



**AAS in Medical Office Technology to
BAAS in Health Occupations**

Recommended 4-Year Course Sequence
2024-2025 Catalog



FRESHMAN YEAR							
Fall				Spring			
CTC	UT Tyler	Title	Hours	CTC	UT Tyler	Title	Hours
		Beginning Keyboarding	3	POFI 2301		Word Processing	3
		Computer Applications I	3	POFI 1349		Spreadsheets	3
		Business English	3	POFM 1302		Medical Software Applications	3
		Medical Terminology I	3	HITT 1301		Health Data Content and Structure	3
		Medical Administrative Support	3	ENGL 1301		Composition I	3
		Contemporary Mathematics	3				
			18				15
SOPHOMORE YEAR							
Fall				Spring			
CTC	UT Tyler	Title	Hours	CTC	UT Tyler	Title	Hours
		Business Math Using Technology	3	SPCH 1315 or SPCH 1321		Public Speaking or Business and Professional Communication	3
		Business Correspondence and Communications	3			Humanities/Fine Arts Selection	3
		Medical Term II	3			Social/Behavioral Science Selection	3
		Medical Insurance	3			HITT/MDCA/MRMT/POFI/POFM/P OFT Selection	3
		POFI/POFM/POFT Internship Selection	3			Life and Physical Science	4
			15				16
SUMMER							
Summer Session I				Summer Session II			
CTC	UT Tyler	Title	Hours	CTC	UT Tyler	Title	Hours
		US History I	3	HIST 1302		US History II	3
		Federal Government	3				
			6				3
JUNIOR YEAR							
Fall				Spring (7-Week) Session I			
CTC	UT Tyler	Title	Hours	CTC	UT Tyler	Title	Hours
		Life and Physical Science	4		ALHS 4306	Health Care Delivery Systems	3
		Language Philosophy and Culture	3 or 4		ALHS 3370	Health and Wellness	3
		Core Component Area	3				
		Texas Government	3				
			14				9
SENIOR YEAR							
Fall (7-Week) Session I				Spring (7-Week) Session I			
CTC	UT Tyler	Title	Hours	CTC	UT Tyler	Title	Hours
		Consumer Health	3		PHIL 3344	Ethical Leadership	3
		Communication in the Workplace	3		PSYC 4345	Addressing Pressing Problems in a Diverse World	3
Fall (7-Week) Session II				Spring (7-Week) Session II			
CTC	UT Tyler	Title	Hours	CTC	UT Tyler	Title	Hours
		Abnormal Psychology	3		EDUC 4340	Artificial Intelligence Tools in Society	3
		Developmental Psychology	3		MANA 4385	Strategic Leadership	3
			12				12
Total Credit Hours at Central Texas College							87
Total Credit Hours at UT Tyler							33
Total Credit Hours							120

Degree Includes: 42 hour core curriculum and 45 hours of electives
At least 30 hours must be completed in residence at UT Tyler, and at least 24 of the last 30 upper division hours must be in-residence