

	Category: Origination Date: Review/Revision GMEC Approved Date(s):	Graduate Medical Education 5/2006 7/2013 7/2017 8/2019
Title: Eligibility and Selection of Residents Policy		
References: ACGME Common Program Requirements–Residency (CPR-R, focused revision effective July 1, 2023); ACGME Common Program Requirements–Fellowship (CPR-F, new requirements effective July 1, 2023); ACGME Institutional Requirements (IR, focused revision effective July 1, 2022)		

I. Scope

All University of Texas Health Science Center at Tyler (the "University") medical residents/fellows.

II. Purpose

To define the process for selecting eligible applicants based on preparedness, ability, academic credentials, communication skills, and personal qualities.

III. Definitions

Resident: Any learner in an accredited graduate medical education program, including residents and fellows.

Transfer Resident: Residents are considered “transfer residents” under several conditions, including: moving from one program to another within the same or between different Sponsoring Institution(s) and within the same or a different specialty; when entering a program requiring a preliminary year at the PGY-2 level even if the resident was simultaneously accepted into the preliminary PGY-1 program and the PGY-2 program as part of the National Resident Matching Program Match (e.g., accepted to both programs right out of medical school). The term does not apply to a resident who has successfully completed a residency and then is accepted into a subsequent residency or fellowship program.

IV. Policy

The University and specifically the Graduate Medical Education Committee will assure that all enrolled residents in a University Accreditation Council for Graduate Medical Education (ACGME) accredited residency program are eligible as defined below and that the recruitment and appointment of residents will comply with the following requirements and will monitor each program for compliance.

Resident Eligibility:

Applicants with one of the following qualifications are eligible for appointment to ACGME-accredited programs (CPR III.A.1.):

- Graduates of medical schools in the United States or Canada accredited by the Liaison Committee on Medical Education (LCME) (CPR III.A.1.a).
- Graduates of colleges of osteopathic medicine in the United States accredited by the American Osteopathic Association Commission on Osteopathic College Accreditation (AOACOCA) (CPR III.A.1.a).
- Graduates of medical schools outside the United States or Canada who meet one of the following additional qualifications (CPR III.A.1.b):
 - Hold a currently valid certificate from the Educational Commission for Foreign Medical Graduates prior to appointment (CPR III.A.1.b).(1) or
 - Hold a full and unrestricted license to practice medicine in a US licensing jurisdiction in which they are in training (CPR III.A.1.b).(2)

Fellow Eligibility:

As defined by the Program's Review Committee, applicants with one of the following qualifications are eligible for appointment to ACGME-accredited programs:

- All required clinical education must be completed in an ACGME-accredited residency program, and AOA-approved residency program, a program with ACGME international (ACGME-I) Advanced Specialty Accreditation, or a Royal College of Physicians and Surgeons of Canada (RCPSC) accredited, or College of Family Physicians of Canada (CFPC) accredited residency program located in Canada (CPR III.A.1.)

OR

- All clinical education must be completed in an ACGME accredited residency program or an AOA approved residency program (CPR III.A.1.)

Resident Selection and Appointment:

- All UTHCT GME training programs are required to use the Electronic Residency Application Service (ERAS) to receive and accept applications to the Program; if this is not possible, then the UTHCT GME application must be used.
- Programs will select from eligible applicants based on their preparedness, ability, academic credentials, communication skills, and personal qualities. In compliance with all federal and state laws and regulations, the University of Texas System, and Institutional policy, no person shall be subject to discrimination in the process of resident selection with regard to race, color, national origin, sex, age, religion, disability, sexual orientation, gender identity or expression, genetic information, veteran status, or other legally protected status.
- All applicants invited to interview for a resident/fellow position must be informed, in writing or by electronic means, of the terms, conditions, and benefits of appointment of the ACGME-accredited program, either in effect

at the time of the interview or that will be in effect at the time of his or her eventual appointment. Information that is provided must include: financial support; vacations; parental, sick, and other leaves of absence; and professional liability, hospitalization, health, disability and other insurance accessible to residents/fellows and their eligible dependents.

- All applicants will be required to complete a Criminal Background Check (CBC) in accordance with UTHCT and the University of Texas System policies prior to beginning residency/fellowship training.
- All applicants will be required to successfully complete a Drug Screening prior to beginning residency/fellowship training.
- Non-citizens must have permanent resident status or be eligible for an ECFMG J-1 Visa.

Resident Transfers

- Before accepting a resident who is transferring from another program, the program must obtain verification of previous educational experiences and a summative competency-based performance evaluation prior to acceptance of a transferring resident, and Milestones evaluations upon matriculation. [CPR III.C.].
- UTHSCT Program Directors must provide timely verification of residency education and summative performance evaluations for residents who leave the program prior to completion.
- UTHSCT Program Directors are to ensure compliance of specialty specific requirements in addition to those outlined in the Common Program Requirements.
 1. In addition, the Program Director of the previous program must provide, in writing, any time off the resident had during their training experience at the previous program.