

THE UNIVERSITY OF TEXAS AT TYLER
SOULES COLLEGE OF BUSINESS
Course Syllabus
Fall 2025

COURSE NUMBER: FINA 5391

COURSE TITLE: Graduate Internship in Finance

INSTRUCTOR: Dr. Vivek Pandey, Professor of Finance

OFFICE & E-MAIL: Location: COB 350.01; Phone: (903) 566-7224; Email: vpandey@uttyler.edu

PREFERRED MODE OF CONTACT: Email

OFFICE HOURS: Tuesday: 2:00 – 5:00 pm.
Wednesday: 10 am – 12 noon; 1:30 – 4:30 pm
Thursday: 10 am – 12 noon
Other times by appointment.

CLASS MEETING & LOCATION: TBA

COURSE DESCRIPTION:

An 8 to 16 week program providing a learning experience in an off campus environment engaged in financial decision making. A minimum of 125 clock hours of learning experience in an approved internship activity is required for 3 hours of credit.

COURSE PREREQUISITES:

Approval from department chair or MS Finance program director is required.

COURSE OBJECTIVES:

- a. Apply academic knowledge to a practical environment.
- b. Acquire experience in the working world, adding depth and relevance to classroom learning.
- c. Enhance understanding of processes where financial insights are applicable to business decisions.
- d. Learn the importance of communication and interpersonal skills in building a successful career in finance.
- e. Experience accountability for performance at work.

LEARNING OUTCOMES:

- a. Demonstrate an acceptable level of knowledge and professional skills by obtaining a satisfactory score on the form completed by the internship supervisor (employer).
- b. Display professionalism in the workplace by successfully keeping the internship position throughout the academic term/semester.

INTERNSHIP POLICIES & PROCEDURES:

All students interested in pursuing an internship for university credit must start by reading the qualifications and requirements outlined in the Soules College of Business Graduate Internship Handbook. Students must follow the policies and procedures outlined in the handbook. The document is available at: <https://www.uttyler.edu/academics/colleges-schools/business/graduate-advising/files/grad-internship-handbook.pdf>

GRADING SCALE:

The graduate internship coordinator will assign a grade of CR (credit) or NC (no credit) based on whether or not the student has completed all requirements for a successful internship experience.

USE OF ARTIFICIAL INTELLIGENCE TOOLS

UT Tyler is committed to exploring and using artificial intelligence (AI) tools as appropriate for the discipline and task undertaken. We encourage discussing AI tools' ethical, societal, philosophical, and disciplinary implications. All uses of AI should be acknowledged as this aligns with our commitment to honor and integrity, as noted in UT Tyler's Honor Code. Faculty and students must not use protected information, data, or copyrighted materials when using any AI tool. Additionally, users should be aware that AI tools rely on predictive models to generate content that may appear correct but is sometimes shown to be incomplete, inaccurate, taken without attribution from other sources, and/or biased. Consequently, an AI tool should not be considered a substitute for traditional approaches to research. You are ultimately responsible for the quality and content of the information you submit. Misusing AI tools that violate the guidelines specified for this course (see below) is considered a breach of academic integrity. The student will be subject to disciplinary actions as outlined in UT Tyler's Academic Integrity Policy.

For this course, AI is permitted only for specific assignments or situations, and appropriate acknowledgment is required.

Most assignments in this course will permit using artificial intelligence (AI) tools, such as ChatGPT or Copilot. When AI use is permissible, it will be in the assignment description, and all use of AI must be appropriately acknowledged and cited. When using AI tools for assignments, add an appendix showing (a) the entire exchange (e.g., prompts used), highlighting the most relevant sections; (b) a description of precisely which AI tools were used, (c) an explanation of how the AI tools were used (e.g. to generate ideas, elements of text, etc.); and (d) an account of why AI tools were used (e.g. to save time, to surmount writer's block, to stimulate thinking, to experiment for fun, etc.). Students shall not use AI tools during in-class examinations or assignments unless explicitly permitted and instructed to do so.

OTHER UNIVERSITY POLICIES:

University policies and student resources are available on the University website at the following locations. Please thoroughly review and follow the policies listed below. You can also take advantage of a multitude of resources available to you as a UT Tyler student.

→ [University Policy](#)

→ [Student Resources](#)