

PROGRAM MILESTONE AGREEMENT FORM

STUDENT INFORMATION

Name:	SID:
Date:	Semester/Year Admitted:
Advisor:	

This form is provided for the purpose of informing students about the academic milestones that they will be expected to reach in order to earn their Ph.D. degree as well as when they are expected to complete these milestones. Advisors will work with each student to customize the list of responsibilities included in the agreement. Students are expected to reach each milestone within the specified time period in order to make satisfactory progress through the program. Students who are not making satisfactory progress may lose funding, be placed on academic probation, or be dismissed from the program. If a student has ongoing concerns or grievances related to his or her Milestones Agreement, the student should follow The University of Texas at Tyler's grievances policy and procedures as outlined in the University catalog and the Clinical Psychology Ph.D. Handbook (2022-23)

Academic Advising

Upon entering the Clinical Psychology Ph.D. program, all students will be assigned a faculty advisor. The advisor will be a core faculty member of the Clinical Psychology Program.

Academic advising includes the following elements that are designed to ensure that students remain in good academic standing and make satisfactory progress through the program. Advisors are responsible for the following:

- Ensuring that annual reviews between student and advisor occur. The results of this review will be included in the program's annual doctoral progress report.
- Providing guidance on appropriate course selection
- Reviewing the student's Degree Plan to determine if the student is making progress consistent with the expectations of the program and reaching milestones according to the timeline provided on this form
- Clarifying the timetable for completing any remaining course requirements, examinations, and other requirements
- Providing the student with assistance in understanding the requirements for successful completion of dissertation
- Providing the student with assistance in assembling a dissertation committee
- Providing the student with experiences and information that will optimize the student's career opportunities and success



Requirements for all Students in the Clinical Psychology Ph.D. Program

Milestone	Expected Time of Achievement	Completed
Meet with Advisor to Develop Degree Plan	Fall Semester YEAR ONE	
Meet with Advisor to Review Student Progress	ANNUALLY	
Thesis Proposal	Fall Semester YEAR TWO	
Thesis Defense	By Summer Semester of YEAR TWO	
Present at Diversity Seminar	YEAR THREE	
Pass General Written Qualifying Exam	Spring Semester of YEAR THREE	
Pass Clinical Oral Qualifying Exam	Fall Semester of YEAR FOUR	
Admitted to PhD. Candidacy	Fall Semester of YEAR FOUR	
Successfully Complete Coursework	Summer Semester of YEAR FOUR	
Dissertation Committee Appointed and Approved by Graduate School	Fall Semester of YEAR FOUR	
IRB Approval Obtained	Fall Semester of YEAR FOUR	
Dissertation Proposal Approved	Fall Semester of YEAR FOUR	
Collect Data for Dissertation	YEARS FOUR-FIVE	
Apply for Internships	YEARS FOUR-FIVE	
Dissertation Completed, Successfully Defended, and Approved	Prior to Completion of Internship	
Internship	YEARS FIVE-SIX	
Student Completes and Files all Paperwork Required for Graduation	Last Semester of Internship	
Dissertation Accepted by Graduate School	Last Semester of Internship	
Exit Interview Completed and Submitted to SED	Last Semester of Internship	
Graduate	Upon Completion of Internship	

Degree Completion Checklist for Students

- Maintain active student status by registering for courses every fall, spring, and summer semester
- Complete Milestones Agreement Form with your advisor no later than the last class day of the Spring semester
- Complete all required organized coursework
- Schedule and successfully complete required qualifying exams
- Form your dissertation committee in consultation with your advisor and dissertation Chair



- Have your committee approved by program GSC and Graduate School
- Prepare and successfully present your dissertation proposal
- Apply for Advancement to Candidacy
- Enroll in required dissertation hours and complete your dissertation
- Successfully complete your defense of your dissertation
- Submit required documentation to the Graduate School for completion and graduation

I have read this form and have had the opportunity to discuss the information contained in it with my advisor. I understand the academic milestones that I am expected to reach in order to successfully complete the Clinical Psychology Ph.D. program, as well as the expected timeline for completing these milestones.

APPROVALS

Student Signature:	Date:
Advisor Signature:	Date:
Director of Clinical Training Signature:	Date: