

Course Information

PSYC 5358-001 Neuropsychological Assessment: Fixed Battery
Fall 2025
Tuesday 2:00 to 4:45
BEP 215

Instructor Information

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Course Description

This course includes instruction in the practical skills of neuropsychological assessment with current fixed-battery instruments (e.g. Neuropsychological Assessment Battery-NAB) and a review of related topics in clinical neuropsychology. This course emphasizes standardized administration, scoring, interpretation, and report writing of relevant neuropsychological tests.

Prerequisite: PSYC 5366 Assessment of Individual Mental Ability

Student Learning Outcomes and Assessments

By the end of the course, students should be able to:

1. Demonstrate competent administration of the Neuropsychological Assessment Battery modules (NAB). This will be assessed by videotape observation of test administration technique by the instructor as well as the student's performance on a final test checkout with the class instructor.
2. Demonstrate competent scoring techniques for the NAB modules. This will be assessed by the student's performance on individually administered record forms as well as the student's performance on scoring exercises on the Final Exam.
3. Demonstrate competent interpretation of NAB module scores. This will be assessed by the student's performance on two written psychological evaluation reports.
4. Integrate information from client's history, behavioral observation, and test results into a cohesive whole. This will be assessed by the student's performance on two written psychological reports.
5. Demonstrate effective university-level writing skills. This will be assessed by the student's performance on two written psychological evaluation reports.

6. Demonstrate a broad understanding of theoretical concepts that demonstrate competent test administration, scoring, interpretation, and presentation. This will be assessed by the student's performance on the final exam.

Evaluation and Grading

Your grade in this class will be determined by your performance in the following areas:

1. Record Forms: (250 points; 50 points each): Five record forms from zoom checkouts will be checked for correctness of administration and scoring.
2. Student administration of NAB modules: (250 total; 50 points each): Students will demonstrate their performance on modules of the NAB through administration on Zoom. The video must be recorded with adequate audio and visual quality in order to obtain a score.
3. Written reports (200 total; 100 points each): 2 written reports. Reports will be carefully proofread, reflect university-level writing skills, and give evidence of considerable thought and effort.
4. Final Record Form (150 points)
5. Final Test Checkout (150 points)
6. Quiz (50 points): Students demonstrate an understanding of the history and psychometric importance of the NAB modules.

Summary of Grading Policy:

2 Written Reports:	200 points
5 Videotape Administrations:	500 points
1 Final Record Form:	150 points
1 Final Test-Checkout	150 points
1 Quiz:	50 points

Teaching Strategies

The course is intended for majors in clinical, counseling, and school psychology (LSSP), school counseling, and educational diagnostician. The goal is to develop entry level skills for administering, scoring, and interpreting the Neuropsychological Assessment Battery (NAB). The course is designed to reach these goals primarily through experiential practice. As such, I provide opportunities for students to perform practical assignments as one would in a professional setting. I provide regular written and/or oral feedback after each assignment. Through repeated practice of these assignments, students hone their skills in assessment, scoring, interpretation, and report-writing. In this course, lecture material is de-emphasized in favor of applied practice of assessment skills.

Required Textbook and Materials

American Psychiatric Association. (2022). *Diagnostic and statistical manual of mental disorders* (5th edition, Text Revision). American Psychiatric Publishing.

- UT Tyler students are not under any obligation to purchase textbooks or materials from a university-affiliated bookstore. The same textbooks and materials may also be available from independent retailers, including online retailers.

Equipment Requirements: Test kits are provided by the University for your use during this course. Record forms will also be provided by the University. You must purchase a stopwatch, as well as the required textbook.

Recommended Requirements: A camera or webcam for recording test administration is recommended, but use of university resources is also available as needed. Additionally, use of colored markers is involved in part of the test administration in this course, so access to a set of five colored markers is recommended; however, acceptable replacement materials will be available for use as needed.

Course Policies

Although I do not formally take attendance, graduate students are expected to attend every class session. Nevertheless, it is understood that illness and/or extenuating circumstances may prevent a student from attending every class session. As such, each student may miss two classes without penalty. If a class session is missed for any reason, you are still responsible for turning in all assignments in a timely manner. After two absences, every additional absence will result in a penalty of one point from your final grade.

If you need to be absent due to a religious holiday, please let me know at the beginning of the semester so we may plan the absence accordingly.

I am intolerant of lateness as it is disturbing to me and to other class members. If a consistent pattern of tardiness is evident, we will confer and develop a joint solution to this problem. Remember – I am charged with training you to be an effective professional. I take this responsibility seriously. I know of no respected professional who is routinely late for his or her clients. Keep this in mind as you progress through your training.

Ethical behavior is important in every professional endeavor. **Ethical violations and unprofessional behavior will result in course failure, an incomplete grade, or other appropriate action. Remediation will be determined by the instructor.**

Considering this class is meant to prepare you for giving the NAB in a professional setting, it is imperative that assignments are turned in on time. If not, late assignments will result in a drop of 10 percentage points per *day* late unless accommodations were made beforehand.

Topical Outline

Aug 26

Syllabus

Distribute test kits and record forms

Sept 2	<u>What is the Neuropsychological Assessment Battery- NAB?</u>
Sept 9	<u>Intro of the NAB Attention Module</u> Quiz Due Before Class @ 1:59 pm
Sept 16	<u>Intro of the NAB Executive Functioning Module</u>
Sept 23	<u>Intro of the NAB Memory Module</u> Zoom Attention module checkout video & record/response forms due before class @ 1:59 pm
Sept 30	<u>Intro of the NAB Language Module</u> Zoom Executive Functioning module checkout video & record/response forms due before class @ 1:59 pm
Oct 7	<u>Intro of the NAB Spatial Module</u> Zoom Memory module checkout video & record form due before class @ 1:59 pm
Oct 14	<u>Report Writing Fundamentals and Interpretation</u> Zoom Language module checkout video & record/response forms due before class @ 1:59 pm
Oct 21	<u>No Class- Work on assignments</u> Zoom Spatial module checkout video & record form due @ 1:59 pm Report 1 Due by 10-28 @ 1:59 pm
Oct 28	<u>Intro of Report 2 Assignment & Questions from report 1</u>
Nov 4	<u>No Class- Work on assignments</u> Report 2 Due by 11-11 @ 1:59 pm
Nov 11	<u>Finals Scheduling and Questions about the final test checkout/scoring</u>
Nov 18	<u>Optional Class; I'll be here if students have questions about final test admin/scoring</u>
Nov 25	Thanksgiving: No Class
Dec 2-4	<u>Final Test checkout to be scheduled with instructor</u> Final Record Form Due

Student Resources:

Faculty can update student resources to provide additional supports appropriate for each course.

Resources to assist you in the course

- [UT Tyler Student Accessibility and Resource \(SAR\) Office](#) (provides needed accommodations to students with document needs related to access and learning)
- [UT Tyler Writing Center](#)
- [The Mathematics Learning Center](#)
- [UT Tyler PASS Tutoring Center](#)
- [UT Tyler Supplemental Instruction](#)
- [Upswing \(24/7 online tutoring\) - covers nearly all undergraduate course areas](#)
- [Robert Muntz Library](#) and [Library Liaison](#)
- [Canvas 101](#) (learn to use Canvas, proctoring, Unicheck, and other software)
- Digital Support Toolkit (for supported courses only. Students are automatically enrolled in the toolkit for supported courses)
- LIB 422 -- Computer Lab where students can take a proctored exam
- [The Career Success Center](#)
- [UT Tyler Testing Center](#)
- [Office of Research & Scholarship Design and Data Analysis Lab](#)

Resources available to UT Tyler Students

- [UT Tyler Counseling Center](#) (available to all students)
- [MySSP App](#) (24/7 access to Student Support Program counseling through phone or chat and online wellness resources available in a variety of languages)
- [Student Assistance and Advocacy Center](#)
- [Military and Veterans Success Center](#) (supports for our military-affiliated students)
- [UT Tyler Patriot Food Pantry](#)
- [UT Tyler Financial Aid and Scholarships](#)
- [UT Tyler Student Business Services](#) (pay or set up payment plans, etc.)
- [UT Tyler Registrar's Office](#)
- [Office of International Programs](#)
- [Title IX Reporting](#)
- [Patriots Engage](#) (available to all students. Get engaged at UT Tyler.)

University Policies and Information

Withdrawing from Class

Students may [withdraw](#) (drop) from this course using the [Withdrawal Portal](#). Withdrawing (dropping) this course can impact your Financial Aid, Scholarships, Veteran Benefits, Exemptions, Waivers,

International Student Status, housing, and degree progress. Please speak with your instructors, consider your options, speak with your advisor, and visit the One-Stop Service Center (STE 230) or email enroll@uttyler.edu to get a complete review of your student account and the possible impacts to withdrawing. We want you to make an informed decision. UT Tyler faculty and staff are here for you and often can provide additional support options or assistance. Make sure to carefully [read the implications for withdrawing from a course and the instructions](#) on using the [Withdrawal portal](#)..

Texas law prohibits students from dropping more than six courses during their entire undergraduate career*. The six courses dropped includes those from other 2-year or 4-year Texas public colleges and universities. Consider the impact withdrawing from this class has on your academic progress and other areas, such as financial implications. We encourage you to consult your advisor(s) and Enrollment Services for additional guidance. **CAUTION #1:** Withdrawing before census day does not mean you get a full refund. Please see the [Tuition and Fee Refund Schedule](#). **CAUTION #2:** All international students must check with the [Office of International Programs](#) before withdrawing. All international students are required to enroll full-time for fall and spring terms. **CAUTION #3:** All UT Tyler Athletes must check with the Athletic Academic Coordinator before withdrawing from a course. **CAUTION #4:** All veterans or military-affiliated students should consult with the [Military and Veterans Success Center](#).

* Students who began college for the first time before 2007 are exempt from this law.

Artificial Intelligence Statement

UT Tyler is committed to exploring and using artificial intelligence (AI) tools as appropriate for the discipline and task undertaken. We encourage discussing AI tools' ethical, societal, philosophical, and disciplinary implications. All uses of AI should be acknowledged as this aligns with our commitment to honor and integrity, as noted in UT Tyler's Honor Code. Faculty and students must not use protected information, data, or copyrighted materials when using any AI tool. Additionally, users should be aware that AI tools rely on predictive models to generate content that may appear correct but is sometimes shown to be incomplete, inaccurate, taken without attribution from other sources, and/or biased. Consequently, an AI tool should not be considered a substitute for traditional approaches to research. You are ultimately responsible for the quality and content of the information you submit. Misusing AI tools that violate the guidelines specified for this course is considered a breach of academic integrity. The student will be subject to disciplinary actions as outlined in UT Tyler's Academic Integrity Policy. *Refer to the About This Course section of the UT Tyler Syllabus Module for specific information on appropriate use of AI in your course(s).*

Final Exam Policy

Final examinations are administered as scheduled. If unusual circumstances require that special arrangements be made for an individual student or class, the Dean of the appropriate college, after consultation with the faculty member involved, may authorize an exception to the schedule. Faculty members must maintain student final examination papers for a minimum of three months following the examination date.

Incomplete Grade Policy

If a student, because of extenuating circumstances, is unable to complete all of the requirements for a course by the end of the semester, then the instructor may recommend an Incomplete (I) for the course. The "I" may be assigned in place of a grade *only when all of the following conditions are met:* (a) the student has been making satisfactory progress in the course; (b) the student is unable to complete all coursework or final exam due to unusual circumstances that are beyond personal control and are acceptable to the instructor, and (c) the student presents these reasons before the time that the final grade roster is due. The semester credit hours for an Incomplete will not be used to calculate the grade point average.

The student and the instructor must submit an Incomplete Form detailing the work required and the

time by which the work must be completed to their respective department chair or college dean for approval. The time limit established must not exceed one year. Should the student fail to meet all of the work for the course within the time limit, then the instructor may assign zeros to the unfinished work, compute the course average for the student, and assign the appropriate grade. If a grade has yet to be assigned within one year, then the Incomplete will be changed to an F, or NC. If the course was initially taken under the CR/NC grading basis, this may adversely affect the student's academic standing.

Grade Appeal Policy

Disputes regarding grades must be initiated within sixty (60) days from the date of receiving the final course grade by filing a Grade Appeal Form with the instructor who assigned the grade. A grade appeal should be used when the student thinks the final course grade awarded does not reflect the grades earned on assessments or follow the grading scale as documented in the syllabus. The student should provide the rationale for the grade appeal and attach supporting document about the grades earned. The form should be sent via email to the faculty member who assigned the grade. The faculty member reviews the rationale and supporting documentation and completes the instruction section of the form. The instructor should return the form to the student, even if a grade change is made at this level. If the student is not satisfied with the decision, the student may appeal in writing to the Chairperson of the department from which the grade was issued. In situations where there is an allegation of capricious grading, discrimination, or unlawful actions, appeals may go beyond the Chairperson to the Dean or the Dean's designee of the college from which the grade was issued, with that decision being final. The Grade Appeal form is found in the [Registrar's Form Library](#).

NOTE: The Grade Appeal Form is different from the Application for Appeal form submitted to the Student Appeals Committee, which does not rule on grade disputes as described in this policy.

Disability/Accessibility Services

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA), the University of Texas at Tyler offers accommodations to students with learning, physical, and/or psychological disabilities. If you have a disability, including a non-visible diagnosis such as a learning disorder, chronic illness, TBI, PTSD, ADHD, or a history of modifications or accommodations in a previous educational environment, you are encouraged to visit

<https://hood.accessiblelearning.com/UTTyler/> and fill out the New Student application. The Student Accessibility and Resources (SAR) office will contact you when your application has been submitted and an appointment with the Assistant Director Student Accessibility and Resources/ADA Coordinator. For more information, including filling out an application for services, please visit the SAR webpage at <https://www.utt Tyler.edu/disability-services>, the SAR office located in the Robert Muntz Library, LIB 460, email saroffice@utt Tyler.edu, or call 903.566.7079."

Military Affiliated Students

UT Tyler honors the service and sacrifices of our military-affiliated students. If you are a student who is a veteran, on active duty, in the reserves or National Guard, or a military spouse or dependent, please stay in contact with your faculty member if any aspect of your present or prior service or family situation makes it difficult for you to fulfill the requirements of a course or creates disruption in your academic progress. It is important to make your faculty member aware of any complications as far in advance as possible. Your faculty member is willing to work with you and, if needed, put you in contact with university staff who are trained to assist you. The [Military and Veterans Success Center \(MVSC\)](#) has campus resources for military-affiliated students. The MVSC can be reached at MVSC@utt Tyler.edu or via phone at 903.565.5972.

Students on an F-1 Visa

To remain in compliance with Federal Regulations requirements you must do the following:

- Traditional face-to-face classes: Attend classes on the regular meeting days/times.

- **Hybrid Classes:** Attend all face-to-face classes convened by the instructor according to the schedule set for your specific course.
- **Online course:** Only one online course can count toward your full-time enrollment. Students are expected to be fully engaged and meet all requirements for the online course.

Academic Honesty and Academic Misconduct

The UT Tyler community comes together to pledge that "Honor and integrity will not allow me to lie, cheat, or steal, nor to accept the actions of those who do." Therefore, we enforce the [Student Conduct and Discipline policy](#) in the Student Manual Of Operating Procedures (Section 8).

FERPA

UT Tyler follows the Family Educational Rights and Privacy Act (FERPA) as noted in [University Policy 5.2.3](#). The course instructor will follow all requirements to protect your confidential information.

Absence for Official University Events or Activities

This course follows the practices related to [Excused Absences for University Events or Activities](#) as noted in the Catalog.

Absence for Religious Holidays

This course follows the practices related to [Excused Absences for Religious Holy Days as noted in the Catalog](#).

Absence for Pregnant Students

This course follows the requirements of Texas Laws SB 412, SB 459, SB 597/HB 1361 to meet the needs of pregnant and parenting students. Part of the supports afforded pregnant students includes excused absences. Faculty who are informed by a student of needing this support should make a referral to the Parenting Student Liaison. NOTE: Students must work with the Parenting Student Liaison in order to receive these supports. Students should reach out to the Parenting Student Liaison at parents@uttyler.edu and also complete the [Pregnant and Parenting Self-Reporting Form](#).

Campus Carry

We respect the right and privacy of students who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at <http://www.uttyler.edu/about/campus-carry/index.php>.