



**ENGLISH 1302.008
COLLEGE COMPOSITION II
SPRING 2020
Tu-Th 8:00 a.m. - 9:20 a.m.
BEP 213**



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Office Hours: TuTh 11:00 a.m. - 1:00 p.m., or by appointment

COURSE DESCRIPTION

Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research method; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

LEARNING OUTCOMES

Upon successful completion of this course, students will:

- Demonstrate knowledge of individual and collaborative research processes.
- Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays.
- Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence.
- Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action.
- Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.)

COURSE TEXTBOOK:

Reading and Writing about the Disciplines: A Rhetorical Approach by Wu and Standridge ISBN: 9781598716603

GRADE COMPUTATION

Participation (Daily Assignments, Worksheets, ILTs)	10%
Writing Projects	90 %

	100%

Writing Projects

- 15% Project 1 (Summary)
- 25% Project 2 (Rhetorical Analysis)
- 25% Project 3 (Comparative and Contrastive Rhetorical Review)
- 25% Project 4 (Rhetorical Review of Published Sources)

GRADING SCALE

90-100	A	demonstrates <i>exceptional</i> competence
80- 89	B	demonstrates competence
70- 79	C	demonstrates promise of competence
60- 69	D	demonstrates probability of incompetence
< 60	F	demonstrates incompetence

TENTATIVE TIMELINE FOR PROJECTS

Project 1 (15%) Due: Week 3

Summary (approx. 300-350 words, 1 - 1/4 pages) of a text of general nature from *Reading and Writing About Disciplines*

Project 2 (25%) Due: Week 7

A Rhetorical Analysis (approx. 850-1000 words, 3-4 pages) of a reading in a specific discipline from *Reading and Writing About Disciplines*

Project 3 (25%) Due: Week 12

A Comparative and Contrastive Rhetorical Review (approx. 1,200-1,500 words, 4-5 pages) of readings in two different disciplines from *Reading and Writing About Disciplines*

Project 4 (25%) Due: Week 15

A Rhetorical Review of three source texts in the student's discipline, one from *Reading and Writing About Disciplines* and two outside sources in the field, which could be a writing of less than 6-7 pages (1,800 -2,000 words) for a profession (e.g. case notes by a nurse, a tech manual by an engineer, legal writing by a lawyer, a business proposal, etc.)

WRITING PROJECT ASSIGNMENTS

The Writing Process Assignments are a reflection of student participation. These assignments include in-class reflections, worksheets, assigned free-writing/brainstorming, etc. The assignments may be counted as complete/incomplete or given a letter grade depending on the nature of the assignment.

INFORMATION LITERACY TUTORIALS (ILTs)

Throughout the semester you will have to complete Information Literacy Tutorial quizzes as a part of your home work. You will have unlimited attempts to complete them. Late quizzes **will not be accepted**.

REWRITES

You may rewrite and revise any paper that receives a grade of **C** or lower **for up to one letter grade higher**. All revisions are due within one week of getting your graded paper back. I will devote much time and energy into giving you comments on how to revise your writing. If you turn in the same assignment without **substantial revision**, you will receive a **lower grade** on the revised assignment than you did on the original.

COMMUNICATION WITH INSTRUCTOR

I encourage students to contact me throughout the semester by email or in person during my office hours or at an appointed time. VERY IMPORTANT: Every email related to the course should have " ENGL 1302.008" and YOUR FULL NAME in the subject line. This applies especially if your email address does not include your name. Although I check my email regularly even on weekends, please do not expect to receive a reply to weekend emails (those sent between late afternoon Friday and Monday morning before 8:00 a.m.). If an issue legitimately requires immediate attention, please mark it "URGENT" in the subject line (along with "ENGL 1302.008").

CLASSROOM POLICIES

Attendance

While I expect you to show up for class regularly, I know that certain absences are unavoidable. If you miss more than 3 class days, your final grade will be lowered by one letter grade. If you miss more than 6 class days (three weeks of classes), you will fail this course. Your absences will be

counted as excused, if you provide an acceptable documentation. In order to be counted as “present” for the class, a student must remain present the entire class period. **Two “early” leaves will be counted as absence.**

Tardiness

If you are 20 minutes or more late, then you will be counted absent for the class meeting. **Two 5-15 minutes tardies will be counted as an absence.**

Late Work

I will deduct ten points from your score for every day after a paper’s due date. This includes days that we do not meet for class. I will not accept any papers that are over one week late. No late assignments, such as project worksheets and other project activities, will be accepted.

Classroom Conduct

You have all been in classrooms a great deal of your life. You know how to behave and how not to behave. However, I do have one rule that I will enforce quite strongly: **Be respectful.** By this I mean that you must be respectful of me, your classmates, the assignments, and the work process of the class. You may disagree with any of the above, but you may not be disrespectful. If I see you being disrespectful, I will ask you to leave the class for an absence.

Conferences

At specific points throughout the semester, I will be holding individual or/and small group conferences with you both in class and outside of class. Missing one of these conferences without prior notification/documentation will result in **2 absences.**

UT TYLER RESOURCES FOR STUDENTS

- UT Tyler Writing Center (903.565.5995), writingcenter@uttyler.edu
- UT Tyler Tutoring Center (903.565.5964), tutoring@uttyler.edu
- The Mathematics Learning Center, RBN 4021, this is the open access computer lab for math students, with tutors on duty to assist students who are enrolled in early-career courses.
- UT Tyler Counseling Center (903.565.5746). The 24 hour Crisis Line can be reached by calling 903.566.7254 during regular business hours as well as nights and weekends.

UNIVERSITY POLICIES & PROCEDURES

UT Tyler Honor Code

Every member of the UT Tyler community joins together to embrace: Honor and integrity that will not allow me to lie, cheat, or steal, nor to accept the actions of those who do.

Students Rights and Responsibilities

To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link: <http://www.uttyler.edu/wellness/StudentRightsandResponsibilities.html>

Campus Carry

We respect the right and privacy of students 21 and over who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at <http://www.uttyler.edu/about/campus-carry/index.php>

UT Tyler a Tobacco-Free University:

- All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This applies to all members of the University community, including students, faculty, staff, University affiliates, contractors, and visitors.
- Forms of tobacco not permitted include cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and all other tobacco products.
- There are several cessation programs available to students looking to quit smoking, including counseling, quitlines, and group support. For more information on cessation programs please visit www.uttyler.edu/tobacco-free.

Student Standards of Academic Conduct

Disciplinary proceedings may be initiated against any student who engages in scholastic dishonesty, including, but not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts.

"Cheating" includes, but is not limited to:

- copying from another student's test paper; using during a test materials not authorized by the person giving the test;
- failing to comply with instructions given by the person administering the test;
- possession during a test of materials which are not authorized by the person giving the test, such as class notes or specifically designed "crib notes." The presence of textbooks constitutes a violation only if they have been specifically prohibited by the person administering the test;
- using, buying, stealing, transporting, or soliciting in whole or part the contents of an unadministered test, test key, homework solution, or computer program;
- collaborating with or seeking aid from another student during a test or other assignment without authority;
- discussing the contents of an examination with another student who will take the examination;
- divulging the contents of an examination, for the purpose of preserving questions for use by another, when the instructor has designated that the examination is not to be removed from the examination room or not to be returned to or kept by the student;
- substituting for another person, or permitting another person to substitute for oneself to take a course, a test, or any course related assignment;
- paying or offering money or other valuable thing to, or coercing another person to obtain an unadministered test, test key, homework solution, or computer program, or information about an unadministered test, test key, homework solution, or computer program;
- falsifying research data, laboratory reports, and/or other academic work offered for credit;
- taking, keeping, misplacing, or damaging the property of the university, or of another, if the student knows or reasonably should know that an unfair academic advantage would be gained by such conduct; and misrepresenting facts, including providing false grades or résumés, for the purpose of obtaining an academic or financial benefit for oneself or another individual or injuring another student academically or financially.

"Plagiarism" includes, but is not limited to,

- the appropriation, buying, receiving as a gift, or obtaining by any means another's work and the submission of it as one's own academic work offered for credit.

"Collusion" includes, but is not limited to,

- the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any section of the rules on scholastic dishonesty.

"Falsifying academic records" includes, but is not limited to,

- altering or assisting in the altering of any official record of the university or the University of Texas System,
- the submission of false information or the omission of requested information that is required for or related to any academic record of the university or the University of Texas System.

Academic records include, but are not limited to, applications for admission, the awarding of a degree, grade reports, test papers, registration materials, grade change forms, and reporting forms used by the Office of the Registrar. A former student who engages in such conduct is subject to a bar against readmission, revocation of a degree, and withdrawal of a diploma.

Grade Replacement/Forgiveness and Census Date Policies

Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. Grade Replacement Contracts are available in the Enrollment Services Center or at <http://www.uttyler.edu/registrar>. Each semester's Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar. Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract.

The Census Date (January 30, 2017) is the deadline for many forms and enrollment actions that students need to be aware of. These include:

- Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.
- Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
- Schedule adjustments (section changes, adding a new class, dropping without a "W" grade)
- Being reinstated or re-enrolled in classes after being dropped for non-payment
- Completing the process for tuition exemptions or waivers through Financial Aid

State-Mandated Course Drop Policy. Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date).

Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.

Student Accessibility and Resources. In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University offers accommodations to students with learning, physical and/or psychiatric disabilities. If you have a disability, including non-visible disabilities such as chronic diseases, learning disabilities, head injury, PTSD or ADHD, or you have a history of modifications or accommodations in a previous educational environment you are encouraged to contact the Student Accessibility and Resources (SAR) office and schedule an interview with the Accessibility Case Manager/ADA Coordinator, Cynthia Lowery Staples. If you are unsure if the above criteria applies to you, but have questions or concerns please contact the SAR office. For more information or to set up an appointment please visit the SAR office located in the University Center, Room 3150 or call 903.566.7079. You may also send an email to cstaples@uttyler.edu

Student Absence due to Religious Observance. Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester.

Student Absence for University-Sponsored Events and Activities. If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

Social Security and FERPA Statement. It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

Emergency Exits and Evacuation. Everyone is required to exit the building when a fire alarm goes off. Follow your instructor's directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services.

IMPORTANT DATES OF THE SEMESTER

- JANUARY 20 - MARTIN LUTHER KING, JR. HOLIDAY
- SEPTEMBER 9 - CENSUS DATE
- MARCH 9-14 - SPRING BREAK
- MARCH 30 - LAST DAY TO WITHDRAW FROM ONE OR MORE CLASSES
- APRIL 28 - MAY 1 - FINAL EXAMS; NO CLASSES