



The University of Texas at Tyler
College of Education and Psychology
School of Education
EDLR 5311 - Instructional Leadership & Supervision

Instructor Information

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| Session | Summer 2024 |
| Credit | 3 hours |
| Course Meeting/Room | Online |
| Office Hours | By Appointment |

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| Instructor | Forrest Kaiser, Ed.D. fkaiser@uttyler.edu 903.780.8860 (cell) |
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Catalog Description

Aspiring school principals examine instructional leadership, professional development, and methods of supervision. The course includes the study of the observation and coaching cycle to promote teacher growth, and research-based instructional practices to expand the aspiring principals' instructional leadership skills.

Student Learning Outcomes

The student will be able to:

- Identify the components of an effective professional development plan. (*Texas Principal Standards 1 & 5*)
- Differentiate between evaluation and supervision and how to use the supervision process to enhance the faculty's instructional practices. (*Texas Principal Standard 2*)
- Design supervisory conferences to support teachers in their professional growth while using observation data to reinforce and refine teachers' craft. (*Texas Principal Standards 1 & 2*)
- Identify best instructional practices through the study of multiple instructional models. (*Texas Principal Standards 1 & 5*)
- Understand their own instructional beliefs and advocate for the implementation of instructional models conducive to student learning. (*Texas Principal Standards 1 & 2*)
- Analyze and utilize data to drive their decisions as instructional leaders. (*Texas Principal Standards 1 & 2*)

[Click here](#) for a copy of the Texas Principal Standards.

| Course Schedule | | |
|------------------------------|---|--|
| Available | Module Topics | Assignments Due |
| | Start Here Module <ul style="list-style-type: none"> Getting to Know You Discussion Board Introduction Quiz | Sun, May 19 |
| Mon, May 13 | Module 1 - Introduction to Instructional Supervision <ul style="list-style-type: none"> Discussion Board Module 1 Quiz | Sun, May 19 Sun, May 26 |
| Mon, May 27 | Module 2 - Supervisory Conferences & Data Collection <ul style="list-style-type: none"> Individual Observation Form Reflection #1 Group - Supervisory Conference Plan | Sun, Jun 2 Sun, Jun 9 Sun, Jun 9 |
| Mon, Jun 10 | Module 3 - Instructional Supervision, Standards, & Student Engagement <ul style="list-style-type: none"> Discussion Board Reflection #2 | Sun, Jun 16 Sun, Jun 23 |
| Mon, Jun 24 | Module 4 - Rigor & Relevance of Learning <ul style="list-style-type: none"> Prepare for Mid-Term Exam | None |
| | Mid-Term Exam <ul style="list-style-type: none"> Window: Mon, Jul 1 through Sun, Jul 7 | |
| Mon, Jul 8 | Module 5 - Differentiated Supervision & Learning <ul style="list-style-type: none"> Individual Observation Form Discussion Board Module 5 Quiz Group - Conference Plan & Goal Setting | Sun, Jul 14 Sun, Jul 14 Sun, Jul 21 Sun, Jul 21 |
| Mon, Jul 22 | Module 6 - Trust, Lesson Cycle, & Collaborative Learning <ul style="list-style-type: none"> Discussion Board Reflection #3 | Sun, Jul 28 Sun, Aug 4 |
| Mon, Jul 22 (opens early) | Module 7 - Data Informed Instructional Leadership <ul style="list-style-type: none"> Module 7 Quiz Final Reflection | Fri, Aug 9 |
| | Final Exam <ul style="list-style-type: none"> Window: Mon, Aug 5 through Fri, Aug 9 | |

Discussion board due dates are for the first post – replies are due before the next module opens.

Last day to withdraw from this course: **July 12, 2024**

Graded Course Requirements

- **Discussion Boards** – Discussion boards encourage students to communicate and explore open-ended prompts that require, evaluation, and reflection. Students will respond to a given prompt and provide peer feedback.
- **Reflections** – Reflections build student ownership in their learning. Reflections should build a bridge between course concepts, personal goals, and future learning. Student will develop a personal connection based on recent learning.
- **Group Projects** – Small group activities engage students in multiple levels of critical thinking. These include multi-day projects that require analysis, collaboration, and the development of a final artifact that demonstrates understanding.
- **Quizzes and Exams** – Quizzes and exams test a student’s understanding of covered course content.

Full descriptions of each assignment will be provided within the course module.

Course Requirements

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| Discussion and Participation | 25% |
| Assignments & Quizzes | 25% |
| Midterm Exam | 25% |
| Final Exam | 25% |

Course Grading

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| A | 90-100% of points |
| B | 80-89% of points |
| C | 70-79% of points |
| D | 60-69% of points |
| F | below 59.9% of total points |

Required Textbooks

Hickey, W., Oliveras, Y., and Kaiser, F. (2023). *The distinguished Texas teacher: Strategies for making a difference in the classroom*. Kendall Hunt.

Zepeda, S. (2017). *Instructional supervision: Applying tools and concepts*. 4th Edition. Routledge.

Recommended Textbooks

Knight, J. (2018). *The impact cycle*. Corwin Press.

COURSE POLICIES

All assignments are expected to be completed to the best ability of the student and adhere to the stated assignment criteria. All assignments must be submitted by date listed on the assignment schedule. No late work is accepted.

Participation and your commitment to your learning is critical to your success in any course. Your timely participation in the class discussion and group assignments is a substantial part of your grade in this course. The due date listed in Canvas is for your first post while your peer responses will be due before the next module opens. This structure will ensure we can engage in meaningful conversations about instructional supervision.

Communication

To contact me via email, you may use the Canvas email. Click on the Inbox on the left side of the Canvas main menu. Through Canvas, you may send a text email or a video message. You may also email me at fkaiser@uttyler.edu

I will respond to your emails as quickly as possible; my priority is to be supportive of your work to ensure your success. I generally reply to emails within 24 hours during the workweek. I generally do not work on Sunday so I will return emails at the start of the week.

My preferred method of communication is email. However, I am accessible via phone, text or zoom.

Written Assignments, Quizzes & Exams

Some of the written assignments in this course require collaboration with other students; your participation as documented on Canvas will count towards the participation grade.

All other written assignments as well as all quizzes and exams are **individual assignments**. Students may not collaborate on the individual assignments. Unauthorized collaboration is considered cheating and will be handled according to University Policies and the Students Standards of Academic Conduct.

COLLEGE OF EDUCATION AND PSYCHOLOGY (CEP) VISION AND MISSION

Vision

The College of Education and Psychology is nationally recognized and respected for its academic programs and opportunities. It is a center of academic excellence, scholarly inquiry, and public service. The College prepares leaders to meet the critical challenges of the 21st Century through productive contributions to local and global communities and toward individual and cultural equity.

Mission

The mission of the College of Education and Psychology is to provide a positive environment that fosters the acquisition of knowledge and skills. The mission is individually and collectively realized through a community of scholars that contributes to knowledge through scholarly inquiry; organizes knowledge for application, understanding and communication; and provides leadership and service. We affirm and promote global perspectives that value individual and cultural diversity to enhance learning, service, and scholarship.

SCHOOL OF EDUCATION PROGRAM STANDARDS

Texas Education Standards

The School of Education is committed to teaching and implementing the Texas Educator Standards at the highest level. The School of Education faculty use the Texas Education Standards, along with the Interstate New Teacher Assessment and Support Consortium (InTASC) standards used by educator preparation programs throughout the United States.

Access the [Texas Education Standards for Principals](#).

Access the [Code of Ethics and Standard Practices for Texas Educators](#).