

The University of Texas at Tyler
Department of Literature and Languages
SPAN 4399 / SPAN 5301 Medical Spanish I
Spring 2019, Online

Instructor: Gregory Utley, PhD
Office: CAS 162
Phone: Main Office: 903-566-7373
Email: gutley@uttyler.edu
Office hours: by email and Zoom

Course materials (available at UT Tyler Barnes and Noble Bookstore): MySpanishLab online format / platform for: Patricia Houston and Patricia Rush, *Spanish for Health Care*, 2nd ed. Boston: Prentice Hall, 2011. ISBN: 9780205977789.

Please follow login instructions on the MySpanishLab access card; the course ID is **CRSKLPW-688189**.

Course Description: SPAN 5301 is the first of a two-course series. This course offers basic vocabulary, medical terminology, as well as pertinent grammatical structures to facilitate communication with the Spanish-speaking community.

Course Objectives and Learning Outcomes:

- **be familiar with “real-world” medical terminology necessary to communicate with Spanish-speaking clients;**
- **understand basic grammatical structures;**
- **have a greater understanding of the cultures of Spanish-speaking clients / patients;**
- **be able to communicate in Spanish with Spanish-speaking patients about medical issues.**

Note: Student’s learning will be verified through online homework assignments and written evaluations.

Exams: There will be three exams during the term. The first exam will cover the material from “Para comenzar” and Lecciones 1 and 2; the second exams will cover Lecciones 3 and 4; and the third exam will cover Lecciones 5 and 6 (please note that this exam will have elements from previous chapters). The exams will include new vocabulary and grammatical structures. Exam weeks are given below in course schedule. Exams will be downloaded from Canvas and written answers will be sent to the instructor (via Canvas) for evaluation. Oral questions for the exams will be delivered by Canvas video. The student will be given at least 3 full days to complete each exam.

Homework: Weekly online homework exercises will be delivered through MySpanishLab. They will be due by the end of each Sunday of each week.

Evaluation:

Homework—weekly assignments on MySpanishLab	60%
Three Exams	<u>40%</u>
	100%

Grading Scale:

- 100-90%=A**
- 89-80% =B**
- 79-70% =C**
- 69-60% =D**
- 59-00% =F**

Course Schedule:

- Week 1, Jan. 14—Introductory material “Para comenzar”**
- Week 2, Jan. 21-- Introductory material “Para comenzar”**
- Week 3, Jan. 28—Lección 1**
- Week 4, Feb. 4—Lección 1**
- Week 5, Feb. 11—Lección 2**
- Week 6, Feb. 18—Lección 2**
- Week 7, Feb. 25-- Exam 1, Lección 3**
- Week 8, March 4--Lección 3, Oral Evaluation I**
- Week 9, March 11--Spring Break**
- Week 10, March 18--Lección 4**
- Week 11, March 25--Lección 4**
- Week 12, April 1-- Exam II, Lección**
- Week 13, April 8--Lección 5**
- Week 14, April 15--Lección 6**
- Week 15, April 22--Lección 6, Oral Evaluation 2**
- Week 16, April 29-Exam III**

LATE WORK WILL BE SUBJECT TO A SIGNIFICANT PENALTY UNLESS IT IS DUE TO PARTICIPATION IN A UNIVERSITY SPONSORED EVENT, RELIGIOUS OBSERVANCES, OR A DOCUMENTED ILLNESS OR EMERGENCY SITUATION.

UNIVERSITY POLICIES

UT Tyler Honor Code

Every member of the UT Tyler community joins together to embrace: Honor and integrity that will not allow me to lie, cheat, or steal, nor to accept the actions of those who do.

Students Rights and Responsibilities

To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link:

<http://www.uttyler.edu/wellness/rightsresponsibilities.php>.

Campus Carry

We respect the right and privacy of students 21 and over who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at

<http://www.uttyler.edu/about/campus-carry/index.php>.

UT Tyler a Tobacco-Free University

All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This applies to all members of the University community, including students, faculty, staff, University affiliates, contractors, and visitors.

Forms of tobacco not permitted include cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and all other tobacco products.

There are several cessation programs available to students looking to quit smoking, including counseling, quitlines, and group support. For more information on cessation programs please visit www.uttyler.edu/tobacco-free.

Grade Replacement/Forgiveness and Census Date Policies

Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. (For Fall, the Census Date is Sept. 12.) Grade Replacement Contracts are available in the Enrollment Services Center or at <http://www.uttyler.edu/registrar>. Each semester's Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar.

Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract.

The Census Date (Sept. 12th) is the deadline for many forms and enrollment actions of which students need to be aware. These include:

- •Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.
- Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
- Schedule adjustments (section changes, adding a new class, dropping without a "W" grade)
- Being reinstated or re-enrolled in classes after being dropped for non-payment

- **Completing the process for tuition exemptions or waivers through Financial Aid**

State-Mandated Course Drop Policy

Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date).

Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.

Student Accessibility and Resources

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University offers accommodations to students with learning, physical and/or psychological disabilities. If you have a disability, including non-visible disabilities such as a learning disorder, chronic illness, TBI, PTSD, ADHD or you have a history of modifications or accommodations in a previous educational environment, you are encouraged to visit <https://hood.accessiblelearning.com/UTTYLER> and fill out the New Student application. The Student Accessibility and Resources (SAR) office will contact you when your application has been submitted and an appointment with Cynthia Lowery, Assistant Director Student Services/ADA Coordinator. For more information, including filling out an application for services, please visit the SAR office located in the University Center, Room 3150 or call 903.566.7079.

Student Absence due to Religious Observance

Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester.

Student Absence for University-Sponsored Events and Activities

If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

Social Security and FERPA Statement

It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

Emergency Exits and Evacuation

Everyone is required to exit the building when a fire alarm goes off. Follow your instructor's directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services.

Student Standards of Academic Conduct

Disciplinary proceedings may be initiated against any student who engages in scholastic dishonesty, including, but not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts. "Cheating" includes, but is not limited to:

- copying from another student's test paper;
- using, during a test, materials not authorized by the person giving the test;
- failure to comply with instructions given by the person administering the test;
- possession during a test of materials which are in UT Tyler Honor Code

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UT Tyler Resources for Students

UT Tyler Writing Center (903.565.5995), writingcenter@uttyler.edu

UT Tyler Tutoring Center (903.565.5964), tutoring@uttyler.edu

The Mathematics Learning Center, RBN 4021, this is the open access computer lab for math students, with tutors on duty to assist students who are enrolled in early-career courses.

UT Tyler Counseling Center (903.566.7254)

Email: Email for this class will be checked regularly on weekdays between 10:00a.m.-5:00p.m. Email will be responded to within twenty-four hours on weekdays. Email will not be responded to on weekends. On occasion, a faculty meeting, student meeting, or appointment may prevent checking email during the scheduled time; however, email will be checked as soon as possible after or before the meeting or appointment.

The last day to drop this course is 1 April 2019.

Incompletes: A grade of incomplete is given only in emergency situations and in consultation with the instructor.

****Note:** Not reading or understanding the syllabus does not release the student from the course regulations and obligations. Please direct all questions about the syllabus to the instructor.

Important Information: This course is enrolled in Canvas. The instructor will use the site for posting the syllabus, tests, and grades and for making announcements. The instructor reserves the right to make small changes to the syllabus at his discretion and according to how the course develops during the term. Any such changes will be announced in class and

posted on Canvas. Not reading or understanding the syllabus does not excuse a student from course deadlines and obligations. Please direct all questions about the syllabus to the instructor.

Students' academic work will be held to the highest standards of integrity in this course. Cheating, plagiarism, and other forms of academic dishonesty will be pursued by disciplinary actions. If there is any question about what is explicitly allowed for specific assignments, please do not hesitate to ask. You may consult with your classmates and/or friends about homework and other assignments, but you may not copy someone else's work or have them do any part of it for you. All tests must be completed on your own. All sources in written work must be properly acknowledged.