

The University of Texas at Tyler
Department of Literature and Languages
Español 3335.001 – Primavera 2019
TÉCNICAS DE REDACCIÓN

Instructor: Gregory Utley, PhD Oficina: CAS 162 Teléfono: Oficina: ; Departamento: 903.566.7373; Casa: 903-565-4729 Correo electrónico: gutley@uttyler.edu Horas de consulta: lunes, miércoles: 2:45-4:30; viernes: 1:30-3:30; martes, jueves, 9:45-10:30 o con cita previa.
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Materiales (disponibles en la librería Barnes y Noble de UT Tyler):

Ayllón, Cándido, et al. *Spanish Composition through Literature*. 6a ed. Upper Saddle River, NJ: Prentice Hall, 2011. ISBN: 9780205696758.

TalkAbroad. Access Code: 4 Conversaciones. ISBN: 2818440020339.

Section Code: Utley2019-734582

Note: Conversations may be purchased directly on TalkAbroad.com with a credit card, which overall may be cheaper than the access code purchased at the bookstore.

Texto recomendado: Foster, David William, et al. *The Writer's Reference Guide to Spanish*. Austin: University of Texas Press, 1999. ISBN: 0292725124.

Descripción del curso: SPAN 3335 es un curso avanzado que enfatiza la adquisición de las destrezas necesarias para escribir bien en español. Estas destrezas incluyen un conocimiento sólido de aspectos gramaticales y ortográficos esenciales del español estándar junto con un repaso sobre varios elementos del proceso de escribir. El estudiante usará estas destrezas para redactar una variedad de escritos. Las metas específicas (“Learning Outcomes”) del curso son

- ayudar al estudiante a adquirir y a repasar diferentes técnicas de redacción como **la tesis y su desarrollo, la importancia del título, el papel del borrador, la acentuación, la forma de la introducción, las palabras de transición, la forma de una conclusión fuerte, entre otras;**
- mejorar las destrezas comunicativas del estudiante a través de conversaciones con hablantes nativos del español (TalkAbroad);
- repasar y practicar aspectos importantes de la estructura gramatical de la lengua española.

Trabajos escritos: Se basarán en temas proveídos por el texto. Los primeros cuatro ensayos incluirán la redacción de un borrador y de una versión final. La redacción del último ensayo será una parte de la tercera prueba de gramática y vocabulario.

Ejercicios de tarea: El instructor asignará varios ejercicios del texto como tarea. Estos serán corregidos por el estudiante en clase.

Pruebas de gramática y vocabulario: Habrá varias pruebas durante el semestre. Las fechas de estas pruebas se encuentran en el horario de clases (al final de este programa).

TalkAbroad / Conversaciones: Cada estudiante tendrá 4 conversaciones (de 30 minutos cada conversación) con un hablante nativo por medio de TalkAbroad sobre temas sugeridos por el instructor. Las fechas tentativas para cada conversación son 8 de febrero, 8 de marzo, 5 de abril y el 29 de abril.

Evaluación:

5 trabajos escritos.	35%
Pruebas de gramática y vocabulario.	35 %
Tarea y TalkAbroad	<u>30%</u>
	100%

Escala:

- 90-100%: A
- 80-89%: B
- 70-79%: C
- 60-69%: D
- 59-00%: F

Important Information:

UT Tyler Honor Code

Every member of the UT Tyler community joins together to embrace: Honor and integrity that will not allow me to lie, cheat, or steal, nor to accept the actions of those who do.

Students Rights and Responsibilities

To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link:

<http://www.uttyler.edu/wellness/rightsresponsibilities.php>.

Campus Carry

We respect the right and privacy of students 21 and over who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at

<http://www.uttyler.edu/about/campus-carry/index.php>.

UT Tyler a Tobacco-Free University

All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This applies to all members of the University community, including students, faculty, staff, University affiliates, contractors, and visitors.

Forms of tobacco not permitted include cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and all other tobacco products.

There are several cessation programs available to students looking to quit smoking, including counseling, quitlines, and group support. For more information on cessation programs please visit www.uttyler.edu/tobacco-free.

Grade Replacement/Forgiveness and Census Date Policies

Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. (For Fall, the Census Date is Sept. 12.) Grade Replacement Contracts are available in the Enrollment Services Center or at <http://www.uttyler.edu/registrar>. Each semester's Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar.

Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract.

The Census Date (Sept. 12th) is the deadline for many forms and enrollment actions of which students need to be aware. These include:

- Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.
- Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
- Schedule adjustments (section changes, adding a new class, dropping without a "W" grade)
- Being reinstated or re-enrolled in classes after being dropped for non-payment
- Completing the process for tuition exemptions or waivers through Financial Aid

State-Mandated Course Drop Policy

Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date).

Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.

Student Accessibility and Resources

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University offers accommodations to

students with learning, physical and/or psychological disabilities. If you have a disability, including non-visible disabilities such as a learning disorder, chronic illness, TBI, PTSD, ADHD or you have a history of modifications or accommodations in a previous educational environment, you are encouraged to visit <https://hood.accessiblelearning.com/UTTYLER> and fill out the New Student application. The Student Accessibility and Resources (SAR) office will contact you when your application has been submitted and an appointment with Cynthia Lowery, Assistant Director Student Services/ADA Coordinator. For more information, including filling out an application for services, please visit the SAR office located in the University Center, Room 3150 or call 903.566.7079.

Student Absence due to Religious Observance

Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester.

Student Absence for University-Sponsored Events and Activities

If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

Social Security and FERPA Statement

It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

Emergency Exits and Evacuation

Everyone is required to exit the building when a fire alarm goes off. Follow your instructor's directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services.

Student Standards of Academic Conduct

Disciplinary proceedings may be initiated against any student who engages in scholastic dishonesty, including, but not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts.

“Cheating” includes, but is not limited to:

- copying from another student's test paper;
- using, during a test, materials not authorized by the person giving the test;
- failure to comply with instructions given by the person administering the test;
- possession during a test of materials which are n UT Tyler Honor Code

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UT Tyler Resources for Students

UT Tyler Writing Center (903.565.5995), writingcenter@uttyler.edu

UT Tyler Tutoring Center (903.565.5964), tutoring@uttyler.edu

The Mathematics Learning Center, RBN 4021, this is the open access computer lab for math students, with tutors on duty to assist students who are enrolled in early-career courses.

UT Tyler Counseling Center (903.566.7254)

Email: Email for this class will be checked regularly on weekdays between 10:00a.m.-5:00p.m. Email will be responded to within twenty-four hours on weekdays. Email will not be responded to on weekends. On occasion, a faculty meeting, student meeting, or appointment may prevent checking email during the scheduled time; however, email will be checked as soon as possible after or before the meeting or appointment.

Important Information: This course is enrolled in CANVAS. The instructor will use the site for posting the syllabus, grades and for making announcements. The instructor reserves the right to make changes to the syllabus at his discretion and according to how the course develops during the term. Any such changes will be announced in class and posted on CANVAS. Not reading or understanding the syllabus does not excuse a student from course deadlines and obligations. Please direct all questions about the syllabus to the instructor.

ACADEMIC HONESTY: You must not submit work that has been copied, wholly or partially, from a book, article, essay, newspaper, another student's paper, notebook, test or any other written, printed, or internet or media source. Another writer's phrases, sentences, or paragraphs may be included as part of your work only if presented in paraphrase or quotation with the source appropriately cited both in the text and in an attached bibliography. Academic dishonesty will result in failure of the course.

Email: Email for this class will be checked regularly on weekdays until 5 p.m. Email will be responded to within twenty-four hours on weekdays. Email will not typically be responded to on weekends. On occasion, a faculty meeting, student meeting, or appointment may prevent regular checking of email; however, email will be checked as soon as possible after or before the meeting or appointment within the given parameter established above.

The last day to drop this course is 1 April 2019.

Please note: Specific due dates for homework assignments and compositions (rough draft or final version) will be announced in class and on CANVAS.

HORARIO / BOSQUEJO PROVISIONAL DEL CURSO (SUJETO A CAMBIO)

Enero	14, 16	Introducción al curso / Capítulo 1
	21	<u>NO HAY CLASE-EL DÍA DE MARTIN LUTHER KING</u>

	23	Capítulo 1
	28, 30	Capítulo 1/2
Febrero	4	Prueba, Capítulo 1—Entregar el primer trabajo escrito
	6	Capítulo 2
	11, 13	Capítulo 2
	18, 20	Capítulo 2/3
	25	Prueba, Capítulo 2—Entregar el segundo trabajo escrito
	27	Capítulo 3
Marzo	4, 6	Capítulo 3
	11, 13	NO HAY CLASES—VACACIONES DE PRIMAVERA
	18	Capítulo 3/4
	20	Prueba, Capítulo 3—Entregar el tercer trabajo escrito
	25, 27	Capítulo 4
Abril	1°, 3	Capítulo 4/5
	8	Prueba, Capítulo 4—Entregar el cuarto trabajo escrito
	10	Capítulo 5
	15, 17	Capítulo 5/6
	22	Capítulo 6
	24	Prueba, Capítulos 5 y 6 Entregar el quinto trabajo escrito

