



Soules College of Business
Department of Technology
TECH 5348.702 & RP62 Warehouse Management
Course Syllabus

Instructor: Dominick E. Fazarro, Ph.D.

Sections: 702 & RP62

Spring 2026

Class Time: ONLINE

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Office Hours: Tu: 11am-12pm, 4pm-5:30pm

Course Description:

Concerns of stocking, inventorying, scheduling, transporting, packaging, receiving, loss accounting and fire protection for warehouse operation

Textbook (Required):

Scott B. Keller & Brian C. Keller (2014). *The Definitive Guide to Warehousing: Managing the Storage and Handling of Materials and Products in the Supply Chain*. Pearson Education: Upper Saddle, NJ. ISBN # 13-978-0-13-344890-0

Course Learning Objectives:

At the end of this course, participants will be able to:

1. Describe warehousing's role in supply chain
2. Describe the distribution center concept
3. Apply design and layout of a warehouse
4. Select the essential of personnel to warehousing operations
5. Prepare warehouse negotiations, agreements, and contracts
6. Describe the application of warehouse management and performance
7. Gain an understanding the concepts of industrial product packaging
8. Describe the importance of managing inventory
9. Apply practices to select warehouse locations
10. Recognize and apply safety and security measures of a warehouse
11. Describe the use of material handling equipment and information technology

Student Learning Outcomes:

1. Apply warehouse layouts to maximize efficiency. *(by case studies & assignments)*
2. Describe the warehouse role under the supply chain umbrella. *(by assignments)*
3. Identify safety and security measures to operate a warehouse. *(by case studies, assignments, & final project)*
4. Recommend and apply industrial packaging concepts. *(by case studies, final project & assignments)*
5. Recognize and select material handling equipment and information technology to optimize flow of material. *(by case studies, & final project)*
6. Determine strategic locations for warehouse location. *(by assignments)*
7. Recognize and execute negotiations, agreements, and contracts of incoming and outgoing of material. *(by assignment & final project)*

Core Competencies:

1. *Computer-Based Skills* – the student will complete written assignments using the word processor.
2. *Communication Skills* – the student will exhibit a mastery of both written and oral skills in completion and presentation of the assigned projects.
3. *Interpersonal Skills* – the student will interact in class discussion regarding real-world issues
4. *Problem Solving (Critical Thinking)* – the student will use conceptual thinking to analyze and make determinations regarding the use warehousing methods.
5. *Ethical Issues in Decision Making and Behavior*- the student will gain an appreciation of the ethics of decision-making for strategic planning of storing goods
6. *Personal Accountability for Achievement* – the student will complete the projects at the time designated by the instructor.
7. Competence in Technology Principles
 - a. Competence in major field and grounding in other major technology major core areas – the student will gain knowledge and skills related to warehousing of goods
 - b. Exposure to and appreciation for industrial experiences such as industrial tours, work-study options and cooperative education, senior seminars – The student will be able to attend field trips to various industries in the area of warehouse management

Schedule of Assignments for Course

Date	No.	Topic/Activity		Reading (Pgs.)/Sources DUE DATE
Mar 2	1	CHAPTER 1/MODULE 1-Warehousing's Role in the Supply Chain		1-13
Mar 2	1	Assignment		Mar 9
Mar 2	1	CHAPTER 2/MODULE 1-Distribution Center Concept		15-20
Mar 2	1	Assignment (Discussion Board)		Mar 10
Mar 8	-	EXPLANATION OF FINAL PROJECT - ZOOM		Mar 8
Mar 16	2	CHAPTER 3/MODULE 2-General Warehousing and Distribution...		21-44
Mar 16	2	Assignment		Mar 23
Mar 16	2	CHAPTER 4/MODULE 2-Design and Layout		45-55
Mar 16	2	Assignment (Discussion Board)		Mar 24
Mar 23	3	CHAPTER 5/MODULE 3-Personnel		57-78
Mar 23	3	Assignment		Mar 29
Mar 23	3	CHAPTER 6-Warehouse Negotiations, Agreements, and...		79-86
Mar 23	3	No Assignment (Read Chapter)		--
Mar 30	4	CHAPTER 7/MODULE 4-Warehouse Management		87-98
Mar 30	4	Assignment		Apr 5
Mar 30	4	CHAPTER 8/MODULE 4-Warehouse Performance		99-110
Mar 30	4	Assignment (Discussion Board)		Apr 6
Apr 6	5	CHAPTER 9/MODULE 5-The Role of Industrial Product Packaging		111-120
Apr 6	5	Assignment		Apr 12
Apr 6	5	CHAPTER 10-Warehousing and Transportation Interface		121-144
Apr 6	5	No Assignment (Read Chapter)		--
Apr 9	6	CHAPTER 11/MODULE 6-The Importance of Managing Inventory		145-160
Apr 9	6	Assignment		Apr 15
Apr 13	7	CHAPTER 12/MODULE 7-Selecting Warehouse Locations		161-172
Apr 13	7	Assignment (Discussion Board)		Apr 19
Apr 13	7	CHAPTER 13-Safety & Security No Assignment (Read Chapter)		--

Apr 20	7	CHAPTER 14 -Equipment and Information Technology No Assignment (Read Chapter)		--
Link OPENS Apr 15	--	UPLOAD RESEARCH PROJECT		Due Apr 22

Learning-Management

Students will be able to view announcements, course progress, and retrieve some assignments using Canvas™. This technology enables students to be proactive in their learning and effective communication between the student and instructor.

Tentative Course Requirements:

Weighted grade distributions#

- Book/Internet Assignments (30 pts) 20%
- Discussion Board Assignments (35 pts) 35%
- Final Examination (100 pts) 45%
- Total 100%

Grade Scale Breakdown:

A=90 - 100%

B=80 - 89%

C=70 - 79%

D=60 - 69%

F=BELOW 60%

Note: 89.99999999999999 is still a B.

Course Format

The course involves PowerPoint slides, discussions with critical feedback, current readings, YouTube videos, and CANVAS Discussions.

Using Canvas for Turning in Assignments

CANVAS will be the tool for communication and turning in assignments. **ALL**

ASSIGNMENTS WILL OPEN UP AT 7AM AND TURNED IN PROMPTLY AT 11PM.

Folders will be created for each assignment to attach your assignments. Each assignment will have a due date. **IF YOU DO NOT MEET THE DUE DATE FOR THE ASSIGNMENT, THE FOLDER WILL DEACTIVATE. THEREFORE, YOU WILL NOT BE ABLE TO TURN YOU ASSIGNMENT TO RECEIVE CREDIT.** The only exception to turn in an assignment after the due date is if you are ill (with a written excuse) or technical difficulties. **IT IS YOUR REPSONSIBILITY TO COMMUNICATE WITH TECHNICAL SERVICES TO RESOLVE YOU CANVAS MALFUNCTIONS.**

Canvas Assignment Discussions

The online course format requires communication between students to stimulate conversation and feedback on the topics. Student responses on the discussion board should have quality content to demonstrate critical-thinking and creativity. In order to receive credit/points for every discussion posted, you **MUST** respond to at least two students, if not, YOU WILL RECEIVE ONLY 15 POINTS!!! **One to two sentences do not constitute a quality response; therefore, full credit will not be given.**

Zoom Sessions

Zoom sessions are not mandatory but the help students if some of the material is difficult to understand and to track progress of students for this course. Zoom sessions will be held every other Sunday. An announcement will be posted before every session that is held. The sessions will last 30 to 45 minutes and begin at 8pm. **There will be a mandatory session in March. An announcement will go out between 2 to 5 days in advance.**

International & Veteran Students

International and veteran students who are enrolled in a 7-week course must have contact time with the instructor for the semester. International students will be notified a week before the meeting, which will be posted in the Announcement section on Canvas. The instructor will notify students if there is a change in time and/or date, and location.

Month	Day/Date	Time
March	Wednesday 11 th	1pm
March	Wednesday 25 th	1pm
April	Wednesday 1 st	1pm
April	Wednesday 15 th	1pm

Late Assignment Penalty (PLEASE READ CAREFULLY!!!)

You have at least 3-5 days to complete your assignments. I do understand that you have assignments in other courses, but the management is important. **If assignments are uploaded late, there will be no points!!!** If you do experience computer problems, please contact Computer Support and email me documentation of time and date of the call. That will help me to also contact Computer Support to expedite your request to fix any problems you may have.

Grade Dispute

If you have a disagreement with your final grade, you have **1 week to resolve it**. You must email all your assignments when meeting with the instructor by video or by phone.

Date to Withdraw Without Penalty:

April 10, 2026

Dates of Final Exam:

April 21-25, 2026

Student Resources:

Faculty can update student resources to provide additional supports appropriate for each course.

Resources to assist you in the course

- [UT Tyler Student Accessibility and Resource \(SAR\) Office](#) (provides needed accommodations to students with document needs related to access and learning)
- [UT Tyler Writing Center](#)
- [The Mathematics Learning Center](#)
- [UT Tyler PASS Tutoring Center](#)
- [UT Tyler Supplemental Instruction](#)
- [Upswing \(24/7 online tutoring\)](#) - covers nearly all undergraduate course areas
- [Knack Tutoring](#) – in-person and virtual options
- [Robert Muntz Library](#) and [Staff/Library Liaisons](#)
- [Canvas 101](#) (learn to use Canvas, proctoring, and other software)
- [Digital Support Toolkit](#) (for supported courses only. Students are automatically enrolled in the toolkit for supported courses)
- [The Career Success Center](#)
- [UT Tyler Testing Center](#)
- [Office of Research & Scholarship Design and Data Analysis Lab](#)

Resources available to UT Tyler Students

- [UT Tyler Counseling Center](#) (available to all students)
- [TimelyCare](#) (24/7 access to Student Support Program counseling through phone or chat and online wellness resources available in a variety of languages)
- [Military and Veterans Affairs](#) (supports for our military-affiliated students)
- [UT Tyler Patriot Food Pantry](#)
- [UT Tyler Financial Aid and Scholarships](#)
- [UT Tyler Student Business Services](#) (pay or set up payment plans, etc.)
- [UT Tyler Registrar's Office](#) (academic information, forms library, policies, etc.)
- [Office of International Programs](#)
- [Title IX Reporting](#)
- [Patriots Engage](#) (available to all students. Get engaged at UT Tyler.)

University Policies and Information

Withdrawing from Class

Students may [withdraw](#) (drop) from this course using the [Withdrawal Portal](#).

Withdrawing (dropping) this course can impact your Financial Aid, Scholarships, Veteran Benefits, Exemptions, Waivers, International Student Status, housing, and degree progress. Please speak with your instructors, consider your options, speak with your advisor, and visit the One-Stop Service Center (STE 230) or email

enroll@uttyler.edu to get a complete review of your student account and the possible impacts to withdrawing. We want you to make an informed decision. UT Tyler faculty and staff are here for you and often can provide additional support options or assistance. Make sure to carefully [read the implications for withdrawing from a course and the instructions](#) on using the [Withdrawal portal..](#)

Texas law prohibits students from dropping more than six courses during their entire undergraduate career*. The six courses dropped includes those from other 2-year or 4-year Texas public colleges and universities. Consider the impact withdrawing from this class has on your academic progress and other areas, such as financial implications. We encourage you to consult your advisor(s) and Enrollment Services for additional guidance. CAUTION #1: Withdrawing before census day does not mean you get a full refund. Please see the [Tuition and Fee Refund Schedule](#). CAUTION #2: All international students must check with the [Office of International Programs](#) before withdrawing. All international students are required to enroll full-time for fall and spring terms. CAUTION #3: All UT Tyler Athletes must check with the Athletic Academic Coordinator before withdrawing from a course. CAUTION #4: All veterans or military-affiliated students should consult with [Military and Veterans Affairs](#).

* Students who began college for the first time before 2007 are exempt from this law.

Artificial Intelligence Statement

UT Tyler is committed to exploring and using artificial intelligence (AI) tools as appropriate for the discipline and task undertaken. We encourage discussing AI tools' ethical, societal, philosophical, and disciplinary implications. All uses of AI should be acknowledged as this aligns with our commitment to honor and integrity, as noted in UT Tyler's Honor Code. Faculty and students must not use protected information, data, or copyrighted materials when using any AI tool. Additionally, users should be aware that AI tools rely on predictive models to generate content that may appear correct but is sometimes shown to be incomplete, inaccurate, taken without attribution from other sources, and/or biased. Consequently, an AI tool should not be considered a substitute for traditional approaches to research. You are ultimately responsible for the quality and content of the information you submit. Misusing AI tools that violate the guidelines specified for this course is considered a breach of academic integrity. The student will be subject to disciplinary actions as outlined in UT Tyler's Academic Integrity Policy. *Refer to the About This Course section of the UT Tyler Syllabus Module for specific information on appropriate use of AI in your course(s).*

Final Exam Policy

Final examinations are administered as scheduled. If unusual circumstances require that special arrangements be made for an individual student or class, the Dean of the appropriate college, after consultation with the faculty member involved, may authorize an exception to the schedule. Faculty members must maintain student final examination papers for a minimum of three months following the examination date.

Incomplete Grade Policy

If a student, because of extenuating circumstances, is unable to complete all of the requirements for a course by the end of the semester, then the instructor may recommend an Incomplete (I) for the course. The "I" may be assigned in place of a grade *only when all of the following conditions are met*: (a) the student has been making satisfactory progress in the course; (b) the student is unable to complete all coursework or final exam due to unusual circumstances that are beyond personal control and are acceptable to the instructor, and (c) the student presents these reasons before the time that the final grade roster is due. The semester credit hours for an Incomplete will not be used to calculate the grade point average.

The student and the instructor must submit an Incomplete Form detailing the work required and the time by which the work must be completed to their respective department chair or college dean for approval. The time limit established must not exceed one year. Should the student fail to meet all of the work for the course within the time limit, then the instructor may assign zeros to the unfinished work, compute the course average for the student, and assign the appropriate grade. If a grade has yet to be assigned within one year, then the Incomplete will be changed to an F, or NC. If the course was initially taken under the CR/NC grading basis, this may adversely affect the student's academic standing.

Grade Appeal Policy

Disputes regarding grades must be initiated within sixty (60) days from the date of receiving the final course grade by filing a Grade Appeal Form with the instructor who assigned the grade. A grade appeal should be used when the student thinks the final course grade awarded does not reflect the grades earned on assessments or follow the grading scale as documented in the syllabus. The student should provide the rationale for the grade appeal and attach supporting document about the grades earned. The form should be sent via email to the faculty member who assigned the grade. The faculty member reviews the rationale and supporting documentation and completes the instruction section of the form. The instructor should return the form to the student, even if a grade change is made at this level. If the student is not satisfied with the decision, the student may appeal in writing to the Chairperson of the department from which the grade was issued. In situations where there is an allegation of capricious grading, discrimination, or unlawful actions, appeals may go beyond the Chairperson to the Dean or the Dean's designee of the college from which the grade was issued, with that decision being final. The Grade Appeal form is found in the [Registrar's Form Library](#).

Disability/Accessibility Services

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA), the University of Texas at Tyler offers accommodations to students with learning, physical, and/or psychological disabilities. If you have a disability, including a non-visible diagnosis such as a learning disorder,

chronic illness, TBI, PTSD, ADHD, or a history of modifications or accommodations in a previous educational environment, you are encouraged to visit <https://hood.accessiblelearning.com/UTTyler/> and fill out the New Student application. The Student Accessibility and Resources (SAR) office will contact you when your application has been submitted and an appointment with the Assistant Director Student Accessibility and Resources/ADA Coordinator. For more information, including filling out an application for services, please visit the SAR webpage at <https://www.uttyler.edu/disability-services>, the SAR office located in the Robert Muntz Library, LIB 460, email saroffice@uttyler.edu, or call 903.566.7079."

Military and Veterans

UT Tyler honors the service and sacrifices of our military-affiliated and veterans students. If you are a student who is a veteran, on active duty, in the reserves or National Guard, or a military spouse or dependent, please stay in contact with your faculty member if any aspect of your present or prior service or family situation makes it difficult for you to fulfill the requirements of a course or creates disruption in your academic progress. It is important to make your faculty member aware of any complications as far in advance as possible. Your faculty member is willing to work with you and, if needed, put you in contact with university staff who are trained to assist you. The [Military and Veterans Affairs](#) has campus resources for military-affiliated students. The MVSC can be reached at MVSC@uttyler.edu or via phone at 903.565.5972.

Students on an F-1 Visa

To remain in compliance with Federal Regulations requirements you must do the following:

- Traditional face-to-face classes: Attend classes on the regular meeting days/times.
- Hybrid Classes: Attend all face-to-face classes convened by the instructor according to the schedule set for your specific course.
- Online course: Only one online course can count toward your full-time enrollment. Students are expected to be fully engaged and meet all requirements for the online course.

Academic Honesty and Academic Misconduct

The UT Tyler community comes together to pledge that "Honor and integrity will not allow me to lie, cheat, or steal, nor to accept the actions of those who do." Therefore, we enforce the [Student Conduct and Discipline policy](#) in the Student Manual Of Operating Procedures (Section 8).

FERPA

UT Tyler follows the Family Educational Rights and Privacy Act (FERPA) as noted in [UT Tyler's Policy 7.01: Family Educational Rights and Privacy Act](#). The course instructor will follow all requirements to protect your confidential information.

Absence for Official University Events or Activities

This course follows the practices related to [Excused Absences for University Events or Activities](#) as noted in the Catalog.

Absence for Religious Holidays

This course follows the practices related to UT Tyler's [Excused Absence for Religious Holy Days](#) as noted in the Catalog.

Absence for Pregnant Students

This course follows the requirements of Texas Laws SB 412, SB 459, SB 597/HB 1361 to meet the needs of pregnant and parenting students. Part of the supports afforded pregnant students includes excused absences. Faculty who are informed by a student of needing this support should make a referral to the Parenting Student Liaison. NOTE: Students must work with the Parenting Student Liaison in order to receive these supports. Students should reach out to the Parenting Student Liaison at parents@uttyler.edu and also complete the [Pregnant and Parenting Self-Reporting Form](#).

Campus Carry

We respect the right and privacy of students who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at <http://www.uttyler.edu/about/campus-carry/index.php>.