

**Department of Human Resource Development**

**Syllabus**

**HRD 6391 Advanced Topics in HRD: How to Write a Journal Article in Twelve Weeks**

**Course Content:**

Course:	HRD 6391	Instructor:	Paul B. Roberts
Title:	Adv. Topics in HRD: How to write a Journal article in 12 Weeks		
Office:	COB 315.19	Office Hours:	By Appointment.
Semester:	Summer 2025	Phone #:	903-566-7334
Email:	<a href="mailto:proberts@uttyler.edu">proberts@uttyler.edu</a>	Preferred Contact:	Email

This course challenges and develops participants' critical thinking scope and capacity based on participants' research interest and topic. Peer review and critiques will be adopted to enforce learning in improving critical thinking skills. Students will be developing a manuscript for submission to a peer-reviewed journal.

**Course Learning Objectives:**

At the conclusion of the course, learners will:

1. Understand the parts of a manuscript and how they fit together and support each other to create a quality publication.
2. Select a peer-review journal in which to submit a manuscript that reports the results of an empirical study.
3. Conduct rigorous manuscript review using review criteria from a peer-review journal.
4. Develop a manuscript that reports the results of an empirical study and a cover letter suitable for submission to a peer-reviewed journal.

**Required Textbooks, Materials, and Readings:**

American Psychological Association. (2019). *Publication manual of the American Psychological Association* (7<sup>th</sup> ed.). Washington, DC: Author.

Belcher, W. L. (2019). *Writing your journal article in twelve weeks: A guide to academic publishing success* (2<sup>nd</sup> ed.). Sage: Thousand Oaks, CA.

Rocco, T. S., Hatcher, T. G. (2011). *The handbook of scholarly writing and publishing*. Jossey-Bass: San Francisco, CA.

Other readings are assigned in Canvas.

## **Grading Policy and Criteria to Determine Final Course Grade:**

### Grade distributions

- Class Presentations (40%)
- Peer Review Activity (10%)
- Final Paper (40%)
- Class participation (10%)

### Grading Standard

- 90% or above: A
- 80—89%: B
- 70—79%: C
- 69 or below: F

### **Other dates:**

Census date – May 27

Last day to withdraw – July 10

## **Course Policies:**

### **Class Meeting Attendance**

Attendance at all four class sessions is expected and required for the accomplishment of course objectives. It is expected that learners will attend all class meetings in light of the condensed executive format. The facilitator recognizes that learners may have special issues and responsibilities that may impact attendance, however regular attendance is expected. If absences occur, the learner is responsible for contacting the facilitator in advance so that adjustments can be made to the instructional activities planned for a specific session. The learner is also responsible for all work that is missed due to the absence from any class meeting, or portion thereof. Since a portion of the learner's grade is based upon class participation, engagement, and participation, it should be expected that any missed classes will affect the grade earned for class participation and will affect the final course grade with the exception of excused absences for religious holy days or active military services that are permitted according to the policies outlined in the UT Tyler Graduate Handbook.

### **Late Work**

No credit will be given for late assignments unless the learner's provider and/or UT Tyler's system prevents the student from submitting a discussion post, assignment, or quiz. The student is responsible for contacting the instructor, providing evidence of the outage and submitting any missed work within 24 hours of resolution of any system outage.

### **Artificial Intelligence (AI)**

AI is an important tool in our lives today, however, it is not a substitute for your independent thought and should not be used to write papers. While AI tools can support your learning journey, they should not be utilized to generate or complete assignments. AI screening tools and plagiarism checkers will be utilized in this class to uphold academic honesty.

### **Academic Dishonesty Statement**

The faculty expects from its students a high level of responsibility and academic honesty. Because the value of an academic degree depends upon the absolute integrity of the work done by the student for that degree, it is imperative that a student demonstrates a high standard of individual honor in his or her scholastic work.

Scholastic dishonesty includes, but is not limited to, statements, acts or omissions related to applications for enrollment of the award of a degree, and/or the submission, as one's own work of material that is not one's own. As a rule, scholastic dishonesty involves one of the following acts: cheating, plagiarism, collusion and/or falsifying academic records. Students suspected of academic dishonesty are subject to disciplinary proceedings.

University regulations require the instructor to report all suspected cases of academic dishonesty to the Dean of Students for disciplinary action. In the event disciplinary measures are imposed on the student, it becomes part of the students' official school records. Also, please note that the handbook obligates you to report all observed cases of academic dishonesty to the instructor.

Plagiarism will not be tolerated, and learners should be aware that all written course assignments will be checked by Plagiarism detection software. Violations of academic integrity will be reported and processed according to the guidelines established by the University.

### **UT Tyler Honor Code**

According to UT Tyler Honor Code, every member of the UT Tyler community joins together to embrace: Honor and integrity that will not allow me to lie, cheat, or steal, nor to accept the actions of those who do. Therefore, academic dishonesty, such as unauthorized collusion, plagiarism, and cheating, as outlined in the Handbook of Operating Procedures, University of Texas at Tyler, will not be tolerated. University regulations require the instructor to report all suspected cases of academic dishonesty to the Dean of Students for disciplinary action. In the event disciplinary measures are imposed on the student, it becomes part of the students' official school records. Also, please note that the handbook obligates you to report all observed cases of academic dishonesty to the instructor.

### **Writing Style**

All writing assignments are to follow APA style with 1" margins on all sides, double-spaced, 12 font-size Time New Roman. For rewritten assignments, please use first person. For example, instead of "this review of literature was conducted by..." it is preferred to use "I conducted the literature review..."

Scholarly writing takes time and effort. You may seek writing assistance in the UT Tyler Writing Center. A rule of thumb for this type of writing is to avoid colloquial or oral language, e.g., spell out "cannot" instead of "can't" and avoid IM language such as LOL, OMG, etc.

**University Policies:**

These policies in Canvas as a separate section.

**Tentative Learning Agenda****1. May 17**

- Introduction: Overview of Class agenda
- Responsible conduct of research
- Manuscript and publication outlet ideas

**2. June 7**

- Handbook of Scholarly Writing and Publishing Presentations
- Peer-review discussion of in-progress manuscripts

**3. June 28**

- Handbook of Scholarly Writing and Publishing Presentations
- Peer-review discussion of in-progress manuscripts

**4. July 26**

- PechaKucha Research Presentations
- Peer-review discussion of in-progress manuscripts
- Wrap-up

*(Note: Instructor reserves the right to revise the agenda and/or the outline)*