

**University of Texas at Tyler**  
**College of Business Administration**  
**Summer 2025**

| <b>FINA 4395- Finance Internship (Section 001)</b> |   |
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| <b>Instructor Name:</b>                            | <b><i>Dr. Chialing Hsieh</i></b>  |
| <b>Office Location:</b>                            | <b>Soules College of Business 350.03</b>  |
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| <b>Course Description</b>                          | An 8-16 week program offering learning experiences in an off-campus environment. A minimum of 125 clock hours of learning experiences in an approved internship activity is required for 3 hours of credit. Course is credit/no-credit. |
| <b>Prerequisite</b>                                | Consent of Department Chair.  |
| <b>Required Text:</b>                              | Soules College of Business <i>Internship program student handbook policies, procedures and internship forms</i> . The University of Texas at Tyler: Soules College of Business  |

**COURSE OBJECTIVES:**

- A. apply academic learning experience.
- B. acquire experience in the working world, adding depth and relevance to classroom work.
- C. enhance understanding of business processes.
- D. increase understanding of how specific projects relate to larger business and industry goals.
- E. learn the importance of communications skills and how interactions between people are a key factor in business success at all levels.
- F. experience accountability for work product and job performance.
- G. gain knowledge of different career fields and of specific jobs within these fields.
- H. further ability to match career and employment choices with personal goals and abilities.
- I. improve job search, interview, and other professional skills.

**COURSE COMPETENCIES:**

Academic credit will be granted if all of the following requirements are met.  
Please see Soules College of Business *Internship program student handbook*.

- A. Computer-based skills – by use of standard software the internship student will store, retrieve, and print an internship diary and a summary position paper about the duration of the student’s experiences.
- B. Communication skills – the internship student will discuss with his internship sponsor job assignments and job progress through monthly internship ratings.
- C. Interpersonal skills – the internship student will experience how interactions between and among people can be key factors in various levels of business and industry.
- D. Problem-solving – the internship student will evaluate the strengths and weaknesses of the internship job position along with identifying areas where additional preparation could have helped in completing internship work assignments.
- E. Ethical issues in decision making – to be eligible for an internship, the student must demonstrate self-direction and the ability to work independently. Students will sign an agreement to strict confidence of information received by them at their sponsoring organization.

F. Personal accountability for achievement – the internship student will be responsible for initiating and collecting all required internship documents in a timely manner.

G. Competence in basic technology principles –

1. the student will experience the employment process through the process of securing an internship position.
2. the student will gain hands-on experience in a particular technical field of study whereby the student can plan for graduate study, seek summer employment or make further career decisions.

### **COURSE REQUIREMENTS**

A. The sponsoring organization provides a written evaluation of the student at the conclusion of the internship.

B. The student keeps a diary comprising a chronological list of all work experience gained in the internship.

C. The student writes a reflection paper demonstrating the knowledge gained in the internship.

D. The student provides Internship evaluation.

**Due time:** August 8<sup>th</sup>, 2025 at noon

### **ACADEMIC GRADE ASSIGNMENT:**

Credit/No Credit grade assignment

### **University Policies & Student Resources:**

University policies and student resources are available on the University website and in Canvas under “Syllabus” on the course homepage.

### **About this course:**

UT Tyler is committed to exploring and using artificial intelligence (AI) tools as appropriate for the discipline and task undertaken. We encourage discussing AI tools’ ethical, societal, philosophical, and disciplinary implications. All uses of AI should be acknowledged as this aligns with our commitment to honor and integrity, as noted in UT Tyler’s Honor Code. Faculty and students must not use protected information, data, or copyrighted materials when using any AI tool. Additionally, users should be aware that AI tools rely on predictive models to generate content that may appear correct but is sometimes shown to be incomplete, inaccurate, taken without attribution from other sources, and/or biased. Consequently, an AI tool should not be considered a substitute for traditional approaches to research. You are ultimately responsible for the quality and content of the information you submit. Misusing AI tools that violate the guidelines specified for this course (see below) is considered a breach of academic integrity. The student will be subject to disciplinary actions as outlined in UT Tyler’s Academic Integrity Policy.

For this course, AI is permitted only for specific assignments or situations, and appropriate acknowledgment is required. During some class assignments, we may leverage AI tools to support your learning, allow you to explore how AI tools can be used, and/or better understand their benefits and limitations. Learning how to use AI is an emerging skill, and we will work through the limitations of these evolving systems together. However, AI will be limited to assignments where AI is a critical component of the learning activity. I will always indicate when and where the use of AI tools for this course is appropriate.