



**Ben and Maytee Fisch
College of Pharmacy
ADMISSIONS INFORMATION
& STUDENT HANDBOOK
2015-2016**

**Welcome Pioneer
Class of 2019**

WELCOME



Thank you for wanting to learn more about the Ben and Maytee Fisch College of Pharmacy at UT Tyler! This is a very exciting time as we build our pharmacy program with you at the center of our focus. From the design of our new student-friendly building to the development of our *team-based learning curriculum*, our emphasis is to create the kind of pharmacy program we know will help you succeed today and for the rest of your life.

Gone will be hours of endless lectures in cramped, worn-out theater seats. Our new classrooms will be open and bright where you are engaged in learning by critically evaluating information and creatively solving problems; not just memorizing endless pharmaceutical trivia. Gone will be faculty who stand isolated behind the classroom lectern hastily reading slides or feverishly writing formulas.

Using team-based learning, our faculty will challenge you in class with real world situations and work with you and your teams to help you understand problems and create solutions.

We *facilitate*, not dictate, your learning. You are put at the center of the learning environment, which means you are vested in what happens in the classroom, laboratory and practice site. Isn't that what learning should be about?

Pharmacy is a profession that faces perpetual change. There are always new drugs, new treatments and new information sources. A focus of our faculty is to help you learn how to navigate these new territories and develop the skills required to practice pharmacy. In other words, we help you learn *how* to learn. Learning involves more than just remembering facts that are presented to you so that you can pass a test.

Truly effective learning involves unrestrained curiosity, deliberate investigation, careful analysis and critical inquiry. Our faculty embody these traits and our curriculum will hone them in you. When you graduate, you will have the knowledge and skills to think critically and communicate effectively as a contributing member of a health care team.

You will be an exceptional pharmacist!

Lane J. Brunner, Ph.D., R.Ph.

Dean and Sam A. Lindsey Professor
Ben and Maytee Fisch College of Pharmacy



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INTRODUCTION

THE DOCTOR OF PHARMACY (PHARM.D.) STUDENT HANDBOOK

The Doctor of Pharmacy (Pharm.D.) student handbook provides information for prospective and current students on the organization, curriculum, policies, and procedures for the Pharm.D. program. Students are also responsible for following the UT Tyler University-wide policies and procedures. The Manual of Policies and Procedures for Student Affairs (MOPP) and links to UT System and UT Tyler student-related policies are located on the [UT Tyler Office of Student Affairs](#) website. Program descriptions and course descriptions for each UT Tyler college and degree program, including the College of Pharmacy and the Pharm.D. Program are located in the [UT Tyler Undergraduate & Graduate Catalog](#).

COMMON ABBREVIATIONS AND DEFINITIONS

| | | | |
|---------------------------|---|--------------|--|
| AACP | American Association of Colleges of Pharmacy | NABP | National Association of Boards of Pharmacy |
| ACCP | American College of Clinical Pharmacy | NAPLEX | North American Pharmacy Licensure Examination |
| ACPE | Accreditation Council for Pharmacy Education | NCPA | National Community Pharmacists Association |
| AIP of Texas | Alliance of Independent Pharmacists of Texas | OSCE | Objective Structured Clinical Examination |
| AMCP | Academy of Managed Care Pharmacy | OSHA | Occupational Safety and Health Administration |
| APhA | American Pharmacists Association | P1 | First professional year of the Doctor of Pharmacy program |
| APhA-ASP | American Pharmacists Association-Academy of Student Pharmacists | P2 | Second professional year of the Doctor of Pharmacy program |
| APPE | Advanced Pharmacy Practice Experience | P3 | Third professional year of the Doctor of Pharmacy program |
| ASHP | American Society of Health-System Pharmacists | P4 | Fourth professional year of the Doctor of Pharmacy program |
| CAPE | Center for the Advancement of Pharmaceutical Education | PCAT | Pharmacy College Admission Test |
| Central East TPA | Central East Texas Pharmacy Association | PDX | Phi Delta Chi Pharmacy Fraternity |
| CQI | Continuous Quality Improvement | PharmCAS | Pharmacy College Application Service |
| Early Decision (PharmCAS) | Early admission pathway through PharmCAS | PLS | Phi Lambda Sigma Leadership Society |
| ETS | Department of Educational Technology Services at UT Tyler | Pre-Pharmacy | Refers to undergraduate courses or students before starting the Doctor of Pharmacy program |
| ETSHP | East Texas Society of Health-System Pharmacists | Rho Chi | Rho Chi Academic Honor Society |
| FAQ | Frequently Asked Questions | Rho Pi Phi | Rho Pi Phi International Pharmaceutical Fraternity |
| FERPA | Family Educational Rights and Privacy Act | SACS | Southern Association of Colleges and Schools |
| GPA | Grade Point Average | SCH | Semester Credit Hours |
| HIPAA | Health Insurance Portability and Accountability Act | SGA | Student Government Association |
| HOP | Handbook of Operating Procedures | SLC | Student Learning Communities |
| iCAT | Individual Cumulative Assessment Test | SLO | Student Learning Outcome |
| IPPE | Introductory Pharmacy Practice Experience | SNPhA | Student National Pharmaceutical Association |
| ILO | Institutional Learning Outcomes | SSHSP | Student Society of Health-System Pharmacists |
| iRAT | Individual Readiness Assessment Test | TBD | To be determined |
| IRB | Institutional Review Board | TBL | Team-Based Learning |
| JCAHO | Joint Commission on the Accreditation of Healthcare Organizations | tCAT | Team Cumulative Assessment Test |
| KE | Kappa Epsilon Professional Pharmacy Fraternity | TCCNS | Texas Core Course Numbering System |
| KY | Kappa Psi Pharmaceutical Fraternity | TPA | Texas Pharmacy Association |
| MOPP | Manual of Policies and Procedures for Student Affairs | tRAT | Team Readiness Assessment Test |
| MMI | Multiple Mini-Interview | TSHP | Texas Society of Health-System Pharmacists |
| | | UT | The University of Texas |
| | | UT System | The University of Texas System |
| | | UT Tyler | The University of Texas at Tyler |



THE COLLEGE OF PHARMACY

INTRODUCTION TO THE COLLEGE OF PHARMACY

The Ben and Maytee Fisch College of Pharmacy is the first Doctor of Pharmacy (Pharm.D.) program in East Texas. The college was established in East Texas and at The University of Texas at Tyler to help meet the medical needs of East Texans and to provide East Texas students access to an education in pharmacy that previously was not available in the region. Support for a college of pharmacy in East Texas has been widely received and includes the community, businesses, healthcare institutions, and education leaders throughout the region.

The college of pharmacy was named for **Ben and Maytee Fisch**, both pharmacists who graduated from The University of Texas at Austin in 1945 and who had been an active part of the Tyler, Texas community since 1960. The Pharm.D. program is physically housed in the W.T. Brookshire Hall, named for **Wood T. Brookshire**, founder of the Brookshire Grocery Company.

MISSION, VISION, AND CORE VALUES

Mission

To advance public health and wellness in East Texas and beyond through innovation and collaboration in pharmacy education, scholarship and advocacy.

Vision

To be the preeminent college of pharmacy where leaders in pharmacy practice, education, scholarship, and public service are nurtured and developed to care for rural populations.

Core Values

The College embraces the following core values as part of its academic and professional culture and uses to guide its interactions with all current and future stakeholders:

- **Integrity** – honesty, fairness, and respect for individual worth
- **Optimism** – supportive, positive, and hopeful
- **Curiosity** – inquisition, investigation, and discovery of the possible
- **Accountability** – transparency, responsibility, and commitment
- **Leadership** – inspiration, collaboration, and advocacy
- **Initiative** – purpose, innovation, and lifelong learning
- **Development** – growth, maturity, and cultivation

These core values guide how the COP hires faculty and staff, recruits students, develops didactic and experiential learning components, and engages the professional and lay communities.

THE STORY OF BEN AND MAYTEE FISCH



The story of Ben and Maytee Fisch is a charming tale of a young couple that met in college and then built a life of community involvement and quiet philanthropy. Their story accents the spirit of The University of Texas at Tyler and the people of East Texas. It is quite fitting that our new College of Pharmacy is named in their honor.

Ben and Maytee Fisch met in the early 1940s while attending The University of Texas at Austin as students in the College of Pharmacy. The two quickly became friends and were often seen studying together and enjoying the sites around campus.

Ben Fisch knew while growing up in Richmond, Virginia that pharmacy was the path he would take in college. He was greatly influenced by one of his cousins who worked as a hospital pharmacist and helped Ben appreciate the important role a pharmacist plays in the appropriate use of medications. Maytee Robinson, however, was less sure about pharmacy as a career. Maytee was interested in both pharmacy and law and was split as to which would be the best area of study. Little did she realize that her decision to enroll in the College of Pharmacy would lead to a lifetime of joy with a man she had yet to meet.

With a class of just over a dozen students, it was inevitable that Ben and Maytee would spend a lot of time together. As their friendship grew, they discovered that they shared many of the same interests, values, and goals. In June 1945, just before graduation, Ben proposed to Maytee and they became engaged. On July 29 of the same year, Ben and Maytee began the first of their 56 years together.

In the meantime, Ben had decided to advance his education and pursue medicine. His application to Southwestern Medical School in Dallas was accepted and he was excited about the future. Maytee was offered a pharmacy position in New Jersey and had also been awarded a scholarship to The University of Texas Medical School in Galveston. Again, Maytee faced a difficult career decision. Together, they decided to remain in Texas and move to Dallas so Ben could pursue his medical education and Maytee could build a home for their family. Ben graduate in 1949, and began his general practice an hour north in Gainesville and then two additional years of training as an allergist and immunology specialist.

The Fisch family moved to Tyler in 1960 where Dr. Fisch founded the Allergy Clinic and practiced as an allergist for over a quarter century. Known for his kindness and extraordinary care, Dr. Fisch was a cherished member of the East Texas community. In addition to the praise given to him by his many patients, Dr. Fisch received numerous awards from the professional and academic communities. Most notably was the honor of being bestowed the Gold Headed Cane Award by the Smith County Medial Alliance for his years of commitment and activity in the community. Ben and Maytee were also recognized by The University of Texas at Tyler in 2001 as the Patriots of the Year, an award given to community members who have made a meaningful, sustaining impact on the University.

[The Ben and Maytee Fisch Foundation](#) was created to provide philanthropic support to the greater East Texas community. The reason they chose the region is the strong affection Ben and Maytee had towards the community and its people. The area around Tyler that the Ben and Maytee Fisch Foundation support was determined based on the travel that Dr. Fisch did as a practicing allergist to network with fellow physicians. As a specialist, Dr. Fisch relied heavily on referrals from other doctors serving East Texas. While Dr. Fisch may have chosen to contact these doctors through the phone or mail, he preferred the personal touch and would drive out to the doctor's offices to have a personal conversation. Although he drove many miles to meet with his colleagues, he always promised Maytee that he would be home for supper, and he was true to his word. So, the distance Dr. Fisch could travel in a day became the area in East Texas the Foundation would support.



1945 American Pharmaceutical Association at The University of Texas

First Row: Magee, E. Thompson, Huckabee, **Fisch**, Hansard, K. Thompson. Second row: Valdes, Villafranca, Hughes, Billington, Berosek, **Robinson**, White, Walling. Third Row: Brock, Gray, Beyer, Burrow, Metzger, Beck, May, Paull, Soape.

Photos from: The 1945 Cactus; Texas Student Publications, Inc. 1945.



THE HISTORY OF BROOKSHIRE GROCERY COMPANY

On September 1, 1928, the late Wood T. Brookshire opened a small grocery store on the courthouse square in downtown Tyler, Texas. Mr. Brookshire began with four employees in a small, 2,500 square-foot store. He possessed enthusiasm, aggressiveness and the desire to give his customers the best service possible. He soon knew all his customers by name and had them bringing new customers into his store. Today, the company has grown to include more than 150 stores – operating under the brands of Brookshire's, Super 1 Foods and FRESH by Brookshire's.

Through the years, Brookshire Grocery Co. (BGC) has maintained a philosophy of self-sufficiency and has provided many career opportunities by operating its own support departments, distribution centers, manufacturing facilities and by generally providing most of the services necessary to keep the company growing.

At BGC, the primary focus is on people. Their tradition of outstanding service was instilled many years ago when Wood T. Brookshire made the decision to place the customer as his top priority. This same commitment extends to its employee/partners – the more than 13,000 people who help make BGC successful every day.

BGC is the leader in the grocery industry and always looking to modernize, improve and grow. The company has come a long way since 1928 – but is still focused on offering the same exceptional customer service it was founded on. BGC's mission is to provide a great food and shopping experience.

At the heart of everything BGC does is honesty, integrity and ethical business principles. BGC strives to be transparent with its employees/partners, suppliers and customers.

BGC is proud of its reputation for great service, generosity, and involvement with communities. Each year, BGC donates millions of dollars and millions of pounds of product to charitable service organizations. The BGC employees/partners are actively involved in the communities where they serve, and make it a top priority to not only help those in need, but to build solid relationships with those in their local communities. The BGC corporate giving program supports more than 800 non-profit organizations annually.

BGC is very aware of the impact our business has on the environment. We continually look for ways to improve sustainability. BGC has been recognized by Progressive Grocer magazine for our outstanding green initiatives. The new concept store, FRESH by Brookshire's, has been certified by LEED (Leadership in Energy and Environmental Design), a nationally recognized standard for high performance green buildings.

BGC values all perspectives and know a diverse work force increases its ability to interact and engage with its customers. BGC welcomes global perspectives and strive to empower our partners with the right tools needed for their success. BGC believes its our differences that make us each unique, and we know these traits are valuable in connecting with and providing the right foods and products for BGC consumers. Our company promotes a positive work environment in which everyone – partners, suppliers and customers – are treated with equality and respect.

Adopted from: <http://www.brookshires.com/company-history>

CAMPUS FACILITIES

THE UNIVERSITY OF TEXAS AT TYLER

The University of Texas at Tyler is part of the prestigious University of Texas System that includes nine university and six health institutions located throughout the state. Founded in 1971, UT Tyler today enrolls more than 8,000 students and consists of seven colleges.

Our beautiful 259-acre [Tyler](#) campus is nestled along a lake, surrounded by thick pine and oak forests, providing a picturesque location for study and recreation. We also maintain regional campuses in [Palestine](#) and [Longview](#), as well as a location in [Houston](#).

Most UT Tyler classes are taught by professors, not teaching assistants, and average a favorable student-to-professor ratio, a definite advantage over larger, less intimate campuses.

With more than 80 bachelor's and master's degree programs offered, UT Tyler provides a wealth of learning opportunities and dynamic programs, including many online master's programs and PhD degrees in nursing and human resource development.

Our learning environment is truly student-centered: We offer private university quality at affordable public university prices. We encourage you to [visit campus](#) and see for yourself why UT Tyler is where you'll feel at home—and find your best path.

- UT Tyler's students represent 41 states and 35 countries.
- UT Tyler is a young, fast-growing university offering the latest facilities such as the renowned [R. Don Cowan Fine and Performing Arts Center](#), a centerpiece of cultural entertainment in the East Texas region, and the [Herrington Patriot Center](#), our state-of-the-art fitness center.
- Employers confirm that UT Tyler graduates are among the best-prepared graduates from any public university in Texas.

W.T. BROOKSHIRE HALL

W.T. Brookshire Hall is the home of the College of Pharmacy and is named after W.T. Brookshire, the founder of Brookshire Grocery Company. In April 2014, a ground breaking ceremony was held to mark the official start of the construction and since that time, the building has truly grown from its foundation to the opening of the three-story \$26.5 million UT Tyler W.T. Brookshire Hall in July 2015. The building is specifically designed to encourage student-faculty interaction, support the college's innovative teaching methods, and include a variety of student-centered classroom and study spaces.

Facilities within W.T. Brookshire Hall:

- Team-Based Learning Classrooms
- Student Study Areas
- Model Pharmacy
- Compounding Laboratory
- Student Lounge
- Wireless Printing
- Research Labs
- Coffee Shop





COLLEGE OF PHARMACY FACULTY AND STAFF

The college of pharmacy includes several administrative offices including the Office of Academic Affairs, Office of Student Affairs, and the Office of Experiential Education. The college of pharmacy faculty are housed within two departments, including the Department of Pharmaceutical Sciences and the Department of Clinical Sciences. Visit the [Faculty and Staff](#) web page for contact information and biographical sketches.

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PROSPECTIVE STUDENTS

BECOME A PHARMACIST

Pharmacists are consistently rated as one of the top ["most trusted" professionals](#). In 2015, UT Tyler began offering the Doctor of Pharmacy (Pharm.D.) degree to with the opening of the [Ben and Maytee Fisch College of Pharmacy](#).

Students admitted to the UT Tyler Ben and Maytee Fisch College of Pharmacy will be a part of an exciting career -- and be a part of a brand new college of pharmacy!

Students will:

- Be an active participant in the classroom using *team-based learning*.
- Experience the practice of pharmacy, starting with the first semester of the program!
- Advocate for health promotion and disease prevention through patient education and health screenings.
- Provide safe and effective pharmacy care by combining drug therapy knowledge, pathophysiology, and respect for every patient.

The Doctor of Pharmacy (Pharm.D.) program:

- Pre-pharmacy coursework includes a minimum of 2 years of study.
- Students apply for admission to the Pharm.D. program the year before they plan to enter the program.
- Students then complete 4 years of professional level study as part of the Pharm.D. program.
- Pharmacy graduates are then eligible for national licensing exams to become a practicing pharmacist.

Career Options for Pharmacists

There are multiple career options for pharmacists after graduation. An excellent resource for learning about different careers in pharmacy includes [Pharmacy is Right for Me](#) and the [American Pharmacists Association Career Pathway Evaluation Program for Pharmacy](#).

Career Outlook for Pharm.D. Graduates

Nationally, the [U.S. Bureau of Labor Statistics](#)² predicts that the demand for pharmacists will increase 14% from 2012 to 2022; this is higher than the national average for other occupations (11%). In Texas, the Department of State Health Services³ evaluated the number of pharmacists per 100,000 people from 2002 to 2011. There were fewer pharmacists per capita in rural counties as compared to metropolitan counties. Additionally, in 2011 there was only one of fewer pharmacists/100,000 people in 12% of Texas counties and 41% of counties had fewer pharmacists in 2011 compared to 2002.

Additional Information:

¹ Gallup®. Honest/Ethics in Professions. Available at <http://www.gallup.com/poll/1654/honesty-ethics-professions.aspx> (Accessed 7/22/2015).

² United States Department of Labor. Bureau of Labor Statistics. Occupational Outlook Handbook. Pharmacists. Available at <http://www.bls.gov/ooh/healthcare/pharmacists.htm> (Accessed 4/8/2014).

³ Texas Department of State Health Services. Supply Trends Among Licensed Health Professions, Texas, 1980-2011. Available at <http://www.dshs.state.tx.us/chs/hprc/Supply-Trends-Among-Licensed-Health-Professions,-Texas,-1980-2011/> (Accessed 4/8/2014).



VISIT AND MAKE CONNECTIONS TO THE COLLEGE OF PHARMACY

CONNECT TO THE COLLEGE OF PHARMACY

Prospective students, family members, and current college students can learn about UT Tyler and the College of Pharmacy through our webpages and social media sites. Prospective students can also meet with a College of Pharmacy Office of Student Affairs faculty or staff member to learn more about pharmacy and the College of Pharmacy. Additional information on the College of Pharmacy can be found at:

| | | |
|---------------------|----------|--|
| Web Pages: | | http://www.uttyler.edu/pharmacy/ |
| Social Media Sites: | Facebook | www.facebook.com/UTTylerPharmacy |
| | Twitter | https://twitter.com/UTTylerPharmacy |

Our UT Tyler College of Pharmacy webpage also allows everyone interested in the College of Pharmacy to receive regular updates including profiles of newly hired faculty, the W.T. Brookshire Hall, and the developing admissions process and curriculum. Once our first class is enrolled, the webpage will contain blogs from students experiencing the first year of the program, professional student activities such as community service projects, and social activities through our pharmacy student organizations.

VISIT UT TYLER AND THE COLLEGE OF PHARMACY

UT Tyler and the Ben and Maytee College of Pharmacy host a [Patriot Preview Day \(Open House\)](#) each semester. Prospective students can interact with current pharmacy and/or pre-pharmacy students, practitioners, faculty, and staff. Students will also learn how team based learning (TBL) works and how TBL will be used to deliver the curriculum and prepare students to become pharmacists.

Each spring, UT Tyler hosts the **College Showcase Week**. Each day of the week a specific college at the University will host students wanting to learn more about their specific degree program. Prospective students attending the Ben and Maytee College of Pharmacy Showcase Day, will tour W.T. Brookshire Hall, tour the UT Tyler campus, meet with current pharmacy faculty and students and meet with UT Tyler Enrollment Management representative who can answer questions about UT Tyler, admissions, financial aid, and other resources on campus. Registration for College Showcase Week typically becomes available starting in November.

[Campus Tours](#) are available for prospective students and family members during the year. Students will meet with current UT Tyler students and receive a guided campus tour. In addition to taking a tour, students may also meet College of Pharmacy Office of Student Affairs faculty and staff for an individualized college of pharmacy admission counseling appointment. To make an appointment, students may call (903.565.5777) or email (pharmacy@uttyler.edu).

Individual college of pharmacy admission counselling appointments are available throughout the year by contacting the College of Pharmacy Office of Student at (903.565.5777) or email (pharmacy@uttyler.edu).



ACADEMIC ADVISING FOR STUDENTS INTERESTED IN PHARMACY

ALL STUDENTS

All students are welcome to meet with the Ben and Maytee Fisch College of Pharmacy Office of Student Affairs faculty to staff and learn more about the college of pharmacy and specific admissions criteria. Appointments can be made by calling 903.565.5777 or by emailing pharmacy@uttyler.edu.

UT TYLER STUDENTS

The UT Tyler College of Arts and Sciences is the home for the pre-professional students including *pre-pharmacy students*. Students at UT Tyler will have one or more academic advisors depending on their career interests and their majors.

- **Incoming freshmen (0-30 hours of college credit)** should contact the Academic Success for academic advising services or an interest in the pre-health professions learning communities. UT Tyler Students within their first 60 hours of college credit will have an academic advisor within this center. For more information, contact [Ms. Tonya Gaddis](#), the academic advisor for pre-pharmacy incoming freshman.
- **UT Tyler incoming transfer students (30-60 hours college credit)** are considered transfer students. Transfer students with less than 60 hours of college credit, who are interested in pharmacy, are advised by [Ms. Kristie Allen](#) in the Academic Success Center at email / web page <http://www.uttyler.edu/advising/transfer/index.php>.
- **UT Tyler students completing an academic degree OR with greater than 60 hours college credit:** Students interested in pharmacy who are also completing a degree program (such as chemistry, biology, biochemistry) are advised by the College of Arts and Sciences CAS Academic Advisors, [Dr. Michael Millet](#) (903.566.7389) or [Ms. Stephanie Harding](#) (903.566.7407).
- **UT Tyler Students Interested in Other Health Professions Degree Programs:** Students who are deciding between pharmacy and other types of health profession degrees, such as dentistry, medicine, occupational therapy, can receive pre-professional advising on those careers from the [Department of Biology Chief Health Professions Advisor](#).
- **Bachelor of Science in Health Studies:** Students in the Health Studies program who are also interested in Pharmacy should contact [Ms. Kimberlie Carrell](#), the academic advisor for the Department of Health and Kinesiology.

All students are welcome to meet with the Ben and Maytee Fisch College of Pharmacy Office of Student Affairs faculty and staff and learn more about the college of pharmacy and specific admissions criteria. Appointments can be made by calling 903.565.5777 or by emailing pharmacy@uttyler.edu.

PRE-PHARMACY STUDENTS AT UT TYLER

To identify yourself as a pre-pharmacy student at UT Tyler (or having an interest in pre-pharmacy coursework), notify your **UT Tyler Advisor** or the **College of Pharmacy** that you are interested in the Pharm.D. degree. A “Service Indicator” will be placed at the top of your myUTTyler student center page indicating your interest in pharmacy. You will see this as a red star ★ on the top of your profile. Be sure to discuss completing pre-pharmacy coursework and the Texas Core Curriculum with your advisor when developing your academic plan.

UT TYLER PRE-PHARMACY CLUB (IN DEVELOPMENT)

The students at UT Tyler are currently developing a Pre-Pharmacy Club. If you are interested in helping to build this student organization, contact us at 903.565.5777 or email pharmacy@uttyler.edu.

JOIN THE PRE-HEALTH PROFESSIONS STUDENT LEARNING COMMUNITY

The UT Tyler [Student Learning Communities](#) (SLC) offers incoming first-time freshman the opportunity to join together and explore similar interest areas. The **Pre-Health Professions Student Learning Community** is designed for students interested in careers in pharmacy, medicine, dental, etc.

The SLC students will take courses together, including a Freshman Year Experience class, and routinely meet with UT Tyler Academic Success staff, faculty, and staff on topics ranging from contemporary issues in health care to enhancing study skills and tips on time management/stress reduction.

∞ The Student Center, W.T. Brookshire Hall ∞





ADMISSION TO THE COLLEGE OF PHARMACY

COLLEGE OF PHARMACY ADMISSIONS INFORMATION

Application Instructions: Students applying to the Ben and Maytee Fisch College of Pharmacy may begin applying for admissions the summer before their target entry into the Pharm.D. program. The application process requires completing a national pharmacy application (through PharmCAS), a Supplemental Application specific for the Ben and Maytee Fisch College of Pharmacy, an application fee, and an on-site admission interview. ***After reviewing the information below, please proceed to the application and application instructions [HERE](#).***

Please note:

- **All application materials must be complete to be considered.**
- **All application materials must be submitted on or before the date indicated.**

All application materials must be submitted through PharmCAS, the Supplemental Application, or as directed by the College of Pharmacy Office of Student Affairs. Letters of recommendations or other materials received outside of PharmCAS or the Supplemental Application will be kept in a separate file and not considered in the application process. The Associate Dean of Student Affairs may, when needed, contact the applicant regarding the information received outside of the formal application process.

Prospective students should understand that all communication between the student and the College of Pharmacy may be considered in the application process. This includes phone calls, emails, and written correspondence.

Prospective students with questions regarding application content and admission criteria are encouraged to contact the College of Pharmacy Office of Student Affairs at 903.565.5777 or pharmacy@uttyler.edu. Prospective students with technical concerns regarding PharmCAS should consult their website at www.pharmcas.org.

Application Timeline: The College of Pharmacy uses the rolling admission process. The **general** timeline for applications, interviews, and decisions are listed below. Please review the ***Fall 2016 Application Deadlines*** section for specific due dates.

- **July:** *Early Decision* and *Regular Decision* application cycles open in PharmCAS.
- **August:** Applicant files begin to be reviewed by the admissions committee.
- **September:** Deadline to submit application for PharmCAS *Early Decision* candidates.
- **October:** On-site interviews begin.
- **October:** *Early Decision* interviews and decisions complete.
- **Jan-April:** On-site interviews and rolling admissions continue.
- **March:** Applications must be submitted by the deadline indicated *Regular Decision* candidates.
- **April:** Admission interviews complete. Rolling admissions continue until the program starts.

Fall 2016 Application Deadlines:

| | |
|---|---|
| PCAT | The PCAT exam must be taken prior to the deadline(s) specified below. |
| Early Decision Deadline: | <p>All application materials must be received by Sept 8, 2015:</p> <ul style="list-style-type: none"> • PharmCAS Application • Supplemental Application* • Letters of Recommendations <p>We recommend that materials be submitted prior to August 17 in order for the applications to be verified and reviewed before the final deadline. This allows our office to communicate any questions or request any missing items.</p> |
| Regular Decision Deadline: | <p>All application materials must be received by Mar 1, 2016 at 11:59 Eastern Standard Time:</p> <ul style="list-style-type: none"> • PharmCAS Application • Supplemental Application* • Letters of Recommendations <p>We recommend that materials be submitted prior to August 17 in order for the applications to be verified and reviewed before the final deadline. This allows our office to communicate any questions or request any missing items.</p> |
| *A Supplemental Application Fee (\$75) will be requested once the Office of Student Affairs has verified that the application packet is complete. At that point, applicants will receive an email confirming the submission of a complete application and requesting payment of the supplemental fee. | |

Program Information: The University of Texas at Tyler (UT Tyler) is a public institution. However, the Ben and Maytee Fisch College of Pharmacy is a self-supported college of pharmacy with UT Tyler. This means that the college of pharmacy does not receive any state funding for the Pharm.D. program.

The pre-pharmacy coursework and Pharm.D. program is best described as a "2+4" program, with a minimum of 2 years pre-pharmacy coursework being required prior to entering the 4 year professional degree program.

The Pharm.D. program uses the semester system (Fall and Spring) with each semester being divided into two equal "sessions". The only summer semester that is required during the Pharm.D. program is the summer between the third and fourth professional years.

Program Statistics:

| Students Entering Fall of | 2014 National PharmCAS ¹ | 2015 National PharmCAS ¹ | 2015 UT Tyler ² | 2016 UT Tyler |
|--|-------------------------------------|-------------------------------------|----------------------------|---------------|
| Applications Received | -- | -- | 595 | |
| Number of Interviews | -- | -- | 174 | ~ 200 |
| Available Seats in the Program | -- | -- | 78 | ~ 102 |
| For students admitted into the program: | | | | |
| Students from Texas (%) | -- | -- | 87% | TBD |
| Male Students (%) | 38% | 38% | 48% | TBD |
| Female Students (%) | 61% | 61% | 52% | |
| Age in years (range and average) | -- | -- | 20-49 (25) | |
| GPA cumulative (average) | 3.37 | 3.35 | 3.28 | TBD |
| GPA science/math (average) | 3.29 (science) 3.37 (math) | 3.21 (science) 3.29 (math) | 3.12 | TBD |
| PCAT composite percentile rank (average) | 67 | 53 | -- | TBD |

¹Admissions Statistics. PharmCAS Policy Review & Enhancements. AACP Annual Meeting; National Harbor, MD (2015). ²UT Tyler statistics as of 7/2015.

Minimum Requirements to Apply:

| | |
|---|---|
| • GPA (total) minimum considered: | 2.5 |
| • GPA (science/math) minimum considered: | 2.5 |
| • GPA (prerequisite) considered: | No specific minimum, however all prerequisites must be completed at a grade of "C" or higher. |
| • PCAT (composite) minimum score: | No minimum score is required, however the PCAT must be completed to apply |
| • Able to meet the <i>Professional Technical Standards for Admission, Matriculation, and Graduation</i> | |

Minimum Requirements to Apply Managed by the Office Of Student Affairs
Approved by the College of Pharmacy Faculty on May 16, 2014

Additional information on Minimum Requirements to Apply

- **Prerequisite Coursework - Time since completion:** Several prerequisite courses (Organic chemistry, biology, microbiology and anatomy/physiology) must be completed no longer than seven years prior to entry into the college of pharmacy. Please see prerequisites for additional information.
- **Prerequisite Coursework - Time left to complete courses:** All prerequisite courses must be completed by the end of Spring 2016. Students may petition to take prerequisites in Summer 2016. These will be reviewed on a case-by-case basis to ensure that they may be feasibly completed within the time frame specified.
- **Repeated Coursework:** For courses that are required to be completed at a grade of "C" or higher, students may retake these courses. If they receive a grade of "C" or higher, this requirement will be considered met.
- **GPA Calculations:** GPA for cumulative and science/math grades are calculated using a four-point scale (e.g. A, 4 points per semester hour). Grades with pluses or minuses will be converted to the corresponding A, B, C or D letter grades. Course grades indicating a failure, e.g. F, withdraw failing (WF), no credit (NC), will be calculated as an "F" in the GPA calculations. For repeated courses, both the original grade(s) and the repeated grade(s) will be included in the GPA calculations. All other GPA calculations follow the rules outlined by PharmCAS.
- **Professional Technical Standards for Admission, Matriculation, and Graduation:** The Professional Technical Standards are established by the College of Pharmacy based on the physical and mental attributes required of students to function competently as a pharmacist upon graduation. The Professional Technical Standards are currently in the review process and will be posted as soon as approved. Students with disabilities are welcome to apply and consult with the Office of Student Affairs and/or the Disability Services Office regarding accommodations that may be available to meet the Professional Technical Standards. [\(FULL TEXT\)](#)
- **Eligibility for Admission to UT Tyler:** Admission to the College of Pharmacy is contingent on admission to UT Tyler. For example, students that have been barred from applying to UT Tyler or who are ineligible for readmission to UT Tyler will not be considered for admission to the College of Pharmacy.

Prerequisite Coursework: A complete list of courses is available on the [prerequisites](#) web page. [Equivalent course sheets](#) are available for most colleges and universities in Texas and selected colleges in other states. Please review the equivalent course sheets for your specific college. For courses not listed or for colleges not included in the equivalency sheets, please send the course description(s) to the College of Pharmacy Office of Student Affairs at pharmacy@uttyler.edu or call 903.565.5777.

Texas Core Curriculum (General Education Requirements): Applicants who will not have a previous bachelor's degree prior to entering the Pharm.D. program may need to complete the general education requirements called the [Texas Core Curriculum](#).

PCAT Information: Applicants are required to complete the Pharmacy College Admissions Test (PCAT). The College of Pharmacy reviews the PCAT scaled scores, percentile rankings and writing scores. Candidates must take the PCAT, but no minimum score is required to apply. Students may take the PCAT more than once, but the committee will only review those scores taken within 3 years of the application date. The PCAT must be taken before the application deadline.

Pharmacy or Healthcare Experience: Experience in a healthcare-related or pharmacy setting is not required to apply to the Pharm.D. program. However, some pharmacy or healthcare experience is strongly encouraged.

International Applicants: International applicants are considered for admission. An assessment of English Proficiency is required for some applicants. Others may be exempt from testing.

- **English Proficiency Assessment Exemptions:** The [Graduate International Student Admissions](#) provides a list of exemptions to testing and minimum scores for testing. A example of applicants who are exempt from testing include: 1) applicants with a bachelor's or master's degree from a regionally accredited US institution, 2) applicants who have completed ENG 1301 or ENG 1302 at a grade B or higher from a regionally accredited US institution, and 3) applicants from these countries here are exempt from English Proficiency Testing: American Somoa, Australia, Bahamas, Barbados, Belize, Canada (except Quebec), Dominica, Grand Cayman, Grenada, Ireland, Jamaica, Liberia, New Zealand, Sierra Leone, Trinidad/Tabago, United Kingdom and US Pacific Trust.
- **English Proficiency Testing:** Applicants may take the TOEFL, IELTS or PTE exams. The [Graduate International Student Admissions](#) provides a list of minimum scores required and additional information on these assessments.
- **Reporting English Proficiency Scores:** The TOEFL is submitted directly to UT Tyler using the TOEFL Code 6850 - The University of Texas at Tyler. The IELFTS and PTE test results are submitted to the College of Pharmacy directly. To be considered, scores must be within 5 years of entry into the program.
- **Other Tests:** International students admitted to the College of Pharmacy are not required to have a previous bachelor's degree (or comparable degree), complete GRE/GMAT testing, or apply for admission through ApplyTexas.org.
- **Documents:** Information on F-1 visas and the I-20 can be on the [Office of International Programs](#) web page.

Foreign Transcripts: Students completing coursework at a non-US accredited college or university, including those with a degree from a US institution, are required to provide a copy of their Foreign Transcript Evaluation Report (FTER) prior to the deadlines posted above. These may be submitted through PharmCAS. Students with foreign transcripts are encouraged to submit their FTERs to the College of Pharmacy Office of Student Affairs in advance of the deadline in order to evaluate prerequisite coursework needed. FTERs must be evaluated by an [approved foreign transcript evaluation service provider](#).

Applicants with Disabilities: The [UT Tyler Office of Accessibility and Resources](#) assists students in reaching their educational, co-curricular, and social goals. Students with disabilities are welcome to contact their office and/or the College of Pharmacy regarding accommodations.

Letters of Reference: Applicants should submit three (3) letters of recommendation as part of the application process. Letters from pharmacists or supervisors are strongly encouraged. Letters should be from individuals who know the applicant professionally or academically such as employers, faculty advisers, health care professionals, pharmacists, pre-health advisers, professors (math), professors (science) and/or supervisors. ***Letters from family and/or friends are not accepted.*** Committee letters and composite letters of reference are also not accepted.

On-Campus Interviews: Interviews will be held from October-April at The University of Texas at Tyler. Our on-campus interview web page includes information on the pre-interview open house, multiple mini-interview format, interview assessments, and example interview schedule.

UT Tyler Guaranteed Interview: UT Tyler students who meet all application requirements, have attended UT Tyler for at least 3 semesters full-time, and have maintained a GPA of at least 3.0 (on a 4.0 scale) will be guaranteed an admissions interview. This interview does not guarantee admission into the program.

Admission Decisions

- **Rolling Admissions:** The College of Pharmacy uses a *rolling admission process*. This means that as applications are received, the Admissions Committee will periodically review the files and invite candidates in for an on-site interview.
- **Whole File Review:** The College of Pharmacy uses a whole file review when determining admissions decisions. We primarily focus on whether or not the student is a good fit for the profession, the college of pharmacy and the university. This evaluation includes, but is not limited to, past academic record, prior experience in pharmacy or other healthcare fields, volunteer activities, letters of recommendation, writing skills, the Pharmacy College Admissions Test and admission interviews/activities. Residency status (e.g. in-state vs. out-of-state applicants) is not considered in admission decisions.
- **Revoking Offers of Admission:** An acceptance offer may be revoked for reasons that include, but are not limited to: 1) failure to respond to Offer of Admission or submit deposit within the time frame specified; 2) failure to satisfy criminal background checks and/or urine drug screening requirements; 3) failure to maintain Minimum Requirements to Apply to the College of Pharmacy including GPA/grade requirements and the ability to meet the Professional Technical Standards for Admission, Matriculation and Graduation; 4) falsification and misrepresentation of admissions related requirements; or 5) ineligible to be admitted to The University of Texas at Tyler (UT Tyler).
- **Questions Regarding Admission Decisions:** Questions regarding the admissions process and admission decisions should be directed to the College of Pharmacy Office of Student Affairs. This office can provide information to the student regarding the admission decision and when possible, areas to strengthen if the student desires to reapply to the program. Please note, due to the competitive nature of the admissions process, qualified applications may not be offered admission due to space limitations within the program.
- **Appealing Admissions Decisions:** Students who are denied admissions and seek to appeal this decision should contact, in writing, the dean of the College of Pharmacy. All decisions by the dean regarding this request are considered final.

Criminal Background Checks and Urine Drug Screen: All applicants admitted to the College of Pharmacy are required to background check and urine drug screen completed. For additional information, refer to the [Criminal Background Check and Urine Drug Screen](#) requirements.

Anticipated Time Line for Accepted Applicants

- **Offers of Admission:** Typically communicated within 3-4 weeks of the on-site interview.
- **Accepting Offers of Admission:** Applicants are required to accept or decline the admission offer within two (2) weeks OR the deadline established by the Office of Student Affairs.
- **Seat Deposit:** A deposit of \$500 deposit is required to hold the acceptee's place in the class. This is due approximately 2 weeks after accepting admission. The specific due date will be specified by the Office of Student Affairs. The seat deposit is not refundable, however it will be applied to the first semester tuition for those students starting the program.
- **Orientation:** A week-long orientation will be held immediately prior to the start of the fall semester. The dates for orientation will be posted on the College of Pharmacy website as soon as they are available.
- **Fall Semester Start Date:** The program starts 1 week prior to the normal UT Tyler fall semester. The dates will be posted on the College of Pharmacy website as soon as they are available.
- **Deferred Admission:** Requests to defer admission to the next academic year are only considered for significant extenuating circumstances.

FREQUENTLY ASKED QUESTIONS (FAQs) REGARDING ADMISSIONS

Do you give admission preference to students from UT Tyler? No, we do not give admission preference to students from any institution. However, students who meet all application requirements, attended UT Tyler for at least 3 semesters full-time, will complete the required prerequisites by matriculation into the program, and have maintained a GPA of at least 3.0 (on a 4.0 scale) will be guaranteed an admissions interview. This interview does not guarantee admission into the program.

Do you give admission preference to Texas residents? No, we will admit the best applicants from across the country and around the world.

What are you looking for when you admit students? There are a number of factors that we consider as we evaluate students to be admitted into the program. We primarily focus on whether or not the student is a good fit for our college and the university. Part of this evaluation includes past academic record, prior experience in pharmacy or other healthcare fields, volunteer activities, letters of recommendation, writing skills and the personal interview.

What grade point average (GPA) and pharmacy college admission test (PCAT) score is competitive? To apply to the College of Pharmacy, prospective students must meet a minimum college GPA, college math/science GPA, PCAT score, and minimum grade in prerequisite math/science courses. These requirements only provide the minimum score needed to apply and may not represent competitive scores for entry into the program. A better measure of what scores are competitive will be the average GPA and PCAT scores for the class admitted into the program and those admitted nationally. These averages will be posted and updated annually in the Admission Information webpage.

Are there pharmacy prerequisite courses I need to take before applying to the program? Yes, our Pharm.D. program is commonly referred to as a “2 + 4” program. This means that students need to complete a minimum of two years of prerequisite study before being admitted to the four-year professional program. The College of Pharmacy web site maintains a list of prerequisite courses at UT Tyler, the corresponding course numbers from the Texas Core Course Numbering System, and equivalency sheets for other colleges and universities.



Do I have to complete all of my prerequisite courses before I am admitted? All prerequisite coursework must be completed the summer before starting the Pharm.D. program. You may be admitted contingent upon successful completion of all prerequisites by the start of classes.

I took my prerequisite courses at an institution using the quarter system. How do I figure out if I meet the required semester credit hours? UT Tyler uses the semester system and lists the pharmacy prerequisite courses in terms of semester credit hours (SCH). To convert quarter credit hours to semester hours, multiply the quarter hours x (2/3) to calculate the equivalent number of SCH.

If I need to complete the Texas Core Curriculum, how long do I have to complete this? We recommend that the Texas Core Curriculum be completed prior to entry into the College of Pharmacy, however select courses may be taken during the first two years of the Pharm.D. program. Students may take up to 12 semester credit hours during this time from the following categories: (40) Language, Philosophy, and Culture, (50) Creative Arts, (60) American History, and (70) Government/Political Science.

We also recommend that these classes, if taken, be completed during the first and/or second summer semester. This will allow students to concentrate on the Pharm.D. curriculum during the fall and spring semesters. Students taking the core classes at UT Tyler will be restricted to taking these during the summer, however students may also take these at other institutions. All students are responsible for tuition and fees associated with the Texas Core Curriculum courses. All other prerequisite and Texas Core Curriculum courses must be completed prior to entry into the Pharm.D. program.

How long will it take to complete the Pharm.D. program at UT Tyler? The Pharm.D. program is a four-year, professional doctorate program. Nearly all students will complete the program within four years. In certain circumstances, however, some students may take up to an additional year prior to graduation.

Can I enroll as a part-time student? No, all pharmacy students are enrolled full time.

What will the tuition be for Pharm.D. students? The tuition for the first professional year is \$33,500 per academic year or \$16,750 per semester. This amount will include all fees and other academic expenses associated with the Pharm.D. program. You will not be charged additional academic fees to be a student in our Pharm.D. program. However, students completing the courses associated with the Texas Core Curriculum during the Pharm.D. program are responsible for the tuition and fees for these courses. A student may experience other charges, such as for on-campus parking, on-campus housing, bookstore purchases, living expenses, etc.

Will there be scholarships or financial aid available for students in the program? Yes, we anticipate that scholarships will be available for Pharm.D. students. The College of Pharmacy scholarship and financial aid web page contains descriptions and links to these programs.

For financial aid, Pharm.D. students are considered *graduate students* by UT Tyler. Financial aid options for graduate students include: 1) Texas Public Education Grant (TPEG), 2) Education Affordability Grant, and 3) Federal Stafford Loans (Unsubsidized).

Pharm.D. students are not eligible for Federal Stafford Loans (Subsidized) since these are available to *undergraduate students* only. Federal Stafford Loans (Subsidized), however, may be an option for students while they are completing their prerequisite or Texas Core Curriculum courses.

Additional information about scholarships and financial aid is located on the College of Pharmacy website and the Financial Aid and Scholarship Office website for [scholarships](#) and [financial aid](#). Students may also be eligible for loan repayment programs, the Federal Tuition and Fee Tax Reduction program.

Can I work while I am in the program? Working in a pharmacy can be a valuable part of your education and greatly enhance the learning experience. However, we encourage students to be very cautious as to the amount of time spent in the workplace as due to the academic demands of the Pharm.D. program.

DOCTOR OF PHARMACY PREREQUISITE COURSEWORK

Pre-pharmacy courses provide a solid foundation for the Pharm.D. curriculum and a well-rounded general education. The Accreditation Council for Pharmacy Education recommends chemistry, biology, mathematics, information and communication technologies, physical sciences, and general education courses as a foundation for the Pharm.D. curriculum (ACPE 2011, Standard 17.1). *Additionally, for students entering pharmacy school in 2016 or later, the ACPE draft standards recommend economics as a pharmacy prerequisite.*

College of Pharmacy Prerequisite Coursework (Example 2-year Schedule)

| Fall: Semester 1 | UT Tyler Course(s) | TCCNS ^{1**} | SCH ¹ |
|--|---|---|------------------|
| General Chemistry I & Lab | CHEM 1311 & 1111 | CHEM (1311 & 1111) or 1411 | 4 |
| Biology I & Lab | BIOL 1306 & 1106 | BIOL (1306 & 1106) or 1406 | 4 |
| Fundamentals of Speech | SPCM 1315 | SPCH 1315 | 3 |
| Texas Core Curriculum ² | See List | | 3 |
| | | | 14 |
| Spring: Semester 2 | | | |
| General Chemistry II & Lab | CHEM 1312 & 1112 | CHEM (1312 & 1112) or 1412 | 4 |
| Biology II & Lab | BIOL 1307 & 1107 | BIOL (1307 & 1107) or 1407 | 4 |
| Microbiology & Lab | BIOL 2320 & 2120 or BIOL 4300 & 4101 | BIOL (2320 & 2120) or (2321 & 2121) or 2421 | 4 |
| Economics (Macro or Micro) ³ | ECON 2301 or 2302 | ECON 2301 or 2302 | 3 |
| | | | 14-15 |
| Summer | | | |
| Texas Core Curriculum ² | See List | | 6 |
| | | | 6 |
| Fall: Semester 3 | | | |
| Organic Chemistry I & Lab | CHEM 3342 & 3134 | CHEM (2323 & 2223) or 2423 | 4 |
| Calculus I | MATH 2413 | MATH 2413 | 3-4 |
| Anatomy/Physiology I & Lab ⁴ | BIOL 2301 & 2101 | BIOL (2301 & 2101) or 2401 | 4 |
| Texas Core Curriculum ² | See List | | 6 |
| | | | 17-18 |
| Spring: Semester 4 | | | |
| Organic Chemistry II & Lab | CHEM 3344 & 3145 | CHEM (2325 & 2225) or 2425 | 4 |
| Anatomy/Physiology II & Lab ⁴ | BIOL 2302 & 2102 | BIOL (2302 & 2102) or 2402 | 4 |
| Texas Core Curriculum ² | See List | | 9 |
| | | | 17 |
| Summer | | | |
| Texas Core Curriculum ² | See List | | |

¹SCH: Semester credit hours; TCCNS: Texas Core Course Numbering System (<http://www.tccns.org/>); ²Texas Core Curriculum: <http://statecore.its.txstate.edu/> and <http://tinyurl.com/CoreCurriculum2014>. ³Economics is required for students entering into the pharmacy program starting fall 2016. This may be macro or microeconomics. ⁴Anatomy+Lab (3+1 SCH) and Physiology+Lab (3+1 SCH) courses may be used to satisfy Anatomy/Physiology I & II requirements.

Time Requirements

Organic chemistry, biology, microbiology and anatomy/physiology courses must be completed no longer than seven years prior to entry into the college of pharmacy. Students wanting to be considered for an exception(s) to the prerequisite(s) or other requirements must submit a Pharmacy Prerequisite Exemption [Request form which can be found here](#). **Instructions:** Download the PDF form to your computer. Fill out the form and then save it. Do **NOT** fill out the form in your web browser, or it will not work. Once the form has been filled out completely, please e-mail the document as an attachment to the Office of Student Affairs.

Note: Pre-pharmacy courses do not have to be completed prior to applying to the College of Pharmacy, but they must be completed prior to entry.

Colleges and universities, including UT Tyler, may have restrictions regarding on *if* a course may be retaken or if approval is needed from the Registrar's Office to retake a course. If you require a letter or email stating that retaking the course is required as part of the admission requirements, please contact the [College of Pharmacy's Student Affairs Office](#). You may or may not be able to request financial aid for those courses being retaken. Please consult with your specific college's Office of Financial Aid for more information.

Grade Requirements

All prerequisite must be completed at a grade of C or higher. Students may retake these courses if they receive a grade lower than a "C". If the repeated grade is a "C" or higher, this requirement will be considered met. Both the original grade(s) and the repeated grade(s) will be included in the GPA calculations.

Advanced placement (AP)

AP courses may be substituted for a required course depending upon the score obtained, refer to [UT Tyler Admissions](#) for more information.

Texas Core Curriculum

The Texas Core Curriculum describes the general education requirements that all first time college graduates in Texas must complete as part of their degree program. Exemptions to this requirement and additional information, may be found on the [Texas State Core Curriculum](#) Web page.

Equivalent Coursework at Other Colleges and Universities

Courses can be identified through the [Texas Common Course Numbering System](#) and/or the [Equivalency Sheets](#) web page. For courses not included in the TCCNS, please contact the Office of Student Affairs.

THE TEXAS CORE CURRICULUM

The Texas Core Curriculum describes the general education requirements that all first time college *graduates* must complete as part of their degree program. The core curriculum may be completed at The University of Texas at Tyler or at another institution. To determine if you are required to complete the Texas Core Curriculum, please refer to the table below.

| University/College Location | Bachelor's Degree | Requirement to take the Texas Core Curriculum |
|-----------------------------|-------------------|---|
| Texas | No | Yes, the Texas Core will need to be completed. |
| Out of State | No | Yes, the Texas Core will need to be completed. |
| Texas or Out of State | Yes | No, the Texas Core will NOT need to be completed. |

Please note, if the Texas Core Curriculum was completed at another college or university, UT Tyler will consider this complete *if* completion of the core is documented on that transcript.

Types of Courses included in the Texas Core Curriculum

The Texas Core Curriculum includes courses such as history, government, fine arts, the sciences, communication, and mathematics. A list of courses that fulfill the Texas Core Curriculum is provided on the [2014-16 General Education Core Curriculum](#) webpage.

| 2014-16 Core Curriculum | SCH ² | Pharmacy Prerequisites Fulfill: ³ |
|---|------------------|--|
| 10 Communication | 6 | Speech 1315 (3 SCH) |
| 20 Mathematics | 3 | Calculus (3-4 SCH) |
| 30 Life & Physical Sciences | 6 | Biology I & II (6 SCH) |
| 40 Language, Philosophy, Culture | 3 | |
| 50 Creative Arts | 3 | |
| 60 American History | 6 | |
| 70 Government/Political Science | 6 | |
| 80 Social/Behavioral Sciences | 3 | Economics ⁴ (3 SCH) |
| Component Area Option - STEM ⁵ | 3 | Chemistry (3 SCH) |
| Component Area Option – Human Expression | 3 | Speech 1311 (3 SCH) |
| | 42 | |

¹Students who entered college prior to 2014 may elect to complete the 2012-2014 or the 2014-2016 core curriculum. The Texas Higher Education Coordinating Board requires acceptance of courses listed in each of these categories by the student's home institution. ²SCH: Semester credit hours. ³Satisfied by pre-pharmacy coursework. ⁴Economics (macro or micro) will be required for students entering into the pharmacy program starting fall 2016. ⁵General Biology or Chemistry will satisfy 3 SCH of the STEM (Science, Technology, Engineering, and Math) component. One course may not be used to satisfy more than one core requirement.

Timeline to Complete the Texas Core Curriculum:

It is recommended that the Texas Core Curriculum be completed prior to entry into the College of Pharmacy, however select courses may be taken during the first two years of the Pharm.D. program. Students may take **up to 12 semester credit hours** during this time from the following categories: (40) Language, Philosophy, and Culture, (50) Creative Arts, (60) American History, and (70) Government/Political Science.

It is recommended that these classes, if taken, be completed during the first and/or second summer semester. This will allow students to concentrate on the Pharm.D. curriculum during the fall and spring semesters. Students are responsible for tuition and fees associated with the Texas Core Curriculum courses. All other prerequisite and Texas Core Curriculum courses must be completed prior to entry into the Pharm.D. program.

Texas Core Curriculum Requirements Managed by the Office of Student Affairs
Approved by the College of Pharmacy Faculty on May 16, 2014

ADMISSIONS APPLICATION

Application Checklist

- Review** the following:
 - o PharmCAS College of Pharmacy Profile and Instructions;
 - o College of Pharmacy [Admission Information](#) web site to ensure that you meet all the requirements to apply; and
 - o Application Instructions (below) and gather all of the materials needed.
- Complete or submit** the following:
 - o PharmCAS Application including transcripts, letters of recommendations, and PCAT scores;
 - o College of Pharmacy Supplemental Application; and
 - o College of Pharmacy Application Fee

Deadlines:

- See [College of Pharmacy Admissions Information](#)

Application Instructions

- **PharmCAS application:**
 - The PharmCAS application must be submitted before the application deadline, including letters of reference, submission of transcripts, and submission of PCAT scores.
 - Only applicants that meet the minimum requirements to apply will be considered for an on-site interview.
- **Pharmacy College Admission Test (PCAT):**
 - Arrange for scores to be sent directly to PharmCAS using PCAT code 104.
 - Students must take the PCAT exam before the application deadline.
- **Letters of Recommendation:**
 - References should be individuals who know you either professionally or academically.
 - Applications are not considered complete until the three letters have been received by the College of Pharmacy.
 - The College strongly encourages letters from pharmacists, employers, and/or faculty members.
 - Letters from friends or family members will *not* be considered.
 - Unsolicited letters coming outside of the normal application process will *not* be considered.
- **Official University/College Transcripts:**
 - Arrange for transcripts to be sent directly PharmCAS.
 - Foreign Transcript Evaluation Reports should also be sent to PharmCAS. Candidates may also submit these to the Office of Student Affairs to review to help ensure minimum admission requirements for GPAs and prerequisites coursework are met.
- **English Proficiency Test Scores:**
 - International students may be required to submit English Proficiency Test scores. Others may be exempt from testing ([see list](#)).
 - If testing is required, please send test scores to the College of Pharmacy using the specific instructions below:
 - [Test of English as a Foreign Language \(TOEFL\)](#): Send directly to PharmCAS by using PharmCAS Code 6850.
 - [International English Language Testing System \(IELTS\)](#): Email a copy of the scores provided to the College of Pharmacy to pharmacy@uttyler.edu.
 - [English Proficiency Test Requirement \(PTE\)](#): Email a copy of the scores provided to the College of Pharmacy to pharmacy@uttyler.edu.

Supplemental Application

- **Application Format**
 - The supplemental application is a web-based computer application. This application works *best* in Chrome or Mozilla Firefox.
 - Applications need to be completed in one computer session without closing your browser.
 - If you need to re-enter your application, contact the Office of Student Affairs at pharmacy@uttyler.edu for a special link to re-open your application.
 - All applications need to be submitted electronically.
- **Application Questions**
 - The supplemental application will request information that includes:

- Information that may not already occur on the PharmCAS application;
- Questions regarding your specific interest in the Ben & Maytee Fisch College of Pharmacy specifically and experiences learning in groups; and
- Information required by The University of Texas at Tyler as part of the admission process; and
- The following information will also be needed from select students:
 - **All students:** PharmCAS identification number;
 - **Students attending a University of Texas campus (including UT Tyler):** your UT student number
 - **Previous employees of a University of Texas institution:** your employee number.
 - **International students:** Information that may be If applicable, English Proficiency Scores for international students.

Supplemental Application Fee (\$75)

- Supplemental fees may be mailed (check or money order) to The University of Texas at Tyler to the address listed below.
- Add Pharmacy Application Fee to the memo line. Do not send cash.
Ben and Matyee Fisch College of Pharmacy (ATTN: Student Affairs)
The University of Texas at Tyler (WT Brookshire Hall, Rm 120)
3900 University Blvd | Tyler, TX 75799
- Students may request an application fee waiver by contacting the Office of Student Affairs (pharmacy@uttyler.edu) with the request and reason for the exemption.

ON-SITE INTERVIEWS: EXAMPLE EVENTS AND MULTIPLE MINI-INTERVIEW FORMAT

PRE-INTERVIEW OPEN HOUSE

The Pre-Interview Open House is held the Friday evening immediately before the on-site interview. The pre-interview open house is held at The University of Texas at Tyler. The evening is designed for candidates and their families to meet College of Pharmacy faculty, staff, and pharmacists from the community in an informal setting. The Open House is also a great time to see the university, become familiar with parking, and the location for interviews the next morning. The Open House by invitation only and is open to applicants interviewing and registered guests. Additional open house events are held each fall and spring (Patriot Preview Days, College Showcase Week) for candidates wanting general information about the College or are visiting campus. The recommended dress is *business casual*.

ON CAMPUS INTERVIEWS

The College of Pharmacy on-site interviews include Multiple Mini-Interview (MMIs), a team-based learning session, a math and writing assignment, campus tour, and question/answer sessions with Dean Brunner and the Office of Student Affairs. On interview day candidates are expected to dress [business professional](#) (recommended to wear comfortable walking shoes) and arrive on-time. Water and snacks will be available during the day, breakfast and lunch will be provided. Applicants are required to bring a photo ID on Saturday (such as a driver's license or university ID) for registration purposes.

Guest are welcome to come and will have a separate schedule from interviewers (See below).

- **Multiple Mini-Interviews (MMIs):** Candidates will be asked a series of interview questions using the MMI format. In general, candidates will receive a question, such as an ethical dilemma or a hypothetical healthcare scenario. After reading the question or scenario, they are asked to discuss that specific scenario with the interviewer. Each MMI station is timed, so that each candidate has 2 minutes to read the question and 8 minutes to interact with the interviewer. The MMI stations may be individual (one candidate-one

interviewer) or collaborative (two candidates-one interviewer). At one additional station, candidates will meet with a faculty or staff member to clarify any information regarding the application/admissions process, application file, and to answer any questions about the Pharm.D. program, UT Tyler, the College of Pharmacy, or Tyler, TX. The biggest advantage of using the MMI interview format is that each candidate gets to meet 7-8 different interviewers and have opportunities to make a good first impression

- **Example Team-Based Learning (TBL) session:** This TBL session will give candidates an opportunity to actively participate in mock classroom TBL session. The TBL session includes background reading (provided during the session), an individual readiness assurance test (iRAT), a team readiness assurance test (tRAT), and team application exercises. The goal of this session is to provide candidates with insight into how the day to day classroom activities will be conducted during the Pharm.D. program.
- **Math and Writing Assignments:** The math and writing assignments are included in the interview to simulate questions that pharmacists may encounter in the workplace. The writing assignment is to assess the applicant's ability to communicate in a clear and concise manner. The math assignment is also designed to simulate math skills used within the profession of pharmacy. The assignment may ask applicants to calculate proportions, concentrations, and applicable subtraction/addition/multiplication/division. No prior pharmacy-specific knowledge is needed for the math and writing assignments. Calculators are provided.
- **UT Tyler Campus Tour:** The campus tour will give candidates an opportunity to explore WT Brookshire Hall, The University of Texas at Tyler and to speak informally with current UT Tyler students.
- **Question and Answer Session with Dean Brunner and the Office of Student Affairs:** Candidates will have the opportunity to meet with Dean Brunner, learn more about the Ben and Maytee Fisch College of Pharmacy and to ask questions about pharmacy, the Pharm.D. program, the College of Pharmacy, UT Tyler, and Tyler, TX.

An example interview schedule for candidates is located on the [Interview Day Information for Applicants](#) web page.

DESCRIPTION OF ON-SITE INTERVIEWS – GUEST ACTIVITIES

Guests are invited to the Pre-Interview Open House and the On-Site Interviews for special guest programming.

- **Pre-Interview Open House:** Guests are invited to attend the Pre-Interview Open House. Candidates can register their guests names by completing the survey sent with the interview invitation. Guests are asked to dressed *business casual* for both the Open House and the Interview Day.
- **On-Site Interviews – Guest Activities:** Guests are invited to join us during the on-site interviews. Guests will be involved in separate activities that will also give everyone an opportunity to explore the Ben and Maytee Fisch College of Pharmacy. Activities includes question and answer session with Dean Brunner and the Office of Student Affairs, a campus tour, and active participation in the example team-based learning (TBL) session. The College of Pharmacy welcomes all guests to join within the TBL session so they can experience the mock classroom setting and understand how students accepted into the Ben and Maytee Fisch College of Pharmacy will be learn throughout the curriculum. Guest will also have free time during the day to explore Tyler, TX and to be able to visit one of our many restaurants for lunch.

An example activity schedule for guests is located on the [Interview Day Information for Applicants](#) web page.



DOCTOR OF PHARMACY (PHARM.D.) PROGRAM

DOCTOR OF PHARMACY (PHARM.D.) CURRICULUM

The Doctor of Pharmacy (Pharm.D.) curriculum at the Ben and Maytee Fisch College of Pharmacy integrates both basic and clinical sciences into a single course. Unlike a traditional Pharm.D. curriculum that organizes its content into multiple stand-alone courses, our curriculum will integrate those various topics into a single, cohesive course.

Our curriculum is highly coordinated by design. This means that when students learn specific healthcare topics, such as "Pain and Inflammation", they will learn the basic sciences (such as the pathophysiology of the condition, the pharmacology of the agents used, the medicinal chemistry of the medication's activity) along with the clinical sciences (such as selection of appropriate agents, use within special patient populations, counseling, and monitoring for adverse side effects).

Our faculty facilitate student learning and problem-solving in the classroom using a teaching method called team-based learning. Instead of students spending their time in the classroom listening to faculty deliver content, students solve real-world problems that integrate the basic and clinical sciences.

The Pharm.D. curriculum has three major categories of courses, (1) integrated pharmacy courses, (2) longitudinal pharmacy practice skills laboratories and (3) experiential education courses. Each semester is divided into two eight-week sessions; where seven weeks are used for actively learning the content and the final week is for reflection and assessment. Each eight-week session is further divided into "modules" that focus on one or more therapeutic topics that build upon prior knowledge.

In the first three years of the program, students participate in **Introductory Pharmacy Practice Experiences (IPPEs)**. These experiences are designed to complement the classroom and laboratory experiences, allowing students to practice knowledge and skills into the real world practice environment. Starting in the fourth year, students begin their **Advanced Pharmacy Practice Experiences (APPEs)** or advanced clinical rotations. The last six weeks of the program, students are brought back to campus to complete the final Integrated Pharmacy 13-15 courses. These last sessions are designed to fine tune knowledge and skills before the students enter into the profession. Course descriptions are available in the [UT Tyler Undergraduate and Graduate Catalog](#).

Doctor of Pharmacy (Pharm.D.) Curriculum

| Professional Year 1 (P1) | SCH | | SCH |
|--|-----|--|-----|
| Fall Courses (Sessions 1 and 2): | 18 | Spring Courses (Sessions 3 and 4): | 18 |
| 7701 Integrated Pharmacy 1 | 7 | 7703 Integrated Pharmacy 3 | 7 |
| 7702 Integrated Pharmacy 2 | 7 | 7704 Integrated Pharmacy 4 | 7 |
| 7141 Longitudinal Laboratory 1 | 1 | 7143 Longitudinal Laboratory 3 | 1 |
| 7142 Longitudinal Laboratory 2 | 1 | 7144 Longitudinal Laboratory 4 | 1 |
| 7161 IPPE 1 | 1 | 7163 IPPE 3 | 1 |
| 7162 IPPE 2 | 1 | 7164 IPPE 4 | 1 |
| <u>Integrated Pharmacy 1 topics:</u> Module 1: Overview of Pharmacy; Module 2: Health and Wellness; Module 3: Herbal, Vitamins & Minerals; Module 4: Complementary & Alternative Medicines; Module 5: Hypertension; Module 6: Hyperlipidemia; Module 7: Diabetes; Module 8: Science of Immunization. <u>Integrated Pharmacy 2 topics:</u> Module 9: Pain and inflammation; Module 10: Antipyretics, Headache; Module 11: Cough & cold. | | <u>Integrated Pharmacy 3 topics:</u> Module 12: Smoking Cessation; Module 13: Insomnia; Module 14: Gastrointestinal; Module 15: OTC contraceptives; Module 16: OTC VVC Candidiasis; Module 17: Allergic reactions. <u>Integrated Pharmacy 4 topics:</u> Module 18: Dermatology – Inflammation & infection; Module 19: Dermatology – Burns & Cancer; Module 20: EENT – Eye, ear, teeth; Module 21: EENT: Glaucoma; Module 22: EENT: “itis”; Module 23: EENT: allergies. | |

Doctor of Pharmacy Curriculum (Continued)

| | | | | | |
|--|----------------------------|-----------------|---|----------------------------------|----|
| Professional Year 2 (P2) | | | | | |
| Fall Courses (Sessions 5 and 6): | | 18 | Spring Courses (Sessions 7 and 8): | | 18 |
| 7705 | Integrated Pharmacy 5 | 7 | 7607 | Integrated Pharmacy 7 | 6 |
| 7706 | Integrated Pharmacy 6 | 7 | 7608 | Integrated Pharmacy 8 | 6 |
| 7145 | Longitudinal Laboratory 5 | 1 | 7121 | Pharmacy Selective 1 | 1 |
| 7146 | Longitudinal Laboratory 6 | 1 | 7122 | Pharmacy Selective 2 | 1 |
| 7165 | IPPE 5 | 1 | 7147 | Longitudinal Laboratory 7 | 1 |
| 7166 | IPPE 6 | 1 | 7148 | Longitudinal Laboratory 8 | 1 |
| <u>Integrated Pharmacy 5 topics:</u> Module 24: Special Populations (e.g., Pediatrics and Geriatrics); Module 25: Renal; Module 26: Anemias, Sickle Cell and Drug-induced Hematologic Disorders; Module 27: Hypertension. <u>Integrated Pharmacy 6 Topics:</u> Module 28: Hyperlipidemia; Module 29: Cardiovascular Disease; Module 30: Antiplatelet and Anticoagulation; Module 31: Epilepsy. | | | 7167 | IPPE 7 | 1 |
| | | | 7168 | IPPE 8 | 1 |
| | | | <u>Integrated Pharmacy 7 topics:</u> Module 32: Diabetes and Endocrine Conditions; Module 33: Men's and Women's Health. <u>Integrated Pharmacy 8 topics:</u> Module 34: Neurology; Module 35: Psychiatry; Module 36: Pain and Substance Abuse | | |
| Professional Year 3 (P3) | | | | | |
| Fall Courses (Sessions 9 and 10): | | 18 | Spring Courses Sessions 11 and 12): | | 18 |
| 7609 | Integrated Pharmacy 9 | 6 | 7611 | Integrated Pharmacy 11 | 6 |
| 7610 | Integrated Pharmacy 10 | 6 | 7612 | Integrated Pharmacy 12 | 6 |
| 7123 | Pharmacy Selective 3 | 1 | 7125 | Pharmacy Selective 5 | 1 |
| 7124 | Pharmacy Selective 4 | 1 | 7126 | Pharmacy Selective 6 | 1 |
| 7149 | Longitudinal Laboratory 9 | 1 | 7151 | Longitudinal Laboratory 11 | 1 |
| 7150 | Longitudinal Laboratory 10 | 1 | 7152 | Longitudinal Laboratory 12 | 1 |
| 7169 | IPPE 9 | 1 | 7171 | IPPE 11 | 1 |
| 7170 | IPPE 10 | 1 | 7172 | IPPE 12 | 1 |
| <u>Integrated Pharmacy 9 topics:</u> Module 37: Infectious Diseases. <u>Integrated Pharmacy 10 topics:</u> Module 38: Asthma and Chronic Pulmonary Diseases, Module 39: Lupus, Transplant, Module 40: Allergic and Pseudo-allergic Drug Reactions | | | <u>Integrated Pharmacy 11 topics:</u> Module 41: Gastrointestinal, Module 42: Musculoskeletal and Arthritis. <u>Integrated Pharmacy 12 topics:</u> Module 43: Oncology. | | |
| Professional Year 4 (P4) | | | | | |
| Summer Courses | 12 | Fall Courses | 18 | Spring Courses | 18 |
| PHAR7681 APPE 1 | 6 | PHAR7683 APPE 3 | 6 | PHAR7686 APPE 6 | 6 |
| PHAR7682 APPE 2 | 6 | PHAR7684 APPE 4 | 6 | PHAR7687 APPE 7 | 6 |
| | | PHAR7685 APPE 5 | 6 | PHAR7213 Integrated Pharmacy 13 | 2 |
| | | | | PHAR7214 Integrated Pharmacy 14 | 2 |
| | | | | PHAR7215 Integrated Pharmacy 15* | 2 |
| <p>Advanced Pharmacy Practice Experiences (APPE) are completed over a 12 month period. Course numbering corresponds to the semester and session the course is taken rather than specific content. The accrediting agency requires four APPEs and the remainder are elective rotations from an area of therapeutic or administrative interest for the specific student. The elective/selective rotations will be developed over the next four years and may include content such as psychiatry, transplant, nuclear pharmacy, academic, managed care. The potential topics are as many as the interests of the preceptor/faculty who will be offering the APPE rotations. Criteria for developing and the quality of the APPE rotations are developed and monitored by the Office of Experiential Education within the college.</p> | | | | | |
| <p>* One or more of the credit hours initially assigned to "Integrated Pharmacy 15" could be used as 1-credit hour selective courses.</p> | | | | | |

Approved by the College of Pharmacy Faculty on October 22, 2015



THE COLLEGE OF PHARMACY ACADEMIC CALENDAR (2015-2016)

The College of Pharmacy has a separate academic calendar from The University of Texas at Tyler. In general, the fall and spring semesters start one week earlier than UT Tyler, but both semesters the same time. Additional calendars, such as the UT Tyler Academic Calendar, Enrollment Calendar (Admissions, Financial Aid, Registrar’s Calendar), and the monthly College of Pharmacy is located on the [UT Tyler Academics](#) web page.

College of Pharmacy Academic Calendar 2015-2016

| FALL - EIGHT WEEK I | 2015 | SPRING - EIGHT WEEK I | 2016 - Leap Year |
|--|----------------|--|-------------------------|
| Classes Begin | August 17 | Classes Begin | January 11 |
| Census Date (6th Class Day) | August 24 | Martin Luther King, Jr. Holiday | January 18 |
| 9th Class Day (20th Class Day Equiv.) | August 26 | Census Date (6th Class Day) | January 19 |
| Labor Day Holiday | September 7 | 10th Class Day (20th Class Day Equiv.) | January 22 |
| Last Day to Withdraw from Classes | September 18 | Last Day to Withdraw from Classes | February 12 |
| Final Exams | October 5-9 | Final Exams | Feb 29 – March 4 |
| End of Session | October 9 | End of Session | March 4 |
| FALL - EIGHT WEEK II | 2015 | SPRING - EIGHT WEEK II | 2016 - Leap Year |
| Classes Begin | October 12 | Classes Begin | March 14 |
| Census Date (6th Class Day) | October 19 | Spring Break for Faculty and Students | March 7-11 |
| 10th Class Day (20th Class Day Equiv.) | October 22 | Spring Break for Staff | TBD |
| Final Filing Deadline - Fall | November 2 | Final Filing Deadline – Spring | March 15 |
| Last Day to Withdraw from Classes | November 16 | Census Date (6th Class Day) | March 28 |
| Thanksgiving Holiday | November 23-28 | 10th Class Day (20th Class Day Equiv.) | March 31 |
| Thanksgiving Holiday (Staff) | November 26-27 | Last Day to Withdraw from Classes | April 22 |
| Final Exams | December 7-12 | Final Exams | May 2-7 |
| Fall Commencement | December 11-12 | Spring Commencement | May 6-7 |
| End of Session | December 12 | End of Session | May 7 |

DOCTOR OF PHARMACY (PHARM.D.) OUTCOMES

The curriculum was developed to deliver the goals of the Pharm.D. program, these include the **Core Curricular Outcomes, Institutional Outcomes, and Co-Curricular outcomes.**

CORE COMPETENCIES

The Pharm.D. curriculum is designed so that students will meet the following competencies essential to the practice of pharmacy:

1. Integrate and apply an appropriate level of scientific, social-behavioral and clinical knowledge to make therapeutic decisions and recommendations.
2. Demonstrate ethical behavior, including self-reflection, in all practice and professional activities.
3. Demonstrate professional behavior in all practice and professional activities.
4. Collaborate and advise in therapeutic decision making and use appropriate referral in an interprofessional team.
5. Provide patient care in accordance with legal, ethical, social, economic and professional guidelines.
6. Demonstrate effective communication abilities in interactions with patients, families, care
7. Identify and resolve medication-related problems.
8. Identify sources, retrieve, evaluate, organize, assess, and disseminate relevant medication information according to the needs of patients, families, care-givers and other healthcare providers.
9. Demonstrate a commitment to and a valuing of patient safety in all practice activities including accurate interpretation, preparation, labeling, dispensing and distribution of prescriptions and medication orders.
10. Recommend and provide healthcare information about lifestyle and other non-drug measures that promote health or prevent the progression of a disease or medical condition.

INSTITUTIONAL LEARNING OUTCOMES

Institutional learning outcomes (ILOs) are knowledge, skills, abilities, and attitudes that students are expected to develop as a result of their overall experiences with any aspect of the college, including courses, programs, and student services. ILOs are different from course and programmatic learning outcomes in that they are the collective expression of the learning environment that a college or university offers to any enrolled student. Programmatic and student learning outcomes focus on the more particular skills, knowledge, and attitudes that students learn in specific courses and programs. ILOs are universal educational goals of the college or university and a single course cannot and is not expected to meet all of the ILOs. The ILOs for the Ben and Maytee Fisch College of Pharmacy are:

1. Critical Thinking

Description: Critical Thinking is the ability of students to engage in a process of disciplined thinking that informs beliefs and actions. It is a core skill to clinical reasoning. A student who demonstrates critical thinking applies the process of disciplined thinking by remaining open-minded, reconsidering previous beliefs and actions, and adjusting his or her thinking, beliefs and actions based on new information. *The process of critical thinking begins with the ability to remember and understand, but it is truly realized when the student demonstrates the ability to:*

- a. Integrate knowledge with mental, emotional, and creative processes for increased insight;
- b. Use complex information from a variety of sources including personal experiences and observation to draw logical conclusions and form a decision or opinion;
- c. Demonstrate ability to recognize and effectively manage ambiguous ideas, experiences and situations; and
- d. Identify and adjust behaviors by applying previously understood information, concepts, and experiences to a new situation or setting.

2. Values and Ethical Reasoning

Description: Ethical reasoning is an ability of students to make sound decisions with respect to individual conduct, citizenship, and demeanor. Ethical reasoning is guided by a student's core values. *A sense of values and ethics is demonstrated by the student's ability to:*

- a. Make informed and principled choices and to foresee consequences of these choices;
- b. Understand ethical principles within diverse cultural, social, environmental and personal settings; and
- c. Exhibit respect and preserve the dignity of others.

3. Integration and Application of Knowledge

Description: Integration and application of knowledge is an ability of students to use information and concepts from studies in multiple disciplines in their intellectual, professional, and community lives. *Integration and application of knowledge are demonstrated by the student's ability to:*

- a. Seek and identify new information to solve problems;
- b. Identify connections between classroom and out-of-classroom learning;
- c. Relate co-curricular experiences to major career decisions;
- d. Demonstrate transferrable life skills (e.g., time management, communication, and problem solving) that were developed while participating in curricular and co-curricular activities; and
- e. Work across course and inter-professional boundaries.

4. Personal Development & Life-Long Learning Skills

Description: Interpersonal skills develop in the student an ability to be aware of their emotions, behaviors, and motivations, analyze their strengths and weaknesses, and take responsibility for their decisions, professionalism, and learning; providing the skills necessary for life-long learning. *Personal development and life-long learning skills are demonstrated by the student's ability to:*

- a. Articulate one's values, beliefs, strengths, and challenges;
- b. Take responsibility for one's own actions based on analysis of one's values, beliefs, strengths, and challenges;
- c. Manage adversity and life challenges in a flexible and ethical manner that promotes individual growth and development; and
- d. Undertake and grow professionally through ongoing, voluntary, and self-motivated pursuit of knowledge for either personal or professional reasons.
- e. Explores a topic in depth
- f. Explores opportunities to expand knowledge, skills and abilities.
- g. Reflect on one's own learning process and learn new information independently.

Core Competencies Maintained by the Office of Academic Affairs
Approved by the College of Pharmacy Faculty on 07-28-2015

CO-CURRICULAR OUTCOMES

The "co-curriculum" pertains to activities contributing to the academic learning experience; especially activities that provide students with opportunities to learn and develop skills through active participation. They are required elements that are conducted outside of a course, such as independent study, advocacy and outreach, the white coat ceremony and annual professional orientations. Co-curricular activities and programs may be developed or led by faculty or staff - or by students themselves - but they must have stated goals and measureable outcomes. The co-curriculum is designed to inculcate knowledge, skills, abilities, and attitudes that contributes to the students' professional development and behaviors outside of the classroom. The co-curricular and institutional outcomes are inter-related and the co-curriculum provides a venue for teaching and learning these other outcomes.

1. Leadership Skills

Description: Leadership is a process of social influence in which one person can enlist the aid and support of others to accomplish a common task. *Students will demonstrate leadership and social influence if they are able to:*

- a. Cultivate a sense of self-awareness through identifying a leadership vision, mission, style and values;
- b. Demonstrate communication skills and the ability to interrelate and work in teams with others;
- c. Utilize internal practices that support organizational sustainability;
- d. Assume a sense of social, civic and professional responsibility through involvement in the community;
- e. Enhance awareness and commitment toward effective citizenship and social and professional responsibility;
- f. Develop collaborative relationships with student organizations and professional and community partners;
- g. Be able to identify policies, practices, and resources relevant to planning and implementing programs; and

- h. Exhibit responsible and adaptive decision making that benefits the College of Pharmacy and the profession, such as analyzing decisions by considering multiple points of view and a variety of outcomes.

2. Innovation and Entrepreneurship

Description: Students engage in innovative activities by using creative thinking to envision better ways of accomplishing professional goals. *Innovation and entrepreneurship is demonstrated by the student's ability to:*

- a. Demonstrate initiative when confronted with challenges.
- b. Develop new ideas and approaches to improve quality or overcome barriers to advance the profession.
- c. Demonstrate creative decision making when confronted with novel problems or challenges.
- d. Assess personal strengths and weaknesses in entrepreneurial skills
- e. Apply entrepreneurial skills within a simulated entrepreneurial activity.
- f. Conduct a risk-benefit analysis for implementation of an innovative idea or simulated entrepreneurial activity.

3. Patient Advocacy

Description: Patient advocacy assures that patients' best interests are represented. *Patient advocacy is demonstrated by the student's ability to:*

- a. Empower patients to take responsibility for, and control of, their health.
- b. Assist patients in navigating the complex healthcare system.
- c. Ensure patients obtain the resources and care required in an efficient and cost-effective manner (e.g., triage to social and/or other healthcare services).

4. Ability to serve special patient populations and awareness of cultural diversity

Description: A focus on special patient populations and cultural diversity gives the student an ability to identify and empathize with the interests, beliefs, and customs of their community, and others, through interaction, self-discovery, scholarship, and active participation in communal traditions. *Understanding the challenges of special patient populations and cultural diversity is demonstrated by the student's ability to:*

- a. Demonstrate appreciation of the range of diversity and universality in human history, societies, and ways of life;
- b. Demonstrate understanding of the interconnectedness of global and local communities;
- c. Demonstrate civility in day-to-day interactions;
- d. Recognize and respect values, customs and beliefs of various cultures and communities; and
- e. Incorporate knowledge of diverse groups into practice and community-based services.

TEAM-BASED LEARNING (TBL)

Changing the Classroom

Over the past 20 years or so there has been a shift in how college students are taught. This change has occurred as we gained a better understanding of how people learn and what improves the retention of what they learned. As a result, more faculty members are moving away from traditional lectures and incorporating active learning as part of their teaching. This active learning may include intermittent question and answer periods, writing exercises or other activities that engage students in the classroom as they learn the course material.

One of the active learning techniques that has gained popularity in health care education over the past decade is *team-based learning (TBL)*. This method focuses on students working in teams to solve problems in the classroom rather than sitting through lectures during class time and doing homework exercises at some later point. [Read more about TBL in pharmacy education.](#)

A few pharmacy programs have begun to incorporate TBL into their curriculum with only a small number using the method more than just occasionally. Our Pharm.D. program will use TBL extensively throughout the curriculum. In fact, our new pharmacy building, *W.T. Brookshire Hall*, has been designed specifically for TBL in the classroom and collaborative learning outside the classroom.

The Appeal of TBL

Being a successful pharmacist involves more than knowing a lot about drug therapy. While medication therapy knowledge is essential, equally important is the ability to think critically and solve problems. Since it is impossible for a single person to learn every possible nuance of medication therapy management in pharmacy school, the ability to take core knowledge and apply this knowledge to new situations is what will differentiate our graduates as exceptional pharmacists. This is where TBL shines.

Students in our Pharm.D. program will be learning the foundational sciences and drug therapy management skills while developing critical thinking and problem solving skills.

Another attribute of an exceptional pharmacist is being able to communicate clearly. With TBL, students will constantly interact with their team members as they work through problems, deliberate possible solutions and agree on answers. As students progress through the Pharm.D. program, they will hone their communication skills and learn how to comprehend and explain complex concepts in a clear and concise way using language that both professionals and patients can understand.

The ability to work well on a team is vital to being an exceptional pharmacist. No pharmacist works alone. Although a pharmacist may be the only person in a specific location, that pharmacist is a member of a health care team who must work effectively with others to ensure the best care for their patients. As the name implies, TBL places students in groups who work together in and out of the classroom as they learn about pharmacy and how to manage drug therapy. This is very different from “team projects” when a group of students may meet a “couple of times” to work on something together, where the result was anything but work from the entire group.

To function well as a team takes a bit of time and a lot of work, just like any good interpersonal relationship. TBL helps students learn how to develop these professional relationships through improved communication and collaborative learning. In our Pharm.D. program, we place the students in teams at the beginning of each semester and students will remain in these same teams for each course during that semester. Over the first few weeks the teams will become cohesive as they communicate and work collaboratively to solve real-world problems. By the end of the school semester, our goal is that the incoming group of individuals will have developed into a knowledgeable, high-functioning team who respect and trust one another. *This is the hallmark of an effective health care team.*

Each semester the teams will be reorganized. Students will get to work with new team members from the class just like they did in the prior semester. Using this approach, students will continue to develop and refine the team-building and team-maintenance skills so valued in the workplace today.

The TBL Difference

TBL is a significant departure from how many students have been taught in school. Rather than receiving content in class and then going away to solve homework problems, the process is essentially reversed. Class time is used to solve problems and time outside the class is used to digest content. TBL is different from “flipping” the classroom by using the *readiness assurance process*. This is the real key to TBL’s success. Coming to the classroom truly prepared to solve problems is what will keep our student on top of the material and be able to apply and retain what was learned.

TBL uses *modules*. Modules are a collection of related topics that are best learned together and that build on prior knowledge. For each TBL module, a general process is followed that begins with (1) guided preparation, (2) assessment of readiness for class, and (3) application exercises that allow students to apply knowledge and skills in such a way that students learn to think critically and solve problems.

Guided Preparation

Pre-class preparation can take many forms, including pre-recorded presentations, specific reading assignments, and introductory problem sets. It all depends on the faculty member and the content to be learned. In general, an instructor will assign the pre-class material with appropriate learning objectives designed to guide the student s to what needs to be accomplished before class begins.

The expectation is that you will understand important foundational concepts *prior* to coming to class so that deeper learning can occur *during* class time. It is not the goal to have you master material before class, but rather have a solid fundamental understanding of the important concepts so that those concepts can be applied during class. Of course, you can always work with your team or seek help from the instructor before class on those really tough topics.

Assessment of Classroom Readiness

At the start of class, students take an individual quiz that assesses their readiness to actively participate in the class. This graded quiz is called an *individual readiness assurance test (iRAT)* and assesses a student’s preparation for class. It also serves as a powerful incentive for students to keep up with the course material since the iRATs are graded.

Following the iRAT, each student team takes the same graded RAT together; this is called the *team readiness assurance test (tRAT)*. The team discusses, negotiates and selects the best answer for each of the questions. Since not all students study the same way or come to class with same level of understanding of the pre-class material, discussions that occur during the tRAT are great for refining conceptual understanding and preparing the team to solve problems in the classroom.

After the iRAT and tRAT, the instructor reviews the questions and has an interactive discussion with the entire class. This helps to ensure the students have an appropriate understanding of the pre-class material. At this time, instructors will generally review more challenging concepts and perhaps introduce more advanced topics in preparation for the problems to be solved during class. This facilitated discussion, often called a *mini lecture*, is important for both the instructor and students to help identify areas that may still be perplexing and provides topics the instructors can address with individual teams later during the class period.

When the iRAT, tRAT, and the facilitated discussion is finished, the *readiness assurance process* is complete.

Application Exercises

The problems students teams solve in the classroom are called *application exercises*. These exercises are at the core of learning using TBL. These problems are designed for teams to delve into real situations that face practicing pharmacists. Just like in the real world, these problems often don't have a single right answer, but have several correct answers where one may be better than the others. This approach helps the teams appreciate that in practice, pharmacists need the ability to seek alternative solutions when multiple potential solutions are available.

Following completion of the application exercises, teams are often asked to present and defend their answers. At times, teams even debate each other over the merits of their choices. Instructors use these events to enrich the learning experience as a team may present an approach to solving a problem not intended by the instructor. Instructors will also use this time to explore new avenues of critical thinking that help students enhance their problem solving skills.

Midterms and Finals are Different

At designated intervals during the semester, most courses will have major examinations, such as midterm exams. At the end of the semester, a final exam will be given to assess the knowledge gained during the course. These exams are different than with traditional courses in that the way students study for them is greatly influenced by the use of TBL.

Students keep up with the material as they prepare for class and take the iRATs and tRATs. The students then apply that knowledge during class. As a result, there is less of a pre-exam scramble to study that lessens the stress for many students. In other words, the exams are just as detailed and tough as traditional courses, but students are better prepared and students end up not needing to cram for the exams.

Why Not Lecture?

That's a valid question with an easy answer. The lecture format is not routinely used at the Ben and Maytee Fisch College of Pharmacy, because lectures really don't work well. As odd as that may sound, it's true. The lecture format is very common in colleges of pharmacy and within colleges and universities because lectures are efficient at delivering content. However, lectures are not necessarily *effective* for learning. Another reason lectures are efficient for giving information, is that lectures can be given to a large number of people. It takes the same energy to prepare and deliver a slide presentation for hundreds of students as it does for dozens of students. With this teaching method, more people may have heard the information but the individuals may not have learn more as a result. Probably the most likely reason that many teachers teach using lectures is that they were taught using lectures. We model what we know. Although bright and talented teachers may be exceptional at delivering a lecture, it's clear that when students are actively engaged in the classroom and responsible for their learning, they have better comprehension and greater retention. And that's what learning is all about.

A Better Way to Learn

We believe that using TBL is a better way to teach and a better way for you to learn. Not only will our students prepare better for class, but the time in class will be spent applying what this material in a way that improves communication and critical thinking. This will lead to a deeper understanding of the complex world of pharmacy and a stronger set of skills when you enter into the profession. Instructors will challenge the students both in and out of the classroom to be the best possible pharmacist for their patients. Our Pharm.D. students will develop lasting professional relationships with their classmates as they learn and teach each other throughout the curriculum. *We believe our graduates will have the best education in pharmacy.*

STUDENT ORGANIZATIONS AND LEADERSHIP OPPORTUNITIES

PHARM.D. CLASS OFFICERS, STUDENT GOVERNMENT, AND STUDENT ORGANIZATIONS

CLASS OFFICERS

Each of the P1 to P4 class years will elect officers annually. The class officers serve several purposes including, but not limited to 1) communicating class-wide concerns to the College of Pharmacy administration, faculty and/or instructors and 2) organizing class-sponsored events such as community volunteer efforts and/or fundraising activities. *The class President and Vice-President serve as the official representatives for the class in the College of Pharmacy student council.*

Class elections are held in the late spring of each year and are coordinated by the Office of Student Affairs. The P1 class officer elections will be held in early fall semester. Offices include, but are not limited to: President, Vice-President, Treasurer, and Secretary. Students must be in good academic standing to serve as a class officer.

- **President:** The president is responsible for the oversight of the planning and deployment of class events such as volunteer activities, social events, and class-specific alumni events. The president also serves as the liaison between the class members and the student council and when needed to the college administration, faculty, and instructors. The President also serves on the *College of Pharmacy Student Council*.
- **Vice-President:** The vice-president assists the president and in their absence serves as the person responsible for the oversight of the planning and deployment of class events. The Vice-President also serves on the *College of Pharmacy Student Council*.
- **Treasurer:** The treasurer is responsible for collecting and tracking any funds received and expended. The treasurer and at least one additional officer usually has signature authority on an external class-specific checking account.
- **Secretary:** The secretary is responsible for meeting minutes and communicating meetings/events to class members.

STUDENT COUNCIL – COLLEGE OF PHARMACY

The Student Council for the College of Pharmacy is responsible for hearing and communicating global student concerns to the administration and faculty of the College. The student council may also serve as a communication hub between the different class years within the college, including mentorship of the newer class officers and/or coordination of class-led student activities and fundraisers. The initial Student Council will be composed of the inaugural class officers, who will be responsible for drafting the council's bylaws. The council bylaws will be reviewed and voted on by the Pharm.D. student population.

STUDENT GOVERNMENT ASSOCIATION – UT TYLER

The [Student Government Association](#) (SGA) serves as a recognized forum for student opinion at The University of Texas at Tyler. Comprised of all students enrolled at UT Tyler, SGA assists the university in identifying -- and communicating to the university community -- the interests, programs and goals of the majority of students. The association also assists in providing students with programs to meet their needs. The College of Pharmacy has 3 Senators positions within the SGA. College of Pharmacy students may also be eligible to run for other seats such as the Student Body at Large and residential life positions. Senators representing the College of Pharmacy must follow all the rules and regulations of the Student Government Association.

PHARMACY AND PHARMACY STUDENT ORGANIZATIONS

Pharmacy organizations are a great way for pharmacists and pharmacy students to explore and network with other professionals with common interests. Pharmacy organizations may be based on a common interest in a practice setting (e.g. Academy of Managed Care Pharmacy), a health condition (e.g. College of Psychiatric and Neurologic Pharmacists), fostering or recognizing an important attribute (e.g. Phi Lambda Sigma Leadership Society).

The first pharmacy student organization planned within the College of Pharmacy is the [American Pharmacists Association-Academy of Student Pharmacists \(APhA-ASP\)](#). As the pharmacy student population continues to grow, additional organizations will be added based on student interest and organizations that offer a variety of goals/mission statements. All UT Tyler recognized student organizations, including those based out of the College of Pharmacy, must adhere to the [UT Tyler Student Organization Guidelines](#).

Pharmacy and/or Pharmacy Student Organizations include, but are not limited to:

Regional Pharmacy Associations

- CETPA -- [Central East Texas Pharmacy Association](#)
- ETSHP -- [East Texas Society of Health-System Pharmacists](#)

State Pharmacy Associations

- AIP of Texas -- [Alliance of Independent Pharmacists of Texas](#)
- TPA -- [Texas Pharmacy Association](#) (information on [Student Membership](#))
- TPC -- [Texas Pharmacy Congress](#)
- TSHP -- [Texas Society of Health-System Pharmacists](#)

National Pharmacy Organizations

- AMCP -- [Academy of Managed Care Pharmacy](#)
- AAPS -- [American Association of Pharmaceutical Scientists](#)
- AACP -- [American Association of Colleges of Pharmacy](#)
- ACCP -- [American College of Clinical Pharmacy](#)
- APhA -- [American Pharmacists Association](#) (Student Organization = APhA-ASP)
- ASCP -- [American Society of Consultant Pharmacists](#)
- ASHP -- [American Society of Health-System Pharmacists](#) (Student Organization = SSHP)
- CPNP -- [College of Psychiatric and Neurologic Pharmacists](#)
- HOPA -- [Hematology/Oncology Pharmacy Association](#)
- NACDS -- [National Association of Chain Drug Stores](#)
- NCPA -- [National Community Pharmacists Association](#)
- PPAG -- [Pediatric Pharmacy Advocacy Group](#)
- SIDP -- [Society of Infectious Diseases Pharmacists](#)

National Leadership, Academic Honor Societies, and Professional Pharmacy Fraternities

- KE -- [Kappa Epsilon Professional Pharmacy Fraternity](#)
- KY -- [Kappa Psi Pharmaceutical Fraternity](#)
- PDX -- [Phi Delta Chi Pharmacy Fraternity](#)
- PLS -- [Phi Lambda Sigma Leadership Society](#)
- Rho Chi -- [Rho Chi Academic Honor Society](#)

STUDENT ORGANIZATIONS – UT TYLER

The University of Texas at Tyler is home to more than 80 student organizations, representing the diverse interests of students across campus. In addition to the pharmacy student organizations, College of Pharmacy students may also eligible to participate these [UT Tyler student organizations](#).



UT TYLER SUPPORT PROGRAMS AND RESOURCES

Academic Support and Career Success Programs

UT TYLER

UT Tyler has a number of services available to students, including College of Pharmacy Students.

Blackboard: UT Tyler uses the Blackboard course management system to house course components such as syllabi, content, and student course/assignment gradebooks.

Campus Computing Center: The Campus Computing Center (CCC) is the only general use computer lab on campus. It is open to all students of the university. The lab is furnished with late-model computer systems and software that may be needed by anyone on campus. All computers have access to the Internet. The CCC is located in the Business Building, Room 101.

Campus Computing Services: This webpage offers instructions on Blackboard, Patriot Email, Secure Air wireless internet, Patriot Webspace, Patriot Podcast, and setting up services on iPhones, iPads, and android devices.

Career Services: The University of Texas at Tyler Office of Career Services offers guidance, resources and support to help Patriot students and alumni navigate the career development process

Leadership Development Programs: The mission of the Patriot Leadership Team (PLT) is to provide fun, friendly and effective leadership development information for all people in the UT Tyler community.

myUTTyler: UT Tyler uses the system called myUTTyler to manage student-related processes, such as admissions to the university, registration for coursework, financial aid notifications, reporting of official grades, and transcripts.

New Student and Family Programs: The Office of New Student and Family Programs is dedicated to introducing incoming students and their families to the lifestyle, programs and opportunities at UT Tyler to aid them in the transition process and integrate new students and their families into the UT Tyler community.

Office of Student Accessibility and Resources (SAR): The UT Tyler Office of Student Accessibility and Resources (SAR) provides students equal access to all educational, social and co-curricular programs through coordination of services and reasonable accommodations, consultation and advocacy. The SAR works collaboratively with students, faculty and staff to create an inclusive educational environment. ***Students requesting accommodations must request services through the SAR at least four (4) weeks prior to the start of the semester.*** For additional information, visit the [Requesting Accessibility Services](#) web page.

Patriot Email: This is the official email system for UT Tyler. All students receive a unique email account within the university. A student's Patriot Email Account is the official method of communication to students.

Pharos Dollars: As part of the normal tuition and fees, students receive \$25 Pharos Dollars each semester. This allows printing in any of the computer labs, college of pharmacy, and the library. Once the Pharos Dollar allotment is expended each semester, students will need to place additional money on their P2 card (aka Patriot Bucks) in order to print on campus.

Robert R Muntz Library: The UT Tyler library offers electronic journals, eBooks, and access to interlibrary loans, in addition to its physical holdings. A Library Liaison to the College of Pharmacy is available to assist students, faculty, and staff.



Student Counseling Center: Services include assistance in study and test taking skills, stress management, listening and communications skills, time management skills. A relaxation room is also available for students to practice skills learned in counselling and use relaxation techniques prior to exams or stressors.

Testing Center: The UT Tyler Testing Center provides accurate and secure testing opportunities to meet the individual needs of students in an environment conducive to academic success. We provide proctoring services of standardized testing, university-level correspondence testing, placement exams, institutional effectiveness assessments and accessibility testing.

Writing Center: The Writing Center at The University of Texas is a place for undergraduate and graduate students, faculty and staff to work on their writing projects and writing skills.

PHARMACY-RELATED RESOURCES

Access Pharmacy® Library: Students have access to the McGraw-Hill electronic resources including textbooks, drug information resources, multi-media resources, cases, self-assessments, and patient education.

APhA Pharmacy Library: Students have access to the American Pharmacists Association (APhA) electronic library that includes textbooks, case studies, NAPLEX® Review, and access to the Journal of the American Pharmacists Association.

APhA Career Pathway Evaluation Program for Pharmacy Professionals: This website includes an on-line assessment tool exploring career opportunities in pharmacy and profiles for over 28 different specialties within pharmacy.

ExamSoft®: The College of Pharmacy uses ExamSoft® to administer course assessments and exams.

National Association of Boards of Pharmacy: The NABP website contains links to the state Boards of Pharmacy, information for students such as the NAPLEX (national licensure exam), MPJE (law exam), and the Continuing Pharmacy Education (CPE) monitor service.

State Boards of Pharmacy: The state board of pharmacy web pages will include information such as pharmacy intern requirements, licensure, pharmacy laws and regulations for the specific state. The [Licensing Reference Tool](#) by the Connecticut Pharmacists Association (Feb 2013) provides a comparison of internship hours, Board of Pharmacy Fees, differences between the states.

- [Texas State Board of Pharmacy](#) | [Louisiana Board of Pharmacy](#) | [Oklahoma Board of Pharmacy](#)



HEALTH AND WELLNESS PROGRAMS

UT TYLER RESOURCES

Behavioral Intervention Team: The mission of the Behavioral Intervention Team (BIT) is to assist in protecting the health, safety and welfare of the students and members of the UT Tyler community; support student success; and provide a comprehensive response to students whose behavior is disruptive to themselves or the educational environment. Because of our commitment to students, UT Tyler provides several departments and services across campus that responds to our students' unique needs. However, sometimes students do not ask for help with they need it. Through the creation of a collaborative interdisciplinary team, the University provides a caring, confidential program of identification, intervention and response in order to provide students with the greatest opportunity for success and the University community with the greatest level of protection. The BIT is one of several resources available to the campus community to address these concerns. Other offices with similar purpose include Residence Life & Judicial Affairs, Student Counseling Center, UT Tyler Police Department, and the Office of Student Accessibility.

Individuals concerned about the behavior of a student, should use the [electronic reporting form](#) to provide information to the BIT. Please include all relevant information you can in the forms on that page before clicking on the submit button. Please include your contact information so we can follow up if we need more information. *If you have an immediate concern, please contact UT Tyler Police Department at 903.566.7300 or dial 911 for emergencies.*

Center for Students in Recovery (CSR): The Center for Students in Recovery provides a supportive community where students in recovery and in hope of recovery can achieve academic, personal and professional success while enjoying a genuine college experience free from alcohol and other drugs.

Student Counseling Center: The UT Tyler Student Counseling Center promotes student success by facilitating personal and academic growth contributing to lifelong learning. The center serves students through personal counseling, crisis management and advocacy, and provides resources and consultative services to the campus community. Services include:

- Individual counseling for personal, career, and study strategies counseling;
- Group counseling for social confidence, body image, anxiety, sexual assault, healthy relationships;
- Couples, pre-marital, marriage counseling;
- Relaxation Room; and
- Walk-in visits and 24/7 phone line available for UT Tyler students in crisis and currently on campus.

Student Health and Wellness: The Office of Student Health and Wellness supports student learning at UT Tyler by creating opportunities, programs and policies empowering students to: 1) reach their full potential, 2) take responsibility for themselves and others, and 3) contribute to the creation of a healthy, safe and socially just learning environment.

University Health Clinic (UHC): The UHC is a partnership between The University of Texas Health Science Center at Tyler and UT Tyler. The clinic is dedicated to the highest quality treatment and care of the students, faculty and staff of UT Tyler. As the *student health clinic*, the UHC recognizes that that health and well-being are vital components of success for UT Tyler students. Appointments can be made at 903.939.7870. There are costs associated with student health services. Information on these costs can be found on the University Health Clinic Website.



PHARMACY-RELATED HEALTH AND WELLNESS RESOURCES

The Professional Recovery Network (PRN): This organization is committed to helping health care professionals enter a safe, healthy recovery. The trained staff helps identify, assist, support, and monitor any Texas-Licensed *Pharmacists, Pharmacy Students*, Dentists, Dental Hygienists, Dental Assistants, Dental Students, Veterinarians, Veterinary Students, Optometrists, or Optometry Students with a *potential impairment due to substance abuse/dependence or mental illness*. The program recognized by the Texas State Board of Pharmacy (TSBP), Texas State Board of Dental Examiners (TSBDE), Texas Board of Veterinary Medical Examiners (TBVME), and the Texas Optometry Board (TOB). *The PRN Confidential Helpline is 1-800-727-5152.*

STUDENT LIFE AND LEADERSHIP RESOURCES

Herrington Patriot Center (HPC Recreation Center): The HPC facilities include a heated pool, spa with sundeck, zero grade beach entry, 2-lane lap pool, bubble couch, student lounge, and fitness center with selectorized machines, free weights, plate-loaded machines and treadmills. The HPC also includes two racquetball courts, dance studio/recreation programming room and overhead suspended walking/jogging track.

Housing and Dining: UT Tyler is home to more than 1,400 resident students who live in on campus. College of Pharmacy students interested in living on-campus should directly contact the residence hall to arrange for an early move-in date to accommodate the earlier pharmacy fall semester start date. Residence Halls include [Eagle's Landing](#) (upper classman), [University Pines](#) (includes families), [Patriot Village](#), and [Ornelas Hall](#).

Office of International Programs (OIP): The OIP provides several services and resources including:

- Assistance with F1, J1 Visas
- Intensive English Language Institute
- International Student Organizations
- Study Abroad Programs

P2 Card Funds: There can be up to 4 different types of funds on a student's P2 Card. including include the P2 Card Money Network Account, Patriot Bucks, Dining Dollars, and Pharos Dollars. Each type has restrictions as to where it can be used. Some of the funds lapse at the end of each semester and some are refundable.

Police Department (UT Tyler): The mission of The University of Texas at Tyler Campus Police is to provide an environment in which the university community can live, study, and work without fear. The University of Texas at Tyler Campus Police will partner with members of the university community to maintain an environment of safety conducive to the accomplishment and fulfillment of The University of Texas at Tyler's overall mission by providing information and services that enhance personal safety and protect resources. The University of Texas at Tyler Police Department is recognized as a police agency throughout the State of Texas. Services include, but are not limited to: [Parking](#), [Campus Crime Alerts](#), [UT Tyler Safety App "Patriot Guardian"](#), [Emergency Notifications](#), and the campus [Lost and Found](#).

Recreational Sports (UT Tyler): The UT Tyler recreational sports programs include [fitness programs](#), [intramural sports](#), [outdoor adventures program](#), [club sports program](#) and [wellness education](#).

Student Organizations (UT Tyler): The University of Texas at Tyler is home to more than 80 student organizations, representing the diverse interests of students across campus. College of Pharmacy Student Organizations are a part of the UT Tyler Student Organization system. New organizations must be registered with UT Tyler and follow the student organization guidelines.

- [Student Organization Forms](#)
- [Student Organization Guidelines](#)
- [Student Organization Registration Process](#)
- [Room \(indoor and outdoor\) Requests on Campus](#)
 - [Astra](#) (log in)
 - [Astra Tutorial Videos](#)



TUITION AND FEES, FINANCES, AND SCHOLARSHIPS

TUITION AND FEES

TUITION AND FEE SCHEDULE ([UT Tyler Cashier's Office; 2015-2016 Academic Year](#))

The tuition and fees are confirmed to be \$16,750 per semester for fall 2015 and spring 2016. Each semester is divided into two eight-week sessions with \$8,375 due prior to the start of each eight-week academic session. The tuition for professional year two, three and four have not yet been finalized. Tuition includes fees and other academic expenses associated with the Pharm.D. program including:

- Courses taken at UT Tyler as part of the Pharm.D. curriculum.
- UT Tyler required student fees such as student services fees, instructional support fee, intercollegiate athletics fee, medical service fee, recreational facility fee, student union fee, etc.
- Required textbooks for Pharm.D. courses.

The tuition does not cover:

- Courses taken at UT Tyler to satisfy the Texas Core Curriculum or another degree program;
- Elective courses that are not approved as part of the Pharm.D. curriculum;
- Books & supplies for non-Pharm.D. approved coursework or Texas Core Curriculum courses;
- Costs associated with on campus housing, meal plans, and parking; and
- Late fees for registration, payment installment fees and emergency loan origination fees for the cashier's office, parking tickets, etc.

TUITION PAYMENT DUE DATES ([UT Tyler Cashier's Office; 2015-2016 Academic Year](#))

All tuition and fee charges are billed according to the Texas Education Code Chapter 54 and the University of Texas Board Of Regents. Students may not enter a class or laboratory until payment of tuition and fees has been arranged.

- Fall 2015: Eight-Week I session tuition and fee bills are due by 5 p.m. Friday, Aug. 14, 2015.
- Fall 2015: Eight-Week II session tuition and fee bills are due by 5 p.m. Friday, Oct. 9, 2015.
- Spring 2016: Eight-Week I session tuition and fee bills are due by 5 p.m. Friday, Jan. 8, 2016.
- Spring 2016: Eight-Week II session tuition and fee bills are due by 5 p.m. Friday, March 4, 2016.

Students will be dropped from all classes for nonpayment after this time.

PAYMENT PLANS AND EMERGENCY LOANS

The College of Pharmacy students may enroll in either (1) the Five-Installments Payment Plan or (2) an Emergency Loan each semester (includes both eight-week session charges for the semester). The [Five-Installments Payment Plan and the Emergency Loan](#) cover the expenses for tuition and fees as well as housing, meal plans and textbooks paid to UT Tyler for the semester. Tests, off-campus textbook purchases, supplies, insurance or other expenses are not covered by payment plans.

FIVE-INSTALLMENTS PAYMENT PLAN

An installment fee of \$45 (\$9 per installment) is charged on the Five-Installments Payment Plan. The five-installment plan must be repaid in full by the below installment due dates. Spring dates will be posted [here](#).

- | | |
|---|---|
| • Fall 2015 Due Dates | • Spring 2016 Due Dates |
| 1st Installment Due: Aug. 14, 2015, by 5 p.m. | 1st Installment Due: Jan. 8, 2016 by 5 p.m. |
| 2nd Installment Due: Sept. 13, 2015 | 2nd Installment Due: Feb. 2016 (Date TBD) |
| 3rd Installment Due: Oct. 14, 2015 | 3rd Installment Due: March 2016 (Date TBD) |
| 4th Installment Due: Nov. 14, 2015 | 4th Installment Due: April 2016 (Date TBD) |
| 5th Installment Due: Dec. 14, 2015 | 5th Installment Due: May 2016 (Date TBD) |

Important Notes:

- Students may sign up when their tuition bill is available view and pay in their [myUTTyler](#) Student Center by choosing "Finances" and "Enroll in a Payment Plan."
- Dropping classes do not cancel the obligation to repay an installment plan. Once a student has signed up for an installment plan, proceed to make the payments that are due. Students should make sure to pay only the installments that are currently due and not installment balances due in the future.
- Payments must be received in the cashiers office by the payment due date or a late fee of \$25 will be charged to your account.
- **Please notice that the first installment is due before classes begin. If the first installment is not paid by 5 p.m. on the date your bill is due, you will be dropped from all your classes.**

EMERGENCY LOAN PAYMENT PLAN

An origination fee of 1.25% is charged on all emergency loans and the loan must be repaid in full by the due dates listed below. Dropping a class does not cancel the obligation to repay an emergency loan.

- Emergency Loan Due Dates (Origination Fee 1.25%)
Fall 2015: Thursday, Oct. 29, 2015, by 5 p.m.
Spring 2016: Thursday, March 17, 2016, by 5 p.m.

Important Notes:

- Students may sign up when their tuition bill is available view and pay in their [myUTTyler](#) Student Center by choosing "Finances" and "Enroll in a Payment Plan."
- A student who fails to provide full payment of tuition and fees, including late fees assessed, when payments are due, is subject to one or more of the following actions:
 - A. Bar from registration/deny readmission.
 - B. Withholding of grades, degree and official transcript.
 - C. Denial of course credit for work done that semester.
 - D. Apply appropriate penalties as established by law.
 - E. Referral of debt to collection agency.

ACCESSING TUITION BILLS AND SUBMITTING PAYMENTS

The [UT Tyler Cashier's Office](#) web page provides instructions on where to access tuition bills and how to submit payments.

TEXTBOOK LOAN PROGRAM

UT Tyler in coordination with The Barnes and Noble Bookstore at The University of Texas at Tyler offers a textbook loan program. Enrolled students may charge up to \$1,000 in textbook charges, plus shipping, to their UT Tyler student account. Additional details are available on the [Textbook Loan Program](#) website.

COST OF ATTENDANCE PLANNING GUIDE

There are anticipated expenses that are associated with attending the College of Pharmacy. Some of these expenses will occur in specific years of the program, while others occur annually. These expenses are not included in the Pharm.D. tuition. Please note that these are only estimated costs and do not include room and board. Tuition includes student fees and required textbooks for Pharm.D. courses.

ESTIMATED FULL-TIME COST OF ATTENDANCE

The estimated cost of attendance for fall and spring (excluding summers) is \$43,275 (on campus housing) and \$54,827 (off-campus housing). This includes estimated costs for direct and in-direct costs: Tuition/fees, room/board, books/supplies, transportation, personal, loan fees, etc. A detailed list of these program related-expenses is provided on the next page.

ITEMIZED LIST OF ANTICIPATED EXPENSES

These expenses have been included in the estimated cost of attendance. Costs will vary for each student.

| Pharm.D. Anticipated Expenses | Professional Program Year | Approximate Cost | | | |
|---|-------------------------------|------------------|----------------|----------------|----------------|
| | | Year 1 | Year 2 | Year 3 | Year 4 |
| Screenings | | | | | |
| • Criminal Background Check | Admission, P3, & as needed | \$250 max | -- | \$250 max | -- |
| • Urine Drug Screen | Admission, P3, & as needed | \$53 | -- | \$29 | -- |
| Health and Immunizations¹ | | | | | |
| • Annual TB Screening | P1-P4 | \$150 | \$150 | \$150 | \$150 |
| • Annual Influenza Vaccination | P1-P4 | \$40 | \$40 | \$40 | \$40 |
| • Tdap (1 dose) | P1 (if not already completed) | \$64 | -- | -- | -- |
| • Hepatitis B (3 doses) | P1 (if not already completed) | \$345 | -- | -- | -- |
| • Measles, Mumps, Rubella (2 doses) | P1 (if not already completed) | \$200 | -- | -- | -- |
| • Varicella (2 doses) | P1 (if not already completed) | \$300 | -- | -- | -- |
| • Student Health Insurance (UT Tyler) | P1-P4 | \$1204 | \$1204 | \$1204 | \$1204 |
| Licenses and Certifications | | | | | |
| • BCLS/CPR | P1, P3 | Provided | -- | \$125 | -- |
| • Pharmacy Intern/Trainee License | P1-P4 | \$0 | -- | -- | -- |
| • Fingerprinting for Texas State Board | P1 | \$45 | -- | -- | -- |
| • Pharmacy Intern Liability Insurance | P1-P4 | \$40 | \$40 | \$40 | \$40 |
| • Licensing Exams (NAPLEX/MJPE) | P4 | -- | -- | -- | \$715 |
| • Pharmacist State Licensing Fees | P4 | -- | -- | -- | varies |
| Supplies | | | | | |
| • Lab Coat (short) | P1-P4 | Provided | -- | -- | -- |
| • Stethoscope – dual diaphragm | P1 | \$50 | -- | -- | -- |
| • Computer/Mobile Device and Software | P1-P4 | \$1000 | -- | -- | -- |
| Miscellaneous | | | | | |
| • Professional Clothes (IPPE, APPE) | P1-P4 (varies) | varies | varies | varies | varies |
| • Travel to IPPE, APPE locations | P1-P4 (varies) | varies | varies | varies | varies |
| • Parking at UT Tyler | P1-P4 | \$48 | \$48 | \$48 | \$48 |
| • Student Organization Dues | P1-P4 (varies) | varies | varies | varies | varies |
| • Travel to regional/national meetings | P1-P4 (varies) | varies | varies | varies | varies |
| Yearly Estimate | | \$3704+ | \$1482+ | \$1636+ | \$2197+ |

¹The University Health Clinic may provide immunizations at a lower cost than private entities ([link to cost estimates](#)).

COMPUTER OR MOBILE DEVICE REQUIREMENTS

A mobile computer or device with wireless internet access, word processing capabilities, and ability to access UT Tyler course management system and the College of Pharmacy examination software (ExamSoft) is required. ([Recommended devices and minimum requirements](#) are provided.)

- *Notes on Windows 8 and 10:* You do not have to downgrade your computer system to Window 7. If you have a window 8 or 10 product, you may have problems connecting to the wireless internet, especially what is called "SecureAir" here on campus where you have to put in your user name/password to access. This has been less of a problem on the guest wireless (PatriotAir). Our IT people have been able to connect on campus with window 8 and 10, but the best thing is to try it when you are here on campus and we can help trouble shoot this for you during orientation. (NEW 7-24-15)
- [Computer and Software Discounts](#) on Dell products and software/hardware purchases are available for students, faculty, and staff of UT Tyler.



TUITION AND/OR FINANCIAL AID FOR TEXAS CORE CURRICULUM COURSES

Students completing their Texas Core Curriculum at UT Tyler during the first or second summer semester of the Pharm.D. program are classified as a graduate students for these courses. Tuition for these courses will not be included in the Pharm.D. tuition. Students will be responsible for all applicable graduate student tuition, course fees, and in-state/out of state fees associated with these courses. Students interested in completing core curriculum courses should consult with the Office of Financial Aid as there may be restrictions on if aid is available for these courses.

Pharm.D. students *may* be considered **undergraduate students** if they enroll in Texas Core Curriculum courses outside of UT Tyler. Students should consult with the specific college or university offering the courses to see if they will be considered an undergraduate or graduate student. If a student is considered an undergraduate then undergraduate financial aid options may apply.

FINANCIAL AID

UNDERGRADUATE-LEVEL FINANCIAL AID

Students completing the **undergraduate pharmacy prerequisites** may be candidates for [undergraduate-level financial aid and scholarships](#).

PROFESSIONAL- AND GRADUATE-LEVEL FINANCIAL AID

Students who are **accepted** into the Pharm.D. program are recognized by UT Tyler as graduate/professional students whether or not the student has completed a baccalaureate degree. Students considering financial aid options should be evaluating graduate/professional level financial aid for the fall semester and onward.

It is recommended for students to start working on their [FAFSA](#) as soon as possible. Priority deadline for processing financial aid requests require the FAFSA to be submitted before April 1st to The University of Texas at Tyler, Code 011163.

Pharmacy students needing additional financial aid information should be informed to call the Enrollment Services Center (903) 566-7180 or email enroll@uttyler.edu. Inquiries will be forwarded to an available financial aid counselor for assistance. Please identify yourself as a Pharmacy Student inquiring about Professional/Graduate level financial aid for the Pharm.D. program. Please note that there may be loans associated with Financial Aid. Additional information on this is provided in the “Complete Entrance Counselling” section at [Federal Student Aid web page](#).

Financial Aid Programs offered at UT Tyler:

| | |
|---|--|
| Undergraduate Student Financial Aid Options | Graduate Student Financial Aid Options |
| Federal Pell Grant | Texas Public Education Grant (TPEG) |
| Supplemental Grants (SEOG, TPEG, Education Affordability Grant) | Direct Unsubsidized Loans |
| Direct Subsidized and Direct Unsubsidized Loans | Direct Graduate PLUS Loan |
| Direct Parent PLUS Loan | Private Loans (Self-Certification) |
| Private Loans (Self-Certification) | |

Additional information on undergraduate and graduate financial aid may be located at:

- Studentloans.gov | [Federal Student Aid Website](#) | [U.S. Department of Education Direct Loan Website](#)

For questions concerning your borrower information (Entrance Loan Counseling and Master Promissory Note completion, Parent Plus/Graduate Plus Loan Credit Decision status), contact Direct Loans Applicant Services at 1-800-557-7394.

TUITION EXEMPTIONS AND WAIVERS

Pharm.D. students are typically not eligible for tuition exemptions or waivers. Exceptions may include when a Pharm.D. student takes non-pharmacy courses during the first and second summer of the program or if a student is eligible for a federally sponsored exemption.

- [Tuition Exemptions](#) are a type of financial assistance that allows certain Texas residents to attend a public college or university in Texas without paying tuition, or in some cases, tuition and fees. Pharm.D. students are not eligible for state supported tuition exemptions (e.g. Hazelwood Exemption). However, students may be eligible for federal programs. Tuition exemptions may apply to students taking classes at UT Tyler during the first and second summers during the program.
- [Waivers](#) allow certain students who are not Texas residents to reduce the cost of tuition to in-state rates. The Pharm.D. tuition rate is the same for in-state and out-of-state students, therefore these waivers would not apply for college of pharmacy classes. Waivers may apply to students taking classes at UT Tyler during the first and second year summer semesters.

COLLEGE OF PHARMACY EMERGENCY FUNDS

Pharm.D. students may request emergency funds from the College of Pharmacy for short term emergencies. Examples of requests for emergency funds include emergency travel for a family illness or death or emergency funding for medical care or medication. Requests for emergency funds are considered on a case-by-case basis. There is no guarantee that a specific request will be funded or the level of funding provided. Emergency funds are not a replacement for the tuition payment installment plans or UT Tyler emergency loans for tuition.

[\(FORM\)](#)

SCHOLARSHIPS AND TUITION ASSISTANCE PROGRAMS

UT TYLER SCHOLARSHIPS

[UT Tyler Scholarships for Returning Students](#) describes the single application process that students use to apply for UT Tyler-based individual and endowed scholarships. Awards range in criteria, requirements and amounts. Students currently receiving the "Regents", "Patriot", "Patriot Achievement", "Presidential", "Graduate", "National Merit Finalist", and "National Merit Semi-Finalist" scholarships are not eligible to apply for additional scholarship funding. Incoming Pharm.D. students and upper-level Pharm.D. students may apply for UT Tyler pharmacy-related scholarships through this application.

Pharm.D. students **MAY** be eligible for the following UT Tyler Scholarships:

- [Veteran Scholarships \(aka "Only in America Scholarship"\)](#): Eligibility for these scholarships include honorably discharged veterans and their dependents.

Pharm.D. students are **NOT** eligible for the following UT Tyler Scholarships:

- [UT Tyler Graduate Scholarship](#)
- [UT Tyler Staff, Spouse, and Dependent Scholarships](#)
- [UT Tyler Scholarships for Transfer Students](#)

COLLEGE OF PHARMACY SCHOLARSHIPS

College of Pharmacy Scholarships for Pharm.D. Students are currently being identified and fostered. Incoming students will receive updates on scholarships that may be available for students via email.

- College of Pharmacy Scholarships managed by UT Tyler: For these scholarships, when available, students will apply through the [UT Tyler Scholarships for Returning Students](#) web page.
- Pharmacy-related scholarships from external groups, that require students to apply through the College of Pharmacy will require students to complete a separate application form. [\(FORM\)](#)

EXTERNAL SCHOLARSHIPS, LOAN REPAYMENT AND TUITION ASSISTANCE PROGRAMS

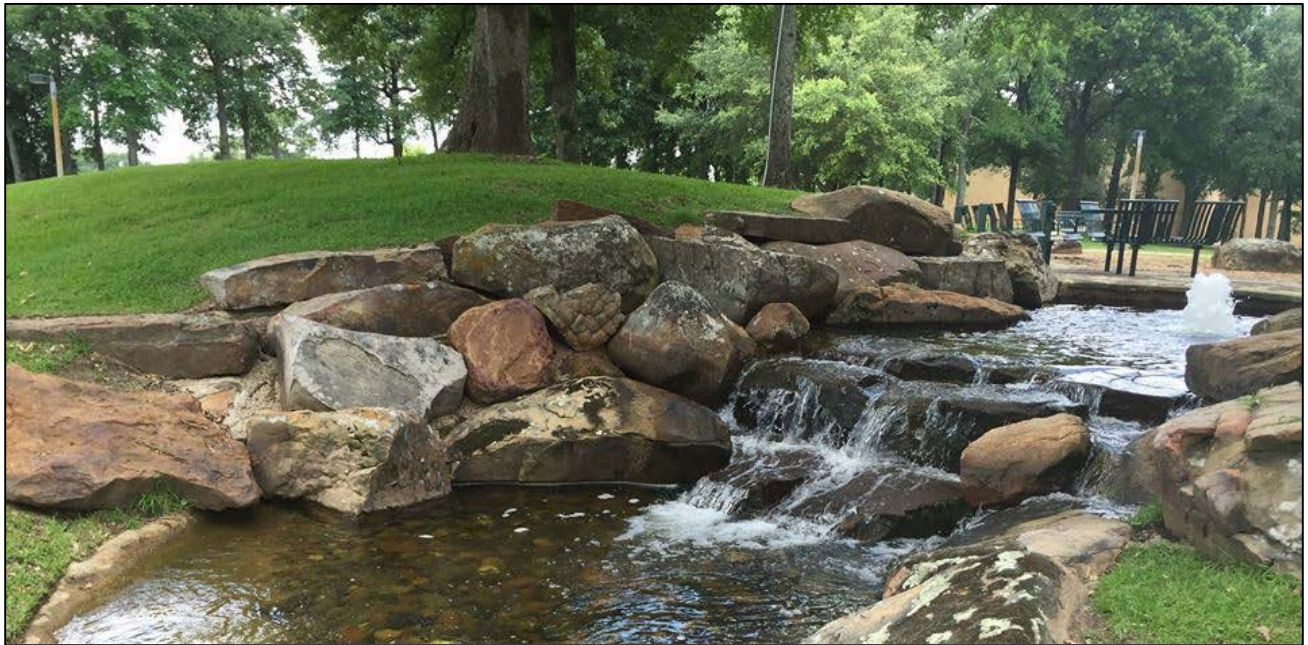
Students may apply for scholarships and tuition assistance programs through specific funding organizations. These applications are outside of the College of Pharmacy. In addition, many national organizations and corporations may have scholarships and/or tuition assistance programs available for their student members and/or employees.

- [American Foundation for Pharmaceutical Education](#): This organization provides scholarships for students wanting to study in the pharmaceutical sciences.
- [ADT Protect Your Home Scholarship](#)
- [ACLS Medical Training Scholarship](#)
- [ACLS Recertification Healthcare Training Scholarship Plan](#)
- [East Texas Community Foundation](#): The East Texas Communities Foundation administers scholarship funds through this non-profit organization. Scholarships range in amount awarded and eligibility requirements.
- [Health Resources and Services \(HRSA\) Faculty Loan Repayment Program](#): This program provides up to \$40,000 in funding for health professional faculty members from disadvantaged backgrounds.
- [Indian Health Service Division of Health Professions Support](#): This provides scholarships, loan repayment programs, and grants for students studying in the health professions.
- [National Community Pharmacists Association \(NCPA\) Scholarships](#): Scholarships for NCPA student members.
- [National Health Services Corp State Loan Repayment Programs](#): This website provides information on state specific loan repayment programs. In the Frequently Asked Question (FAQ) web page, [pharmacists](#) are included in the list of professions included in the repayment program. Examples of programs include the [Alaska SHARP-II](#) and [New Mexico Allied Health Loan for Service](#) program.
- [Native Hawaiian Health Scholarship Program](#): This scholarship is for native Hawaiians who are students in a health professions program.
- [Tylenol Scholarship](#): Provides up to \$10,000 in scholarships for students who have at least one year remaining in their healthcare education.
- [US ARMY Pharmacist Health Professional Loan Repayment Program](#): This program includes funding of up to \$120,000.
- [US ARMY Pharmacists Accession Bonus](#): The Accession Bonus is a sign-on bonus of \$30,000 for qualified pharmacists.
- [USAF Health Professionals Scholarship](#): The US Air Force (USAF) the Armed Forces Health Professions Scholarship Program (HPSP) that includes funding for tuition, books, some fees, and a monthly stipend. Additional information is at: <http://www.airforce.com/healthcare/>.
- **Veterans and Military Service Members may be eligible for benefits such as the Montgomery GI Bill program (MGIB) and the Post-9/11 GI Bill.** Students should contact the [UT Tyler Veterans Resource Center](#) for additional information.

Several external websites also provide lists of scholarships and tuition assistance programs:

- [American Association of Colleges of Pharmacy \(LIST\)](#): Provides a list of external financial aid and scholarships for pharmacy students.
- [College of All Texans \(LIST\)](#): Provides a list of external financial aid, private grants, and scholarships. Students may be eligible for:
- [FAST WEB](#): On-line resource for identifying scholarships.
- [Explore Health Careers' Financial Aid Tool \(LIST\)](#): Provides a search tool for scholarships, financial aid, loan forgiveness, and fellowships.

∞ View from Robert R. Muntz Library, The University of Texas at Tyler ∞





UT TYLER POLICIES AND PROCEDURES

GENERAL INFORMATION

The Ben and Maytee Fisch College of Pharmacy follows the policies and procedures outlined by UT Tyler, these include, but are not limited to, the UT Tyler Handbook of Operating Procedures, Graduate Policies, and Student Affairs Policies. Several key policies will be reinforced within the College of Pharmacy Policy and Procedure section.

UT TYLER HANDBOOK OF OPERATING PROCEDURES (HOP)

The [Handbook of Operating Procedures](#) (HOP) includes several student-related policies, including but not limited to Series 200 (General Policies and Procedures) and Series 500 (Student Affairs).

| <u>Series 200 General Policies and Procedures</u> | <u>Series 500 Student Affairs</u> |
|--|--|
| 2.1.1 Public Records Policy | 5.2.1 Student Academic Responsibilities and Appeals |
| 2.2.1 Strategic Planning and Assessment | 5.2.3 Student Records Family Educational Rights and Privacy Act (FERPA) |
| 2.3.1 Copyrighted Materials | 5.4.1 Student Right-to-Know and Campus Security Act |
| 2.3.2 Intellectual Property Policy and Guidelines | 5.5.1 Student Conduct |
| 2.4.1 Nondiscrimination Policy And Complaint Procedure | 5.5.2 Student Conduct Code, Student Disciplinary Hearing and Appeals Procedures |
| 2.4.3 Sexual Harassment Procedures and Responsibilities | 5.6.1 Student Organizations |
| 2.4.4 Sexual Harassment by Faculty, Staff, or Visitor | 5.6.3 Guidelines for Student Travel and Off-Campus Activities (Exceeding 25 miles) |
| 2.4.5 Sexual Harassment by Students | 5.7.1 Student Publications |
| 2.5.5 Conflicts of Interest in Research | 5.8.1 Student Complaints |
| 2.4.6 Consensual Relations | 5.9.1 Mandatory Freshman Housing |
| 2.5.2 Conflict of Interest, Commitment, Outside Activities | 5.10.1 Approved Student Absences |
| 2.6.1 Confidentiality of Social Security Numbers | 5.10.2 Class Attendance |
| 2.7.1 Freedom of Expression | 5.11.1 Grade Appeals |
| 2.8.1 Inclement Weather Policy | 5.12.1 Immunizations |
| 2.9.1 HIV and Hepatitis B Policy | 5.13.2 Scholastic Load |
| | 5.14.1 Disability Accommodation Policy and Procedures |

UT TYLER GRADUATE POLICIES

Students enrolled in the Pharm.D. program are classified within the university as graduate students. Therefore, the graduate school policy and procedures, outlined in the [UT Tyler Student Catalog](#), also apply to College of Pharmacy students.

MANUAL OF POLICIES AND PROCEDURES FOR STUDENT AFFAIRS (MOPP)

The [Manual of Policies and Procedures for Student Affairs \(MOPP\)](#) describes policies and procedures that are related to all students at UT Tyler, including students enrolled in the College of Pharmacy. This information is located in the Student Affairs section of the catalog.



| <u>Graduate Policies and Procedures</u> | <u>Student Affairs Policies and Procedures</u> |
|---|---|
| Graduate Admission Requirements | Complaints and Grievances Process |
| Academic Fresh Start | Disability Services |
| International Graduate Student Admissions | Emergency Response, Fire Safety, and Security |
| Student Seeking a Second Graduate Degree | Gang-Free Campus |
| Concurrent Enrollment in Two Master's Degree Programs | Greek Life |
| Transient Admission: Student Pursuing Degrees at Other Universities | Non-Academic Student Grievances |
| Transient Admission: UT Tyler Students at Other Universities | Non-Discrimination and Sexual Harassment Policy and Complaint Procedure |
| Transfer of Graduate Credit | On-Campus Solicitation |
| Scholastic Load | Parking |
| Catalog Year | Residence Life |
| Change of Program | Student Responsibilities |
| Course Enrollments | Student Conduct and Discipline |
| Grading System | Academic Dishonesty |
| Graduation Guidelines and Procedures | Copyright Infringement |
| | Hazing |
| | Student Right-To-Know and Campus Security Act |
| | Student Travel Policy |

COLLEGE OF PHARMACY POLICIES AND PROCEDURES

GENERAL INFORMATION

The College of Pharmacy also has additional policies and procedures related to the Pharm.D. Program. Many policies and procedures are detailed within this section of the student handbook, however more extensive policies and procedures will be briefly described and a link to the full text will be provided. In general, the full text for the policies are posted at www.uttyler.edu/pharmacy/student-handbook/index2.php.

ACADEMIC PROGRESSION POLICIES AND PROCEDURES

GENERAL ACADEMIC POLICIES FOR THE COLLEGE OF PHARMACY

The General Academic Policies for the College of Pharmacy describe the different academic statuses within the College of Pharmacy including *good academic standing, academic alert, academic probation, and dismissal*. The policy also outlines academic restrictions, probation process, appeal process, requirements for dismissal for students on academic probation.

ACADEMIC ALERT POLICY

An Academic Alert is designed to allow a student to be referred for academic support at any point during the semester. Such a step may be taken based on a quantifiable assessment (e.g., exam grade or a cumulative iRAT score). An Academic Alert could also be based on observation of behavior, such as concerns about a student's participation in the team environment or absenteeism in excess of the College of Pharmacy policy. ([Full Text](#))

LEAVE OF ABSENCE POLICY

A leave of absence is approved for a specific period of time and the institution agrees to permit the student to return to the College without formally reapplying for admission to the College. The policy describes the process for requesting and returning from a Leave of Absence. (In development; [full text when available, related forms](#))

COMPLAINT PROCEDURES

ACCREDITATION COUNCIL FOR PHARMACY EDUCATION STUDENT COMPLAINT PROCESS

Complaints regarding the College of Pharmacy, as it relates to the Accreditation Council for Pharmacy Education (ACPE) standards, policies, or procedures, may be reported to ACPE. The procedure to submit complaints is available on the [ACPE website](#).

COLLEGE OF PHARMACY COMPLAINT PROCEDURE

For complaints unrelated to the ACPE standards, policies, or procedures, the College of Pharmacy's administration encourages communication of these concerns to contact the College of Pharmacy. If the concern involves a pharmacy course, the student is encouraged to discuss the concern and/or resolve the issue with the following individuals, in order:

- Instructor
- Course Coordinator
- Division Chair (for that course coordinator)
- Assistant/Associate Dean for Experiential Education (for IPPE, APPE) or Assistant/Associate Dean for Academic Affairs

If the concern does not involve a course, the student is encouraged to bring concerns to the appropriate Assistant or Associate Dean:

- Assistant/Associate Dean for Academic Affairs
- Assistant/Associate Dean for Experiential Education
- Assistant/Associate Dean for Student Affairs

If the above communications do not resolve the student's concern, the student may contact the Dean.

The College of Pharmacy students are also encouraged to seek guidance from their faculty advisor regarding concerns and for questions regarding the complaint process.

COURSE-RELATED POLICIES AND PROCEDURES

ADD/DROP POLICY

Changes in course registration may be made without penalty before the *College of Pharmacy Census Date* (see the [College of Pharmacy Academic Calendar](#) for the specific dates). The Add/Drop policy outlines the specific process for adding or dropping Pharm.D. courses. (In development; [full text when available](#), [related forms](#))

ATTENDANCE POLICY – PHARMACY PRACTICE EXPERIENCES

The Attendance Policy for the Pharmacy Practice Experiences are outlined in the Introductory Pharmacy Practice Experience (IPPE) and Advanced Pharmacy Practice Experience (APPE) manuals.

AUDITING COURSES

College of Pharmacy students may not audit courses offered at UT Tyler. UT Tyler undergraduates and graduate students may not audit courses offered within the College of Pharmacy.

EXAMS – MILESTONE AND CAPSTONE EXAMS

Milestone and/or capstone exams may be given as a comprehensive assessment of learning. The policy describes the composition of the milestone and capstone exams, grading, and required follow-up following a milestone or capstone exam. (In development; [full text when available](#))

GRADES

A letter grade equal to or greater than a C is considered satisfactory performance (passing) for completion of a course. The breakdown for assignment of letter grades and grade points for each letter grade are as follows:

| Percent Grade | Letter Grade | GPA Value | Abbreviation and Non-letter Grade Designation | |
|---------------|--------------|-----------|---|---|
| 90.0 to 100% | A | 4.0 | P/F | Pass/Fail – Passing work is a letter grade of 'C' and above. The College of Pharmacy P/F standard differs from the University's standard for passing (i.e., letter grade of 'D' or higher). |
| 80.0 to 89.9% | B | 3.0 | CR | Credit with semester credit hours awarded (See Credit/No Credit option policy) |
| 70.0 to 79.9% | C | 2.0 | NC | No-credit with no semester credit hours awarded (See Credit/No Credit option policy) |
| 65 to 69.9% | D | 1.0 | I | Incomplete Coursework (See Incomplete Policy) |
| Below 65% | F | 0.0 | W | Withdraw (See Withdrawal Policies) |
| | | | * | A course subsequently repeated (see Repeating Courses and Grade Forgiveness Policies) |
| | | | AU | Audit |

For further explanation, refer to the General Academic Policies for the College of Pharmacy.

GRADE APPEAL POLICY – COLLEGE OF PHARMACY

The Grade Appeal Policy describes the appeal process, follow-up procedures, timeframe, and further appeal processes available. (In development; [full text when available](#), [related forms](#))

RECORDING OF CLASS SESSION(S)

This policy applies to all forms of multi-media recording on the University campus or affiliate locations and includes all classroom sessions. Class sessions may be recorded if the student receives written permission from the **course coordinator**. This policy applies to, but is not limited to, photographing or recording of material placed on white boards or overhead projections. Because of the interactive nature of team-based learning, class periods may not be recorded *in lieu* of attending class, unless specifically authorized by the College of Pharmacy, Office of Academic Affairs (e.g., approved absence for professional meetings).

REPRODUCTION OF CLASS SESSION(S)

Reproduction and/or distribution by any means such as YouTube, podcasts, etc. of any class session presentations or material created for the purpose of class preparation or for class review are forbidden unless written authorization from the Office of Academic Affairs **and** the creator is obtained at least seven (7) calendar days in advance.

EMAIL POLICY

STUDENT EMAIL POLICY

The [UT Tyler Student Email Policy](#) states that upon acceptance for admission, all students are issued a unique Patriot Email address, which will be the official email communication method during their academic careers at UT Tyler. Students are responsible for checking their Patriot Email account regularly, and should be aware of the following items regarding email communications with the University:

- Communications containing [information protected under FERPA](#) may only be discussed via students' Patriot Email accounts. Accordingly, all official communications from the University will be sent to the Patriot Email account.
- All official communications and requests from students regarding their academic career at UT Tyler must be made using the Patriot Email account. Student communications originating from any other

email account will not be considered to be official communications, and cannot be honored until they have been re-sent from the Patriot Email account.

- The Patriot Email account serves as the communication source for BlackBoard.

College of Pharmacy students are strongly encouraged to check email twice a day and respond to emails within 24 business hours. Failure to check email cannot be the basis for missing deadlines nor used as rationale for being unaware of information or official notifications.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

STUDENT RECORDS – FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. 1232g, and the Texas Public Information Act, Texas Government Code 552.001 et seq., are respectively a federal and state law that provide for the review and disclosure of student educational records. In accordance with these laws, the University has adopted the policy outlined in the [MOPP Sec. 1-401. Student Records - Family Educational Rights and Privacy Act \(FERPA\)](#). Individuals are informed of their rights under this law through this policy which is included in the University Handbook of Operating Procedures (HOP) and Catalog. The University will not permit access to or the release of personally identifiable information contained in student education records without the written consent of the student to any party, except as noted in the Manual of Policies and Procedures for Student Affairs (MOPP).

PHOTOGRAPY AND VIDEO RECORDING CONSENT

The College of Pharmacy requests use of student-related photographs and/or video-recordings for external use, e.g. distribution of class composite photos, posting on the internet, publications, social media, etc. Permission for use can only be given by the student and the initial request occurs during the orientation process and remains into effect until the student is no longer enrolled in the Pharm.D. program or the permission is revoked by the student. Students can grant permission or revoke permission for photography and/or video-recordings at any time by contacting the College of Pharmacy Office of Student Affairs. ([Form](#))

GRADUATION

GRADUATION REQUIREMENTS

Students are recommended and approved for the Doctor of Pharmacy degree by the Faculty at the College of Pharmacy at The University of Texas at Tyler. Approval is awarded provided that the student:

- Has conducted oneself in an ethical, moral, professional, and lawful manner;
- Has satisfactorily completed all of the College of Pharmacy curricular requirements in a timely fashion, not to exceed five (5) years from the date of initial enrollment (excluding approved leave(s) of absence);
- Has fulfilled all tuition and financial requirements and completed all necessary paperwork for College of Pharmacy; and
- Has a cumulative GPA in all professional courses of at least a 2.0 or higher.

HEALTH-RELATED POLICIES

BLOODBORNE PATHOGEN PREVENTION AND EXPOSURE PLAN

The key to preventing exposure to bloodborne pathogens (such as Hepatitis B, Hepatitis C, and Human Immunodeficiency Virus) is a commitment to universal precautions. Universal precautions is an infection control strategy in which the healthcare professional assumes that all human blood and body fluids may contain bloodborne pathogens. The bloodborne pathogen prevention and exposure plan describes the training, prevention program, and exposure plan for students, staff, and faculty. (In development; [full text when available, related forms](#))

HEALTH INSURANCE REQUIREMENTS

As a condition of enrollment, all Pharm.D. students must maintain and submit proof of personal health insurance coverage that includes effective date and renewal date. Personal health insurance covers illness and injury in classroom, laboratory situations, and experiential learning courses as well as any illness or injury that occurs while not on the UT Tyler campus or affiliated with a COP activity. This requirement can be met by enrolling in the [UT Tyler student health insurance plan](#) or by presenting proof of insurance coverage through an alternative health insurance plan. The Office of Student Affairs tracks this information at the beginning of each academic year. Students who do not meet the deadline to submit proof of health insurance may have delays in starting their semester coursework and/or experiential activities. This may affect the student's ability to successfully complete the curriculum and delay on-time graduation.

IMMUNIZATION AND HEALTH SCREENING REQUIREMENTS

Students are required to present evidence of tuberculosis screening and proof of immunizations by week 6 of their first semester enrollment in the College of Pharmacy. For those vaccines that involve more than one injection, the series must be started by week 6 in their first semester at the College of Pharmacy. In accordance with state law (e.g. [Meningitis Policy SB 1107](#)) and the [Centers for Disease Control and Prevention \(CDC\)](#), the following immunizations/health screening are required for all students enrolled in health-related courses that will involve direct patient contact in medical facilities:

- **Influenza:** proof of influenza vaccination required every fall semester; any type of influenza vaccine.
- **Tetanus/diphtheria:** proof of one Tdap "booster" with a Td following at least every 10 years.
- **Varicella:** proof of completing the 2-dose immunization series, serological immunity (blood test), or documentation of disease or diagnosis of either varicella or herpes zoster by a healthcare provider.
- **Measles/Mumps/Rubella (MMR):** proof of completing the 2-dose MMR series or serological immunity (blood test).
- **Hepatitis B:** proof of completing the 3-dose immunization series or serologic immunity (blood test).
- **Tuberculin (TB) Screening:** The frequency and type of tuberculin screening depends upon if this is initial testing and the duration of time between tests:
 - 1) students receiving their *first tuberculin screening* or having their *last tuberculin skin test (TST) more than 2 years ago*, proof of a 2-step TST or a single blood assay (BAMT) test followed by an annual TST is required;
 - 2) students with a TST within the *previous 12 months*, a single TST is required followed by an annual TST; and
 - 3) for students with a *positive TST, BAMT, or prior treatment for TB*, proof of a negative chest x-ray is required (repeat x-rays are not required unless recommended by a healthcare provider).
- **Meningitis Vaccine:** Students younger than 22 years are required to present documentation of meningitis vaccination prior to being enrolled in Pharm.D. courses.

Vaccinations and screenings are obtained at the student's expense. A student's health insurance may cover these services. Students who fail to submit documentation will not be permitted to participate in the direct patient care components of the Pharm.D. program.

Exclusions may be allowable on an individual basis for medical contraindications and pregnancy.

- **Students with medical contraindications** must submit written verification form a physician or Nurse Practitioner that the immunization required would be injurious to the health and well-being of the student or any member of the student's family or household. Unless a lifelong condition is specified, the verification is valid for only one year from the date signed by the healthcare professional.
- **Pregnant females** may be exempt from select immunizations. Students must present written documentation of a positive pregnancy test and written verification of immunizations that the student is exempt due to pregnancy.

The Office of Student Affairs will track student compliance with these requirements and at the start of each academic year will notify the Experiential Education Office with a list of pharmacy students who are not in compliance. The Office of Student Affairs will contact the student and inform the Experiential Education Office when the student is again compliant.

PHARMACY INTERN LICENSURE AND LIABILITY INSURANCE

PHARMACY INTERNSHIP REQUIREMENTS

All students are required to register with the Texas Board of Pharmacy (TSBP) as an *intern trainee* during their first year of the program. Applications should be sent to the Board of Pharmacy during the first two weeks of the program or before. After the first 30 hours of the program are completed, students are required to register with the Texas Board of Pharmacy as a *pharmacist intern*. Licensure must be completed prior to starting the second year, fall semester. Students are required to follow all Board of Pharmacy rules and regulations during their experiential learning experiences. Failure to obtain licensure may delay on time graduation.

PROFESSIONAL LIABILITY INSURANCE REQUIREMENTS

All College of Pharmacy students are covered by a medical professional liability insurance policy, offered for all medical professions students in the UT System. The insurance premium for this coverage is included as part of the tuition of all Pharm.D. students and is renewed annually. The insurance policy covers students and faculty during all College of Pharmacy organized experiential, professional student organization, and service learning activities while in the Pharm.D. program. The policy requires appropriate student supervision while providing patient care. Students can request verification of insurance from the Dean's Office. The insurance policy does *not* cover students at their place of employment. It is recommended that each pharmacy student maintain private professional liability insurance to cover their activities outside of the College of Pharmacy (e.g. employment).

PROFESSIONALISM-RELATED POLICIES

CRIMINAL BACKGROUND AND DRUG SCREENING PROCEDURES

A criminal background check and urine drug screen is required of all students offered admission to the College of Pharmacy. Admission to the College of Pharmacy is contingent upon results of these evaluations. A review committee, led by College of Pharmacy Office of Student Affairs, will review positive results from criminal background check and/or urine screen and make a determination on a case-by-case basis.

Background checks and urine drug screens will be repeated at specific intervals during the Pharm.D. curriculum. A review committee, led by College of Pharmacy Office of Student Affairs, will review positive results from criminal background check and/or urine screen and make a determination on a case-by-case basis. Enrolled students, as part of the obligations of being a licensed pharmacy intern and/or pharmacy intern trainee, are required to disclose any criminal convictions and deferred adjudication community supervisions or deferred dispositions to the Texas State Board of Pharmacy. Enrolled students are also required to report these events to the Office of Student Affairs *within 10 days* of the event. When applicable, an international background check may be completed.

Admission to the College of Pharmacy may be denied or enrolled students may be dismissed based on the results of the criminal background checks and/or urine drug screen. Examples of reasons for denial or dismissal include, but are not limited to: 1) positive criminal background check would affect the ability to become licensed, 2) failure to report criminal convictions/deferred adjudication/deferred dispositions to the Texas State Board of Pharmacy or the Office of Student Affairs, or 3) positive urine drug screen. The [Texas State Board of Pharmacy](#) provides further information on criminal background checks and substance use.

The [National Association of Boards of Pharmacy](#) (NABP) provides information on if a felony conviction may prevent applicants from obtaining a license to practice pharmacy in a particular state (NABP phone: 847.391.4406).

HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA)

The Health Insurance Portability and Accountability Act of 1996 protects the privacy of an individual's identifiable health information called Protected Health Information (PHI). Students may encounter patient- and caregiver-related information during classroom, laboratory, experiential, and extracurricular activities. Students, as healthcare professionals, are obligated to respect any and all confidences revealed during any College of Pharmacy educational experiences including but not limited to, patient conditions, medical and pharmacy records, economic information and professional policies.

No information should be circulated or discussed outside the clinical realms of the learning experience *or* in any inappropriate manner during the experience. Disclosure of information or inappropriate discussion of information is also a violation of the patient's or preceptor's trust and can cause harmful consequences for the patient, their caregivers, or the experiential site. Situations involving breach of HIPAA and disclosure of PHI is illegal and any student who chooses to violate this policy will undergo severe consequences.

HIPAA Training

The College will provide initial and annual HIPAA training as part of the curriculum for the pharmacy students. Students who successfully complete training should maintain a copy of their HIPAA certification within their portfolio. Students may need to complete a clinical site-specific HIPAA training in addition to the College of Pharmacy course.

Access to Confidential Information

Students may have access to privileged information about a patient/caregiver's health and financial information, practice site information, and other information that is considered to be personal. Access to confidential subject information is permitted only on a need-to-know basis. Additionally, students are to keep all user log-in and passwords confidential when using any electronic device as well.

Disclosure of Confidential Information

HIPAA violations include, *but are not limited to*, disclosing patient information verbally or in writing (including email), unauthorized viewing of patient health information, talking about patient's private health information in a public venue, posting of protected health information on social media, and posting photographs of patients without their permission. HIPAA violations are reportable to the healthcare institution, the College of Pharmacy (as a violation of the College of Pharmacy Honor Code), and for potential legal action. Consequences for violations include, *but are not limited to*, failure of a course or course assignment, removal from a clinical practice site, expulsion from the College of Pharmacy, and/or legal penalties.

HONOR CODE – UT TYLER

The University of Texas at Tyler is committed to providing a setting for free inquiry, excellent teaching, research, artistic performances and professional public service. As a community of scholars, the university develops each individual's critical thinking skills, appreciation of the arts, humanities and sciences, international understanding for participation in the global society, professional knowledge and skills to enhance economic productivity, and commitment to lifelong learnings.

Such a commitment to a preeminent place in higher education also requires the ethical development of the entire UT Tyler community: students, faculty members, staff members and administrators. The [UT Tyler Honor Code](#) is crucial to these ideals. The Honor Code is the means through which to apply the ethical ideal of honorable living to the lives of the UT Tyler community. Therefore, every member of the UT Tyler community joins

together in saying: *I embrace honor and integrity. Therefore, I choose not to lie, cheat, or steal, nor to accept the actions of those who do.*

The purpose of the UT Tyler Honor Code is to foster a commitment to honorable living, and to exhort its community members (students, staff, faculty and administrators) to adhere not simply to the minimum standard, but to transcend the letter of the code by committing to broader ideals consistent with the spirit of the Code. The honor code has many advantages which serve to promote a relationship of trust and respect across the entire UT Tyler community. The Honor Code strives to achieve this relationship through the following goals:

- a. To assist the UT Tyler community in developing an understanding of the importance of integrity.
- b. To enable the UT Tyler community to learn and practice ethical principles.
- c. To instill in the UT Tyler community a strong desire to maintain honor in accordance with the Code.
- d. To promote a level of commitment in the UT Tyler community to honorable conduct necessary to meet the ethical challenges faced throughout a lifetime of service to the global community.
- e. To enable the UT Tyler community to develop essential leadership skills necessary to establish an ethical climate within their organizations.
- f. To encourage members of the UT Tyler community to embrace the spirit of the honor code in their lives rather than merely verbalize endorsement.
- g. To affirm that members of the UT Tyler community will not be disadvantaged for having done his or her own work while others have violated the honor code.

Educating students to take their place in the world engenders a serious responsibility for any educational institution. The University of Texas at Tyler recognizes that the future decisions made by these citizens must be grounded in ethics as well as in academic knowledge if these decisions will protect and benefit society.

For these reasons The University of Texas at Tyler takes a proactive stand and adopts an honor code throughout the campus so that students may be equipped with an ethical framework for their future lives.

HONOR CODE POLICY – COLLEGE OF PHARMACY

The Honor Code of the College of Pharmacy is a formal code of conduct that emphasizes the four core principles of respect, honesty and integrity, legal and professional codes and standards, and professionalism and ethical behavior. All students, faculty, and staff are held responsible for behavior compliant with the Honor Code. The Honor Code Policy outlines each of the four core principles, student accountability and expectations, consequences of Honor Code violations, non-retaliation, and expected outcomes of following the Honor Code. (In development; [full text when available](#))

PROFESSIONAL TECHNICAL STANDARDS FOR ADMISSION, MATRICULATION, AND GRADUATION

The Accreditation Council for Pharmacy Education (ACPE 2011) recommends that the "Professional Technical Standards for Admissions are established by the university, college, or school based on the physical and mental attributes required of students to be able to function competently as a pharmacist upon graduation."

Therefore, the Ben and Maytee Fisch College of Pharmacy at The University of Texas at Tyler have established the following attributes for admission, matriculation, and graduation from the College of Pharmacy.

- **Observation:** The student needs to be able to use their sense of vision to observe 1) demonstrations and experiments in both large and small group settings, 2) a patient accurately at a distance and at close range. Sight may be combined with other senses such as hearing, smell, and touch during the observation process.
- **Communication:** The student needs adequate verbal communication (e.g. voice or adaptive voice equipment), reading, writing, and computer abilities to communicate 1) individually and in groups, 2) with patients and caregivers, 3) with other healthcare professionals, 4) with peers and instructors.
- **Motor skills:** The student needs the physical ability and coordination to 1) participate in individual, small, and large group discussions, 2) perform basic physical and health assessment skills, and 3) perform pharmacy-related functions in the classroom, experiential, and service learning settings.
- **Intellectual, conceptual, integrative and quantitative abilities:** The student needs the ability to 1) think quickly and in an organized manner, 2) be alert and attentive to surroundings, 3) measure, analyze, and interpret data, 4) process information and apply learned information to new situations, and 5) exhibit reasonable judgment and ethical and professional decision making when in the classroom, experiential, and extracurricular settings.
- **Behavioral and social attributes:** Students need the emotional, mental, and physical health to 1) demonstrate the attributes listed above, 2) adequately function during times of fluctuating workloads and stress, 3) adapt to different learning and healthcare environments, and 4) demonstrate compassion, integrity, and motivation required in the practice of pharmacy.

Students are required to affirm that they meet the Professional Technical Standards prior to matriculation into the program. Students with disabilities should possess these attributes either directly or through fair and reasonable accommodations. The [UT Tyler Student Accessibility and Resources Office](#) and the College of Pharmacy Office of Student Affairs can assist candidates who have questions or concerns regarding meeting these requirements.

Students enrolled in the Pharm.D. program are required to possess these attributes through all portions of the curriculum. Should a student's ability to demonstrate these attributes change, they should contact the Office of Student Affairs.

References:

1. Accreditation Council for Pharmacy Education. Accreditation Standards and Guidelines for the Professional Program in Pharmacy Leading to the Doctor of Pharmacy Degree (Guidelines Version 2.0). Accreditation Council for Pharmacy Education: Chicago(IL). Available at <http://www.acpe-accredit.org/pdf/FinalS2007Guidelines2.0.pdf>. Accessed March 26, 2014.
2. Berry TM, Chichester CO, Lundquist LM, et. al. Professional Technical Standards in Colleges and Schools of Pharmacy. Am J Pharm Ed 2011; 75(3): Article 50.

Approved by the College of Pharmacy Faculty on August 24, 2014

STANDARDS FOR PROFESSIONAL DRESS AND CLASSROOM BEHAVIOR

Student pharmacists are expected to adhere to a professional dress code while at the College of Pharmacy and attending patient care events. Student pharmacists are representing themselves, their peers, the College of Pharmacy, and the profession of pharmacy and therefore, should behave appropriately and dress in a professional manner at all times. The policy outlines professional dress/behavior and potential consequences for violations of the Professional Dress and Classroom Behavior Policy. ([Full Text](#))

STANDARDS FOR PROFESSIONAL DRESS FOR EXPERIENTIAL LEARNING

All students are expected to adhere to the highest professional standards as outlined by the College of Pharmacy Student Handbook and Experiential Education Manual. Student pharmacists are representing themselves, their peers and the College of Pharmacy. The Standards for Professional Dress for Experiential Learning outlines the professional dress code and potential consequences for violations of the policy. ([Full Text](#))

SAFETY

ACCESS TO W.T. BROOKSHIRE HALL

W.T. Brookshire Hall is open from 7 am-6 pm Monday-Friday when the university is open. College of Pharmacy students have additional swipe card access from 7 am-12 midnight each day, including weekends. Only College of Pharmacy students are allowed within the building, even if accompanied by a pharmacy student. Students will need to have their university identification card in their possession and available to show security personnel.

EMERGENCY COMMUNICATIONS

UT Tyler has several avenues to communicate emergencies to students, faculty, and staff. These include:

- **[UT Tyler Emergency Communications](#)**: This UT Tyler emergency website will be updated with the most current information available, as well as details and instructions.
- **[RAVE Patriot Guardian Application](#)**: Allows individuals to quickly contact university police in cases of an emergency by phone call or text, and you can use the app to dial 9-1-1 when you are off campus. This free app is available through your mobile app store – download the RAVE Guardian, which will then personalize to the UT Tyler and appear as Patriot Guardian. Allows you to 1) make an emergency call to police and 2) report a crime in progress or suspicious activity.

Other features include the following: **Safety timer** – set a timer from five minutes up to 24 hours so that if you have not reached your destination and deactivated the timer, university police will be alerted. **GPS location** – using your profile information, university police will be able to reach you and make sure you are safe. **Guardians** – you may designate friends, roommates or family to be your guardian during your safety timer session. **Emergency call button** – allows direct and immediate contact to campus police, including GPS location and user profile information. **User profile** – provides campus police with as much, or as little, information as you wish to submit, including current location, medical conditions, addresses and photo. This data isn't shared with police until activation occurs either by call, text or expired safety timer.

- **[PatriotALERT Emergency Notification Service](#)**: PatriotALERT is the official emergency notification service for UT Tyler. It is a mass notification system comprised of email, voice and text messaging that is designed to send emergency messages to all UT Tyler students, faculty and staff in minutes. It supplements existing means of emergency communication, including the outdoor warning system and severe weather alert radios.
- **[Emergency Information Flip Charts in the Classroom](#)**: The Emergency Information flip charts contain the following information: Important Phone Numbers, Fire/Fire Alarm, Tornado/Severe Weather, Medical Emergency/Injured Person, Active Shooter, Suspicious Person/Item, Psychological Crisis/Suicide Threat, Bomb Threat, Hazmat/Chemical Release, Blood/Body Fluid/Infectious Agents, Utility Failures,

Criminal/Civil Disturbance/Hostage, Notifications/General Procedures, and Assisting People with Disabilities.

WEAPONS ON CAMPUS AND THE CAMPUS CARRY LAW

The University of Texas at Tyler is currently deciding how it will implement the Campus Carry Law, which starts August 2016. The final rules regarding the Campus Carry Policy will be formulated and published for the 2016-2017 academic year. Until that time, according to the [Texas Penal Code, Title 10, Chapter 46.03](#), it is illegal to carry a weapon (e.g. firearm, illegal knife, club, or prohibited weapon) on the physical premises of an educational institution, on any grounds or building in which an activity sponsored by an educational institution is being conducted, or in a passenger transportation vehicle of the educational institution unless written regulations or written authorization exists. The currently allowed transportation and storage of firearms and ammunition by concealed handgun license holders in privately owned/leased vehicle on a street or driveway located on campus or in a parking lot, parking garage, or other parking area on campus is allowed under [Texas Senate Bill \(SB 1907\)](#).

TRAVEL AND FUNDING REQUESTS FOR SCHOOL SPONSORED ACTIVITIES

STUDENT TRAVEL

Student organizations and individual students may request travel to College of Pharmacy sponsored/approved activities such as national pharmacy organization meetings, state, or regional organization meetings, and legislative days. Requests for funding are also considered for student organization members and individual students. Travel requests follow the UT Tyler travel regulations located in [Manual of Policies and Procedures](#), Chapter 13. Funding requests are submitted to the College of Pharmacy Office of Student Affairs at pharmacy@uttyler.edu. Funding must be approved prior to travel and cannot be retroactively approved. If approved, reimbursement is requested through the College of Pharmacy Office of Student Affairs. (Travel Request FORM, [Reimbursement FORM](#))

☞ The Cowan Center Fountain, The University of Texas at Tyler ☞

