

Knowledge Objectives:

1. Understand the concepts surrounding managerial decision making, including business models and their real-world application.
2. Understand the use of Microsoft Excel with special emphasis on proper formatting, formulas, functions, relative & absolute addressing and solving decision models.
3. Understand how to choose an appropriate type of decision model for a specific type of problem.
4. Understand how to take a complicated, non-structured real-world problem, dissect and interpret it, set it up, and then leverage a computer application to solve it.

Teaching Method:

This course is taught face to face. A variety of methods will be used to help the student master the material; including power points, videos, and homework assignments.

Course Requirements: Assignments include excel worksheet assignments and class concept tests

1. Assignments shall be uploaded as attachments in Canvas and should be submitted on or before the deadline stated in the syllabus.

NOTE: You must have reliable Internet service in order to access the course materials in canvas and to complete your assignments on time. If your home Internet service is unreliable, you can come to the UT Tyler campus and use the computers in the campus computing center to do your assignment work (or any other reliable Internet access point that is convenient for you). It is your responsibility to plan ahead and ensure that you are able to access the course via a reliable Internet connection. No makeup assignments are given for any reason, nor will deadlines be extended.

2. Plagiarism and cheating are serious offenses and may be punished by failure on an exam, paper or project; failure in the course; and/or expulsion from the University. For more information, refer to the Academic Dishonesty policy in the University Undergraduate Catalog.

Unless the instructions EXPLICITLY state otherwise, every assignment in this class is to be done individually. You are not supposed to collaborate or use the work of another student in any way.

3. For assignments turned in via Canvas: If you attempt to complete the assignment off-campus and your ISP goes down, you will be responsible for traveling to the campus and using on-campus infrastructure such as the Academic Computing Center to submit the assignment. Do not procrastinate; plan ahead and allow time for such contingencies. If you are out of town, then you must arrange to complete all assignments using an alternative means.

4. Late assignments will not be graded. You will not have the opportunity to earn points for an assignment after the deadline. If you think you might miss a deadline, turn the assignment in early. If you find any problem in posting the assignments in canvas, please make sure that you inform the professor immediately.

<p>Week 12</p>	<p>Nov 7 to Nov 13, 2022</p>	<p>Presentation of Group 1 Presentation of Group 2</p>		<p>Written report of project for group 1 and 2 due at the end of the presentation</p>
<p>Week 13</p>	<p>Nov 14, 2022 to Nov 20, 2022</p>	<p>Chapter 7 Organizing Data for Effective analysis</p>	<p>Chapter 7 from text book</p>	<p>Chapter 7 level 1 Steps to success level 1 page 449- 450(Questions 1 to 12) <i>due at 9 p.m. Central Time on Nov 20, 2022</i></p>
<p>Week 14 Module 7</p>	<p>Nov 21, 2022 to Nov 26, 2022</p>	<p>THANKSGIVING HOLIDAYS</p>		

<p style="text-align: center;">Week 15</p>	<p style="text-align: center;">Nov 28, 2022 to Dec 04, 2022</p>	<p style="text-align: center;">Managerial Decision Making concepts-4 Conducted online</p> <p style="text-align: center;">Managerial Decision Making concepts-5 Conducted online</p>	<p style="text-align: center;">Concept-4 video posted in canvas</p> <p style="text-align: center;">Concept-5 video posted in canvas</p>	<p style="text-align: center;">Class concept test 4 opens on Nov 28, 2022 and is due at 9p.m. Central Time on Dec 04, 2022</p> <p style="text-align: center;">Class concept test 5 opens on Nov 28, 2022 and is due at 9p.m. Central Time on Dec 04, 2022</p>
<p style="text-align: center;">Week 16 Module 6, 7 & 8</p>		<p style="text-align: center;">Final examination on Chapter 6 and 7</p>	<p style="text-align: center;">Chapter 6 and chapter 7</p>	<p style="text-align: center;">Exam 3, opens on Dec 03, 2022 and is due at 9 p.m. Central Time on Dec 08, 2022</p>

Course Completion: You should expect to invest significant time in this course. The actual amount of time required will vary from individual to individual. To be successful, you should plan to devote some time to this course on a daily basis.

Grades and Grading: The full course grade will be determined as follows:

Component	Points Possible	
Examinations	175 points	3 exams and 5 Concept tests
Data Analytic Project	125 points	Includes progress report, presentation, written report
Pop Quizzes	100 points	
Assignments	200 points	Assignments 1 & 2 : 20 points each= 40 points Assignment 3 : 40 points Assignment 4,5,6,7 : 30 points each= 120 points
Total points possible		600 points

Points earned and accumulated will be used in the following grade calculation:

Points Earned	
540-600	A
480-539	B
420-479	C
360-419	D
Below 359	F

Academic Honesty: “Scholastic dishonesty” includes, but is not limited to, cheating, plagiarism, collusion, falsifying academic records, and any act designed to give unfair academic advantage to the student (such as, but not limited to, submission of essentially the same written assignment for two courses without the prior permission of the instructor, providing false or misleading information in an effort to receive a postponement or an extension of a test, quiz, or other assignment), or the attempt to commit such an act . . . (UT Tyler Student Affairs Manual of Policies and Procedures).

UT TYLER POLICIES - Students Rights and Responsibilities:

To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link: <http://www2.uttyler.edu/wellness/rightsresponsibilities.php>

Grade Replacement/Forgiveness and Census Date Policies:

Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. Grade Replacement Contracts are available in the Enrollment Services Center or at <http://www.uttyler.edu/registrar>. Each semester’s Census Date can be found on the Contract

itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar.

Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract.

The Census Date is the deadline for many forms and enrollment actions that students need to be aware of. These include:

- Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.
- Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date.)
- Schedule adjustments (section changes, adding a new class, dropping without a “W” grade).
- Being reinstated or re-enrolled in classes after being dropped for non-payment.
- Completing the process for tuition exemptions or waivers through Financial Aid. State-Mandated

State Mandated Course Drop Policy:

Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date).

Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Registrar's Office if you have any questions.

Student Absence due to Religious Observance:

Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester.

Student Absence for University-Sponsored Events and Activities:

If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

Please contact technical support before contacting your instructor. I am not a technical expert and they will be able to address your issues better and quicker than I can.

Social Security and FERPA Statement:

It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

UT Tyler a Tobacco-Free University:

- All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This applies to all members of the University community, including students, faculty, staff, University affiliates, contractors, and visitors.
- Forms of tobacco not permitted include cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and all other tobacco products.
- There are several cessation programs available to students looking to quit smoking, including counseling, quitlines, and group support. For more information on cessation programs please visit www.uttyler.edu/tobacco-free.

Concealed Handguns on Campus Policy:

We respect the right and privacy of students who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at <http://www.uttyler.edu/about/campus-carry/index.php>.

TECHNICAL SUPPORT If you experience technical problems or have a technical question about this course, you can obtain assistance by emailing itsupport@patriots.uttyler.edu. When you email IT Support, be sure to include a complete description of your question or problem including: The title and number of the course

The page in question (If you get an error message, a description and message number) What you were doing at the time you got the error message. You may also visit the Help Tab in Canvas for helpful information.

PLUG-INS AND HELPER APPLICATIONS UT Tyler online courses use Java, JavaScript, browser plug-ins, helper application and cookies. It is essential that you have all required elements like Adobe Reader, Java Runtime Environment (JRE), Adobe Flash Player, QuickTime, Windows Media Player and RealPlayer installed and enabled in your web browser for optimal viewing of the content and functions of your online course.

DISABILITY SERVICES

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University offers accommodations to students with learning, physical and/or psychiatric disabilities. If you have a disability, including non-visible disabilities such as chronic diseases, learning disabilities, head injury, PTSD or ADHD, or you have a history of modifications or accommodations in a previous educational environment you are encouraged to contact the Student Accessibility and Resources office and schedule an interview with the Accessibility Case Manager/ADA Coordinator, Cynthia Lowery Staples. If you are unsure if the above criteria apply to you, but have questions or concerns please contact the SAR office. For more information or to set up an appointment please visit the SAR office located in the University Center, Room 3150 or call 903.566.7079. You may also send an email to cstaples@uttyler.edu

Important Covid-19 Information for Classrooms and Laboratories

Students are expected to wear face masks covering their nose and mouth in public settings (including classrooms and laboratories). The UT Tyler community of Patriots views adoption of these practices consistent with its Honor Code (Links to an external site.) and a sign of good citizenship and respectful care of fellow classmates, faculty, and staff.

Students who are feeling ill or experiencing symptoms such as sneezing, coughing, digestive issues (e.g. nausea, diarrhea), or a higher than normal temperature should stay at home and are encouraged to use the UT Tyler COVID-19 Information and Procedures (<https://www.uttyler.edu/center-for-ethics/>) website to review protocols, check symptoms, and report possible exposure. Students needing additional accommodations may contact the Office of Student Accessibility and Resources at University Center 3150, or call (903) 566-7079 or email saroffice@uttyler.edu.

Recording of Class Sessions

Class sessions may be recorded by the instructor for use by students enrolled in this course. Recordings that contain personally identifiable information or other information subject to FERPA shall not be shared with individuals not enrolled in this course unless appropriate consent is obtained from all relevant students. Class recordings are reserved only for the use of students enrolled in the course and only for educational purposes. Course recordings should not be shared outside of the course in any form without express permission.