** | **OCTOBER 28** | Work day. Critique project # 5. |
| **WEEK ELEVEN**<br>**TUESDAY** | **NOVEMBER 02** | Work day. |
| **THURSDAY** | **NOVEMBER 04** | Work day. |
| **WEEK TWELVE**<br>**\*MONDAY** | **NOVEMBER 08** | **Project #6 DUE** by 11:59pm. |

|  |  | Upload digital images of your project into corresponding file in CANVAS. |
|---|---|---|
| **TUESDAY** | **NOVEMBER 09** | Work day. Critique project # 6. |
| **THURSDAY** | **NOVEMBER 11** | Work day. |

**WEEK THIRTEEN**

| **TUESDAY** | **NOVEMBER 16** | Work day. |
|---|---|---|
| **THURSDAY** | **NOVEMBER 18** | Work day. Reminder- Powerpoint presentations due Thursday, December 02, 2021. |

**WEEK FOURTEEN**

| **TUESDAY** | **NOVEMBER 23** | **Thanksgiving Holidays. No Classes** |
|---|---|---|
| **THURSDAY** | **NOVEMBER 25** | **Thanksgiving Holidays. No Classes** |

**WEEK FIFTEEN**

| **\*MONDAY** | **NOVEMBER 29** | **Project #7  DUE** by 11:59pm. Upload digital images of your project into corresponding file in CANVAS. |
|---|---|---|
| **TUESDAY** | **NOVEMBER 30** | Critique of Project #7. Work day. |
| **\*WEDNESDAY** | **DECEMBER 01** | **Reminder:** Portfolios due by11:59 pm. Upload as a digital file into corresponding folder in CANVAS. Must include all projects. |
| **THURSDAY** | **DECEMBER 02** | LAST CLASS DAY Powerpoint presentations in class. |

**ATTENDANCE POLICY:**
This is a studio course, and as such, ATTENDANCE IS MANDATORY.
Class meets two (2) days a week. Students are allowed 3 absences, excused or unexcused.
The final grade of students with four (4) absences will be penalized one (1) letter grade, each additional absence lowers the final grade another letter grade.
During the period of social distance learning, in lieu of class attendance, you will be required to upload projects by due dates, and participate in discussion boards. You must log into CANVAS a minimum of 3 times per week. As well as continue to participate in the regular scheduled class periods through ZOOM meetings.
Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester.
Any extenuating circumstances MUST be discussed with the professor. Excused absences include illness, family emergencies, religious holidays, active military service, participation in official university events or activities, and other similar contingencies. All excused absences must be properly documented. The student is responsible for notifying the professor of absences.
For any situation that concerns attendance/absence, contact the professor through your official Patriot email account.

To contact me through email, DO NOT use the email in CANVAS, instead use my official UTT email. dlsimmons@uttyler.edu

I will email the class as a whole through CANVAS with information concerning respective courses, but not to correspond. I will not email you back through CANVAS.

All emails need to be formal and professional, as all emails are part of a permanent record. When emailing me, please list your name, student number, and class identification number(CRN) in the subject line. For any questions or concerns revolving around class or the university, do not contact me through social media, please remember to use your official UTT email.

***The student is responsible for any material missed.***

Official UTT Attendance Policy can be found in UTT Catalog.

https://www.uttyler.edu/catalog/

**RECORDING OF CLASS SESSIONS:**

Class sessions may be recorded by the instructor for use by students enrolled in this course. Recordings that contain personally identifiable information or other information subject to FERPA shall not be shared with individuals not enrolled in this course unless appropriate consent is obtained from all relevant students. Class recordings are reserved only for the use of students enrolled in the course and only for educational purposes. Course recordings should not be shared outside of the course in any form without express permission.

> **Notice: I will not be recording our class sessions, so attendance is of upmost importance. You may not record my classes, as the materials in this class are copyrighted.**

**PROCTORING STATEMENT:**

This class is not currently using a third party proctoring service. This may change if we need to switch to a completely online learning model. I will continue to use educational services for plagiarism, such as Safe Paper, Turnitin, or Grammarly.

**METHOD OF EVALUATION:**

*This is a studio course and as such attendance is mandatory.* Students will also learn by participating in online learning, discussions, and demonstrations. Students will learn through lecture, demonstration, direct experience, assigned reading, assigned projects, discussion, and visual presentations. The student will demonstrate their knowledge and understanding of course materials through class participation, completion of homework and classroom assignments, and formal testing.

Methods of student evaluation/assessment may include portfolio, classroom participation, assignments, tests (which may include –matching, definitions, multiple choice, true/false, brief essay), presentation/ writing assignments, portfolio, and participation in online class requirements in CANVAS. Other methods could be determined by the professor.

**GRADING:**

PORTFOLIO AND ASSIGNMENTS TO BE GRADED AS FOLLOWS:

| | |
|---|---|
| Understanding the concepts of each assignment | 25 points |
| Proper use of techniques | 25 points |
| Composition | 25 points |
| Presentation- visual image, neatness, timely completion, progress | 25 points |
| TOTAL | 100 points |

*ANY LATE PROJECT WILL RECEIVE A ZERO.* If you have an excused absence for the day a project is due, you may turn the project in on the *FIRST DAY* of your return along with the appropriate written documentation. IP and/or hardware problems are not an acceptable excuse for missing submission

deadlines of assignments. CANVAS access is availble to every student in the Library and Computer Lab. **If you cannot turn in a project electonically, you must consult with me.**

**FINAL GRADE:**

| | |
|---|---:|
| **Completion of Assigned Projects #1-#7** | **60%** |
| **Homework assignments** | **30%** |
| **Presentations** | **05%** |
| **Final Portfolio** | **05%** |
| | |
| **Total** | **100%** |

**GRADING SCALE:**
A = 90-100 > B = 80 – 89 > C =70 – 79 > D = 60 – 69 > F = 59 & Below

**PLAGIARISM POLICY:**
Plagiarism (using others' work, including paraphrasing—from the web or anyplace else—without proper attribution) will result in a zero. Your grade on everything in the course is to be based on your own work. Cheating on papers, quizzes, assignments, and exams is a violation and will be reported to school. A first offense will result in a zero for the exercise/test. If the offense is not the first the consequence will be more severe, including possible failure for the course. I will be running your papers through a plagiarism service programs such as Safe Paper / Grammarly.
*A plagiarism prevention service is used in evaluation of written work submitted for this course. As directed by the instructor, students are expected to submit or have their assignments submitted through the service in order to meet requirements for this course. The papers will be retained by the service for the sole purpose of checking for plagiarized content in future student submissions.*

*UTT Student Resources and University Policies and Information*

Please see the Syllabus Module in Canvas for the UTT Student Resources and University Policies and Procedures.