

# Construction Applications for Concrete (CMGT 4313)

**Term:** Spring 2026

**Course Times:**

- Monday and Wednesday: 2:30 PM to 3:55 PM
- RBS 1031/ HEC A217

**Instructor:** Dr. Kyudong Kim

- **Email:** [kkim@uttyler.edu](mailto:kkim@uttyler.edu) (Preferred communication method)
- **Email subject:** [CMGT 4313] Topic (e.g., HW 3)
- **Office Hours:** Tuesday 1:00pm – 2:30pm, Wednesday 12:00pm – 1:30pm, or by appointment
- **Office:** RBN 1008

**Course Dates:** January 12, 2026 – May 2, 2026

## Course Overview

- 1. WELCOME to CMGT 4313** – Construction Applications for Concrete. In this course, you will learn how to analyze, and design reinforced concrete structures. A tentative course schedule is provided in Enclosure 1.
- 2. COURSE WEBSITE:** Canvas will be used to manage the course material for the semester. There you will find homework assignments, solutions, handouts and other material pertaining to the class. Please check there regularly.
- 3. ATTENDANCE:** This is an in-person and Zoomed course. You are expected to attend all face-to-face classes either in person or via Zoom (for the HEC students), and watch online lectures, if applicable. Lectures and class discussions will contain vital information needed to do well on the exams. If you know that you will miss a class, email me a note to that effect prior to the class. If your absence is unexpected, email me as soon as feasible. If you miss a scheduled class, you are still responsible for the material.
- 4. FLIPPED CLASSROOM:** Some classes will be a flipped classroom. This means you must watch the videos for that class online, then attend class to work on the homework assignments. If you do not attend class, you will not receive credit for the assignments assigned that day, even if you turn them in. See Canvas for detailed requirements for each class.
- 5. EXTRA HELP: PLEASE DO NOT WAIT UNTIL THE LAST MINUTE.** If you are having trouble with this class, please come by my office during office hours, before/after class, or by appointment. I am also available by email at: [kkim@uttyler.edu](mailto:kkim@uttyler.edu). I can also schedule Zoom meetings as needed.
- 6. CLASSROOM PROCEDURES:** Bring study notes, handouts, note-taking material, and calculator to every class. Class preparation is your individual responsibility.

**7. COURSE MATERIALS:** The texts for CMGT4313 are shown below. Do not sell them back at the end of the semester, as you may need them during your professional engineering career.

**a. Textbook (optional):**

*Reinforced Concrete Design, 9<sup>th</sup> Edition*, Abi O. Aghayere, ISBN: 978-0134715353, Pearson, 2018, (or the 10<sup>th</sup> Edition of the same textbook)

Reference Material: *ACI 318-19; Building Code Requirements for Structural Concrete & Commentary*

- b. Additional course material will be available on Canvas throughout the course.**
- c. All course materials including class PowerPoint presentations will be posted on Canvas. Canvas enrollment should be automatic with course registration but ensure that you can access the class Canvas page.**
- d. All assignments will be posted on Canvas and the submission deadlines will be included in the class schedule. It is your responsibility to check the site for changes and addendums.**

**8. CLASS PREPARATION.**

- a. You will find available on Canvas specific lesson objectives, study assignments, and reading questions that support the lesson. Pay attention to the lesson objectives: they describe concepts and procedures you must understand to master CMGT4313.**
- b. As a senior-level course, you are expected to arrive in class fully prepared for the lesson. Of the expected two-hour out-of-class preparation time for each lesson I recommend spending one hour reviewing previous lessons and/or working on assigned homework and the other hour studying and answering the reading questions for the upcoming lesson. Because this is a more advanced course not every topic you are required to know will be covered in class but will be addressed by lesson objectives and assigned reading.**
- c. Assigned readings and videos: Doing the assigned readings and watching the videos prior to class will help you to understand the material presented during the instruction and will fill in gaps for things we do not cover (*I will not cover everything*). It will also make you more familiar with terms and concepts to be covered. Being prepared for class will enhance your ability to learn!**
- d. How to watch a video lecture: All video lectures come with a power point. Print out the power point and take notes. In some cases, I expect you to complete the math for problem solutions. Do it and check that you get the correct answers on your calculator. This ensures that you understand how to type in complicated formulas on your calculator. If you do not understand a portion of the video, watch it again. If you still don't, ask your classmates for help. If you still have a problem, come to me as a group and I will work with you.**

## 9. GRADE PLAN:

a. Graded Events. Your grade in CMGT4313 will be based on the following requirements:

<u>Graded Event</u>	<u>Points</u>
Assignments / Quizzes	700 (35%)
Team Project	300 (15%)
Midterm Exams (3 at 200 each)	600 (30%)
Final Exam	400 (20%)
<b>Total</b>	<b>2000 (100%)</b>

b. Grade Scale. At the end of the term, your accumulated points will be converted to a letter grade. The following grade cutoffs are guaranteed:

<u>Grade</u>	<u>Cutoff %</u>
A	90–100
B	80–89
C	70–79
D	60–69
F	<60

If necessary, I reserve the right to adjust the grade scale at the end of the semester to your benefit. If you earn less than 65% on all Exams or if you fail to earn at least 50% on the Final you may fail the course, regardless of your course grade.

**\*\*NOTE:** There will be no makeup work or extra credit allowed/granted at the end of or during the semester unless allowed/granted to everyone by the instructor. All assignments must be turned in at the appropriate time to receive credit.

c. All grades will be posted on Canvas. It is your responsibility to monitor your grades to determine if you are achieving the grade you desire.

## 10. MID-TERM EXAMS:

- a. This course includes three mid-term Exams.
- b. Solutions to exams will NOT be posted on Canvas.
- c. No make-up exams will be given except for medical or other similar hardships where advanced arrangements are made with the instructor; or in case of non-selective medical emergencies with appropriate physician's note or documentation. Other than circumstances described above, failure to take the exam at the scheduled time will constitute a grade of zero in the exam.

- d. The mid-term Exams are closed book. You may use a calculator and one 8.5-in x 11-in page (front and back) of your handwritten notes on your exams.

## **11. FINAL EXAM:**

- a. All students will take the Final Exam.
- b. The final exam is closed book. You may use a calculator and three 8.5" x 11" pages (front and back) of your handwritten notes on your exams.

**12. COLLECTION OF STUDENT WORK:** Throughout the semester I will collect student work (best, average, and worst) for the accreditation course and outcomes notebooks. It will not draw attention as to what level of work you accomplished.

## **13. EMBEDDED INDICATORS OF ACCOMPLISHMENT OF PROGRAM OUTCOMES:**

Throughout the semester, portions of student work will be analyzed to determine if our program is accomplishing stated program outcomes based on established metrics.

**14. ASSIGNMENTS:** Homework problems will typically be assigned on a daily basis. You are encouraged to *discuss* your homework solutions with one another, but in the end you must submit your own, independent work. The homework due dates and times will be clearly given with the homework assignment on Canvas. Homework is due on the date outlined in the schedule. You must upload your homework on Canvas no later than 11:59pm on the date it is due.

## **15. STANDARDS FOR WRITTEN WORK.**

- a. **Neatness.** Sloppy, disorganized work will receive significant point reduction subject to your instructor's judgment, and you will resubmit clear, organized work.
- b. **Organization.** Homework should be logically organized. If doing calculations by hand, use engineering paper for problem sets and sample calculation pages. Use the format shown at Enclosure 2 as the standard for homework and sample calculation pages. Many problems require a "Given, Find, Formula, Solution" format. Clearly present a brief problem statement and a sketch as the "Given" portion. Clearly and concisely explain each step. Many of my Example Solutions have numbered steps, include these numbered steps as part of the solution. For narratives of more than a line or two, type your answers in Word.
- c. **Explanation of Work.** When you do engineering calculations, you must explain your work such that an uninformed reader can follow precisely how and why you performed each step; tell a story as you work through a problem. Practicing engineers maintain very high standards in the quality of their calculations because their work is checked independently by other engineers as part of the design review process.

d. **Drawings / Sketches.** We communicate with drawings. You must learn to supplement your engineering calculations with clear sketches. This will help others understand what you did and help you organize your thoughts and solve the problem. Importantly, you must learn to present completed design work in the form of comprehensive and detailed drawings. Use this course as an opportunity to refine your drawing skills. Use a straightedge for all straight lines. Use dimension lines. Print neatly.

## **16. DOCUMENTATION OF ACADEMIC WORK (DAW).**

- a. Use parenthetical documentation (see Enclosure 2).
- b. All submissions must have a signed cover page. Before signing this document take time to reflect and ensure that all work is either yours or that credit is given within where due. Assignments will not be accepted without this signed cover page. For group assignments all members of the group must sign the cover sheet.
- c. **Common knowledge.** Information from the course texts is considered course-specific common knowledge and does not need to be documented for problem sets. Course documents from previous semesters, and course notebooks of other students kept, or the like are not considered common knowledge and must be documented.

**17. LATE SUBMISSIONS.** It is a basic principle of professionalism that “Professionals are not late.” A “coordinated late” submission occurs when you will miss the deadline for a graded homework assignment, and you contact your instructor in advance. Notification immediately before the submission will not suffice. Deductions to your assignment grade for late submissions will be given as follows:

1 – 24 hours late	a deduction of 25% of the earned grade
24 – 48 hours late	a deduction of 50% of the earned grade
> 48 hours late	No credit

Obviously, there are circumstances that can occur that make a timely submission impossible, and your instructor will work with you when and if they occur.

**18. ADDITIONAL INSTRUCTION.** CMGT4313 is rigorous and fast-paced. Do not fall behind, or you may fail to catch up. If you have difficulty understanding a lesson or completing a problem set, see your instructor. If you miss a class, you are responsible for the material; get the notes from another student or schedule time to meet with your instructor. If you need additional instruction, feel free to drop by my office during office hours. Before coming to additional instruction, consider specific questions and try to send them to your instructor ahead of time. Do not come to additional instruction with vague questions or without having first attempted to solve the assigned problems.

**19. Extra credit:** There is none. Students who keep up with their assignments, labs, and prepare for the exams will do well in this class.

**20. Academic Misconduct:** Plagiarism of homework and cheating on examinations will be interpreted as academic misconduct and will not be tolerated. Please refer to the University of Texas at Tyler current Undergraduate Catalog for academic policies and Manual of Policies and Procedures for Student Affairs (MOPPS, Chapter 8) regarding academic integrity, cheating and plagiarism. Academic dishonesty will not be tolerated. Ignorance of the rules and policies provides no protection from the consequences.

**21. FINAL GUIDANCE.** Be prepared to work hard and have fun this semester! This syllabus is subject to revision by the instructor.

## Course Learning Objectives (CLO by instructor)

After successfully completing this course, you will be able to:

- CLO 1: Understand the structural characteristics of reinforced concrete.
- CLO 2: Perform an analysis on reinforced concrete structural elements.
- CLO 3: Perform a design of reinforced concrete structural elements.
- CLO 4: Effectively use class lectures, text materials, and building models to understand structural systems.
- CLO 5: Obtain team building skills through a team project.
- CLO 6: Utilize construction software related to their project.

## Student Outcomes (SO, by ABET)

At the completion of the program, students should be able to:

- SO 1: Identify, formulate, and solve complex engineering problems by applying principles of engineering, science, and mathematics.
- SO 2: Apply engineering design to produce solutions that meet specified needs with consideration of public health, safety, and welfare, as well as global, cultural, social, environmental, and economic factors.
- SO 3: Communicate effectively with a range of audiences.
- SO 4: Recognize ethical and professional responsibilities in engineering situations and make informed judgments, which must consider the impact of engineering solutions in global, economic, environmental, and societal contexts.
- SO 5: Function effectively on a team whose members together provide leadership, create a collaborative environment, establish goals, plan tasks, and meet objectives.
- SO 6: Develop and conduct appropriate experimentation, analyze and interpret data, and use engineering judgment to draw conclusions.
- SO 7: Acquire and apply new knowledge as needed, using appropriate learning strategies.

## Mapping CLO to SO

The course learning outcomes contribute to meeting one or more of the student outcomes as shown below, with the contribution designated as “H-high”, “M-medium”, or “L-low”:

	SO 1	SO 2	SO 3	SO 4	SO 5	SO 6	SO 7
CLO 1		M				L	
CLO 2	H	H				L	
CLO 3	H	H				L	
CLO 4							M
CLO 5			M		M		
CLO 6							L

## Enclosure 1: Tentative Course Schedule

CMGT 4313- Construction Applications for Concrete Course Schedule; Spring 2026							
Les.#		Date	Topic: Watch all videos before coming to class.	Asgn#	Homework	Due	
<b>Week1</b>							
1	Mon	12-Jan	Introduction: Materials Used in Making Reinforced Concrete				
2	Wed	14-Jan	Properties of Reinforced Concrete Example Problems Video	A1	Concrete Properties	21-Jan	
<b>Week2</b>							
3	Wed	21-Jan	Details and Detailing of Concrete Reinforcement; CRSI Placing Drawings;				
			Design Construction Process; How reinforcing steel is fabricated				
			Reading Foundation Drawings	A2	Reading Drawings	28-Jan	
<b>Week3</b>							
4	Mon <b>(Census Day)</b>	26-Jan	Reading Column Steel and Earthquake Stability				
			Reading Basement Wall and Shear Wall Drawings, Crane Foundations				
5	Wed	28-Jan	Cast in Place Beams and Floors Pan forms concept to completion, NS10-2pans				
			Reading Highway Structures Drawings	A3	Reading Drawings	4-Feb	
<b>Week4</b>							
6	Mon	2-Feb	Chapter 5 Development & Splices				
7	Wed	4-Feb	Crane Foundations -Video				
			Materials & Mechanics of Bending	A4	Crane Foundations	11-Feb	
<b>Weeks</b>							
8	Mon	9-Feb	<b>No Class; Study for Exam 1</b>				
9	Wed	11-Feb	<b>Midterm Exam #1</b>				In-Class
<b>Week6</b>							
10	Mon	16-Feb	Chapter 2 Reinforced Concrete Strength Design Method				
			Reinforcing Steel Clearance & Spacing				
11	Wed	18-Feb	2-7 & 8 Rect. Beam Analysis				
			Explanation for $\beta_1$ and $\phi$ .	A5	Mechanics of Bending	25-Feb	
<b>Week7</b>							
12	Mon	23-Feb	Begin Term Project Reinforced Concrete Beams: T-Beams				
			2-12 Oneway slabs				
13	Wed	25-Feb	Doubly Reinforced Beams	A6	T-Beam Design	4-Mar	
<b>Week8</b>							
14	Mon	2-Mar	Bubble Slabs/ Pan Forms				
15	Wed	4-Mar	Exam Review				
<b>Week9</b>							

<b>CMGT 4313- Construction Applications for Concrete</b> <b>Course Schedule; Spring 2026</b>						
<b>Les.#</b>		<b>Date</b>	<b>Topic: Watch all videos before coming to class.</b>	<b>Asgn#</b>	<b>Homework</b>	<b>Due</b>
16	Mon	9-Mar	Midterm Exam #2			In-Class
17	Wed	11-Mar	Shear in Beams Shear & Moment Diagrams Light Board Video	A7	Shear Capacity & Steel in Beams	26-Mar
<b>Spring Break 16-20 March</b>						
<b>Week10</b>						
18	Mon	24-Mar	Continuous Construction Design Considerations/ Serviceability			
19	Wed	26-Mar	Retaining Walls Part 1	A8	Retaining Wall	1-Apr
<b>Week11</b>						
20	Mon	31-Mar	Retaining Walls Part 2			
21	Wed	1-Apr	Columns, Term Project Review	A9	Column Problems	8-Apr
<b>Week12</b>						
22	Mon	6-Apr	Footings			
23	Wed	8-Apr	Footings	A10	Footing Design	15-Apr
<b>Week13</b>						
24	Mon	13-Apr	Prestressed Concrete St. Croix Bridge			
25	Wed	15-Apr	Exam Review			
<b>Week14</b>						
26	Mon	20-Apr	Midterm Exam #3			In-Class
27	Wed	22-Apr	Project Presentations			
April 27 – May 1		Finals Week				

## Enclosure 2: Standard for Homework Submissions and Design Problem Sample Calculations

	Engineering Paper Required	Page # <u>  </u> of x pages total. (Place on all pages of the problem set)	
	CMGT4313 Assignment # (on first page only)	Date Due: DD MMM YY (on first page only)	Name (on all pages)
<input type="radio"/>	<p><b>GIVEN:</b> Write a brief description of the information given in the problem statement.</p> <p><b>FIND:</b> Indicate the information you are to find for this problem. When you finish the problem, check this line to make sure you found all the things you were supposed to find.</p>		<input type="radio"/> 1/x
<input type="radio"/>	<p><b>SOL'N:</b> Indicates where the solution starts. Good solutions are neat and clearly written, reference equation numbers where necessary, and include notes of explanation. Drawings are neat and contain clear labels and dimensions.</p> <p>Put only one problem per page. Do not start a new problem in the middle of a page.</p> <p>Sloppy work or work which does not follow this format may result in a point cut.</p> <p>Use parenthetical documentation to indicate where you received assistance or information from others. For example:</p> <p style="padding-left: 40px;">(Helpful, I.M.,'20 instructed me to check the slab in shear, not just bending and where to find the shear equation in the ACI 318-19.)</p> <p><b>XXXXXX ANS</b> indicates your answer and the end of the problem. This should match the FIND line from above.</p>		
<input type="radio"/>			

### **Enclosure 3: Resources available to UT Tyler Students**

- [UT Tyler Counseling Center](#) (available to all students)
- [MySSP App](#) (24/7 access to Student Support Program counseling through phone or chat and online wellness resources available in a variety of languages)
- [Student Assistance and Advocacy Center](#)
- [Military and Veterans Success Center](#) (supports for our military-affiliated students)
- [UT Tyler Patriot Food Pantry](#)
- [UT Tyler Financial Aid and Scholarships](#)
- [UT Tyler Student Business Services](#) (pay or set up payment plans, etc.)
- [UT Tyler Registrar's Office](#)
- [Office of International Programs](#)
- [Title IX Reporting](#)
- [Patriots Engage](#) (available to all students. Get engaged at UT Tyler.)

### **University Policies and Information**

#### **Withdrawing from Class**

Students may [withdraw](#) (drop) from this course using the [Withdrawal Portal](#). Withdrawing (dropping) this course can impact your Financial Aid, Scholarships, Veteran Benefits, Exemptions, Waivers, International Student Status, housing, and degree progress. Please speak with your instructors, consider your options, speak with your advisor, and visit the One-Stop Service Center (STE 230) or email [enroll@uttyler.edu](mailto:enroll@uttyler.edu) to get a complete review of your student account and the possible impacts to withdrawing. We want you to make an informed decision. UT Tyler faculty and staff are here for you and often can provide additional support options or assistance. Make sure to carefully [read the implications for withdrawing from a course and the instructions](#) on using the [Withdrawal portal](#).

Texas law prohibits students from dropping more than six courses during their entire undergraduate career\*. The six courses dropped includes those from other 2-year or 4-year Texas public colleges and universities. Consider the impact withdrawing from this class has on your academic progress and other areas, such as financial implications. We encourage you to consult your advisor(s) and Enrollment Services for additional guidance.

**CAUTION #1:** Withdrawing before census day does not mean you get a full refund. Please see the [Tuition and Fee Refund Schedule](#). **CAUTION #2:** All international students must check with the [Office of International Programs](#) before withdrawing. All international students are required to enroll full-time for fall and spring terms.

**CAUTION #3:** All UT Tyler Athletes must check with the Athletic Academic Coordinator before withdrawing from a course. **CAUTION #4:** All veterans or military-affiliated students should consult with the [Military and Veterans Success Center](#).

\* Students who began college for the first time before 2007 are exempt from this law.

#### **Artificial Intelligence Statement**

UT Tyler is committed to exploring and using artificial intelligence (AI) tools as appropriate for the discipline and task undertaken. We encourage discussing AI tools' ethical, societal, philosophical, and disciplinary implications. All uses of AI should be acknowledged as this aligns with our commitment to honor and integrity, as noted in UT Tyler's Honor Code. Faculty and students must not use protected information, data, or copyrighted materials when using any AI tool. Additionally, users should be aware that AI tools rely on predictive models to generate

content that may appear correct but is sometimes shown to be incomplete, inaccurate, taken without attribution from other sources, and/or biased. Consequently, an AI tool should not be considered a substitute for traditional approaches to research. You are ultimately responsible for the quality and content of the information you submit. Misusing AI tools that violate the guidelines specified for this course is considered a breach of academic integrity. The student will be subject to disciplinary actions as outlined in UT Tyler's Academic Integrity Policy. [Refer to the About This Course section of the UT Tyler Syllabus Module for specific information on appropriate use of AI in your course\(s\).](#)

## Final Exam Policy

Final examinations are administered as scheduled. If unusual circumstances require that special arrangements be made for an individual student or class, the Dean of the appropriate college, after consultation with the faculty member involved, may authorize an exception to the schedule. Faculty members must maintain student final examination papers for a minimum of three months following the examination date.

## Incomplete Grade Policy

If a student, because of extenuating circumstances, is unable to complete all of the requirements for a course by the end of the semester, then the instructor may recommend an Incomplete (I) for the course. The "I" may be assigned in place of a grade *only when all of the following conditions are met*: (a) the student has been making satisfactory progress in the course; (b) the student is unable to complete all coursework or final exam due to unusual circumstances that are beyond personal control and are acceptable to the instructor, and (c) the student presents these reasons before the time that the final grade roster is due. The semester credit hours for an Incomplete will not be used to calculate the grade point average.

The student and the instructor must submit an Incomplete Form detailing the work required and the time by which the work must be completed to their respective department chair or college dean for approval. The time limit established must not exceed one year. Should the student fail to meet all of the work for the course within the time limit, then the instructor may assign zeros to the unfinished work, compute the course average for the student, and assign the appropriate grade. If a grade has yet to be assigned within one year, then the Incomplete will be changed to an F, or NC. If the course was initially taken under the CR/NC grading basis, this may adversely affect the student's academic standing.

## Grade Appeal Policy

Disputes regarding grades must be initiated within sixty (60) days from the date of receiving the final course grade by filing a Grade Appeal Form with the instructor who assigned the grade. A grade appeal should be used when the student thinks the final course grade awarded does not reflect the grades earned on assessments or follow the grading scale as documented in the syllabus. The student should provide the rationale for the grade appeal and attach supporting document about the grades earned. The form should be sent via email to the faculty member who assigned the grade. The faculty member reviews the rationale and supporting documentation and completes the instruction section of the form. The instructor should return the form to the student, even if a grade change is made at this level. If the student is not satisfied with the decision, the student may appeal in writing to the Chairperson of the department from which the grade was issued. In situations where there is an allegation of capricious grading, discrimination, or unlawful actions, appeals may go beyond the Chairperson to the Dean or the Dean's designee of the college from which the grade was issued, with that decision being final. The Grade Appeal form is found in the [Registrar's Form Library](#).

NOTE: The Grade Appeal Form is different from the Application for Appeal form submitted to the Student Appeals Committee, which does not rule on grade disputes as described in this policy.

## **Disability/Accessibility Services**

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA), the University of Texas at Tyler offers accommodations to students with learning, physical, and/or psychological disabilities. If you have a disability, including a non-visible diagnosis such as a learning disorder, chronic illness, TBI, PTSD, ADHD, or a history of modifications or accommodations in a previous educational environment, you are encouraged to visit <https://hood.accessiblelearning.com/UTTyler/> and fill out the New Student application. The Student Accessibility and Resources (SAR) office will contact you when your application has been submitted and an appointment with the Assistant Director Student Accessibility and Resources/ADA Coordinator. For more information, including filling out an application for services, please visit the SAR webpage at <https://www.uttyler.edu/disability-services>, the SAR office located in the Robert Muntz Library, LIB 460, email [saroffice@uttyler.edu](mailto:saroffice@uttyler.edu), or call 903.566.7079."

## **Military Affiliated Students**

UT Tyler honors the service and sacrifices of our military-affiliated students. If you are a student who is a veteran, on active duty, in the reserves or National Guard, or a military spouse or dependent, please stay in contact with your faculty member if any aspect of your present or prior service or family situation makes it difficult for you to fulfill the requirements of a course or creates disruption in your academic progress. It is important to make your faculty member aware of any complications as far in advance as possible. Your faculty member is willing to work with you and, if needed, put you in contact with university staff who are trained to assist you. The [Military and Veterans Success Center \(MVSC\)](#) has campus resources for military-affiliated students. The MVSC can be reached at MVSC@uttyler.edu or via phone at 903.565.5972.

## **Students on an F-1 Visa**

To remain in compliance with Federal Regulations requirements you must do the following:

- Traditional face-to-face classes: Attend classes on the regular meeting days/times.
- Hybrid Classes: Attend all face-to-face classes convened by the instructor according to the schedule set for your specific course.
- Online course: Only one online course can count toward your full-time enrollment. Students are expected to be fully engaged and meet all requirements for the online course.

## **Academic Honesty and Academic Misconduct**

The UT Tyler community comes together to pledge that "Honor and integrity will not allow me to lie, cheat, or steal, nor to accept the actions of those who do." Therefore, we enforce the [Student Conduct and Discipline policy](#) in the Student Manual Of Operating Procedures (Section 8).

## **FERPA**

UT Tyler follows the Family Educational Rights and Privacy Act (FERPA) as noted in [University Policy 5.2.3](#). The course instructor will follow all requirements to protect your confidential information.

## **Absence for Official University Events or Activities**

This course follows the practices related to [Excused Absences for University Events or Activities](#) as noted in the Catalog.

### **Absence for Religious Holidays**

This course follows the practices related to [Excused Absences for Religious Holy Days as noted in the Catalog.](#)

### **Absence for Pregnant Students**

This course follows the requirements of Texas Laws SB 412, SB 459, SB 597/HB 1361 to meet the needs of pregnant and parenting students. Part of the supports afforded pregnant students includes excused absences. Faculty who are informed by a student of needing this support should make a referral to the Parenting Student Liaison. NOTE: Students must work with the Parenting Student Liaison in order to receive these supports. Students should reach out to the Parenting Student Liaison at [parents@uttyler.edu](mailto:parents@uttyler.edu) and also complete the [Pregnant and Parenting Self-Reporting Form.](#)

### **Campus Carry**

We respect the right and privacy of students who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at [http://www.uttyler.edu/about/campus-carry/index.php.](http://www.uttyler.edu/about/campus-carry/index.php)