# Course Syllabus Course Logistics and Instructor Contact Information

Course Title: ENGL 1200 Composition Lab Course Number and Section: 1200.06

Scheduled Class Days and Times: Wed 12:20-1:15 pm

Instructor Name: Professor Maximillian Patton

Office Location: CAS 205C

Email: maximillianpatton@uttyler.edu Best way to contact: Canvas Inbox

Office Hours: MWF 3:30-4:30

# Welcome to ENGLISH 1200 Composition I

#### Course Overview

This course is designed to be a support for ENGL 1301. As a lab, the course meets once a week to provide additional instruction for students who are not TSI eligible. The course focuses on developing writing practices, strengthening grammar and mechanics, and providing additional support for the assignments in ENGL 1301.

The course grade is based on engagement. Engagement is:

- being prepared by having done whatever reading and writing are due in 1301 and whatever supplemental work is assigned
- engaging in class discussions and workshops
- attending all lab sessions
- completion of weekly surveys

Engagement is graded on a credit/no credit basis (complete/incomplete in Canvas). At the end of the semester, the percent of full credits that you earned will be used to calculate your course grade.

#### **Grading Scale:**

90-100 - A demonstrates exceptional competence

- 80-89 B demonstrates competence
- 70-79 C demonstrates promise of competence
- 60-69 D demonstrates probability of incompetence
- < 60 F demonstrates incompetence

## COURSE POLICIES

#### COMMUNICATION

The best way to contact me is via Canvas Inbox. Per the UT Tyler email policy, which stipulates that "the Patriot Email account serves as the communication source for all UT-Tyler learning management systems," I will not reply to emails sent from non-UTT email addresses. The same

policy is applied to Zoom office hours and conferences. While you can use any device (iPad, computer, or your phone), you must use your UT- Tyler credentials/patriots account. If you are not familiar with Zoom, you can use Canvas 101 which offers Zoom tutorials and guidelines on how to use Canvas.

This course is dependent on your attendance. You will be assessed on your participation in class, as well as the work you submit. During each class day you will have a short writing task to complete and submit to be assessed. These will be graded as complete/incomplete and will not be available outside the class time.

It is your responsibility to communicate with me about what help you need. I cannot help you if I am not aware of your situation. One of the primary goals of this class is to ensure your success in ENGL 1301. We have a schedule of activities to help ensure your success. However, the course schedule can be flexible based on the class's needs.

### **CLASS NORMS AND EXPECTATIONS**

The following practices are a starting point for creating our community and ensuring that everyone can participate at their best. To create this environment, we need a few base practices that we can start with. They are:

• Diversity and Inclusion Statement: We all come to the table with different experiences and viewpoints. To get the most out of this learning opportunity, show respect for differences by seeking to understand, asking questions, clarifying understanding, and/or respectfully explaining your own perspective. It is important to consider how powerful a diverse education can be. My own understanding of difference has been shaped by the opportunities I have had to encounter people with vastly different experiences and listen to their stories. I want the same for my students. My goal as an instructor is to provide opportunities for everyone in my classes to have a voice and to learn to listen to others.

Listening is a valuable skill in our contemporary moment, one that requires practice. I teach listening, as well as conduct research in rhetorical listening, and hope through that process to invite conversation as an ethical engagement with difference.

- Actively participate. Not only does participating help you to develop your own voice, but you help make space for a more diverse conversation when you engage with other class members and the instructor. You can find more about actively participating in Canvas under "Class Norms and Expectations."
- Engage in discussion and conversation. The majority of our class interaction will take place in the classroom. This space will help you as an individual to learn the course material, practice writing, and converse with your classmates and instructor.
- Stay on track with your schedule. This is not a self-paced course. Staying with the deadlines for assignments will ensure that you are keeping up with the material and completing valuable activities in preparation for your major assignments.
- Be specific. Vague language can have unintended consequences, including misunderstanding. The more specific you can be with your writing, the more effective you will communicate. We cannot read body language in a text, so it is important to refrain from making assumptions about your audience.
- Practice Good Manners. Sometimes without meaning to our humor and sarcasm can be mistaken as cold or insulting. Please pay special attention to your tone and language use during class discussion. Consider the way you wish to be responded to. The "golden rule" applies.