

Integrated Pharmacy 4 (IP-4) PHAR 7704 Spring Semester 2016	
Course Description:	<p>Preamble: The integration of the pharmacy courses is designed to optimize contextual learning and promote analytical reasoning. This will afford the student the knowledge, skills and resources necessary to successfully participate as an integral member of a healthcare team. The primary goal of the integrated curriculum is to foster high level critical thinking which will allow the student to appreciate the relevance and interconnectedness of the basic and clinical sciences when delivering patient-centered care and applying principles of optimal drug therapy.</p> <p>This course focuses on the basic scientific and clinical concepts related to the treatment of diseases of the skin, eyes, ears, nose, throat, and simple dental conditions commonly seen by an outpatient/community pharmacist. Topics include principles of antimicrobial therapy; evaluation and appropriate use of antimicrobials; development of self-care treatment plans and physician referral, and factors specific to treatment of special populations.</p>
Course credit:	7 (seven)
Pre-Requisite courses:	PHAR 7703, PHAR 7143, PHAR 7161
Co-requisite courses	PHAR 7144, and PHAR 7162, or PHAR 7163, or PHAR 7164
Class Meeting Days/Time:	Monday-Friday: 2:00 – 5:00pm
Class Location	W.T. Brookshire Hall
	Course coordinator
Contact information	Ra'ed S. Khashan, Ph.D., R.Ph. WTB 367 (903) 566-6143 E-mail: rkhashan@uttyler.edu Office hours: TBD Preferred method of contact: Email
Office Hours	TBD - At least three per week and a provision for arranging office hours to accommodate students whose academic schedules conflict with regularly scheduled office hours.
Required Materials:	<ol style="list-style-type: none"> 1. Handbook of Nonprescription Drugs, An Interactive Approach to Self-Care. 17th ed. Daniel L. Krinsky et.al. American Pharmacist Association. ISBN: 978-1-58212-160-4. 2. Review of Medical Microbiology and Immunology. 12th ed. Warren Levinson. Lange-Mc Graw Hill. ISBN: 978-0-07-177433-8. 3. Pathophysiology of Disease – An Introduction to Clinical Medicine. 7th ed. Gary D. Hammer and Stephen J. McPhee. Lange-McGraw Hill. ISBN: 978-0-07-180600-8. 4. Applied Biopharmaceutics & Pharmacokinetics, 6e; Leon Shargel, Susanna Wu-Pong, Andrew B.C. Yu; McGraw-Hill Education (c)2012; ISBN: 978-0-07-160393-5. 5. Basic and Clinical Pharmacology 13th Edition; Katzung BG, Masters, SB, Trevor AJ. B.; McGraw-Hill Education (c) 2015; ISBN: 978-0-07-182505-4.

	<ol style="list-style-type: none"> 6. Goodman & Gilman's The Pharmacological Basis of Therapeutics, 12e; McGraw-Hill Education (c)2011; ISBN 978-0-07-162442-8. 7. Basic Skills in Interpreting Laboratory Data. 5th ed. Mary Lee. American Society of Health-System Pharmacist. ISBN: 978-1-58528-343-9. 8. Jawetz, Melnick, & Adelberg's Medical Microbiology, 27e. ISBN 978-0-07-179031-4. 9. Pharmacotherapy: A Pathophysiologic Approach, 9e. ISBN 978-0-07-180053-2. 10. Harrison's Principles of Internal Medicine, 19e. Volume 1 ISBN 978-0-07-180213-0; Volume 2 ISBN 978-0-07-180214-7. <p>Other required materials will be posted on the class' Blackboard site. The site address is: https://blackboard.utttyler.edu/webapps/login/</p>
Recommended Materials	<ol style="list-style-type: none"> 1. Patrick GL. An Introduction to Medicinal Chemistry (5th ed). Oxford, UK: Oxford University Press, 2013. ISBN-13: 978-0199697397. 2. Foye's Principles of Medicinal Chemistry, 7th Ed., Thomas L. Lemke, and David A. Williams, Lippincott Williams & Wilkins, 2012, ISBN: 978-1-45-117572-1. 3. Ansel's Pharmaceutical Dosage Forms and Drug Delivery Systems. 10th ed. (Lloyd Allen et.al. Editors) Wolters Kluwer Health. ISBN: 978-0-7817-7934-0.
Course Format:	<p>The course may include, but are not limited to, the following activities:</p> <ol style="list-style-type: none"> 1. Independent study of selected readings 2. Individual readiness assessments (iRAT) 3. Team-based learning, active learning strategies: <ol style="list-style-type: none"> a. Team application of content and concepts b. Team readiness assessments (tRAT) c. Team presentation of content and concepts d. Team project(s) 4. Mini-lectures 5. Case studies 6. Educational video clips (online and in class) 7. Independent preparation of term paper 8. Independent preparation of reflection papers <p>The course will be taught using a team based learning (TBL) pedagogy.</p>
Course Objectives: (SLOs)	<p>Upon completion of this course each student will be able to:</p> <ol style="list-style-type: none"> 1. Develop a broad-based foundation in the biology of microorganisms, including morphology, structure, basic physiology, and the therapeutic targets utilized by antimicrobials. 2. Describe and evaluate antimicrobial therapeutics and their appropriate use in treating infections, and justify the selection of one antimicrobial over another by examining the mechanism of action, the common drug interactions, and the adverse effects for the selected antimicrobial. 3. Formulate appropriate self-care treatment for diseases of the skin, eyes, ears, nose, throat, and simple dental conditions, based on patient- and disease-specific information, using non-prescription, non-pharmacological, complementary and limited prescription modalities. 4. Counsel patients on the appropriate treatment plan including the short and long-term consequences associated with it, and assess which patients are candidates for self-care or physical referral. 5. Design a dosing regimen for an infused drug from clinical data.

Grading Policy	<p>All students must demonstrate minimal individual competency. Therefore, students earning an overall individual component score <70.0% will not have team component scores added to their individual scores for calculating their final course grade. If a student's individual component score is <65.0% at the end of the course, it will be considered a failing grade. During the time the course is in progress, students whose cumulative course percentage falls below 70.0% may be subject to periodic course content review in special sessions with the course instructor(s) and the student's advisor may receive an academic alert to act upon.</p> <p>Grades will be determined based on evaluation of individual and team readiness assurance tests (iRAT, tRAT), individual and team cumulative assessment tests (iCAT, tCAT), examinations, graded application assignments, participation in team-based group projects, and peer evaluation. Examinations, RATs and CATs will consist of multiple-choice, true/false, short-answer, essay, and problem-based questions.</p> <p>All examinations, assurance and assessment tests, and assignments, including the final examination, will be cumulative and cover all material presented during the course. Below is the grading scale for all graded material. Examinations will be administered using ExamSoft and students must have a device compatible with ExamSoft. The final exam is cumulative; failure to take the final exam will result in a final course of Incomplete (IC). For additional information, see examination/assessment policy below.</p>																																																															
Course Grade:	<table><tr><td colspan="3">Individual Component</td></tr><tr><td>iRATs</td><td></td><td>118</td></tr><tr><td>iCAT 1</td><td></td><td>90</td></tr><tr><td>iCAT 2</td><td></td><td>81</td></tr><tr><td>Final Cumulative Exam⁺</td><td></td><td>159</td></tr><tr><td><u>Peer Evaluation</u></td><td></td><td><u>35</u></td></tr><tr><td>Total Individual</td><td></td><td>483</td></tr><tr><td colspan="3">Team Component*</td></tr><tr><td>tRATs</td><td></td><td>41</td></tr><tr><td>tCAT 1</td><td></td><td>44</td></tr><tr><td>tCAT 2</td><td></td><td>39.5</td></tr><tr><td><u>Applications</u></td><td></td><td><u>82.5</u></td></tr><tr><td>Total Team</td><td></td><td>207</td></tr><tr><td colspan="3"><hr/></td></tr><tr><td>Total Combined</td><td></td><td>690</td></tr></table> <p><i>*Individual component must be ≥70% (338.10 points) receive the team component. If your individual component is <65% (313.95 points), you'll receive a failing grade.</i></p> <p>⁺Final exam is cumulative; i.e., out of the 159 points, 19 points are allotted for the first four weeks, and 140 points are allotted for the last three weeks.</p> <table><tr><th>Grade</th><th>Percent Grade</th><th>Total Points Combined</th></tr><tr><td>A</td><td>90.00 – 100.00%</td><td>621.00 – 690.00</td></tr><tr><td>B</td><td>80.00 – 89.99%</td><td>552.00 – 620.99</td></tr><tr><td>C</td><td>70.00 – 79.99%</td><td>483.00 – 551.99</td></tr><tr><td>D</td><td>65.00 – 69.99%</td><td>448.50 – 482.99 (or 313.95 ≤ individual < 338.10)</td></tr><tr><td>F</td><td>< 65.00%</td><td>0.00 – 448.49 (or 0.00 ≤ individual < 313.95)</td></tr></table>	Individual Component			iRATs		118	iCAT 1		90	iCAT 2		81	Final Cumulative Exam ⁺		159	<u>Peer Evaluation</u>		<u>35</u>	Total Individual		483	Team Component*			tRATs		41	tCAT 1		44	tCAT 2		39.5	<u>Applications</u>		<u>82.5</u>	Total Team		207	<hr/>			Total Combined		690	Grade	Percent Grade	Total Points Combined	A	90.00 – 100.00%	621.00 – 690.00	B	80.00 – 89.99%	552.00 – 620.99	C	70.00 – 79.99%	483.00 – 551.99	D	65.00 – 69.99%	448.50 – 482.99 (or 313.95 ≤ individual < 338.10)	F	< 65.00%	0.00 – 448.49 (or 0.00 ≤ individual < 313.95)
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Wk	Date	Topic	Instructor
		Module 1: Antibiotics (3/14 – 4/7)	
1	Mon 3/14	Course Overview; Special Populations RAT#1	Khashan, Takemoto
	Tue 3/15	Special Populations/Pharmacogenomics	Takemoto, Jones
	Wed 3/16	Bacteriology-I RAT#2	Loredo
	Thu 3/17	Bacteriology-II	Loredo
	Fri 3/18	Bacteriology-III	Loredo
2	Mon 3/21	Beta-Lactams & Inhibitors of Cell Wall Synthesis RAT#3	Khashan
	Tue 3/22	Beta-Lactams & Inhibitors of Cell Wall Synthesis	Cho
	Wed 3/23	Inhibitors of Microbial Protein Synthesis RAT#4	Khashan
	Thu 3/24	Inhibitors of Microbial Protein Synthesis	Cho
	Fri 3/25	Inhibitors of Folic Acid Synthesis, Topoisomerase Inhibitors RAT#5	Khashan, Cho
3	Mon 3/28	CAT #1 (3/14 – 3/25)	
	Tue 3/29	Aminoglycosides RAT#6	Khashan, Cho
	Wed 3/30	Glycopeptides & Miscellaneous Antibiotics RAT#7	Takemoto, Khashan
	Thu 3/31	Glycopeptides & Miscellaneous Antibiotics	Khashan, Cho
	Fri 4/1	Virology RAT#8	Pearson
4	Mon 4/4	Antiviral Agents	Khashan, Cho
	Tue 4/5	Mycology RAT#9	Pearson
	Wed 4/6	Antifungal Agents, & Antiprotozoal Agents	Khashan, Cho
	Thu 4/7	Parasitology & Anthelmintic Agents RAT#10	Loredo, Brazill
		Module 2: Dermatology (4/8 – 4/22)	
	Fri 4/8	Introduction to the Physiology of the Skin RAT#11	Jones
5	Mon 4/11	CAT #2 (3/29 – 4/8)	
	Tue 4/12	Pharmacology & MedChem of Dermatologic Agents RAT#12	Jones, Khashan
	Wed 4/13	Atopic, Contact, & Diaper Dermatitis, Prickly Heat, & Dry Skin RAT#13	Brazill
	Thu 4/14	Scaly Dermatoses, Dandruff, Psoriasis, & Seborrhea RAT#14	Brazill
	Fri 4/15	Treatment Approach to Acne	Brazill
6	Mon 4/18	Insect, Snake & Spider Bites, Abrasions, & Wounds RAT#15	Brazill
	Tue 4/19	Preventing Sun-Induced Skin Disorders, Sun Burns, & Minor Burns	Brazill
	Wed 4/20	Fungal Skin Infections, & Warts RAT#16	Brazill
	Thu 4/21	Pediculosis RAT#17	Brazill
	Fri 4/22	Drug Related Dermatologic Disorders RAT#18	Brazill
		Module 3: EENT (4/25 – 4/29)	
7	Mon 4/25	Pharmacology & MedChem of Ear, Eye, Throat, & Dental Care Products RAT#19	Jones, Khashan
	Tue 4/26	Oral Disorders, Pain, & Discomfort RAT#20	Brazill
	Wed 4/27	Biochemistry, MedChem, Pathophysiology, & Pharmacology of Inflammatory Eye Conditions & Infections of the Eye RAT#21	Jones, Khashan
	Thu 4/28	Common Ophthalmic Disorders	Brazill
	Fri 4/29	Pathophysiology, Pharmacology, & MedChem of Glaucoma RAT#22	Jones, Khashan, Brazill
8	5/2 - 5/6	Final Examination	

****NOTE:** The weight (number of points) for a RAT correlates with the number of class-days it covers; e.g., RAT#2 has three times the number of points compared to RAT#5.

<p>Examination and/or Major Assignment Policies and Procedures:</p>	<p>Examination Policies:</p> <p>The use of the term exam in this document refers to RATs, CATs, the final exam or skills tests (e.g., OSCEs) used for formative or summative student learning outcome assessment and evaluations.</p> <p>All exams will be taken using ExamSoft. It is the students' responsibility to have a device that is compatible and works with ExamSoft under exam conditions.</p> <ul style="list-style-type: none"> • Students will be allowed entry to the classroom after an exam has started ONLY at faculty discretion. • Exam will be distributed at the time class is scheduled to begin. • All personal items, such as Google glasses, purses, books, backpacks, cellphones, pagers, notebooks, and briefcases will be left in the front or back of the room during testing. • Silence will be enforced during exam time. In order to avoid distraction during the exam, no one may enter or leave the room during the exam without the permission of the exam proctor(s). • Students will not share calculators during exams. Calculators will be provided by the college during the exam period if required. • Course exams will not be returned. A review of the exam will be conducted at the discretion of the faculty. Exam review may be scheduled with faculty during office hours and within two business days from the return of the exam grades. • Official notification of exam scores will be posted on Blackboard after faculty analysis and review. Every effort will be made to post the scores in a timely manner. • Any student achieving an exam grade <70% MUST schedule an appointment with the course coordinator within two business days from the official notification of the exam grades. • If an absence for an exam is necessary, the student is responsible for notifying the faculty PRIOR to the exam with an acceptable reason. Failure to meet this requirement may result in denial of opportunity to make up the exam at a later date. Make-up exams will be given at the time designated by the faculty. • Exams missed for medical/emergency will require official documentation and the documentation must be given to the coordinator no later than five (5) business days after the exam. • Make-up exams will only be given at the discretion of the faculty member and may be in a different format from the original exam. • Any student suspected of cheating may be immediately removed from the testing area. Strict enforcement of the college policy on cheating is maintained.
<p>Appeals Policy</p>	<p>All grading related appeals for a particular project or assignment must be submitted IN WRITING to the responsible instructor and course coordinator within two business days of the publication of that grade on Blackboard. All appeals must be defended with relevant evidence from appropriate current textbooks and primary literature, and must be properly referenced.</p> <p>A student can file an appeal if there is a disagreement with a final course grade. The appeal must be submitted within two business days of official notification of final course grades. The student must initiate a formal grade appeal process by completing the Course Grade Appeal form and submitting this form to the course coordinator.</p>

Classroom Behavior Expectations	Overall, students are expected to exhibit professional behaviors as described in the Student Handbook.
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Additional Course Information	
Student Rights and Responsibility:	All students are responsible for reviewing the syllabus and abiding by all that is within it. Students are encouraged to seek clarification within the first week of the course. The student is responsible to know and understand the policies that affect her or his rights and responsibilities as a student at UT Tyler. Please follow this link: http://www2.uttyler.edu/wellness/rightsresponsibilities.php .
Course Website	Faculty use Blackboard course management tools (https://blackboard.uttyler.edu/webapps/login/) to facilitate communication and to provide access to materials, assessment scores, and other resources. Materials will be posted to the website before formal student engagement and readiness assessment tests.
Instructor Communication and Response	Course faculty strive to have open communication with students both in and outside of the classroom. Students are encouraged to contact faculty to discuss questions or other issues related to the course. Responses to phone or email messages will be transmitted during regular working hours. If you do not have a response within a reasonable time, please check to assure you have used the correct email address or phone number and follow up if with course faculty if needed. Faculty will respond to student questions received during evenings and weekends once they are back in the office during regular business hours. Communications from faculty and course coordinators to students, regarding the course, will be made via the Blackboard website and/or UT Tyler email.
Attendance and Make-up Policy:	<p>Given the importance of classroom discussion to successful learning in the class, classroom absences will only be excused under exceptional circumstances. In such cases, students are required to make every reasonable effort to contact the professor.</p> <p>Late Arrival: A student may be given credit for classroom participation and contribution if they arrive late and the late arrival was due to circumstances beyond the student's control. In all cases, the decision of the course coordinator is final. Students will not be allowed to enter the room after the beginning of iRATs until after its conclusion.</p> <p>Known Excused Absence: A student may request an excused absence from class/pharmacy practice experiences for known personal, compassionate, professional, or health-related reasons. Known excused absence requests are initiated in writing through the Office of Student Affairs. Generally, <i>known</i> excused absences are for one or two academic days. Known excused absences greater than five academic days in a session may require a student to withdraw from the course. The process for requesting an excused absence is outlined in the Student Handbook.</p> <p>Unexpected Excused Absence: In the event of unexpected circumstances, students are responsible for completing and submitting an Excused Absence Request form to the Office of Student Affairs within three (3) days of the absence. It will be the student's responsibility to contact course coordinators within 24 hours of approval of the excused absence to make arrangements for making up missed assignments and/or examinations. If the assignment and/or examination cannot be made-up, then the missed activity should not count against the student's final grade since the absence is excused. <i>However, this is at the discretion of the course coordinator.</i></p>

	<p>The course coordinator(s) will determine if a student's absence results in the need for the completion of additional/supplemental work in order to satisfy course requirements. No makeup assignments or exams will be given outside the Excused Absence policy as outlined in the Student Handbook. Assignments not completed within the time frame established by the course coordinator, generally not more than five (5) business days, will receive a score of zero (0).</p> <p>Unexcused Absence: Students will receive a zero (0) for all missed assignments or projects.</p>
Course Withdrawal and Census Date	<p>The last day to withdraw from the course without penalty is April 22nd, 2016. The last day to withdraw from the course with an automatic grade of "W" is April 22nd, 2016. To withdraw from the course, students should initiate withdrawals with the instructor. If you are withdrawing from this course, you are required to withdraw from the Longitudinal Laboratory course (PHAR 7144) and Introductory Pharmacy Practice Experience (PHAR 7162 or PHAR 7163 or PHAR 7164) and vice versa. Your course instructor is not responsible for officially withdrawing you from the class. If you do not withdraw by the official dates you will automatically receive a letter grade of "F".</p> <p>The Census Date is the deadline for many forms and enrollment actions that students need to be aware of. These include:</p> <ul style="list-style-type: none"> • Requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit; • Receiving 100% refunds for partial withdrawals. (There is no refund for partial withdrawals after the Census Date); • Schedule adjustments (section changes, adding a new class, dropping without a "W" grade); • Being reinstated or re-enrolled in classes after being dropped for non-payment; • Completing the process for tuition exemptions or waivers through Financial Aid.
Handling of Student Accommodations:	<p>In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University offers accommodations to students with learning, physical and/or psychiatric disabilities. If you have a disability, including non-visible disabilities such as chronic diseases, learning disabilities, head injury, PTSD or ADHD, or you have a history of modifications or accommodations in a previous educational environment you are encouraged to contact the Student Accessibility and Resources office and schedule an interview with the Accessibility Case Manager/ADA Coordinator, Cynthia Lowery Staples. If you are unsure if the above criteria applies to you, but have questions or concerns please contact the SAR office. For more information or to set up an appointment please visit the SAR office located in the University Center, Room 3150 or call 903.566.7079. You may also send an email to cstaples@uttyler.edu.</p> <p>Students to notify instructors of accommodation needs at least 5 business days prior to needing the accommodation so that the course coordinator has adequate time to coordinate with the Disability Services Office (DSO). A letter from the DSO must accompany this request. Authority for disability accommodation can be found in the Handbook of Operating Procedures, Section 5.14.1 and can be found at: http://www.uttyler.edu/ohr/hop/documents/5.14.1DisabilityAccommodation.pdf.</p>
Notice of Permission /	<p>All course materials (audio, visual, print and electronic) are copyrighted. External distribution outside of Blackboard or for purposes other than classroom use is prohibited without permission. For additional information regarding the use of</p>

Non-Permission:	copyrighted materials, please refer to the Handbook of Operating Procedures, 2.3.1. Copyrighted materials http://www.uttyler.edu/ohr/hop/documents/2.3.1CopyrightedMaterials.pdf .
Holidays and Religious Observations:	Students who anticipate the necessity of being absent from class due to the observation of a major religious observance must provide notice of the date(s) to the instructor, in writing, by the second class meeting. Authority for approved absence policy can be found in the Handbook of Operating Procedures, Section 5.10.1 and can be found at: http://www.uttyler.edu/ohr/hop/documents/5.10.1%20Approved%20Student%20Absences.pdf
Professionalism Expectations / Handling of Academic Misconduct:	<p>In this course students are encourage to study and to prepare for all types of learning assessments with other students. However, when completing individual learning assessments, such as RATs, CATs, final exams and assignments, students are to work alone. Cheating will not be tolerated. The university regulations are very explicit about academic dishonesty and these regulations will be fully enforced. The Honor Code will apply at all times. Students also are expected to help enforce this code.</p> <p>Authority for handling of academic misconduct can be found in the Handbook of Operating Procedures, Sections 5.5.1 and 5.5.2 and can be found at: : Section 5.5.1 – Student Conduct: http://www.uttyler.edu/ohr/hop/documents/5.5.1StudentConduct.pdf.</p> <p>Section 5.5.2 – Student Conduct Code, Student Disciplinary Hearing and Appeals Procedures: http://www.uttyler.edu/ohr/hop/documents/5.5.2%20Student%20Conduct%20Code%20Student%20Disciplinary%20Hearings%20and%20Appeals%20Procedures.p df.</p>
Social Security and FERPA Statement	It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.
FERPA Statement for Courses That Utilize Plagiarism Detection Software:	<p><i>The University of Texas at Tyler has an account with an automated plagiarism detection service which allows instructors and students to submit student assignments to be checked for plagiarism. Faculty reserve the right to 1) request that assignments be submitted as electronic files and 2) electronically submit assignments to SafeAssign, or 3) ask students to submit their assignments to SafeAssign through the LMS course management program of UT Tyler. Assignments are compared automatically with a database of journal articles, web articles, and previously submitted papers. The instructor receives a report showing exactly how a student's paper was plagiarized. For more information about the University's policies regarding plagiarism, go to Subchapter 8-800-Student Standards of Conduct in the Manual of Policies and Procedures for Student Affairs. It can be found at:</i> http://www.uttyler.edu/mopp/documents/8Student%20Conduct%20and%20Discipline.pdf.</p> <p>PLEASE REMOVE YOUR NAME FROM THE BODY OF YOUR PAPER AND REPLACE IT WITH YOUR UT Tyler ID#. ALSO REMOVE YOUR NAME FROM THE FILE NAME AND REPLACE IT WITH YOUR UT Tyler (e.g., "U12345678 Essay 1.docx") BEFORE SUBMITTING IT TO SafeAssign. Pursuant to the provisions of the Family Educational</p>

	<i>Rights and Privacy Act (FERPA), students are requested to maintain confidentiality as a way to keep their personal contact information (i.e. name, address, telephone) from being disclosed to vendors or other outside agencies. By your submission, you are also agreeing to release your original work for review for academic purposes to SafeAssign. Thank you!</i>
Student Absence for University-Sponsored Events and Activities	If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.
Emergency Exit and Evacuation	Everyone is required to exit the building when a fire alarm goes off. Follow your instructor's directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services Emergency.
Emergency Preparedness for Academic Continuity:	In the event of an emergency, it may be necessary for UT Tyler to suspend normal operations. During this time, UT Tyler may opt to continue delivery of instruction through methods that include but are not limited to: Blackboard, Elluminate, Skype, and email messaging and/or an alternate schedule. It's the responsibility of the student to monitor Blackboard site for each class for course specific communication, and the main UT Tyler, College, and department websites and emails for important general information.
Syllabus Content Change Disclaimer:	The course coordinator retains the right to make adjustments to the course content, schedule or grading policy as deemed necessary to enhance student learning.
Instructional Technology Assistance	<p>If you experience technical problems or have a technical question about this course, you can obtain assistance by emailing itsupport@patriots.uttyler.edu or call 903.565.5555.</p> <p>When you email IT Support, be sure to include a complete description of your question or problem including:</p> <ul style="list-style-type: none"> • The title and number of the course • The page in question • If you get an error message, a description and message number • What you were doing at the time you got the error message
Netiquette Guide	"Netiquette" is network etiquette, the do's and don'ts of online communication. Netiquette covers both common courtesy online and informal "rules of the road" of cyberspace. Review and familiarize yourself with the guidelines provided. (URL: http://www.learnthenet.com/learn-about/netiquette/index.php)
Course and Instructor Evaluations	Evaluations are a professional responsibility. Constructive evaluation is a valuable tool utilized by the faculty as a method for quality control of the curriculum. Student evaluations are viewed by the faculty and administration as one method for maintaining high, consistent levels of quality education in the College. As a professional pharmacy student, evaluation requires maturity and objectivity. This evaluation tool is the student's opportunity to participate in the on-going evaluation process. The evaluations will be online and links to the tool will be provided on Blackboard toward the end of the term. Evaluations are collated and presented in a composite format.