

## ENGL 5397: GIS (Guided Integrative Study)

Director: Dr. Zita Hüsing, Reader: Dr. Catherine Ross



**Meeting Time and Place:**  
Asynchronous online

### INSTRUCTOR

Dr. Zita Hüsing  
Office: CAS (College of Arts and Sciences)  
239  
[zhusing@uttyler.edu](mailto:zhusing@uttyler.edu)  
Office Hours: T TH 12:30 pm -1:30 pm, W 11am-12 pm (via Zoom/in person) and by appointment

### COURSE DESCRIPTION

The Guided Integrative Study (GIS) is a required course and the capstone of the UT Tyler English Master's program. The course must be taken during a long semester—either spring or fall; it is not offered during the summer. A detailed description of this course, with expanded instructions for projects, is posted on the EGSA Canvas page in the GIS module.

This course consists of the following research benchmarks: selection of a research topic, development of a research plan, and the initiation and completion of directed research. By the end of the semester, students should have completed a 20-25-page (double-spaced) GIS manuscript, which they will submit to their GIS Director. Students should also submit a GIS Portfolio to the Director of Graduate Studies, Dr. Matthew Kelly ([mkelly@uttyler.edu](mailto:mkelly@uttyler.edu)) by the end of their GIS semester.

This is a research-based course and thus there is no textbook.

### THE SEMESTER PRECEDING THE GIS: DO THE FOLLOWING

**Recruit a GIS Committee no later than the 13th week of the semester preceding your GIS.** Secure a director and a reader as early as possible. A GIS Committee consists of two graduate faculty members whose names appear on the Approved List (see the EGSA website). Ask one member to serve as the GIS director and the other to serve as the GIS reader. Unless requested to do otherwise at the suggestion or with the permission of the director, the reader will participate only in evaluating the exit examination and the course paper.

**Complete the GIS Permission to Enroll Form** after April 1 of the preceding semester or November 1 of the preceding semester but no later than the 13th week of the semester preceding your GIS. The form is located on the EGSA website. Email the form to the Graduate Advisor at [englishma@uttyler.edu](mailto:englishma@uttyler.edu). Upon receipt of the form, the graduate advisor will review your degree plan and verify that you are eligible to enroll

After verification of eligibility, the graduate advisor will forward your approved Permission to Enroll Form to the Department of Literature and Languages' administrative assistant Ms. Christon Carroll at [ccarroll@uttyler.edu](mailto:ccarroll@uttyler.edu). Ms. Carroll will then email you an individual course code for enrolling in your GIS section.

### **Enroll in ENGL 5397 GIS**

To enroll, use the individual course code assigned to you by Ms. Cater. Enrollment for fall semesters is in April/May. Enrollment for spring semesters is in November/December.

**Provide your GIS director with a tentative reading list of approximately 20 works pertinent to the intended GIS research topic no later than the 15th week of the semester preceding your GIS.**

If you are using a seminar paper from an earlier graduate course as a springboard for your GIS paper, you may include texts cited in that paper. Submit the list of sources to your director who will forward it to your reader if needed.

### **GIS PORTFOLIO**

**The GIS portfolio should be comprised of the following assignments:**

- 1) a 250-500 words research proposal,
- 2) an annotated bibliography of at least 25 works,
- 3) an 8–10-page historical bibliography essay (literature review),
- 4) five proposed exit exam prompts based on your research topic,
- 5) a take-home exit examination, and
- 6) a 20-25-page course paper.

Students should submit the GIS Portfolio to the Director of Graduate Studies, Dr. Matthew Kelly ([mkelly@uttyler.edu](mailto:mkelly@uttyler.edu)) by the end of their GIS semester.

### **DESCRIPTION OF ASSIGNMENTS**

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|--|--|
| <b>Research Proposal (P/F, approval required to proceed)</b> | For the first assignment of the course, you will compose a short research proposal (250-500 words). In conjunction with your director, submit a short paper proposal/plan (approximately 250-500 words) for developing a GIS course paper if you are expanding and refining a seminar paper from a previous graduate course. OR, submit a brief paper proposal/plan for composing an original paper if you elect to write a new paper based on previous graduate English coursework rather than expand an earlier paper. |
| <b>Annotated Bibliography (15%):</b>                         | Submit a working annotated bibliography. The annotated bibliography typically consists of at least 20 texts that include primary sources and scholarly secondary sources such as books, book chapters, and scholarly articles.   |
| <b>Historical-biographical Essay (15%)</b>                   | For this assignment, you will create an 8-10 page historical biographical essay (literature review).   |
| <b>Exam Examinations and Five Exam Prompts (30%)</b>         | You will create five exit exam prompts/questions based on your research topic. Submit an initial draft of five self-generated  |

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|                        | prompts/questions for the take-home GIS exit Exam. You will complete the exit exam at home. |
| <b>GIS Paper (40%)</b> | For this assignment, you will create a 20-25 page course paper.                             |

## **GIS COMPONENTS AND DUE DATES**

### **Week 1 or 2: Submit the Proposal**

In conjunction with your director, submit a short paper proposal/plan (approximately 250-500 words) for developing a GIS course paper if you are expanding and refining a seminar paper from a previous graduate course. OR, submit a brief paper proposal/plan for composing an original paper if you elect to write a new paper based on previous graduate English coursework rather than expand an earlier paper.

### **Week 5: Submit the Annotated Bibliography**

Submit a working annotated bibliography. The annotated bibliography typically consists of at least 20 texts that include primary sources and scholarly secondary sources such as books, book chapters, and scholarly articles.

### **Week 7: Submit the Lit Review**

Submit an 8-10 page polished draft of the historical-bibliographical essay (literature review).

### **Week 10: Submit a Draft of Exam Questions/Draft of Paper**

Submit an initial draft of five self-generated prompts/questions for the take-home GIS exit exam. Provide a substantive draft of an in-progress GIS paper if requested by your director.

### **Week 11: Submit the Final Draft of Exam Questions**

In conjunction with your director, submit the final draft of five potential prompts/questions for the take-home GIS exit exam.

### **Week 12 (Spring semester) or Week 11 or 13 (Fall semester): Check on Exam Approval**

The week before your scheduled GIS exit exam contact your director to ascertain if you have approval to sit for the exam.

### **Week 13 (Spring semester) or Week 12 or 14 (Fall semester): Write the GIS Exam**

An electronic copy of your GIS exit exam will be sent via email at 5:00 pm Friday of the exam weekend. Make certain that you know how to contact your director in the event

that you fail to receive the examination. Week 13 in the fall semester typically falls on Thanksgiving Break. In consultation with your director, the GIS exam may be scheduled for either Week 12 or Week 14 during the fall semester.

Scheduling the exam in Week 12 allows more time for completing the GIS paper.

### **Week 14 (Spring semester) or Week 13 or 15 (Fall semester): Submit the GIS Exam**

No later than 8:00 am Monday, submit an electronic copy of your completed GIS exam in your GIS Canvas shell. Your director will notify your reader when your exam is submitted.

### **Week 15: Submit the GIS Paper**

Submit the final draft of your GIS course paper.

### **Final's Week: Submit the GIS Portfolio**

Via email, submit a clean ELECTRONIC COPY of the completed GIS Course Portfolio to the Director of English Graduate Studies at [englishma@uttyler.edu](mailto:englishma@uttyler.edu). The Portfolio should include: the GIS paper proposal, annotated bibliography, historical-bibliographic essay, five finalized exam prompts, copy of completed GIS exit exam, and the GIS course paper.

| <b>Week</b>    | <b>Dates</b>  | <b>Assignments / Deadlines</b>   |
|----------------|---------------|--|
| <b>Week 1</b>  | Jan 12–Jan 18 | <b>Fri, Jan 16:</b> Discussion Topic – Proposal Discussion & Status Update due by 11:59 PM                         |
| <b>Week 2</b>  | Jan 19–Jan 25 | <b>Fri, Jan 23:</b> GIS Research Proposal due by 11:59 PM  |
| <b>Week 3</b>  | Jan 26–Feb 1  | <b>Fri, Jan 30:</b> Discussion Topic – Annotated Bibliography Discussion & Status Update due by 11:59 PM           |
| <b>Week 4</b>  | Feb 2–Feb 8   | —  |
| <b>Week 5</b>  | Feb 9–Feb 15  | <b>Fri, Feb 13:</b> Annotated Bibliography due by 11:59 PM   |
| <b>Week 6</b>  | Feb 16–Feb 22 | <b>Fri, Feb 20:</b> Discussion Topic – Historical-Bibliographical Essay Discussion & Status Update due by 11:59 PM |
| <b>Week 7</b>  | Feb 23–Mar 1  | <b>Fri, Feb 27:</b> Historical-Bibliographical Essay due by 11:59 PM   |
| <b>Week 8</b>  | Mar 2–Mar 8   | —  |
| <b>Week 9</b>  | Mar 9–Mar 15  | <b>No classes. Spring Break.</b>   |
| <b>Week 10</b> | Mar 16–Mar 22 | <b>Fri, Mar 20:</b> 5 Exam Questions – Draft due by 11:59 PM   |
| <b>Week 11</b> | Mar 23–Mar 29 | <b>Fri, Mar 27:</b> 5 Exam Questions – Approved Versions due by 11:59 PM Check on exam approval with your Director |

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| <b>Week 12</b>     | Mar 30–Apr 5  | Write the GIS Exam (exam weekend: <b>April 4–5</b> )  |
| <b>Week 13</b>     | Apr 6–Apr 12  | <b>Mon, Apr 6:</b> GIS Exam due by <b>8:00 AM</b><br><b>Fri, Apr 10:</b> GIS Paper Draft (Optional) due by 11:59 PM |
| <b>Week 14</b>     | Apr 13–Apr 19 | —   |
| <b>Week 15</b>     | Apr 20–Apr 26 | —   |
| <b>Final Exams</b> | Apr 27–May 2  | <b>Fri, May 1:</b> GIS Paper due by 11:59 PM<br>GIS Portfolio to be graded by GIS Director due by 11:59 PM          |

## COMMUNICATION

Since this is an online class, make sure to regularly check Canvas as well as emails. Please make sure to email me if you have any questions about projects, come by during office hours appointment, or set up an appointment in advance if the office hours are inconvenient. Begin every subject line for every email or Canvas message with ENGLISH 5397 or GIS and sign the email with your first and last name. Email correspondence should be respectful and appropriate. I only accept correspondence from your UT Tyler email as per [UT Tyler email policy](#).

## ACADEMIC HONESTY AND ACADEMIC MISCONDUCT

The UT Tyler community comes together to pledge that "Honor and integrity will not allow me to lie, cheat, or steal, nor to accept the actions of those who do." Therefore, we enforce the [Student Conduct and Discipline policy](#) in the Student Manual of Operating Procedures (Section 8).

## DISABILITY/ACCESSIBILITY SERVICES

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA), the University of Texas at Tyler offers accommodations to students with learning, physical, and/or psychological disabilities. If you have a disability, including a non-visible diagnosis such as a learning disorder, chronic illness, TBI, PTSD, ADHD, or a history of modifications or accommodations in a previous educational environment, you are encouraged to visit <https://hood.accessiblelearning.com/UTTyler/> and fill out the New Student application. The Student Accessibility and Resources (SAR) office will contact you when your application has been submitted and an appointment with the Assistant Director Student Accessibility and Resources/ADA Coordinator. For more information, including filling out an application for services, please visit the SAR webpage at <https://www.uttyler.edu/disability-services>, the SAR office located in the Robert Muntz Library, LIB 460, email [saroffice@uttyler.edu](mailto:saroffice@uttyler.edu), or call 903.566.7079.

## LATE ASSIGNMENTS

Your work should be submitted on time. Acceptable file formats are .doc, .docx or .pdf. **All other formats are not accepted** and will be counted as missing. Quizzes or other classroom activities cannot be made up. If you have a valid excuse that is documented, reasonable effort will be made in helping you to make up the assignment. Late formal assignments are deducted **one grade letter per day**.

## GRADES

For determining assignments and final grades, the following scale will be used in this course:

|          |                  |
|----------|------------------|
| <b>A</b> | 90 to 100 points |
| <b>B</b> | 80 to 89 points  |
| <b>C</b> | 70 to 79 points  |
| <b>D</b> | 60 to 69 points  |
| <b>F</b> | 0 to 59 points   |

## PAPER FORMAT RULES

All assignments will be handed in as Word documents or PDFs on Canvas. Linked Google docs will not be accepted. The papers should follow MLA format. Papers are left justified and double spaced, formatted in Times New Roman or Arial, 12 pt. font, 1" margins all around. All assignments should have a centered title and page numbers in the upper right corner. In the upper left corner of all assignments, place this heading:

[Your name]  
English 3308  
Prof. Hüsing  
[Date]

## ARTIFICIAL INTELLIGENCE STATEMENT

UT Tyler is committed to exploring and using artificial intelligence (AI) tools as appropriate for the discipline and task undertaken. We encourage discussing AI tools' ethical, societal, philosophical, and disciplinary implications. All uses of AI should be acknowledged as this aligns with our commitment to honor and integrity, as noted in UT Tyler's Honor Code. Faculty and students must not use protected information, data, or copyrighted materials when using any AI tool. Additionally, users should be aware that AI tools rely on predictive models to generate content that may appear correct but is sometimes shown to be incomplete, inaccurate, taken without attribution from other sources, and/or biased. Consequently, an AI tool should not be considered a substitute for traditional approaches to research. You are ultimately responsible for the quality and content of the information you submit. Misusing AI tools that violate the guidelines specified for this course (see below) is considered a breach of academic integrity. The student will be subject to disciplinary actions as outlined in UT Tyler's Academic Integrity Policy.

For this course, all GIS components should be written by you. Do not use AI to write or edit your GIS components. You can use AI programs (ChatGPT, Copilot, etc.) to find sources.

**Using AI tools outside of these parameters violates UT Tyler's Honor Code, constitutes plagiarism, and will be treated as such.**

*This document was adapted from AI Syllabus information from Carnegie Mellon University, Stanford University, The University of Texas at Austin, and The University of Texas at San Antonio. This document was edited for grammar using Grammarly, an AI tool for writing.*

## **STUDENTS RIGHTS AND RESPONSIBILITIES**

Please make sure you eat, sleep, and take care of yourself. Make sure to read the policies that outline student responsibilities at UT Tyler:

<http://www.uttyler.edu/wellness/rightsresponsibilities.php>

## **UT TYLER RESOURCES**

- [UT Tyler Writing Center](#)
- [UT Tyler PASS Tutoring Center](#)
- [UT Tyler Counseling Center](#)