

## Course Syllabus

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SPAN-1611 Fall 2024

Fall 2024 Section 001 (CRN: 81264) 6 Credits 08/26/2024 to 12/11/2024.

### Meeting Times

Arts and Science Building Room 210 **from 12:20 – 2:20 p.m. MoWeFr**

### Course Description

Designed for students having little or no exposure to Spanish, this course offers 6 credit hours a semester to accelerate student learning. It emphasizes speaking, listening and reading skills along with a focus on basic grammar, cultural awareness, and development of vocabulary. Online sections of this course will have a per credit hour fee. Please see the official University Catalog for current fee amount and details.

### Contact Information

Instructor Name: Ramiro Ardón

Office Location

Phone Number

Email: [rardon@uttyler.edu](mailto:rardon@uttyler.edu)

Best way to contact: **[rardon@uttyler.edu](mailto:rardon@uttyler.edu)**

Office Hours: Days/Times AND: by appointment only before or after class.

I will respond to emails within 24 hours, if classes are in session, and if it is not a weekend.

### Course Resources

**Course Resources:** [Links to an external site.](#)

**Textbook:** Tu Mundo español sin fronteras, **3rd Edition**

**ISBN10: 1260899802 | ISBN13: 9781260899801**

By Magdalena Andrade, Jeanne Egasse, Elías Miguel Muñoz and María Cabrera-Puche

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The book comes with one registration code for accessing CONNECT which contains the **digital** textbook, Adaptive Learning, Exercises and additional resources for this course. The printed version of Tu Mundo is optional, but if you buy it, you will use it as a reference and to complete oral language activities in the classroom. **You may use the digital copy since you are required to bring a laptop to the classroom.**

[501 Spanish Verbs, Tenth Edition \(Paperback or Softback\)](#) [Links to an external site.](#) Spanish Edition | by Christopher Kendris Ph.D. and Theodore Kendris Ph.D.

### **Spanish/English Dictionary (Required)**

#### **Supplies:**

Spiral Notebook (**required**)

**A 2 inch 3-ring binder and dividers (required)**

Index cards (optional)

Dry-erase Markers (required)

Course Policies

**Attendance Policy:** Please be on time for class. If you know you are going to be late or absence for/from class, please notify the professor ahead of time. Students with more than three absences are required to complete extra work to make up for the missing oral language participation in class. If you are unable to complete this course, you must withdraw by **November 4th**.

**Being in class on time is very important. (arriving late and leaving the classroom early will have negative consequences in your final grade). For students who miss more than six class periods, your participation grade will automatically be reduced to 70%. No exceptions!** In Addition, those students will lose the right to complete the extra-credit assignment for makeup work.

**It is very important that you arrive at class on time.** No exceptions! Those tardies greater than twenty minutes will be penalized. If you accumulate three tardies in a six-day period, those will count as one absence. Same thing if you leave the classroom more than twenty minutes early. After three times you have left the classroom more than twenty minutes

before the class ends, in a six-day period, that will count as an absence as well. Since this is a language course, active participation in listening and speaking is vital, and you must be in the classroom for the whole time that has been established by the educational institution.

- **Follow Due Dates:** Due dates for all your work are listed in Canvas. All dates and times are based on CST. Assignments turned in late will receive partial credits.
- **Minimum Technical Expectations:** To successfully complete this course, in addition to the requirements listed in your syllabus, you will need to have access to

Reliable internet connection (High-speed internet connection preferred)

Required computer and browser for Canvas and McGraw-Hill Connect (listed below)

Headphones with microphone capabilities connected to a computer (for Online oral activities/exams)

Students must be able to open and/or submit documents on MS Word and PowerPoint.  
Access to Microsoft Office.

#### **Canvas:**

- [Basic computer specifications](#)
- [Browsers that support Canvas](#)

[McGrawLinks to an external site.](#)-[Links to an external site.](#)[Hill Connect Links to an external site.](#)[system requirementsLinks to an external site.](#) [Links to an external site.](#)

**Minimum Student Skills:** You should be able to use the feature of your browser, download files, and attach files.

#### **Netiquette Expectations:**

1. Standards of courtesy and respect must always be maintained in the classroom. Join the classroom oral language activities with respect and remember that consideration for others is crucial for any intellectual discussion.
1. Name-calling and personal attacks are not permitted in our learning environment.
1. Any violation of the standards of appropriate behavior will be reported to the Dean of Students and appropriate disciplinary action will be taken by the college.

#### **CLASS POLICIES**

1. Students are expected to complete the activities in Canvas on the due date.

1. Polite and considerate behavior is expected.
1. Please send me an email as soon as you have a question or ask me in person the classroom. Do not wait until the day of the test to ask questions.
1. **READ THE SYLLABUS MORE THAN ONCE!**
1. **No make-up exams will be given. All online assignments must be submitted on time to get credit.**
1. **No incomplete will be granted except under** unusual circumstances.

Method of Evaluation

**Method of Evaluation: A =100-90 B = 89-80 C = 79-70 D = 69-60 F = 59 AND BELOW**

**GRADE DISTRIBUTION**

Class Attendance -----  
----- 5%

CONNECT EXERCISES/Lab (Tarea + LearnSmart) -----  
----- 25%

CONNECT TESTS (7 tests) -----  
-----40%

PARTICIPATION/Grammar/**Speaking** Communicative Activities in Class Weekly -----  
-----5%.

PARTICIPATION/Grammar **Writing** Short Essays Activities for Each Chapter-----  
-----5%

ORAL EXAM -----  
-----10%

CONNECT FINAL EXAM -----  
-----10%

EXTRA CREDITS (Perfect Attendance, Writing Response, miscellaneous) -----  
----- 5%

## **COURSE REQUIREMENTS**

Check “Grades” in Canvas regularly for your grades. If you have questions about any grade, get in contact with me immediately. You can check your grades and see what you missed on tests after the due date inside CONNECT.

## **CONNECT ASSIGNMENTS**

CONNECT is where the digital textbook (online exercises and adaptive learning), and all the assignments are located. This semester we will cover Chapters 1 through 7. There will be a final comprehensive exam from all the chapters very similar to the tests of each chapter. **It is embedded in the test for chapter 7.**

You are allowed to work on CONNECT EXERCISES as many times as you like. You receive a completion grade. If you have any technical problem, please let **Connect McGraw-Hill** know about it (every section allows you to do this).

**NOTE: If you decide to use the 15-day grace period from McGraw-Hill, please make sure to use the same email address when you buy CONNECT.** If you do not use the same email, then everything that you may have done in CONNECT will not transfer to CANVAS.

**NOTE: All CONNECT EXERCISES are due on the due date, which is the night before we take the exam during the regular class time.** Assignments will be graded via McGraw Hill and grades will show in both CANVAS and CONNECT.

## **CONNECT TESTS**

There will be 7 tests for the material covered in CONNECT. The CONNECT tests are in CANVAS. Exams cannot be made up or dropped. **No make-up. If for medical or emergency reasons you cannot take a test, I will count the next test twice (I do this only once in the semester). If you miss two or more tests they will count as zeros.**

You will take the chapters’ exams in the classroom. Only students with some specific accommodation will be allowed to test at the testing center. If you access an exam and then close your browser or abandon the exam without submitting the answers, you will get a zero for that exam and you will not be able to retake it. **YOU MUST NOT ACCESS ANY EXAM MORE THAN ONCE UNDER ANY CIRCUMSTANCES**, unless there is a technical issue with the McGraw-Hill Connect platform.

**You are expected to complete all the exams without using the textbook or assistance from anybody or from any source.** Scholastic dishonesty is an unacceptable mode of

conduct. Cheating on an exam in this course will be dealt with according to university policy on scholastic dishonesty. **All the exams are timed.**

These tests cover the material presented in CONNECT (textbook and exercises). They must be taken as scheduled (**no exceptions**).

**Note: You will have access to see the Feedback of your exams after the due date.**

**There will be two oral exams.** You will be graded on pronunciation, accuracy, grammar, speed, and pacing.

### **CLASS PARTICIPATION**

Active class participation is essential in a course whose main objective is language practice. Good class participation requires regular attendance, and actual involvement in all class activities and assignments. **To obtain a good grade under participation you must turn in ALL homework on time and participate in the oral language activities in the classroom.** Please try to avoid personal English conversations during class.

### **FINAL EXAM**

The final exam will be comprehensive from all the seven chapters. It will be embedded in the test for chapter seven. The questions are very similar to the questions from previous chapters.

**EMAIL REPLY POLICY:** I will attempt to reply to any e-mail message(s) within 24 hours. I will contact you via email whenever I need to address the entire class. It is expected you check your emails regularly.

### **COURSE CONTENT**

**In Spanish 1611, we will cover Chapters 1 to 7 in Tu Mundo.**

1. Subject Pronouns and the Verb **ser**
1. Gender and Number of Nouns
1. Adjective-Noun Agreement
1. Negation
1. Expressing Age: The Verb **tener**
1. Expressing Location: The Verb **estar**

1. Forms and Placement of Adjectives
1. Origin: **ser de**
1. Using **gustar** to Express Likes and Dislikes
1. Telling Time: **¿Qué hora es? ¿A qué hora...?**
1. Present Tense of Regular **-ar, -er,** and **-ir** Verbs
1. Demonstratives
1. Possession: **tener, ser de,** and Possessive Adjectives
1. The Verbs **preferir** and **querer** + Infinitive
1. Question Formation
1. Making Plans: **pensar, tener ganas de,** and **ir a** with Activities and Places
1. Present Tense of Reflexive Verbs
1. Verbs with Stem Vowel Changes (**ie, ue**) in the Present Tense
1. Impersonal Direct Object Pronouns: **lo, la, los, las**
1. Irregular Verbs
1. Present Progressive
1. **Saber** and **poder** + Infinitive
1. Preterite of first conjugation
1. Indirect Object Pronouns
1. Present Progressive
1. Saber and Poder
1. Obligations: **tener que, deber, necesitar, hay que, es necesario**
1. Comparisons of Inequalities: **más/menos, tan/tanto**
1. Knowing People, Places, and Facts: **conocer** and **saber**
1. The Preterite Tense of Regular Verbs

## **COURSE DELIVERY METHOD**

Lecture; face-to-face

Presentations

Power Points

### **Delivery method for grade items**

The points earned for CONNECT assignments will be posted in CONNECT's gradebook and in CANVAS. Your tests' grades and other forms of grading will be posted in CANVAS under "Grades" tool immediately **after the due date**. Your grade for the oral exam will be available at "Grades" within 48 working hours after the oral exam closes. If the test is on a Friday, the grades will be available on Monday.

### **Course Calendar Fall 2024**

Date	Chapter and activities description
8/26/2024	<b>Read Syllabus</b> , get access in McGraw-Hill Connect. Introduction to Amigos sin Fronteras, los saludos: ¿Como estás? ¿Cómo te llamas? ¿Quién es? ¡muévete! ¿Qué ropa llevas? ¿Cuántos hay?
	<b>Definite and Indefinite Articles, Subject pronouns, Verb ser/estar/tener</b>
8/28/2024	<b>Módulo 1 ¡A conversar! Definite and Indefinite Articles, Subject pronouns, Verb ser/estar/tener</b>
8/30/2024	<b>Module 1 ¡A conversar!</b> (los números, los saludos, los mandatos, ¿Cuánto cuesta?) (los compañeros de clase, los saludos, Subject pronouns and Verb Ser, adjectives)
9/02/2024	<b>No classes held</b> <b>Monday Labor's day</b> Hoy no hay clases.
9/04/2024	<b>Module 1 ¡A conversar!</b> (Los saludos y las presentaciones, descripción: la familia y los amigos, verbo Ser, los números, ¿Cuánto cuesta?) Using Adjectives and Nouns Together: Agreement and Placements.
9/06/2024	<b>Module 1 ¡A conversar!</b> Oral language practice communicative activities, Grammar exercises



9/09/2024	<b>Module 1 ¡A conversar!</b> Review chapter concepts and <i>take the first module test</i>
9/11/2024	<b>Module 2 Amigos y compañeros</b> En el salón de clase y el cuerpo humano, los cumpleaños y la edad, Expressing location the Verb Estar, Prepositions
9/13/2024	<b>Module 2 Amigos y compañeros</b> Las actividades favoritas, Amigos sin fronteras, Expressing Age the Verb tener,
9/16/2024	<b>Module 2 Amigos y compañeros</b> Las actividades favoritas, Amigos sin fronteras, Expressing Age the Verb tener,
9/18/2024	<b>Module 2 Amigos y compañeros.</b> Hablando de los idiomas; El árabe y los idiomas indígenas, Using Gustar to express likes and dislikes,
9/20/2024	<b>Module 2 Amigos y compañeros.</b> Oral language activities, Grammar exercises
9/23/2024	<b>Module 2 Amigos y compañeros.</b> Review module concepts and <i>take the module test.</i>
9/25/2024	<b>Module 3 Las actividades en familia</b> (la familia, la hora), Possession: <b>tener, ser de</b> , and possessive adjectives, telling time <b>¿Qué hora es? ¿A qué hora?</b>
9/27/2024	<b>Module 3 Las actividades en familia</b> (las actividades y los lugares, ¿qué tiempo hace?) review telling time.
9/30/2024	<b>Module 3 Las actividades en familia</b> (hablando del tiempo, las estaciones del año en el mundo. Present tense of regular ar, er, ir verbs.
10/02/2024	<b>Module 3 Las actividades en familia</b> (Oral language activities, grammar exercises)
10/04/2024	<b>Module 3 Las actividades en familia</b> (Oral language activities, grammar exercises)

- 10/07/2024 **Module 3 Las actividades en familia** (Review module concepts and *take the module test*)
- 10/09/2024 **Module 4 La rutina y los planes** (la rutina, los datos personales, present tense of reflexive verbs)
- 10/11/2024 **Module 4 La rutina y los planes** (la rutina, los datos personales, present tense of reflexive verbs)
- 10/14/2024 **Module 4 La rutina y los planes** (las preferencias y los deseos, question formation, Verbs preferir and querer + inf)
- 10/16/2024 **Module 4 La rutina y los planes** (hablando de las preferencias y actividades, los planes)
- 10/18/2024 **Module 4 La rutina y los planes** (making plans: **pensar, tener ganas de, and ir a + infinitive/nouns**)
- 10/21/2024 **Module 4 La rutina y los planes ( Oral Exam I)**  
*take the module test for chapter 4*
- 10/23/2024 **Module 5 Las celebraciones y las comidas** (Los días feriados y festivos, Verbs with stem-vowel changes (ie, i, ue) in present tense and irregular verbs)
- 10/25/2024 **Module 5 Las celebraciones y las comidas** (Los días feriados y festivos, Verbs with stem-vowel changes (ie, i, ue) in present tense and irregular verbs)
- 10/28/2024 **Module 5 Las celebraciones y las comidas** (A comer, impersonal indirect object pronouns: **lo, la, los, las**)
- 10/30/2024 **Module 5 Las celebraciones y las comidas** (Los estados físicos y anímicos, Using estar and tener to describe states)
- 11/01/2024 **Module 5 Las celebraciones y las comidas** (Las fiestas y otras experiencias oral language activities, grammar exercises, )
- 11/04/2024 **Module 5 Las celebraciones y las comidas** (review module concepts and *take the module test*)

11/06/2024	<b>Module 6 Las carreras y lo oficios</b> (las materias o asignaturas, hablando de educación, indirect object pronouns)
11/08/2024	<b>Module 6 Las carreras y lo oficios</b> (las actividades en la clase, present progressive)
11/11/2024	<b>Module 6 Las carreras y lo oficios</b> (las habilidades, verbos saber y poder + infinitivo)
11/13/2024	<b>Module 6 Las carreras y lo oficios</b> (el empleo, <b>obligations:</b> tener que, deber, necesitar, hay que, es necesario + inf)
11/15/2024	<b>Module 6 Las carreras y lo oficios</b> (Oral language activities, grammar exercises)
11/18/2024	<b>Module 6 Las carreras y lo oficios</b> (Review module concepts and <b>take the module test</b> )
11/20/2024	<b>Module 7 Los lugares y la residencia</b> Comparison of Inequalities: más/menos, tan/tanto, chapter target vocabulary
11/22/2024	<b>Module 7 Los lugares y la</b> (Hablando de la casa y el vecindario, las actividades domésticas, knowing people, places, and facts: <b>conocer y saber</b> )
<b>Week off</b>	
<b>November 25-29, 2024</b>	<b>Thanksgiving week</b>
12/02/2024	<b>Module 7 Los lugares y la residencia</b> (The Preterite Tense of Regular Verbs)
12/04/2024	<b>Module 7 Los lugares y la residencia</b> (actividades en casa y en otros lugares, the preterite tense of regular verbs)
12/06/2024	<b>Module 7 Los lugares y la residencia</b> (review verbs conocer and saber, practice the preterite tense of regular verbs (Oral language activities, grammar exercises)
12/09/2024	<b>Module 7 Los lugares y la residencia</b> <b>Oral Exam II</b>

12/11/2024	Module 7 Los lugares y la residencia <b>Module test and Final Exam</b> (It will consist of chapter 7 plus extra questions from the previous chapters)
12/13/2024	Day to turn in final grades...

**Disclaimer: The dates of the activities on the calendar are subject to change if necessary.**

### Student Learning Outcomes

Upon successful completion of this course, students will: 1. Engage in conversations using level-appropriate grammatical structures including narrating events that take place in the present and producing questions and responses on a variety of topics dealing with everyday life. 2. Demonstrate understanding of level-appropriate spoken Spanish. 3. Write simple sentences and organize them into short paragraphs. 4. Read and comprehend level-appropriate texts. 5. Identify and discuss traditions, customs, and values of the Hispanic world.

6. Compare and contrast the traditions, costumes, and values of the Hispanic world with characteristics of their own culture.

### University Policies and Information

- **Withdrawing from Class** - Students, you are allowed to [withdrawLinks to an external site.](#) (drop) from this course through the [Withdrawal PortalLinks to an external site.](#) Withdrawing from classes can impact Financial Aid, Scholarships, Veteran Benefits, Exemptions, Waivers, International Student Status, housing, and degree progress. Please read this page, speak with your instructors, consider your options, and speak with your instructor. UT Tyler faculty and staff are here for our students and often can provide additional support options or student assistance. Please read the implications for withdrawing from a course and the instructions on using the Withdrawal portal on the [Registrar's Withdrawal pageLinks to an external site.](#)

Texas law prohibits students who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at other 2-year or 4-year Texas public colleges and universities. Consider the impact withdrawing from this class has on

your academic progress and other areas, such as financial implications. We encourage you to consult your advisor(s) and financial aid for additional guidance. CAUTION #1: Withdrawing before census day does not mean you get a full refund. Please see the [Tuition and Fee Refund ScheduleLinks to an external site.](#) CAUTION #2: All international students must check with the [Office of International ProgramsLinks to an external site.](#) before withdrawing. All international students are required to enroll full-time for fall and spring terms. CAUTION #3: All UT Tyler Athletes must check with the Athletic Academic Coordinator before withdrawing from a course. CAUTION #4: All veterans or military-affiliated students should consult with the [Military and Veterans Success CenterLinks to an external site.](#)

- **Final Exam Policy:** Final examinations are administered as scheduled. If unusual circumstances require that special arrangements be made for an individual student or class, the Dean of the appropriate college, after consultation with the faculty member involved, may authorize an exception to the schedule. Faculty members must maintain student final examination papers for a minimum of three months following the examination date.
- **Incomplete Grade Policy:** If a student, because of extenuating circumstances, is unable to complete all of the requirements for a course by the end of the semester, then the instructor may recommend an Incomplete (I) for the course. The "I" may be assigned in place of a grade only when all of the following conditions are met: (a) the student has been making satisfactory progress in the course; (b) the student is unable to complete all coursework or final exam due to unusual circumstances that are beyond personal control and are acceptable to the instructor, and (c) the student presents these reasons before the time that the final grade roster is due. The semester credit hours for an Incomplete will not be used to calculate the grade point average.

The student and the instructor must submit an Incomplete Form detailing the work required and the time by which the work must be completed to their respective department chair or college dean for approval. The time limit established must not exceed one year. Should the student fail to meet all of the work for the course within the time limit, then the instructor may assign zeros to the unfinished work, compute the course average for the student, and assign the appropriate grade. If a grade has yet to be assigned within one year, then the Incomplete will be changed to an F, or NC. If the course was initially taken under the CR/NC grading basis, this may adversely affect the student's academic standing.

- **Grade Appeal Policy:** - Disputes regarding grades must be initiated within sixty (60) days from the date of receiving the final course grade by filing a Grade Appeal Form with the instructor who assigned the grade; this is separate from the Application for Appeal form submitted to the Student Appeals Committee, which does not rule on grade disputes as described in this policy. If the student is not satisfied with the decision, the student may appeal in writing to the Chairperson of the department from which the grade was issued. In situations where there is an allegation of capricious grading, discrimination, or unlawful actions, appeals may go beyond the Chairperson to the Dean of the college from which the grade was issued, with that decision being final. The Grade Appeal form is found in the [Registrar's Form Library](#). [Links to an external site.](#)
- **Disability/Accessibility Services:** In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA), the University of Texas at Tyler offers accommodations to students with learning, physical, and/or psychological disabilities. If you have a disability, including a non-visible diagnosis such as a learning disorder, chronic illness, TBI, PTSD, ADHD, or a history of modifications or accommodations in a previous educational environment, you are encouraged to visit <https://hood.accessiblelearning.com/UTTyler> [Links to an external site.](#) and fill out the New Student application. The Student Accessibility and Resources (SAR) office will contact you when your application has been submitted and an appointment with the Assistant Director Student Accessibility and Resources/ADA Coordinator. For more information, including filling out an application for services, please visit the SAR webpage at <https://www.uttyler.edu/disability-services> [Links to an external site.](#), the SAR office located in the University Center, # 3150, or call 903.566.7079."
- **Military Affiliated Students:** UT Tyler honors the service and sacrifices of our military-affiliated students. If you are a student who is a veteran, on active duty, in the reserves or National Guard, or a military spouse or dependent, please stay in contact with your faculty member if any aspect of your present or prior service or family situation makes it difficult for you to fulfill the requirements of a course or creates disruption in your academic progress. It is important to make your faculty member aware of any complications as far in advance as possible. Your faculty member is willing to work with you and, if needed, put you in contact with university staff who are trained to assist you. The [Military and Veterans Success Center \(MVSC\)](#) [Links to an external site.](#) has campus resources for military-affiliated

students. The MVSC can be reached at MVSC@uttyler.edu or via phone at 903.565.5972.

- **Academic Honesty and Academic Misconduct:** The UT Tyler community comes together to pledge that "Honor and integrity will not allow me to lie, cheat, or steal, nor to accept the actions of those who do." Therefore, we enforce the [Student Conduct and Discipline policy](#) [Links to an external site.](#) in the Student Manual Of Operating Procedures (Section 8).
- **FERPA** - UT Tyler follows the Family Educational Rights and Privacy Act (FERPA) as noted in [University Policy 5.2.3](#) [Links to an external site.](#). The course instructor will follow all requirements to protect your confidential information.
- **Absence for Official University Events or Activities:** This course follows the practices related to approved absences as noted by the Student Manual of Operating Procedures ([Sec. 1 -501](#) [Links to an external site.](#)).
- **Absence for Religious Holidays:** This course follows the practices related to [Excused Absences for Religious Holy Days as noted in the Catalog](#) [Links to an external site.](#).
- **Campus Carry:** We respect the right and privacy of students who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at <http://www.uttyler.edu/about/campus-carry/index.php> [Links to an external site.](#)