

FALL 2025 Syllabus

ART 4370: Undergraduate Practicum Program

email: elisot@uttyler.edu

ART 4371: Undergraduate Internship Program

Faculty Supervisor: Dr. Elizabeth Lisot, Associate Professor of Art History

Office Hours: Tues.. 12:30 to 1:30 pm, by appointment & arranged Zoom meeting

Phone (903) 566-7484 Office: ARC-116 / 117 Preferred contact method is via email

DO NOT GO TO YOUR INTERNSHIP IF YOU ARE ILL. CONTACT YOUR SUPERVISOR AT THE TYLER MUSEUM OF ART (903) 595-1001 AND ALSO DR. LISOT (elisot@uttyler.edu)

If you suspect you have Covid-19, notify the university and the museum, and get tested.

For Coronavirus Reporting and Information, see: <https://www.uttyler.edu/coronavirus/>

Course Description:

The Undergraduate Internship Program is a 16 week internship with an approved professional art institution, such as The Tyler Museum or Art, other museum, art gallery or research facility, that provides for a learning experience in an off-campus environment. Students will participate in practical and general training experiences in the workplace, under the direction of on an external field supervisor in conjunction with the university instructor. It is intended to give the student an opportunity to apply theory, expand knowledge, and gain experience in the museum, gallery or research fields.

Course Requirements:

- 1) The course requires that the student work for 10 hours a week at an off-campus location. The internship may be paid or unpaid.
- 2) The course requires instructor consent and must be approved by the Department of Art & Art History Chair, as well as a field supervisor at the off-campus site.
- 3) The course is credit / no credit, 3 hours of undergraduate art history upper-level credit; may be repeated once using alternate course number.
- 4) Student must hold a 3.0 GPA in order to apply for the internship.

Course Prerequisites: consent of instructor

UNDERGRADUATE STUDENT LEARNING OUTCOMES:

Historical Identification: Students will be able to identify historical periods and stylistic development of significant artworks from the canon of historical periods customary in Western or Non-Western traditions.

Interpretation of Artworks: Students will be able to interpret works of art from formal or conceptual perspectives.

Analysis Using Art Historical Theory: Students will be able to apply art historical theory to an analysis of works of art.

Synthesize Knowledge: Students will be able to synthesize knowledge to incorporate different perspectives into their scholarship.

Scholarly Research Methods: Students will be able to conduct basic scholarly research utilizing standards and methods of the discipline.

Recommended Texts (not required):

John H. Falk. *The Museum Experience Revisited*, 2nd Edition (Left Coast Press, 2012)
Barry Lord. *The Manual of Museum Exhibitions* (Altamira Press, 2001)
Nina Simon. *The Participatory Museum* (Museum 2.0, 2010)
Beverly Serrell. *Exhibit Labels: An Interpretive Approach* (Altamira Press, 1996)
Robert S. Nelson. *Critical Terms for Art History*, 2nd Edition (University of Chicago Press, 2003)

Enrollment Procedure:

- 1) Consult with academic supervisor of the appropriate department before registration in order to define the goals and objectives of the proposed internship.
- 2) Fill out the Internship Application form and create a professional c.v. in consultation with your academic supervisor.
- 3) Attend an on-site interview with the field supervisor and obtain his or her signature on the Internship Application form.
- 4) Complete the Internship Agreement form by obtaining the signature of the department chair. Submit the completed form to the Department of Art + Art History.
- 5) Enroll for credit during the normal registration period.

Evaluation Process:

- 1) Student
 - a. Complete a written journal of activities during the internship period. This journal must contain the date and hours worked and include a summary of daily activities, skills acquired, tasks completed, insights gained, and reflections on the experience.
- 2) Academic Supervisor
 - a. Maintain close contact with student in order to help the intern maximize the learning experience, to provide consistency, and to aid the student in the critical evaluation of the internship experience.
 - b. Maintain contact with the field supervisor ordinarily through at least two on site visits and/or other contacts in order to aid in the evaluation of the student performance.
- 3) Field Supervisor
 - a. Provide written evaluations of the student's on-the-job performance at the conclusion of the internship period. (Evaluations should be forwarded to the academic supervisor.)

Final Grade:

This is a 'credit' / 'no-credit' course. The Academic Supervisor, in consultation with the Field Supervisor, will determine the final grade of 'credit' or 'no credit'. Excessive absences, tardiness, or unprofessional behavior are not acceptable professional practices and will result in a negative or 'no credit' final grade.

UT Tyler Honor Code

Every member of the UT Tyler community joins together to embrace: Honor and integrity that will not allow me to lie, cheat, or steal, nor to accept the actions of those who do.

E-MAIL POLICY: Please feel free to e-mail me if you have a question or would like to set up an appointment, etc. All e-mails should be addressed to Dr. Lisot, who will respond to e-mails as quickly as possible. You can also contact me via the CANVAS INBOX. Please note that grades are not sent to students via e-mail (this includes the final grade for the course). Grades are posted on CANVAS.

STUDENT RESOURCES AND UNIVERSITY POLICIES

Please see the Start Here Module or the Syllabus tab on our Canvas course for links to the full list of student resources and university policies.

Please see UT Tyler's academic calendar for all important academic deadlines and dates.

IMPORTANT DATES:

Mon. Aug.25, 2025 Classes begin (so does the internship)

Fri. Dec. 5, 2025 LAST DAY OF CLASSES & INTERNSHIP - SUBMIT COMPLETED JOURNAL (with times and dates worked and exactly what you did that day) TO ACADEMIC SUPERVISOR (Dr. Lisot)